# Alcatel-Lucent
# OmniTouch™ 8082 My IC Phone

## OpenTouch™ Business Edition 1.0
## OpenTouch™ Multimedia Services Edition 1.0
## User manual




8AL90835USCBed.01 R01.030.8

# User manual

## Introduction

Thank you for choosing an Alcatel-Lucent phone.
This model offers enhanced ergonomical features for more effective communication.
Its innovative and high-quality design will improve your corporate communications and allow access to a variety of services.

## How to use this guide

- **Actions**


Lift the receiver


Hang up

- **Keypad**



Numeric keypad.



Alphabetic keypad

Your phone has a touch screen. You can interact with your phone by touching the screen.
The following symbols describe the possible actions on the touch screen.


Press the touch screen once


Press the touch screen twice



Move your finger while keeping it in contact with the screen

- **Audio keys**


Handsfree/Loudspeaker


Mute key


Phone key to increase ring, handset or speaker volume


Phone key to decrease ring, handset or speaker volume

- **Other phone keys**


User information and forward management


Phone events


Keypad


Alarms

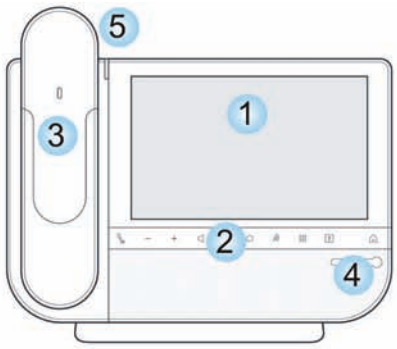

Homepage

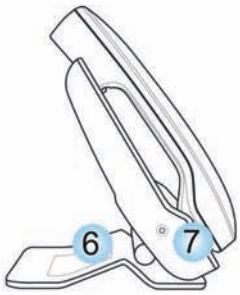
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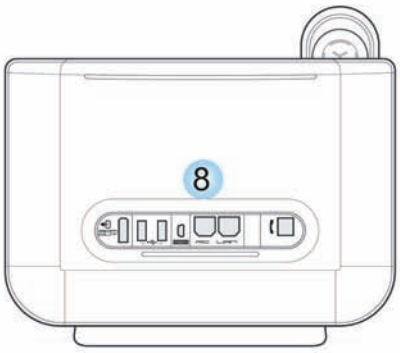

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## 1.1 Phone description




1. A sensitive LED wide screen

2. Quick access to the main phones features





**Mute key**
During a conversation, press the Mute key to stop your caller from hearing you





**To adjust the loudspeaker or handset volume up or down**



**Hands-freeLoudspeaker Key:** to make or answer a call without lifting the receiver.



**Forward**
The forward key is blue when a forward is activated



Press this key to access the call application. This key flashes if there are call events that have not been picked up (unanswered calls blinking in case of non consulted communication events such as missed calls, callback requests, new voice message, etc.)



**Display the keyboard on the screen**



**Alarms**
This key lights blue when there is a wake-up alarm



**Back to homepage**

3. A bluetooth handset for optimized communication

4. A wide speaker for optimized sound

5. **LED**
Arrival of a new call (Flashing)

6. An adjustable and stable foot

7. One 3.5 mm headset connector

8. Good connectivity to allow phone extensions



- A 10/100/1,000 Ethernet connection to connect to enterprise networks and a PC
- Bluetooth
- 2 USB connectors
- 1 mini-USB connector for a keyboard

## 1.2 Screen description




Homepage in preview mode

Homepage in standard mode

### 1 Personal area

This area displays information on the phone user (last name, first name, number, avatar, telephone status, forward, etc.).
There are 2 parts :

| | |
|---|---|
| **Routing** | Access forward programming and configuration functions |
| **UserInfo** | Information about the user |
|  | Select this area to access the user parameters and status of the phone |

### 2 Notifications area

**In idle state** :
This area displays information on the latest telephone events such as missed calls, callback requests, messages, etc.
**During a call:**
The name of your caller and the status of the call (ongoing, on hold, incoming call) are displayed in this area. Pressing on this area during the conversation takes you back to the call screen.

