

MODEL: MX-C400P

DIGITAL FULL COLOR PRINTER

# **Safety Guide**

### Please read first

Please read this guide first to ensure safe use of the machine.

Before installing this product, be sure to read the "TO ENSURE SAFE USE OF THE MACHINE" and "INSTALLATION REQUIREMENTS" sections.

#### **CAUTIONS**

INSTALLATION REQUIREMENTS

**SUPPLIES** 

**SPECIFICATIONS** 

TO THE ADMINISTRATOR OF THE MACHINE

Keep this manual close at hand for reference whenever needed.

Each instruction also covers the optional units used with these products.

#### Caution!

For complete electrical disconnection, pull out the main plug.

The socket-outlet should be installed near the equipment and should be easily accessible.

#### FOR YOUR RECORDS ...

To protect against loss or theft, record and retain for reference the machine's serial number located at the lower left corner of the left side of the machine.

Model Number

Serial Number_			
Date of Purcha	se		

Place of Purchase\_\_\_\_\_

Authorized Sharp Dealer

Service Department Number

Notice for Users in U.S.A.

### Notice for Users in U.S.A. EMC (this machine and peripheral devices)

#### WARNING:

FCC Regulations state that any unauthorized changes or modifications to this equipment not expressly approved by the manufacturer could void the user's authority to operate this equipment.

Shielded interface cables must be used with this equipment to maintain compliance with EMC regulations.

#### NOTE:

This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

This machine contains software modules developed by Independent JPEG Group.

This product includes Adobe® Flash® technology of Adobe Systems Incorporated. Copyright© 1995-2007 Adobe Macromedia Software LLC. All rights reserved.

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#### Note:

- Considerable care has been taken in preparing this manual. If you have any comments or concerns about the manual, please contact your dealer or nearest SHARP Service Department.
- This product has undergone strict quality control and inspection procedures. In the unlikely event that a defect or other problem is discovered, please contact your dealer or nearest SHARP Service Department.
- Aside from instances provided for by law, SHARP is not responsible for failures
  occurring during the use of the product or its options, or failures due to incorrect
  operation of the product and its options, or other failures, or for any damage that
  occurs due to use of the product.



Products that have earned the ENERGY STAR® are designed to protect the environment through superior energy efficiency.

### Warranty

While every effort has been made to make this document as accurate and helpful as possible, SHARP Corporation makes no warranty of any kind with regard to its content. All information included herein is subject to change without notice. SHARP is not responsible for any loss or damages, direct or indirect, arising from or related to the use of this operation manual.

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# **CAUTIONS**

#### Symbols in this manual

To ensure safe use of the machine, this manual uses various safety symbols. The safety symbols are classified as explained below. Be sure you understand the meaning of the symbols when reading the manual.

**WARNING** 

Indicates a risk of death or serious injury.

CAUTION

Indicates a risk of human injury or property damage.

#### Meaning of the symbols



The  $\triangle$  symbol indicates the need for caution. The specific matter that requires caution is indicated inside the symbol (the symbol at left indicates "caution: high temperature").



The  $\bigcirc$  symbol indicates an action that is prohibited. The specific action that is prohibited is indicated inside or beside the symbol (the symbol at left indicates "disassembly is prohibited").



The symbol indicates an action that is mandatory.

# **⚠ WARNING**

Be sure to connect the power cord only to a power outlet that meets the specified voltage and current requirements. Also make certain the outlet is properly grounded. Do not use an extension cord or adapter to connect other devices to the power outlet used by the machine. Using an improper power supply may cause fire or electrical shock.



\*For the power supply requirements, see the name plate in the lower left corner of the left side of the machine.

Do not place a container of water or other liquid, or a metal object that might fall inside, on the machine.

If the liquid spills or the object falls into the machine, fire or electrical shock may result.



#### Do not damage or modify the power cord.

Placing heavy objects on the power cord, pulling it, or forcibly bending it will damage the cord, resulting in fire or electrical shock.



#### Do not remove the machine casing.

High-voltage parts inside the machine may cause electrical shock.



# **MARNING**

Do not make any modifications to this machine.

Doing so may result in personal injury or damage to the machine.



If you notice smoke, a strange odor, or other abnormality, do not use the machine.

If used in this condition, fire or electrical shock may result.

