



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California

# Western States Contracting Alliance Master Price Agreement User Guide (Ordering Instructions)

*Incorporates User Guide Supplements #1-4*

CONTRACT NUMBERS:	VARIOUS
CONTRACTORS:	VARIOUS
PRODUCTS/SERVICES:	WSCA COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES
CONTRACT TERM:	VARIOUS through 08/31/2007
DISTRIBUTION LIST:	POSTED ELECTRONICALLY ON DGS/PD/WSCA INTERNET WEB PAGE

The most current User Guide and California General Provisions, products and/or services and pricing are included herein. All purchase orders issued under this contract incorporate the following User Guide and California General Provisions.

## 1. OVERVIEW

The purpose of this WSCA Master Price Agreement is to provide a purchasing vehicle for Computer Equipment, Software, Peripherals and Related Services for all State Agencies and local government agencies, which is any city, county, district or other governmental body empowered to spend public funds per California Public Contract Code Section 12110. Depending on the contractor's award, as identified in the Master Price Agreement, the following equipment may be covered: Computer Equipment, Software, Peripherals and Related Services.

While the State of California makes this WSCA Master Price Agreement available to local governmental agencies, each local agency should make its own determination of whether using this WSCA Master Price Agreement is consistent with its procurement policies and regulations.

**ORIGINAL SIGNATURE ON FILE**

Skip Ellsworth, Manager, Multiple Award Program

**5/8/2007**

Date

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**STATE AGENCIES ARE RESTRICTED FROM USING THIS CONTRACT IN ACCORDANCE WITH MANAGEMENT MEMO 05-11, EXCEPT FOR THOSE CATEGORIES NOT OFFERED UNDER CALIFORNIA STRATEGIC SOURCING INITIATIVE (CSSI) CONTRACTS FOR IT HARDWARE: PC GOODS AND ENTERPRISE, SERVERS AND STORAGE PRODUCTS.**

- a. State agencies with the exception of all Constitutional Officers, the University of California, the California State University, the Lottery Commission, the Public Employees' Retirement System, the State Teachers' Retirement System, the State Compensation Insurance Fund and other independent state entities are restricted from using the WSCA contract for the following categories:

- Desktop Workstation
- Monitors
- Notebooks
- PC Servers
- Printers
- Peripherals
- Tape Devices
- Disk Storage Systems (Mainframe and Open)
- HP Unix-based Servers
- IBM Unix-based Servers
- NAS Servers
- SAN Fabric
- Sun Unix-based Server

- b. State Agencies may use the WSCA Master Price Agreement for all other product categories and maintenance.

**2. STATE OF CALIFORNIA, PROCUREMENT DIVISION, CONTACT**

Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA  
Attn: Multiple Award Program

Contact: Lenaya Salman  
Phone: 916/375-4389  
Fax: 916/375-4663  
E-Mail: [lenaya.salman@dgs.ca.gov](mailto:lenaya.salman@dgs.ca.gov)

**3. WSCA CONTRACT INFORMATION**

See Attachment A for list of awarded contract(s) and contract Terms and Conditions.

**4. WSCA BASE CONTRACT**

**This WSCA contract is based on some or all of the products and/or services and prices from WSCA PC Contracts - 2004-2009 (Minnesota).**

**A copy of the actual WSCA Master Agreement is available on the Internet at:**

<http://www.mmd.admin.state.mn.us/wsca/2004-2009%20contracts.htm>

**5. CERTIFICATION**

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

A signed certification of compliance with state information technology policies is required for all information technology procurements that cost \$100,000 or more and are in support of a development effort (SAM Section 4819.41). Development is defined in SAM Section 4819.2 as “Activities or costs associated with the analysis, design, programming, staff training, data conversion, acquisition and implementation of new information technology applications.” Procurements of hardware, software and services (including interagency agreements) are included in this requirement. Acquisition of telecommunications equipment used exclusively for voice does not apply.