- Call status

| | |
|---|---|
|  | Incoming call |
|  | Ongoing call |
|  | Call on hold |
|  | Three-party conference |

### 3 Date, time and connectivity area

This area displays time, date, connectivity and customization information (wake-up on, intercom mode on).

 Security mode

 Storage device connected to USB port

 Bluetooth device pairing in progress

 Bluetooth device connected (Other than your Bluetooth handset)

 Headset plugged in

 Wake-up feature activated

 Silent ring activated



Interphony (See chapter: : Receiving intercom calls)

### 4 Active area

This area is reserved for running applications and for previews of applications selected by the user. When you start an application, it is displayed in the active zone. If no application has been launched, the active zone displays the application previews that you have preset on the homepage. One application preview allows you to view this application information and easily access it. You can view all previews of the homepage by a horizontal screen scrolling.

- Add or delete an application on the homepage

 Select the application
**Settings**

 **Application**

 Select the application that you want to add to the homepage or delete from the homepage

 Activate or deactivate preview mode

 Back to homepage

### 5 Applications area (Homepage in preview mode)

This area allows access to all set applications and to different features of the running application.

### 6 Applications area (Homepage in standard mode)

You can access your phone applications from this area. Press the application button to access the application.
Once you run an application, the display is the same as the preview mode display.

## 1.3 Navigation

- Homepage

The phone homepage can be in standard or preview mode.
Scroll down or up your finger to get the page or menus vertically scrolling, or scroll right or left to get the page horizontally scrolling.




Homepage in standard mode




Homepage in preview mode


Make your selection by pressing on the screen

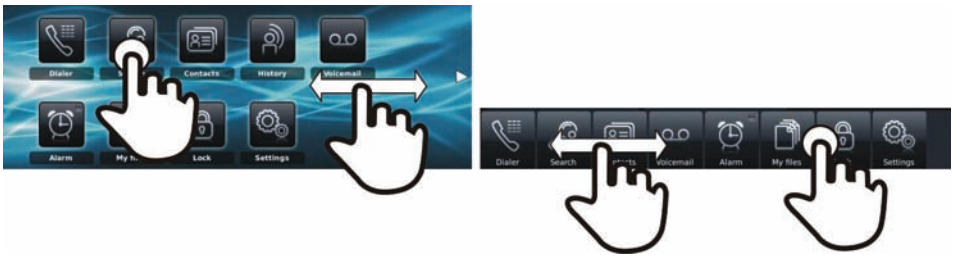

Go to next screen


Back to previous screen


Back to homepage

- Application

The homepage in standard mode and the applications bar on the homepage in preview mode allow you to access the phone applications.



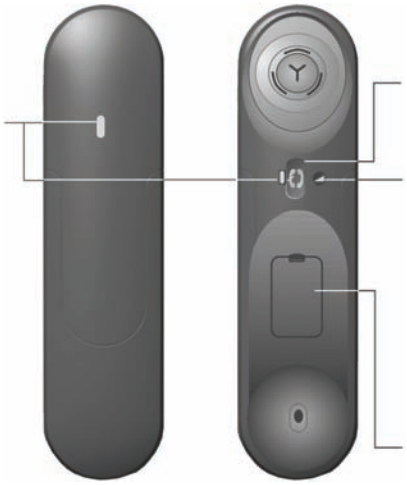


Scroll applications to get the desired application


Press the application button to access to the application

## 1.4 IP Touch Bluetooth Wireless handset

**LED**
Off: operating normally.
Blinking green: in communication.
Green steady: handset charging.
Orange flashing: battery charge low or handset outside coverage zone.
Orange steady: malfunction.