Immediately switch off the main power and remove the power plug from the power outlet. Contact your dealer or nearest SHARP Service Department.

If a thunder storm begins, switch off the main power and remove the power plug from the outlet to prevent electrical shock and fire due to lightning.



If a piece of metal or water enters the machine, switch off the main power and remove the power plug from the power outlet. Contact your dealer or nearest SHARP Service Department. Using the machine in this condition may result in electrical shock or fire.



Do not insert or remove the power plug with wet hands.

This may cause electrical shock.



Do not use a flammable spray to clean the machine.

If gas from the spray comes in contact with hot electrical components or the fusing unit inside the machine, fire or electrical shock may result.



## **CAUTION**

Do not install the machine on an unstable or slanted surface. Install the machine on a surface that can withstand the weight of the machine.

There is a risk of injury due to the machine falling or toppling. If peripheral devices are to be installed, do not install on an uneven floor, slanted surface, or otherwise unstable surface. There is a danger of slippage, falling, and toppling. Install the product on a flat, stable surface that can withstand the weight of the product. (Weight when various peripheral devices are installed: approx. 132.3 lbs. (60 kg))

When removing the power plug from the outlet, do not pull on the cord. Pulling on the cord may cause damage such as wire exposure and breakage, and may result in fire or electrical shock.



Do not touch the transfer belt or the transfer roller.

Scratches or smudges on the transfer belt or the transfer roller will cause dirty prints.



Do not block the ventilation ports on the machine. Do not install the machine in a location that will block the ventilation ports. Blocking the ventilation ports will cause heat to build up in the machine, creating a risk of fire.



Do not throw toner, a toner container (toner cartridge), or a waste toner box into a fire.

Toner may fly and cause burns.



Do not install in a location with moisture or dust.

Risk of fire and electrical shock



Store toner, toner containers (toner cartridges), and waste toner boxes out of the reach of children.



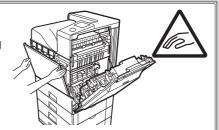
If you find that condensation has formed on the surface of the machine or the display, open the right cover and check for condensation inside the machine. If condensation has formed inside the machine, turn off the main power. Turning on the main power when condensation has formed inside the machine may cause a failure. Leave the right cover open until the condensation evaporates naturally. To keep foreign matter from getting on the primary transfer belt unit or secondary transfer roller unit while the right cover is open, place a cover over the opening.

## **CAUTION**

The fusing unit is hot. When removing a misfeed, do not touch the fusing unit. Take care not to burn yourself.



When loading paper, removing a misfeed, performing maintenance, closing the front and side covers, and inserting and removing trays, take care that your fingers are not pinched.



If you will not use the machine for a long time, be sure to remove the power plug from the outlet for safety.



When moving the machine, switch off the main power and remove the power plug from the outlet before moving.

The cord may be damaged, creating a risk of fire or electrical shock.



The machine is heavy. To prevent injury when moving the machine, it is recommended that it be moved by two or more persons.



The machine includes the print hold function, which stores document image data on the machine's hard drive. Stored documents can be called up and printed as needed. If a hard drive failure occurs, it will no longer be possible to call up the stored document data. To prevent the loss of important documents in the unlikely event of a hard drive failure, store the original data elsewhere.

With the exception of instances provided for by law, Sharp Corporation bears no responsibility for any damages or loss due to the loss of stored document data.

#### "BATTERY DISPOSAL"

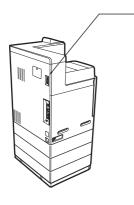
THIS PRODUCT CONTAINS A LITHIUM PRIMARY MEMORY BACK-UP BATTERY THAT MUST BE DISPOSED OF PROPERLY. PLEASE CONTACT YOUR LOCAL SHARP DEALER OR AUTHORIZED SERVICE REPRESENTATIVE FOR ASSISTANCE IN DISPOSING OF THIS BATTERY.

This product utilizes a CR coin Lithium battery which contains a Perchlorate material. Special handling for this material may apply, California residents, See www.dtsc.ca.gov/hazardouswaste/perchlorate/

Others, consult local environmental officers.

This product utilizes tin-lead solder, and fluorescent lamp containing a small amount of mercury. Disposal of these materials may be regulated due to environmental consideration. For disposal or recycling information, please contact your local authorities, the Electronics Industries Alliance: www.eiae.org, the lamp recycling organization: www.lamprecycle.org or Sharp at 1-800-BE-SHARP. (For U.S.A. Only)

### For North America



Non LPS
Do not connect to devices other than specified peripheral devices of our company.