A certification is not required for:

1. Procurements for less than \$100,000;
2. Procurements limited only to maintenance services;
3. Procurements in support of previously approved efforts. See SAM Section 4819.40;
4. Procurement of services to conduct a feasibility study, provided the services are limited to supporting or conducting the feasibility study and/or preparing the feasibility study report (SAM Sections 4927 and 4928); or
5. Procurements of/for excluded activities as described in SAM Section 4819.32.

**6. GUIDELINES/RULES**

- a. Ordering state agencies must follow all applicable state mandated guidelines, e.g., State Administrative Manual, Management Memos, Agency Directives, California Acquisition Manual and California Codes.
- b. State and local government agency use of WSCA contracts is optional. A local government is any city, county, city and county, district or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges, that is empowered to expend public funds. While the state makes this contract available, each local government agency should make its own determination whether the WSCA program is consistent with their procurement policies and regulations.

**7. ORDER LIMITATION (Local Governments are Exempt)**

Effective immediately, all orders are subject to most current Management Memo (Currently MM 03-10 including supplements), or whichever Management Memo is in effect at the time a purchase order is issued. For all orders under this contract, the ordering agency is not required to obtain three quotes. For State Agency orders exceeding \$500,000, the ordering agency must have DGS approval prior to issuance of the purchase order.

**8. DOLLAR THRESHHOLDS (Local Governments are Exempt)**

For orders exceeding \$500,000, the state agencies must request an exemption to exceed the \$500,000 limit and submit to Department of General Services (DGS) for approval prior to the issuance of the purchase order. The DGS will review the exemption and documentation to validate that the agency obtained best value for the state.

- a. Obtain approval of DGS-PD to exceed the \$500,000.00 ordering limit; request must include at a minimum the following: project description, dollar value of the request, evaluation criteria to be used. All Requests for Offer (RFO) that exceed \$500,000.00 must be reviewed and approved by DGS-PD prior to release of the RFO. Prior to contract award, an Evaluation and Selection Report (E&SR) must be submitted to DGS-PD for concurrence with the intended awardee. Additional measures may be required by DGS. Submit all requests for exemption and requests for examples of E&SR's to DGS-PD, Technology Acquisitions Section
- b. All qualified suppliers must be contacted, unless otherwise specified in the applicable User Guide.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

- c. All orders must be reported to DGS within 5 working days of award using the Notice of Contract Award form.

The DGS will review the submitted documentation. Upon agreement with the content, the DGS will issue a letter concurring with the department's recommendation, thereby allowing issuance of the purchase order by the agency.

Exempt entities and local governments are not subject to these order limits. Go to DGS/PD web site [www.dgs.ca.gov/pd](http://www.dgs.ca.gov/pd) to obtain a copy of the most current Management Memo (currently MM 03-10 including supplements), or whichever Management Memo is in effect at the time a purchase order is issued.

## **9. PRICING**

Agencies should contact the contractor to see if there is a large quantity discount available. Additionally, educational discounts may be available for educational entities. Please contact the contractor for additional information. See Attachment A for pricing.

## **10. EXECUTING THE PURCHASE ORDER**

### **THE WSCA CONTRACT NUMBER MUST BE SHOWN ON THE PURCHASE ORDER.**

State agencies shall use a Contract/Delegation Purchase Order (Std. 65) for purchases and services.

Local governments shall, in lieu of the State's Purchase Order (Std. 65), use their own purchase order document.

Electronic copies of the State Standard Forms can be found at the Office of State Publishing web site: <http://www.dgs.ca.gov/osp> (select Standard Forms). The site provides information on the various forms and use with the Adobe Acrobat Reader. Beyond the Reader capabilities, Adobe Acrobat advanced features may be utilized if you have Adobe Business Tools or Adobe Acrobat 4.0 installed on your computer. Direct link to the Standard Form 65: <http://www.osp.dgs.ca.gov/pdf/std065.pdf>

The ordering agency defines the project scope to determine which goods and related services are needed, and checks the electronic catalog for pricing. Then the ordering state agency completes a Form 65 (Contract/Delegation Purchase Order), including all pertinent information for each individual order issued against the Agreement and sends the Form 65 to the selected Contractor. NOTE: CAL-Card (procurement card; i.e. visa) orders are also accepted.