**Off-hook/On-hook and Volume/Mute keys**

Off-hook/On-hook: press this key to take or terminate a call

Volume/Mute:

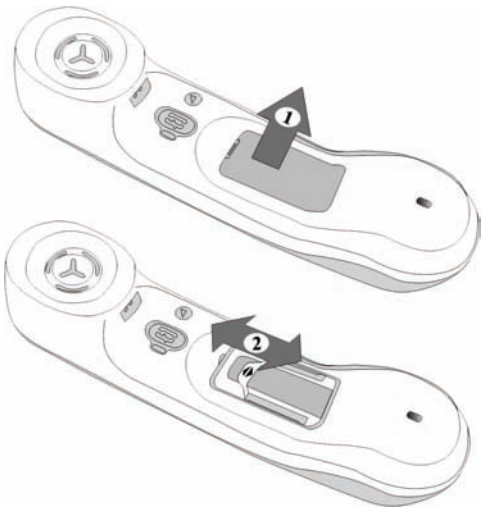
- short successive presses to change the handset volume level (3 levels)
- long press to activate or deactivate mute mode

**Location of the battery**

If the Bluetooth handset is on its base, you do not need to press the Off-hook/On-hook key to take or terminate the call. Just off-hook/on-hook the Bluetooth handset.

To install the IP Touch Bluetooth® Handset, refer to chapter: Install the Alcatel-Lucent IP Touch Bluetooth® Wireless handset. Your Bluetooth® device needs to be prepared for pairing. Take the handset off the hook and long press on both handset buttons at the same time. You will hear a 3-note tone and the LED will flash green and orange. The default PIN code is 0000.

- **Installing or replacing the Bluetooth handset battery**




| | |
|---|---|
| ① | • **Lift up the battery cover** |
| ② | • **Slide out the battery holding part** |

The battery recharges when the Bluetooth handset is on its base.

There is a danger of explosion if the battery is replaced incorrectly - use only the battery with the reference 3GV28041AB (1.2V 1500 mAh).

## 2.1 Make a call



Take the handset off the hook

**OR**



Press the phone keyboard key

**OR**



Hands-free key

**OR**



**Dialer**

**OR**



**Off-hook key on the Bluetooth handset**



Dial the number for your call



**Call**



To make an external call, dial the outside line access code before dialing your contact number The default outside-line access code is usually 0. However, please check this code with your administrator.

- **End the call**



Hang up the handset

**OR**



End call

**OR**



**On-hook key on the Bluetooth handset**

## 2.2 Make a call using the personal phone book (Contacts)



Select the application
**Contacts**



**select the contact to call**

Information regarding your contact is displayed on the screen



Press the call icon to call your contact



If there are several numbers for the same contact, select the desired number.

## 2.3 Using call by name



**Search**




Enter the first letters of your contactâ € s name



**Ok**
The names of contacts matching your search criteria are automatically displayed on the screen



Call your contact by choosing himher in the list



If you wish you can also display your contactâ € s complete file

## 2.4 Call from call log

All incoming, outgoing, missed or unanswered calls are displayed in the call log.
You can call back from your phone call log.



Select the application
**History**



Select the contact to call



**Call**



If there are several numbers for the same contact, select the desired number.



You can also access the feature by selecting the application preview History.

## 2.5 call back one of the last numbers dialed



Select the application
**History**

From the call log, select one of the last numbers dialed



Answered outgoing call



Unanswered outgoing call



**Call**



You can also access the feature by selecting the application preview History.

## 2.6 Call a contact from the favorites application (Favorites)

Favorites : This application contains favorite contacts that you have selected in your personal directory.



Select the application
**Favorites**
All contacts defined as a favorite are displayed



Select the contact to call



**Call**



If there are several numbers for the same contact, select the desired number.



You can also access the feature by selecting the application preview Favorites.



Refer to chapter: "Define a contact as a favorite".

## 2.7 Answer the call



**Answer call**

**OR**



Take the handset off the hook

**OR**



Hands-free key

**OR**



**Off-hook key on the Bluetooth handset**

- **End the call**



Hang up the handset

**OR**



End call

**OR**



**Off-hook key on the Bluetooth handset**

## 2.8 Ignore call

A call is received:



**Ignore**

Your phone no longer rings but your caller still hears the ringing tone



You can still answer the call after you have ignored it.

## 2.9 Forward an incoming call

A call is received: your telephone rings.