### Laser information

Wave length	790 nm ± 10 nm
Pulse times (North America and Europe)	4.1 μs ± 4.1 ns / 7 mm
Output power	Max 0.6 mW (LD1+ LD2)

#### Caution

Use of controls or adjustments or performance of procedures other than those specified herein may result in hazardous radiation exposure.

This Digital Equipment is CLASS 1 LASER PRODUCT (IEC 60825-1 Edition 1.2-2001)

### For North America:

#### SAFETY PRECAUTIONS

This Digital Equipment is rated Class 1 and complies with 21 CFR 1040.10 and 1040.11 of the CDRH standards. This means that the equipment does not produce hazardous laser radiation. For your safety, observe the precautions below.

- Do not remove the cabinet, operation panel or any other covers.
- The equipment's exterior covers contain several safety interlock switches. Do not bypass any safety interlock by inserting wedges or other items into switch slots.

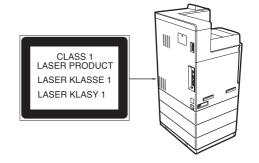
### For Europe:

CLASS 1 LASER PRODUCT

LASER KLASSE 1

LUOKAN 1 LASERLAITE

KLASS 1 LASERAPPARAT



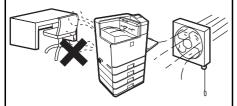
### **INSTALLATION REQUIREMENTS**

The performance of the machine is affected by the ambient conditions of the installation location. Do not install in the following locations:

### **CAUTION:**

# Do not install the machine in a location with poor air circulation.

A small amount of ozone is created inside the machine during printing. The amount of ozone created is not sufficient to be harmful; however, an unpleasant odor may be noticed during large printing runs, and thus the machine should be installed in a room with a ventilation fan or windows that provide sufficient air circulation. (The odor may occasionally cause headaches.)



\* Install the machine so that people are not directly exposed to exhaust from the machine. If installed near a window, ensure that the machine is not exposed to direct sunlight. Do not install the machine in locations that are excessively hot, cold, humid, or dry (near heaters, humidifiers, air conditioners, etc.)

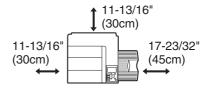


The paper will become damp and condensation may form inside the machine, causing misfeeds and dirty output.

Ambient environment (page 16) If the location has an ultrasonic humidifier, use pure water in the humidifier. If tap water is used, minerals and other impurities will be emitted, causing impurities to collect on the inside of the machine and create dirty output. Exercise care not to expose the paper exit part of the machine to wind or exhaust air. The output paper may be blown to the floor.

### Near a wall

Be sure to allow the required space around the machine for servicing and proper ventilation. (The machine should be no closer than the distances indicated below from walls.)



### **Dusty locations**



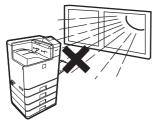
If dust enters the machine, dirty output and machine failure may result.

### Locations with ammonia gas



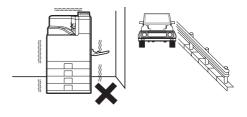
Installing the machine next to a diazo copy machine may cause dirty output.

# Locations exposed to direct sunlight



Plastic parts may become deformed and dirty output may result.

# Locations subject to vibration.



Vibration may cause failure.



The machine includes a built-in hard drive. Do not subject the machine to shock or vibration. In particular, never move the machine while the power is on.

- The machine should be installed near an accessible power outlet for easy connection.
- Connect the machine to a power outlet which is not used for other electric appliances. If a lighting fixture is connected to the same outlet, the light may flicker.

### **SUPPLIES**

Standard supplies for this product that can be replaced by the user include paper, toner cartridges, and staple cartridges for the finisher.

Be sure to use only SHARP-specified products for the toner cartridges, finisher staple cartridge, and transparency film.



For best printing results, be sure to use only Sharp Genuine Supplies which are designed, engineered, and tested to maximize the life and performance of Sharp products. Look for the Genuine Supplies label on the toner package.

