epoc Host Quick Start Guide

This quick start guide provides first time setup instructions for the epoc® Host. For complete user instructions, please refer to the epoc System Manual.

epoc® Host Components

The figure below shows the epoc Host's primary components.



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Prior to use . . .

Step 1: Charge the epoc Host



Before using the epoc Host, charge its battery as follows:

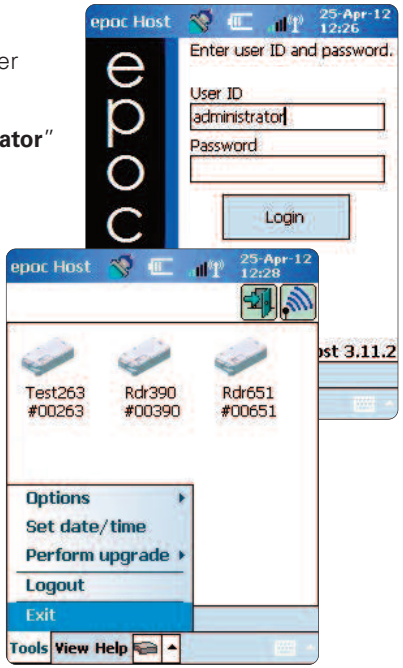
1. Connect the epoc Reader power supply to the power jack on the back of the Reader.
2. Insert the epoc Host into the Reader's pivot slot as shown below. The initial charge will take approximately eight hours.
   - A **RED** battery indicator shows that the epoc Host is charging.
   - A **GREEN** battery indicator shows that the epoc Host is fully charged.

For facilities not using an epoc Data Management System, skip steps 2 and 3.

Step 2: Connect to your Wi-Fi Network

NOTE: It may be necessary to contact your facility's Information Technology department to obtain the proper Wireless connection and security settings.

1. **Run Wi-Fi Companion.**
   - Turn on the epoc Host by pressing the power button.
   - At the login screen, enter the word "**administrator**" into the User ID and Password fields.



To scan, aim the Barcode Scanner at the barcode and press the **Barcode Button.**



NOTE: Set date and time if prompted

- Exit the epoc Host application by tapping "**Tools**", then "**Exit**" from the menu.

- Tap  to turn on the Wi-Fi radio and configure the Wireless network profile.

- Tap  .

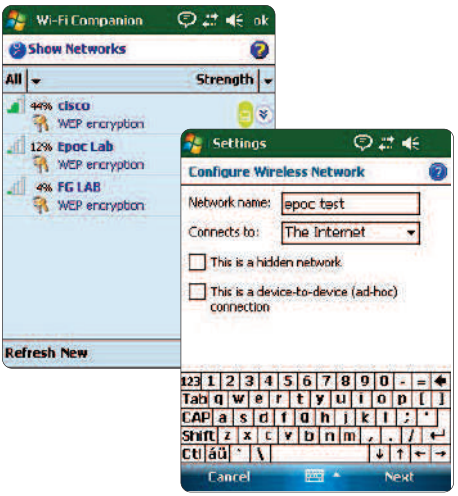


2. Configure Wi-Fi.

NOTE: Screenshots are examples only.

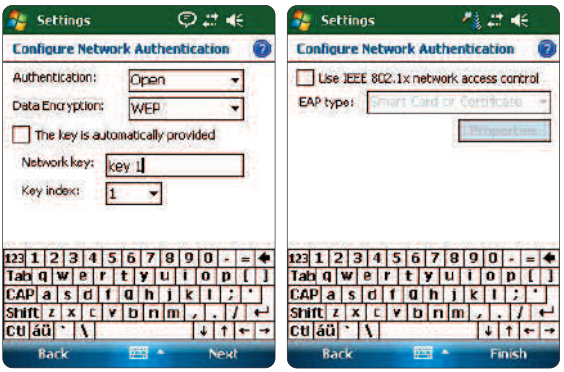
- Tap "**New**".

- Enter correct Network Name (SSID), then tap "**Next**".



- Select correct network security settings, then tap "**Next**".

- Tap "**Finish**". The epoc Host will return to the list of available networks.