- Forward to voicemail



**Deflect to VM**
The call is directly forwarded to your voice mail

- Forward to another number



**Deflect**

**call the recipient of the transfer** :



**Search**

**OR**



To dialer

**OR**



Select the recipient from the call log

The call is immediately forwarded

- Forward to the personal assistant



**Deflect DVA**
Forward to the personal assistant

## 2.10 Using the telephone in "Hands free" mode

You are in communication



Hands-free key

**Select the desired audio mode:**



Handfree



Speaker (Group Listening)

- **To take the call back with the handset**



Take the handset off the hook

**OR**



Handset

**OR**



**Off-hook key on the Bluetooth handset**

- **To go back to "handsfree" mode ;**



Press the "handsfree" key again
You can hang-up the handset

## 2.11 Receiving intercom calls (Interphony)

You can answer a call without lifting the receiver. When you receive a call, you are automatically connected in hands-free mode. The identity of the caller is displayed on the screen.

• **To answer in intercom mode:**


Select the application
**Settings**


**Application**


**Telephony**


**Interphony**
**Yes / No**

## 2.12 Mask my identity

You can hide your identity before sending your call.


Select the application
**Settings**


**Application**


**Telephony**


**Hide identity**
**Yes / No**


Back to homepage

## 2.13 Contact call log

You can display your contactâ € s call details (received calls, missed calls, callback requests, etc.).


Select the application
**History**


Select the recipient from the call log


**History**

List your contactâ € s calls (outgoing, incoming, missed, etc.)
The associated LED is on: the feature is enabled


You can also access the feature by selecting the application preview History.

## 2.14 Customize the call log

You can filter the calls displayed in the call log according to their type: missed calls, callback requests, received calls, etc.



Select the application
**History**



**Filter**



Select the call types that you want to display:

- **All** : all calls
- **Missed calls** : Unanswered incoming calls
- **Call back** : Callback requests



**Back**

Call log customization is active

The filter remains active once you have left the application.

You can also access the feature by selecting the application preview History.

- **Display all calls**



**Filter**



**All**



**Back**

## 2.15 Delete one call log event



Select the application
**History**



Press the desired event



**Delete**

You can also access the feature by selecting the application preview History.

## 2.16 Delete events from the call log

Select the application
**History**

**Delete all**

Select the type of events to be deleted
- **All** : all calls
- **Missed calls** : Unanswered incoming calls
- **Call back** : Callback requests

Confirm deletion of all call log events :
**Delete**

If your call log contains unread events, a warning message is displayed on the screen.

If a filter is activated, you will only be able to delete events sorted by the filter.

You can also access the feature by selecting the application preview History.

## 3.1 Putting a caller on hold

You are in communication



**On hold**

Your call is placed on hold
Your caller hears on-hold music until you pick the call up again

- **Recover the correspondent on hold**



Select the caller on hold from the call log or the notification area

OR



**Retrieve**

You are back on the call with your caller

## 3.2 Calling a second person during a conversation

You are in communication.



**Dialer**

**Call the second person** :




Dial the number for your call

OR

From the dialpad you can call the second party by directly dialing the number or through the call log (history), the contacts, the search by name or the favorites features :



**Search**



**History**



**Contacts**



**Favorites**



**Call**

The first call is on hold

## 3.3 Switching between calls (Broker call)

You are in communication with a first correspondent
A second correspondent is on hold



Switch from one caller to another by selecting the caller on hold in the call log

You are in communication with the second contact : first call is automatically placed on hold

## 3.4 Transferring a call

During a conversation, to transfer the call to another number:

- You are in communication with a first correspondent



**Transfer to**

**Call the recipient of the transfer** :



**Dialer**




Dial the number for your call

OR

From the dialpad you can call the second party by directly dialing the number or through the call log (history), the contacts, the search by name or the favorites features :



**Search**



**History**



**Contacts**



**Favorites**



**Transfer**

The two correspondents are connected

- You are in communication with a first correspondent. A second correspondent is on hold.

You want to connect the first caller with the second.



**Transfer**

The two correspondents are connected

## 3.5 Three-party conference

You are in communication with a first correspondent. A second correspondent is on hold.



**Conference**

You are in conference mode

During the conversation, you can:



**Leave conf**
The other participants can continue the conference without you



**End conf**
hang up on all correspondents



Hang up the handset
The other participants can continue the conference without you

## 3.6 N-party conference (more than three)

If allowed by the system, you can establish an N-party conference (more than three callers including you).

