

# AROMA®

## *12-Cup Coffee Maker*



## **Instruction Manual**

*Model: ACM-632*

Congratulations!

Your **AROMA** Coffee Maker will surely become one of the most versatile and practical appliances in your home and office. Enjoy fresh brewed coffee anytime!

Please read the following instructions carefully before your first use.



Published By:

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# **IMPORTANT SAFEGUARDS**

Basic safety precautions should always be taken when using electrical appliances, including the following:

1. Read all instructions before use.
2. Do not touch hot surfaces. Always use handles or knobs.
3. To protect against electrical shock, do not immerse cord, plug or product in water or any liquid. Make sure all electrical connections are clean and dry.
4. This coffee maker is not intended for use by children. Close supervision is necessary when the coffee maker is in use near children.
5. Unplug coffee maker from outlet when not in use and before cleaning. Allow unit to cool completely before putting on or taking off parts, and before cleaning.
6. Do not operate this appliance when the power cord or the plug is damaged, or if it malfunctions, is dropped or has been damaged in any manner. Return the appliance to an authorized service station for examination, repair, or electrical/mechanical adjustment.
7. Do not use attachments or accessories other than those supplied by the manufacturer. Using incompatible parts can create a hazard.
8. Do not use outdoors.
9. Do not let cord hang over edge of table and counter, or touch hot surfaces.
10. Do not place the coffee maker on or near a gas or electrical burner, or in a heated oven.
11. Do not use this appliance for other than intended use.
12. Scalding may occur if the lid is removed during brewing cycle.
13. The carafe is designed for use with this coffee maker. It must never be used on a range or stovetop.
14. Do not set a hot carafe on a wet or cold surface.
15. Do not use a cracked carafe or a carafe having a loose or weakened handle.
16. Do not clean carafe with cleansers, steel wool pads, or other abrasive material.
17. Do not let all of the liquid evaporate in the carafe when the coffee maker is on or is still warm.

## **SAVE THESE INSTRUCTIONS**

## SHORT CORD INSTRUCTIONS

1. A short power-supply cord is provided to reduce risk resulting from becoming entangled in or tripping over a longer cord.
2. Longer extension cords are available and may be used if care is exercised in their use.
3. If a longer extension cord is used:
  - a. The marked electrical rating of the extension cord should be at least as great as the electrical rating of the appliance.
  - b. The longer cord should be arranged so that it will not drape over the counter top or tabletop where it can be pulled by children or tripped over unintentionally.

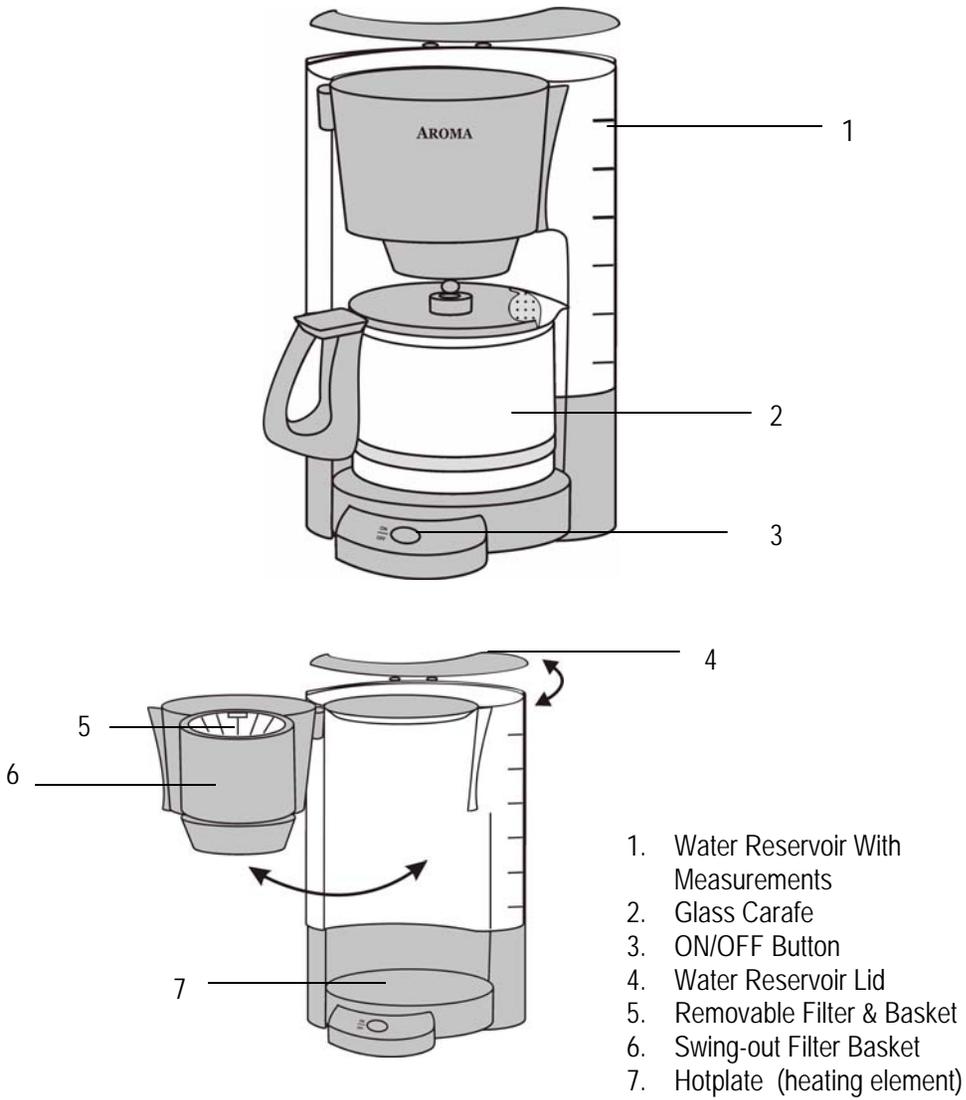
## POLARIZED PLUG

This appliance has a **polarized plug** (one blade is wider than the other); follow the instructions below:

To reduce the risk of electric shock, this plug is intended to fit into a polarized outlet only one way. If the plug does not fit fully into the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to modify the plug in any way.