3. **Confirm Wi-Fi connection.**

- Tap "**OK**" in the upper right hand corner to confirm a successful Wi-Fi connection.

NOTE: The screen will display a successful Wi-Fi connection.



4. **Reset the epoc Host.**

- Perform a soft reset by inserting the stylus in the hole on the bottom side of the epoc Host



Step 3: Connect to the EDM

1. **Configure EDM options**

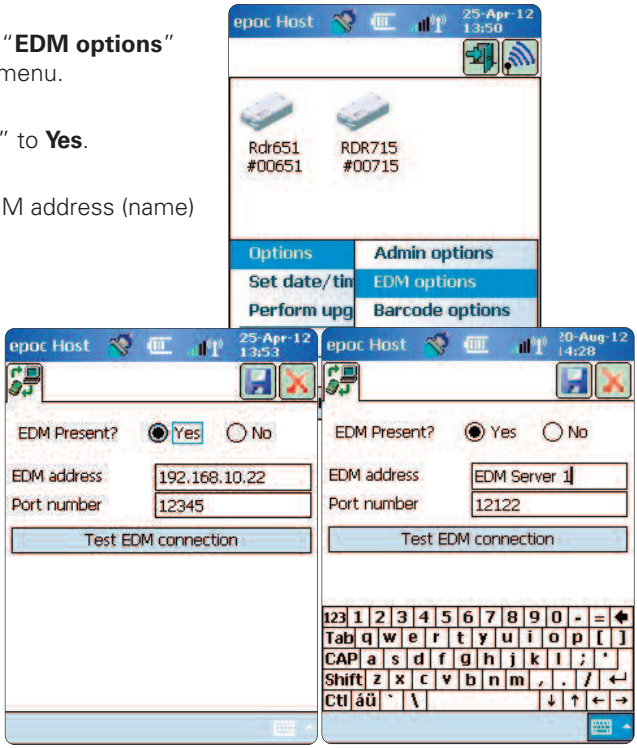
- Turn on the epoc Host by pressing the power button.
- At the login screen, enter the word "**administrator**" into the User ID and Password fields.

To scan, aim the Barcode Scanner at the barcode and press the **Barcode Button.**

administrator

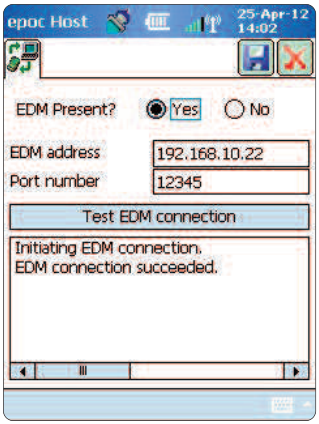


- Select "**Tools**" then "**EDM options**" from the dropdown menu.
- Set "**EDM present?**" to **Yes**.
- Enter the correct EDM address (name) and Port Number.
- Tap Save .



2. Confirm EDM Connection

- Tap the "Test EDM connection" button to confirm a successful EDM connection.



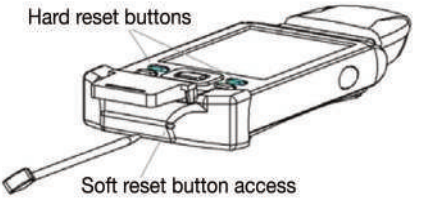
The epoc Host is now ready for use.

NOTE: Consult the epoc System Manual for instructions on how to update the epoc Host software.

NOTE: Before placing this unit into service, consult your facility's internal quality control procedures and regulatory requirements.

Resetting the epoc Host

The **Soft Reset** button is recessed in the bottom of the epoc Host. To perform a Soft Reset, insert the stylus into the opening on the bottom of the Host Cradle. The Soft Reset Button may be used to restart the Host application if the epoc Host stops functioning and/or responding.



If the Soft Reset Button does not respond, then at the same time, press the top two (2) Buttons and the Soft Reset Button (as shown) to perform a **Hard Reset**.