You are in communication with a first correspondent.

**Add participant**

**Search**

OR

**Dialer**

Dial the number for your call

OR

From the dialpad you can call the second party by directly dialing the number or through the call log (history), the contacts, the search by name or the favorites features :

**Search**

**History**

**Contacts**

**Favorites**

**Call**

**You are in conference mode**

You can add new participants to the conference by following the same procedure.

During the conversation, you can:

**End conf**
hang up on all correspondents

**Leave conf**
The other participants can continue the conference without you

**Hang up the handset**
The other participants can continue the conference without you

**Remove participant**
You can remove a participant from the conference
You must first select the participant you want to remove from the conference

## 3.7 Mute, so that your correspondent cannot hear you

During the call, you do not wish your callee to hear you.



Press your phone Mute key

Mute mode is activated (The key is blue)
Your caller can no longer hear you



Press the key again to go back to normal mode

**OR**



Long press on the Mute key on the IP Touch Bluetooth® Wireless handset
Press the key again to go back to normal mode

## 3.8 Voice frequency

During a conversation you sometimes have to send DTMF signals, such as with a voice server, an automated attendant or a remotely consulted answering machine.

- If DTMF is activated by default on your system



**Keyboard**

**OR**





Enter the requested codes

- If DTMF is not activated by default on your system



**DTMF**



Enter the requested codes



The function is automatically cancelled when you hang up.



Depending on the system configuration, the DTMF can be activated by default. For more information, contact your installer or administrator.

## 3.9 Recording the current conversation

When you are on a call with one or more callees, you can record the conversation.

To record the conversation during communication:



**Record**

Recording in progress...



**Stop**



The user must have the appropriate rights to use this feature.

## 4.1 Define a contact



Select the application
**Contacts**



**Add new contact**




Fill in the contact file.
You must provide at least a last name.



**Save Contact**



For an external number, enter the number directly without the outside line access code. Please use the following (canonical) format: +33 390670000.

## 4.2 Add a contact while on a call

You are on a call and wish to add the caller to your contacts list.

You are in communication



**Add Contact**




Fill in the contact file



**Save Contact**



If you donâ € t have enough time to fill in the contact file, you can do it later by modifying the contact.

## 4.3 Make a call using the personal phone book (Contacts)



Select the application
**Contacts**



**select the contact to call**

Information regarding your contact is displayed on the screen



Press the call icon to call your contact



If there are several numbers for the same contact, select the desired number

## 4.4 Modify a contact



Select the application
**Contacts**
Select the contact to modify



**Edit**




Fill in the contact file



**Save Contact**



You can modify a contact while you are on a call.

## 4.5 Delete a contact



Select the application
**Contacts**
Select the contact to delete



**Delete**

**Delete Contact ?**



**Yes**

## 4.6 Define a contact as a favorite (Favorites)

Most frequently called contacts can be defined as a favorite.
Favorite contacts are displayed in the application Favorites.



Select the application
**Contacts**



**Select the contact to add to favorites**

**Favorites**



The contact has been added to Favorites
The associated key light is on



The green light indicates that the contact has been assigned to Favorites.

- To remove a contact from Favorites



**Favorites**
The feature associated led goes off

## 5.1 Details on your phone (number, name, etc.)

You want to know all of your phone information, such as your phone number or your phone forward status,.



Press the forward key

OR



Press your information area in the top left corner of the screen



**UserInfo**

## 5.2 Immediate forward to a number

The number can be your home, portable or car phone, voice mailbox or an internal extension (operator, etc.).



Press the forward key

OR



Press your information area in the top left corner of the screen



Routing



**Immediate forward to...**




No. of diversion telephone



**Ok**
To confirm



Forward is activated (The key is blue)
The activated feature is indicated in your personal information area in the top left corner of the screen



The forward key is not lit when no forward is activated.



When you create a forward, it will be added to the list of available forwards so that you can reuse it.

## 5.3 Immediate forward to voice mailbox



Press the forward key



**Voicemail**



Forward is activated (The key is blue)
The activated feature is indicated in your personal information area in the top left corner of the screen



The forward key is not lit when no forward is activated.