### Storage of supplies

### **Proper storage**

- 1. Store the supplies in a location that is:
  - clean and dry
  - at normal temperature with minimal temperature fluctuations
  - not exposed to direct sunlight
- 2. Store paper in the wrapper and lying flat.
- 3. Paper stored in packages standing up or out of the wrapper may curl or become damp, resulting in paper misfeeds.

### Storing toner cartridges

Store the box that contains the toner cartridge horizontally; do not store it standing up. If the toner cartridge is stored standing up, the toner may solidify inside the cartridge.

Store the toner in a location that is cooler than 104°F (40°C). Storage in a hot location may cause the toner in the cartridge to solidify.

### Staple cartridge

The finisher requires the following staple cartridge:

MX-SCX1 (for finisher)

Approx. 5000 per cartridge x 3 cartridges

### Supply of spare parts and consumables

The supply of spare parts for repair of the machine is guaranteed for at least 7 years following the termination of production. Spare parts are those parts of the machine which may break down within the scope of the ordinary use of the product, whereas those parts which normally exceed the life of the product are not to be considered as spare parts. Consumables too, are available for 7 years following the termination of production.

## **SPECIFICATIONS**

### **Machine specifications**

Name	Digital Full Color Printer MX-C400P		
Туре	Desktop	Desktop	
Display	4.3 inch color	LCD	
Photoconductive type	OPC drum		
Printing method	Electrophotog	graphic system (laser)	
Developer system	Dry-type two-	component magnetic brush development	
Fusing system	Heat rollers		
Printing resolution	600 x 600 dpi	i / 1200 x 1200 dpi	
Printing gradation	Equivalent to 256 levels		
Printer driver type	PCL5c, PCL6, PostScript 3 compatible*1, XPS*2		
Supported protocols	TCP/IP, IPX/SPX, NetBEUI, EtherTalk		
Supported client PC operating systems	See "VERIFYING SYSTEM REQUIREMENTS" in the Software Setup Guide.		
Fonts	PCL5c, PCL6	80 European fonts, 28 barcode fonts*3, 1 bitmap font	
Fonts	PostScript 3 compatible*1	136 European fonts	
Interface port	LAN connectivity: 10Base-T / 100Base-TX / 1000Base-T USB connectivity: Supports USB 2.0 (Hi speed)*4		
Memory	Standard system memory	1 GB	
	Expansion memory	1 GB* <sup>5</sup>	
Print area	Entire page excluding margin of 11/64" (4.2 mm) at each edge. The actual print area may vary depending on the printer driver and the software application.		

<sup>\*1</sup> When the machine is used as a PostScript printer.

<sup>\*2</sup> When the XPS expansion kit is installed.

<sup>\*3</sup> Barcode font kit is required.

<sup>\*4</sup> Supported operating systems are Windows 2000 / Server 2003 / XP / Vista / Server 2008 / 7.

<sup>\*5</sup> To install the XPS expansion kit, an expansion memory board is required.

### **Machine specifications (Continued)**

Warm-up time	90 seconds or less (This may vary depending on the ambient conditions.)		
First-print time*	Color print time: 8.9 seconds or less Black and white print time: 8.0 seconds or less (Portrait feeding of 8-1/2" x 11" (A4) sheets may vary depending on the state of the machine.)		
Tray 1	Paper sizes: 8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", 5-1/2" x 8-1/2", A4, B5, A5, 16K (Includes automatic paper size detection function.) Paper weight: Plain paper (16 lbs. to 28 lbs. (60 g/m² to 105 g/m²)) Paper capacity: Plain paper (21 lbs. (80 g/m²)) 500 sheets Paper types: SHARP-recommended plain paper, recycled paper and colored paper		
Bypass tray	Paper sizes: 8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", 5-1/2" x 8-1/2", envelopes, A4, B5, A5, 16K (Includes automatic paper size detection function. Paper sizes from 3-15/16" x 5-53/64" (100 mm x 148 mm) to 8-33/64" x 14-1/64" (216 mm x 356 mm) can be entered.)  Paper weights: Thin paper (15 lbs. to 16 lbs. (55 g/m² to 59 g/m²)), plain paper (16 lbs. to 28 lbs. (60 g/m² to 105 g/m²)), heavy paper (28 lbs. bond to 110 lbs. index (106 g/m² to		
	209 g/m²)) Paper capacity: Standard paper 100 sheets		
	Paper types: SHARP-recommended plain paper, recycled paper, colored paper, heavy paper, thin paper, transparency film, and envelopes (Monarch, Com-10, DL, C5)		

<sup>\*</sup> First print out time is the time from when the machine starts printing operation until the print is output. It is measured in full ready condition with fuser at operating temperature and actual time may vary based on environment conditions.