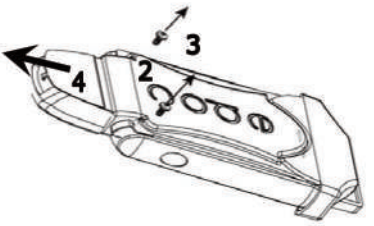
NOTE: Never perform a reset during a test. This ends the test immediately.

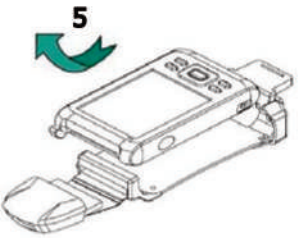
NOTE: Always verify that date and time are correct after performing a Hard Reset.

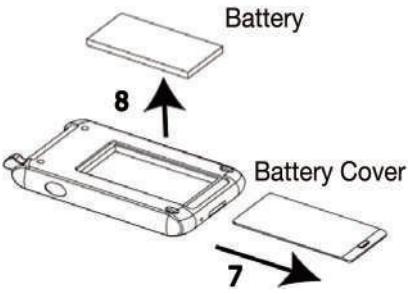
Removing the Cradle (to access SD Slot and / or replace Battery)

To remove the **Version A** cradle (**with black rubber back**):

1. Turn off epoc Host.
2. Fold back corners of Rubber Cover to expose two (2) attachment Screws.
3. Remove two (2) Screws using correct Screwdriver.
4. Slide Scanner Bracket forward and up to release Barcode Scanner. Pull Barcode Scanner from Slot.
5. Lift Host up and out to remove from Cradle.
6. SD slot is beneath the Barcode Scanner. If needed, carefully pull Barcode Scanner from its slot to gain access.
7. Use the Stylus to release Battery Cover.
8. Remove Battery Cover from back of Host.
9. Remove Battery.
10. Replacement Battery information is found in Section 13 of the epoc System Manual.
11. Replace Battery Cover and fasten securely.
12. Re-assemble Host into Cradle. Carefully align Host with Cradle Connector. Insert Barcode Scanner through Rubber Collar. Slide Scanner Bracket tightly in place. Fasten two (2) attachment Screws.

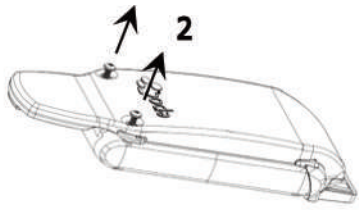


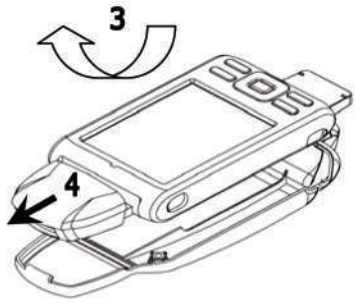


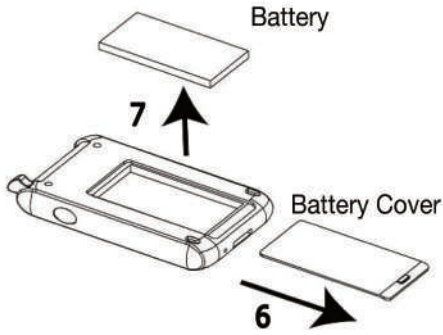


To remove the **Version B** cradle (plastic back, one piece):

1. Turn off epoc Host.
2. Undo two (2) Screws using correct Screwdriver so they remain captive in plastic housing.
3. Unclip Cradle from Barcode Scanner and lift Host up and out to remove from Cradle.
4. SD slot is beneath the Barcode Scanner. If needed, carefully pull Barcode Scanner from its slot to gain access.
5. Use the Stylus to release Battery Cover.
6. Remove Battery Cover from back of Host.
7. Remove Battery.
8. Replacement Battery information is found in Section 13 of the epoc System Manual.
9. Replace Battery Cover and fasten securely.
10. Insert Barcode Scanner in Host. Re-assemble Host into Cradle. Carefully align Host with Cradle Connector. Fasten two (2) attachment Screws.







NOTE: When replacing the battery (with either cradle), only replace with the battery designated for use.

NOTE: Always dispose of the battery in accordance with local regulations. Never place the battery in municipal waste.