When you create a forward, it will be added to the list of available forwards so that you can reuse it.

## 5.4 Your visual voice mail

Visual voicemail displays and manages voicemail messages left by your contacts.



You are notified of a new voicemail message (notification zone)
Press the voicemail messages notification button in the top middle area of the screen

**OR**



Select the application
**History**



**Voicemail**
Select the contact who has left a voice message

**OR**



On the homepage, press the voice mail key

Information regarding your contact is displayed on the screen



**Play VM**
Listen to message



**Pause VM**
Pause while listening to message



**Stop VM**
Stop listening

When you have played the message you can:



**Callback**
Call back sender of message



**Delete**
Delete the current message



**Delete all**
Delete all messages



**Call VM**
Consulting your voice mailbox



**Password**
Enter your password
Follow the voice guide instructions

## 5.5 Define a forward

Your phone allows you to define different types of forwards.

- **Immediate forward to a number**
  All your calls are forwarded to another phone
- **Forward if busy**
  Callers can be diverted to another telephone if you are already on the line
- **Forward if no answer**
  When you are absent, all your calls are forwarded to the number of your choice (delayed forwarding on no answer)
- **Forward if busy or no answer**
  When you are absent or already in communication, all your calls are forwarded to the number of your choice (delayed forwarding on no answer or busy)
- **Immediate forward to voice mailbox**



Press the forward key

OR



Press your information area in the top left corner of the screen



**Routing**



**Add routing**

Select the forward type to program



- **Immediate forward**
- **Forward if no reply**
- **Forward if busy**
- **Forward if busy or no reply**



**Next**



Select where to forward the calls: associate, operator, voice mail, mobile or directly dialed number

- **Other...**



Enter the forward destination number



**Validate**

Forward is activated (The key is blue)



The activated feature is indicated in your personal information area in the top left corner of the screen

- **Associate, attendant, voicemail, mobile**



**Save**
Save the forward

Forward is activated (The key is blue)



The activated feature is indicated in your personal information area in the top left corner of the screen



The different numbers are defined in the phone parameters.



The forward key is not lit when no forward is activated.

## 5.6 Activate a predefined forward

Your phone allows you to activate predefined forwards or forwards that you created previously.



Press the forward key

OR



Press your information area in the top left corner of the screen



**Routing**

The predefined forwards list is displayed on the screen



Select the desired forward

Forward is activated (The key is blue)



The activated feature is indicated in your personal information area in the top left corner of the screen



Back to homepage

The forward key is not lit when no forward is activated.

## 5.7 Cancel the forward

Forward is active (forward key lit).



Press the forward key

OR



Press your information area in the top left corner of the screen



**Routing**



**None**



Back to homepage

## 5.8 Modify the forward

You can modify the forwards that you have programmed.



Press the forward key

OR



Press your information area in the top left corner of the screen



**Routing**



**Modify routing**



Select the forward to modify



Select the forward type to program

- **Immediate forward**
- **Forward if no reply**
- **Forward if busy**
- **Forward if busy or no reply**



**Next**



Select where to forward the calls: associate, operator, voice mail, mobile or directly dialed number

- **Other...**



Enter the forward destination number



**Validate**



Forward is activated (The key is blue)
The activated feature is indicated in your personal information area in the top left corner of the screen

- **Associate, attendant, voicemail, mobile**



**Save**
Save the forward



Forward is activated (The key is blue)
The activated feature is indicated in your personal information area in the top left corner of the screen



The different numbers are defined in the phone parameters.



The forward key is not lit when no forward is activated.

## 5.9 Delete a forward

You can delete forwards that you have programmed.



Press the forward key

OR



Press your information area in the top left corner of the screen



**Delete routing**

Select the forward to delete



**Yes**
Confirm deletion

## 6.1 Change the keyboard type

While editing text, you can change the keyboard type to match the language you are writing: : AZERTY, QWERTY, QWERTZ

The keyboard is displayed on the screen



Select the keypad type (AZERTY, QWERTY, QWERTZ,...)



**Ok**
Validate your choice

## 6.2 Delete a character

When editing a text you might have to correct it.