### **Machine specifications (Continued)**

Duplex module	Paper sizes: 8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 5-1/2" x 8-1/2", A4, B5, A5, 16K  Paper weight: Plain paper (16 lbs. to 28 lbs. (60 g/m² to 105 g/m²))  Paper types:SHARP-recommended plain paper, recycled paper, and colored paper
Output tray (Center tray)	Output method: Face-down output Output capacity: 250 sheets (using SHARP-recommended 8-1/2" x 11" or A4 paper) (The maximum number of sheets that can be held varies depending on ambient conditions in the installation location, the type of paper, and the storage conditions of the paper.) Tray full sensor: Yes
Interface port	LAN connectivity: 10Base-T / 100Base-TX / 1000Base-T USB connectivity: Type A connector supports USB 2.0 (Hi speed)* Compatibility requirements of USB 2.0 Memory Capacity: Max. 32 GB Disk Format: FAT32 only Type B connector supports USB 2.0 (Hi speed)

<sup>\*</sup> Type A connectors are located on the front and back right of the machine (two connectors); however, the connectors cannot be used simultaneously. The connector on the back of the machine is not initially available for use. If you wish to use the connector, contact your service assistance.

# **Machine specifications (Continued)**

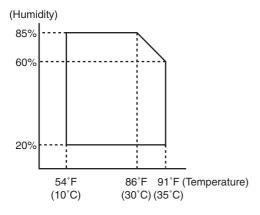
Required power supply	AC 120 V ±10% 60 Hz
Power consumption	1.44 kW
Dimensions	22-3/64" (W) x 17-1/4" (D) x 24-1/64" (H) (560 mm (W) x 438 mm (D) x 610 mm (H))
Weight	Approx. 97.0 lbs. (44 kg)
Overall dimensions	34-11/64" (W) x 17-1/4" (D) (868 mm (W) x 438 mm (D)) (when bypass tray is extended)

### Continuous printing speeds\*

Print ratio	100% / Reduced / Enlarged	
Print mode	Color B/W	
8-1/2" x 11", 7-1/2" x 10"-1/2"	40 pages/min.	40 pages/min.
A4, B5, 16K	38 pages/min.	38 pages/min.

<sup>\*</sup> Print speed during output of the second print and following prints when performing continuous one-sided printing of the same page (excluding offset output) using plain one-sided paper from a tray other than the bypass tray.

### **Ambient environment**



# Acoustic noise emission (measurement according to ISO7779)

Sound power level LwA			
Printing mode (continuous printing)		Color: 6.8 B B/W: 6.7 B	
Standby mode		4.8 B	
Sound pressure level	Sound pressure level LpA (actual measurement)		
Printing mode	Bystander positions	Color: 54 dB (A) B/W: 53 dB (A)	
	Operator positions	Color: 58 dB (A) B/W: 58 dB (A)	
Standby mode	Bystander positions	35 dB (A)	
	Operator positions	37 dB (A)	

# Chemical emission (measured according to RALUZ122: Edition Jun. 2006)

Ozone	1.5 mg/h or less
Dust	4.0 mg/h or less
Styrene	1.0 mg/h or less
Benzene	less than 0.05 mg/h
TVOC (Printing)	10 mg/h or less
TVOC (Pre-Operating)	2 mg/h or less

## 500-sheet paper feed unit specifications

Model	MX-CSX1 (tray 2)	MX-CSX2 (tray 3, tray 4)		
Paper sizes	8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", 5-1/2" x 8-1/2"*, A4, B5, A5*, 16K			
Paper weight	Plain paper (16 lbs. to 28 lbs. (60	Plain paper (16 lbs. to 28 lbs. (60 g/m² to 105 g/m²))		
Paper capacity	500 sheets (21 lbs. (80 g/m²)) x 1 tray			
Paper types	SHARP-recommended plain paper, recycled paper, and colored paper			
Automatic paper size detection	When "Auto-Inch" detection is selected: 8-1/2" x 14", 8-1/2" x 11", 7-1/4" x 10-1/2", 5-1/2" x 8-1/2"* When "Auto-AB" detection is selected: A4, B5, A5*, 216 mm x 330 mm (8-1/2" x 13")			
Power supply	Supplied from the machine			
Dimensions	21-1/16" (W) x 17-1/4" (D) x 4-13/32" (H) (535 mm (W) x 438 mm (D) x 112 mm (H)) (not including adjuster)	21-1/16" (W) x 17-1/4" (D) x 4-21/64" (H) (535 mm (W) x 438 mm (D) x 110 mm (H)) (not including adjuster)		
Weight	Approx. 15.0 lbs. (6.8 kg)	Approx. 12.3 lbs. (5.6 kg)		