**This appliance is intended for Household Use Only.**

# PARTS IDENTIFICATION



# HOW TO USE

## Before First Use:

1. Read all instructions and important safeguards.
  2. Remove all packaging materials; make sure all your items are received in good condition. Tear up and discard all plastic bags as they pose a risk to children.
  3. Wash carafe and water reservoir with warm water, using a sponge or dishcloth, and wipe dry. Wipe body clean with a damp cloth.
- **Do not use abrasive cleaners or scouring pads.**
  - **Do not immerse the appliance, cord and plug in water for cleaning.**

## To Operate Coffee Maker:

1. Place the coffee maker upright on a dry, sturdy and flat surface.
2. Fill the carafe with the desired amount of COLD water. Open water reservoir, fill with water until level indicator shows desired level and close the lid. Never exceed the MAXIMUM water mark on the water reservoir.
3. Swing out brewing basket and make sure filter is inside. Fill with the required amount ground coffee. We recommend one to two tablespoon(s) of ground coffee per cup desired, however, the necessary amount of grounds differs and is dependent upon type of coffee, strength of grounds and flavor of coffee desired.
4. Place carafe onto hotplate and push firmly into place. Make sure the lid of carafe is fitted and pointed to the dripping hole. This will ensure that the "Stop n' Serve" function to work properly.
5. Plug into a 120V A/C wall outlet. Press the "ON/OFF" button once. The button will illuminate showing that the coffee maker is ON.

### NOTE:

- To pour a cup of coffee before entire cycle is complete, remove carafe from base and coffee will stop flowing. Return the carafe to the hotplate immediately after pouring to ensure cycle continuation.

### CAUTION:

- DO NOT fill water reservoir with warm or hot water or any other liquid. ALWAYS use COLD water.
- DO NOT open lid of water reservoir while coffee is brewing.
- DO NOT move coffee maker while in use or immediately after.
- ALWAYS unplug coffee maker after brewing and when not in use.

## HOW TO USE

### Coffee Brewing tips:

1. Use only fresh or purified cold water. If you must use tap water let it run a few seconds before filling the carafe.
2. Do not reheat the coffee. The coffee will taste its best immediately after brewing.
3. Finer grounds can provide fuller extraction and richer tasting coffee. However, if the coffee is ground too fine it may taste bitter.
4. Do not reuse coffee grounds. Once the grounds have been brewed, the desirable coffee flavors have been removed and only the bitter flavors are left.
5. Store coffee beans or grounds in a cool dry place. It is recommended to store open cans or bags of grounds in the refrigerator.

### NOTE:

- The coffee maker will remain ON for 120 minutes to keep coffee warm. The coffee maker will shut off automatically after 120 minutes. However, ALWAYS turn the coffee maker OFF manually when the carafe nears or becomes empty.

## HOW TO CLEAN & DECALCIFY

Follow the instructions below for cleaning:

1. Unplug from electrical outlet.
2. Allow the unit to cool completely before cleaning.
3. Clean the outside of the coffee maker with a soft, damp cloth. To scour the stains or residues on lid use a non-abrasive cleaner.
4. Wash the carafe and lid in warm, soapy water. Rinse well and dry thoroughly before returning to unit.
5. Wipe body dry with a soft dishcloth.

### CAUTION:

- Do not immerse the appliance in water or any liquid or place under a running tap.
- Coffee maker and carafe are NOT dishwasher safe.
- Do not use abrasive cleaners or scouring pads.

Follow the instructions below for decalcification:

*Should you become aware that your coffee maker is taking longer than normal to brew, it is possible that lime scale is obstructing the tubes of the unit. Lime scale build-up is a common problem, particularly in areas of hard water. In order to extend the life and maintain maximum performance of the coffee maker it is important to decalcify as necessary (usually about once every four weeks).*

1. Fill the carafe with  $\frac{1}{4}$  vinegar and  $\frac{3}{4}$  water.
2. Pour solution into the water reservoir and turn coffee maker ON.
3. Allow solution to drip through coffee maker into the carafe.
4. Repeat this process 2-3 times with fresh water/vinegar solution each time.
5. After this process, fill the water reservoir with fresh water and run to remove any remains of the water/vinegar solution. Repeat as necessary.

### Note:

- You can also decalcify the coffee maker with a commercial decalcification agent designed for coffee makers. Please follow all instructions on decalcification products carefully.

# LIMITED WARRANTY

Aroma Housewares Company warrants this product free from defects in material and workmanship for one year from provable date of purchase in continental United States.

Within this warranty period, Aroma Housewares Company will repair or replace, at its option, defective parts at no charge, provided the product is returned, freight prepaid with proof of purchase and U.S. \$6.00 for shipping and handling charges to Aroma Housewares Company. **Please call the toll free number below for return authorization number. Allow 2-4 weeks for return shipping.**

This warranty does not cover improper installation, misuse, abuse or neglect on the part of the owner. Warranty is also invalid in any case that the product is taken apart or serviced by an unauthorized service station.

This warranty gives you specific legal rights and they may vary from state to state and does not cover areas outside the United States.

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