As a hard copy catalog is not available, you must print a copy of the contract terms and conditions, the Participating Addendum, and a copy of the e-quote from your order and retain this in your files. It is not necessary to provide a copy of each page to DGS. Additionally, it is not the contractor's responsibility to provide this information to you.

## **11. ON-LINE ORDERING**

Contact the supplier representative to discuss setting up an online ordering website for your agency. State agencies must still provide a copy of the ordering document to the Department of General Services, Procurement Division. If using a CAL-Card, a copy of the on-line order acknowledgement must be sent in place of the ordering document. THE AGENCY BILLING CODE MUST BE INCLUDED ON EITHER DOCUMENT (**Local Governments are Exempt**).

## **12. PURCHASE ORDER DISTRIBUTION**

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**For state agencies, copies of the STD. 65 with original signatures, or if using the CAL-Card, copies of the order acknowledgement, must be sent to the Contractor, State Controller and Department of General Services, Procurement Division. For local agencies, copies of purchase orders are not required.**

Department of General Services  
Procurement Division  
Data Entry Unit-Second Floor North  
P.O. Box 989052  
West Sacramento, CA 95798-9052  
IMS: Z-1  
State Controller's Office

3301 C Street, Room 404  
Sacramento, CA 95814  
Attn: Audit Unit

**13. PAYMENTS AND INVOICES**

**a. Payment Terms**

See **WSCA Supplier Contract Information** (Attachment A) for Payment Terms.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et. seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

Local government agencies may make payments according to their statutory requirements.

**b. Payee Data Record (Std. 204)**

Each state accounting office must have a copy of the attached Payee Data Record (Std. 204) in order to process payment of invoices. Agencies should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed.

**14. ELECTRONIC WASTE RECYCLING**

The Electronic Waste Recycling Act of 2003 requires retailers to collect a recycling fee from consumers on covered electronic devices starting January 1, 2005. California Public Resources Code, Section 42463(f) defines a "covered electronic device" as a video display device containing a screen greater than four inches measured diagonally. See the code identified above for more information and exceptions to this definition.

The Integrated Waste Management Board is implementing this new legislation, and the Board of Equalization is responsible for collecting these recycling fees from retailers. See the following two websites for more information on this topic:

<http://www.ciwmb.ca.gov/Electronics/Act2003/>

<http://www.boe.ca.gov/sptaxprog/ewaste.htm>

The electronic waste recycling fee must be shown as a line item on the agency purchase order before the Contractor can include it on their invoice.

**15. TERMINATION**

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

Any State or Local agency may terminate any order against this agreement upon 30 days notice provided the products or services have not already been accepted. This does not affect the termination clause of the WSCA Master Price Agreement concerning failure to perform or upon mutual consent.

**16. DGS ADMINISTRATIVE FEE**

There is no charge to the agency for the DGS Administrative fee and will not be invoiced by the contractor for the use of this contract.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>CDW-Government, Inc. (CDW-G)</b>
Contract Number	A74401
Contract Term Dates	11/16/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A74401%20CDW%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A74401%20CDW%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CDW-G-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CDW-G-PA.pdf</a>
Ordering Address	2 Enterprise Dr. Suite 404 Shelton, CT 06484
Contact	Wilson Garcia
Phone	312/705-3363
Fax	312/705-8663
Email	<a href="mailto:wilsgar@cdwg-com">wilsgar@cdwg-com</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.cdwg.com/shop/custompages/default.asp?CustomPageKey=E387505D4CD84D83AB4879DA24E4E108">http://www.cdwg.com/shop/custompages/default.asp?CustomPageKey=E387505D4CD84D83AB4879DA24E4E108</a>
Contractor Ownership Information	CDW Government, Inc. (CDW-G) is a large business enterprise.
Payment Terms	Net 45 days
FEIN	36-4230110
CAL-Card Accepted	CDW Government, Inc. (CDW-G) accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