<sup>\*</sup> Only MX-CSX1 can be used.

# Finisher specifications

Model	MX-FN12		
Paper sizes	8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", 5-1/2" x 8-1/2", envelopes, A4, B5, A5, 16K		
Paper weight	(16 lbs. to 28 lbs. (60 g/m² to 105	Thin paper (15 lbs. to 16 lbs. (55 $g/m^2$ to 59 $g/m^2$ )) plain paper (16 lbs. to 28 lbs. (60 $g/m^2$ to 105 $g/m^2$ )) heavy paper (28 lbs. bond to 110 lbs. index (106 $g/m^2$ to 209 $g/m^2$ ))	
Modes	Non-sort, offset sort, staple sort		
Allowed paper sizes for offset	8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", A4, B5, 16K		
Offset distance	1" (25 mm)		
Tray capacity*1	Non-stapling*2: 280 sheets (20 lbs. to 24 lbs. (75 g/m² to 90 g/m²)) (8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", A4, B5, 16K) 150 sheets (20 lbs. to 24 lbs. (75 g/m² to 90 g/m²)) (5-1/2" x 8-1/2", A5)	Stapling*3: 2 to 10 sheets per set: 30 sets 11 to 30 sheets per set: 10 sets (8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", A4, B5, 16K)	
Power supply	Supplied from the machine		
Dimensions	When tray is folded up: 18-45/64" (W) x 13-7/64" (D) x 6-7/32" (H) (475 mm (W) x 333 mm (D) x 158 mm (H)) When tray is extended: 20-19/32" (W) x 13-7/64" (D) x 6-7/32" (H) (523 mm (W) x 333 mm (D) x 158 mm (H))		
Weight	Approx. 19.8 lbs. (9 kg)		
Stapler section			
Allowed paper sizes for stapling	8-1/2" x 14", 8-1/2" x 13-1/2", 8-1/2" x 13-2/5", 8-1/2" x 13", 8-1/2" x 11", 7-1/4" x 10-1/2", A4, B5, 16K (Stapling at one position at front of paper.)		

### **Finisher specifications (Continued)**

Maximum	30 sheets
number of	
sheets for	
stapling*3	

- \*1 The maximum number of sheets that can be held varies depending on ambient conditions in the installation location, the type of paper, and the storage conditions of the paper.
- \*2 Up to 20 envelopes can be output.
- \*3 The maximum number of sheets for stapling assumes a paper weight of 24 lbs. (90 g/m²) and includes two cover sheets of 28 lbs. bond to 110 lbs. index (106 g/m² to 209 g/m²).

#### Note:

Special media such as transparency film and label sheets cannot be stapled.

Information that the administrator of the machine requires is printed on the back of this page.

(Separate this page from the manual and keep it in a safe place. In addition, fill in the name of the administrator and the administrator's contact information in the left hand margin.)

# TO THE ADMINISTRATOR OF THE MACHINE

(Separate this page from the manual and keep it in a safe place.)

### **Factory default passwords**

When accessing the system settings, the administrator password is required to log in with administrator rights. The system settings can be configured in the Web pages as well as on the operation panel. To access the system settings using the Web pages, a password is also required.

### Factory default administrator password

### Factory default setting: admin

Store a new administrator password as soon as the machine is installed. Once the administrator password has been changed, the new password is required to restore the factory default password. Take care to remember the new password.

### Factory default passwords (Web pages)

There are two factory default accounts: "Administrator" and "User". A person who logs in as an "Administrator" can configure all settings in the Web pages. In addition, an administrator can restrict access to other settings by enabling "User" accounts.

The factory default passwords are shown below.

	Factory default account	Factory default password
User	users	users
Administrator	admin	admin

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