Contractor Name	<b>Dell Marketing L.P.</b>
Contract Number	A63307
Contract Term Dates	12/27/2004 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63307%20Dell%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63307%20Dell%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Dell-CAGP12-14-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Dell-CAGP12-14-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Dell-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Dell-PA.pdf</a>
Ordering Address	One Dell Way, MS 8707 Round Rock, TX 78682
Contact	Mark Oberhauser
Phone	512/723-7579
Fax	512/283-9092
Email	Mark_Oberhauser@Dell.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www1.us.dell.com/content/default.aspx?c=us&amp;cs=RC983951&amp;l=en&amp;s=slg">http://www1.us.dell.com/content/default.aspx?c=us&amp;cs=RC983951&amp;l=en&amp;s=slg</a>
Contractor Ownership Information	Dell Marketing L.P. is a large business enterprise.
Payment Terms	Net 45 days
FEIN	74-2616805
CAL-Card Accepted	Dell Marketing L.P. accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.



**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Gateway Companies, Inc. which will do business in California as Gateway Country</b>
Contract Number	A63308
Contract Term Dates	1/13/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63308%20Gateway%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63308%20Gateway%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/GatewayCAGP12-14-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/GatewayCAGP12-14-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Gateway-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Gateway-PA.pdf</a>
Ordering Address	610 Gateway Drive N. Sioux City, SD 57049
Contact	Kris Mogensen
Phone	800/846-2042 ext. 28971
Fax	605/232-2533
Email	kris.mogensen@gateway.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="https://esource.gateway.com/shopper_lookup.asp?mscssid=3522494">https://esource.gateway.com/shopper_lookup.asp?mscssid=3522494</a>
Contractor Ownership Information	Gateway Country is a large business enterprise.
Payment Terms	Net 45 days
FEIN	46-0431398
CAL-Card Accepted	Gateway Country accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Hewlett-Packard Company</b>
Contract Number	A63309
Contract Term Dates	12/27/2004 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63309%20HP%20Master%20Purchase%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63309%20HP%20Master%20Purchase%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-PA.pdf</a>
Ordering Address, contact, phone, fax, email	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-Contact.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-Contact.pdf</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://h30102.www3.hp.com/gemstore/sites/wscall/index.html">http://h30102.www3.hp.com/gemstore/sites/wscall/index.html</a>
Contractor Ownership Information	Hewlett-Packard Company is a large business enterprise.
Payment Terms	Net 45 days
FEIN	94-1081436
CAL-Card Accepted	Hewlett-Packard Company accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Howard Industries, Inc. which will do business in California as Howard Computers</b>
Contract Number	A63310
Contract Term Dates	12/22/2004 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63310%20Howard%20Computers%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63310%20Howard%20Computers%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Howard-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Howard-PA.pdf</a>
Ordering Address	P.O. Box 1590 Laurel, MS 39441
Contact	Kelly Turner
Phone	601/399-5114
Fax	601/399-5077
Email	<a href="mailto:kturner@howardcomputers.com">kturner@howardcomputers.com</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.howardcomputers.com/wsca/">http://www.howardcomputers.com/wsca/</a>
Contractor Ownership Information	Howard Computers is a large business enterprise.
Payment Terms	Net 45 days
FEIN	64-0466143
CAL-Card Accepted	Howard Computers accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>International Business Machines Corporation (IBM)</b>
Contract Number	A63311
Contract Term Dates	1/13/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63311%20IBM%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63311%20IBM%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/HP-PA.pdf</a>
Ordering Address	2710-S Gateway Oaks Drive, Suite 200 Sacramento, CA 95833
Contact	Gloria Fitzpatrick
Phone	916/641-4427
Fax	916/641-4030
Email	<a href="mailto:gqfitz@us.ibm.com">gqfitz@us.ibm.com</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www-1.ibm.com/gold/portal/servlet/gold/wscanaspo/Welcome">http://www-1.ibm.com/gold/portal/servlet/gold/wscanaspo/Welcome</a>
Contractor Ownership Information	IBM is a large business enterprise.
Payment Terms	Net 45 days
FEIN	13-0871985
CAL-Card Accepted	IBM accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

## ATTACHMENT A

### **WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Konica Minolta Printing Solutions U.S.A., Inc.</b>
Contract Number	A63313
Contract Term Dates	08/30/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63313%20Konica%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63313%20Konica%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Konica-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Konica-PA.pdf</a>
Ordering Address	One Magnum Pass Mobile, AL 36618
Contact	Rick Gable
Phone	251/634-4186
Fax	251/633-4866
Email	Rick.gable@bpus.konicaminolta.us
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.buykonicaminolta.com/">http://www.buykonicaminolta.com/</a>
Contractor Ownership Information	Konica Minolta Printing Solutions U.S.A., Inc. is a large business enterprise.
Payment Terms	Net 45 days
FEIN	63-0737870
CAL-Card Accepted	Konica Minolta Printing Solutions U.S.A., Inc. accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Kyocera Mita America, Inc.</b>
Contract Number	A63314
Contract Term Dates	12/22/2004 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63314%20Kyocera%20Master%20Pri ce%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63314%20Kyocera%20Master%20Pri ce%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Kyocera-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Kyocera-PA.pdf</a>
Ordering Address	225 Sand Road Fairfield, NJ 07004-0008
Contact	Philip Borchardt
Phone	651/714-3938
Fax	651/714-3964
Email	Philip_Borchardt@kyoceramita.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="https://www.kyoceragov.com/wsca/index.aspx">https://www.kyoceragov.com/wsca/index.aspx</a>
Contractor Ownership Information	Kyocera Mita America, Inc. is a large business enterprise.
Payment Terms	Net 45 days
FEIN	95-2819506
CAL-Card Accepted	Kyocera Mita America, Inc. accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Lenovo</b>
Contract Number	A74813
Contract Term Dates	1/26/2006 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A74813%20Lenovo%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A74813%20Lenovo%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Lenovo-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Lenovo-PA.pdf</a>
Ordering Address	15309 Bitterroot Way Rockville, MD 20853
Contact	Dale R. Doane
Phone	301/240-2838
Fax	301/240-2550
Email	<a href="mailto:drdoane@us.lenovo.com">drdoane@us.lenovo.com</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.pc.ibm.com/us/government/wscanaspo.html">http://www.pc.ibm.com/us/government/wscanaspo.html</a>
Contractor Ownership Information	Lenovo is a large business enterprise.
Payment Terms	Net 45 days
FEIN	52-2449153
CAL-Card Accepted	Lenovo accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>MPC-G, LLC</b>
Contract Number	A63312
Contract Term Dates	12/22/2004 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63312%20MPC%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63312%20MPC%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/CAGP11-12-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/MPC-G-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/MPC-G-PA.pdf</a>
Ordering Address	906 East Karcher Road Nampa, ID 83687
Contact	Delynn Searle (Southern CA) Anthony Haws (Northern CA)
Phone	(208) 893-4773 (Delynn Searle) (208) 893-3047 (Anthony Haws)
Fax	(208) 898-2249 (Delynn Searle) (208) 898-2216 (Anthony Haws)
Email	<a href="mailto:dsearle@mpccorp.com">dsearle@mpccorp.com</a> ahaws@mpccorp.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="https://secure.mpccorp.com/amp/userlogin.asp">https://secure.mpccorp.com/amp/userlogin.asp</a> (Username=wsca_sample, Password=password)
Contractor Ownership Information	MPC-G, LLC is a large business enterprise.
Payment Terms	Net 45 days
FEIN	06-1528015
CAL-Card Accepted	MPC-G, LLC accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.



**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Lexmark International, Inc.</b>
Contract Number	A633015
Contract Term Dates	08/30/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63315%20Lexmark%20Master%20Pri ce%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63315%20Lexmark%20Master%20Pri ce%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/LexmarkCAGP5-19-2005.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/LexmarkCAGP5-19-2005.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Lexmark-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Lexmark-PA.pdf</a>
Ordering Address	740 West New Circle Road Lexington, KY 40550
Contact	LeAnn Spradling
Phone	859/232-7383
Fax	859/232-2010
Email	lspradli@lexmark.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.lexmark.com/wsca/">http://www.lexmark.com/wsca/</a>
Contractor Ownership Information	Lexmark International, Inc. is a large business enterprise.
Payment Terms	Net 45 days
FEIN	06-1308215
CAL-Card Accepted	Lexmark International, Inc. accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**ATTACHMENT A**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Xiotech Corporation</b>
Contract Number	A633016
Contract Term Dates	1/13/2005 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A63316%20Xiotech%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A63316%20Xiotech%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/XiotechCAGP12-15-2004.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/XiotechCAGP12-15-2004.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Xiotech-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Xiotech-PA.pdf</a>
Ordering Address	6455 Flying Cloud Drive Eden Prairie, MN 55344-3305
Contact	Mary Ruess
Phone	952/983-2433
Fax	952-983-2527
Email	mary_reuss@xiotech.com
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.xiotech.com/supportDetail.jsp?top=37&amp;mid=48975&amp;siteObjectID=100637">http://www.xiotech.com/supportDetail.jsp?top=37&amp;mid=48975&amp;siteObjectID=100637</a>
Contractor Ownership Information	Xiotech Corporation is a large business enterprise.
Payment Terms	Net 45 days
FEIN	41-1821093
CAL-Card Accepted	Xiotech Corporation accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.

**ATTACHMENT A**

**WESTERN STATES CONTRACTING ALLIANCE (WSCA) USER GUIDE**  
**WSCA PC Contracts - 2004-2009**  
**COMPUTER EQUIPMENT, SOFTWARE, PERIPHERALS AND RELATED SERVICES**

**WSCA CONTRACT ORDERING INFORMATION**

Contractor Name	<b>Sun Microsystems, Inc.</b>
Contract Number	A85627
Contract Term Dates	5/30/2007 through 08/31/2007
WSCA Master Agreement	<a href="http://www.mmd.admin.state.mn.us/wsca/A85627%20Sun%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A85627%20Sun%20Master%20Price%20Agreement.htm</a>
CA General Provisions	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/SunCAGP4-16-2007.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/SunCAGP4-16-2007.pdf</a>
CA Participating Addendum	<a href="http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Sun-PA.pdf">http://www.documents.dgs.ca.gov/pd/wsca/Computer2004-2009/Sun-PA.pdf</a>
Ordering Address	7900 Westpark Drive, Suite A110 McLean, VA 22102
Contact	Jack Nichols
Phone	703/204-4108
Fax	703/208-5831
Email	<a href="mailto:jack.nichols@sun.com">jack.nichols@sun.com</a>
Pricing (Website) Category Warranty Delivery Shipping Freight	<a href="http://www.mmd.admin.state.mn.us/wsca/A85627%20Sun%20Master%20Price%20Agreement.htm">http://www.mmd.admin.state.mn.us/wsca/A85627%20Sun%20Master%20Price%20Agreement.htm</a>
Contractor Ownership Information	Sun Microsystems, Inc. is a large business enterprise.
Payment Terms	Net 45 days
FEIN	94-2805249
CAL-Card Accepted	Sun Microsystems, Inc. accepts the State of California credit card (CAL-Card).  A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card.