Place the cursor after the text to delete by touching the screen



Press the delete key of your keyboard

▼ When you edit a text, you can delete several characters at once



Place the cursor before the first character to delete and, keeping your finger in contact with the screen, move to the last character to delete



Press the delete key of your keyboard

## 6.3 Write in uppercase

By default, the written characters are in lowercase.



Press this key once




The next character will be written in uppercase and then you will automatically switch to lowercase



Press this key twice. The associated key light is on.




Uppercase mode is used for all written characters



To go back to lowercase mode, press the key again
The associated key light is off



This green key light is on. Upper case mode is activated.

## 6.4 Write a number

| | |
|---|---|
| 123 | Press this key once |
| 12 34 | Write a number, then the alphabetic mode is automatically reactivated |
| 123 | Press this key twice. The associated key light is on. |
| 12 34 | Write numbers |
| 123 | To go back to alphabetic mode, press the key again<br>The associated key light is off |

This green key light is on. The numerical keyboard is locked.

## 6.5 Write special characters

| | |
|---|---|
| Alt | Press this key once<br>The associated key light is on |
|  | Select a character<br>The special characters associated to the selected character are displayed |
|  | Select the desired character |
| Alt | Press this key again to go back to the standard keyboard<br>The associated key light is off |

## 7.1 Define the phone language



Select the application
**Settings**



**Device**



**Phone configuration**



**Language**



Select the language of your choice



**Ok**



Back to homepage

## 7.2 Favorites

This application contains favorite contacts that you have selected in your personal directory (Address book).
Most frequently called contacts can be defined as a favorite.



Select the application
**Contacts**



Select the contact to add to favorites



**Favorites**
The contact has been added to Favorites
The associated key light is on



The green light indicates that the contact has been assigned to Favorites.

You can call your contact directly without selecting them from the personal directory.



From the homepage : **Favorites**
Select the correspondent
.
OR



Select the application
**Favorites**



Select the correspondent

- To remove a contact from Favorites



**Favorites**
The feature associated led goes off

## 7.3 Lock / unlock your telephone

Once the phone is locked, you can only call special numbers such as emergency, security or standard (3 max configured by the administrator).

- **locking your terminal**



Press the forward key

OR



Press your information area in the top left corner of the screen



**UserInfo**



**Lock**



Confirm :
**Lock**
Telephone locked.



If the phone is ringing, a basic popup appears prompting you to answer or ignore the call. If you are on a call, you can only end the call.

**From the homepage**



**Lock**



Confirm :
Lock
Telephone locked

To lock your phone from the homepage, you must set the feature:



Select the application
**Settings**



**Application**



**Lock**



Enable or disable the feature

- **Unlock your terminal**






Enter your password to unlock the phone
The default password is 1515

## 7.4 Adjusting the audio functions



Select the application
**Settings**



**Device**



**Audio**



Your handset allows you to set different ringtones depending on the type of incoming call
**On-site ringing**
**Off-site ringing**
**Special ringing**
**Event ringing**



Choose ringer



**Ok**
Validate your choice

## 7.5 Activate/deactivate silent mode



Select the application
**Settings**



**Device**



**Audio**



**Silent ringing**
Enable or disable the feature

## 7.6 Ring tones

You can choose to have 1, 2 or 3 beeps before the ring



Select the application
**Settings**



**Device**



**Audio**



**Beeps before ringing**



**Beeps before ringing**

one beep



- **one beep :** One beep before ringing
- **two beep :** Two beeps before ringtone
- **three beep :** Three beeps before ringing
- **no beep :** Ring without beep



**Ok**
Validate your choice

## 7.7 Progressive ringing



Select the application
**Settings**



**Device**



**Audio**



**Ascending ringing**
Enable or disable the feature

## 7.8 Adjusting the ringer volume



Select the application
**Settings**



**Device**



**Audio**



**Ringing volume**



**Adjusting the ringer volume** (0 to 9)

## 7.9 Adjust ringer volume while a call arrives

The telephone rings when a call is received



Decrease volume



Increase volume

## 7.10 Adjust the loudspeaker and the handset volume

During a call, to adjust the volume level of the loudspeaker or receiver:



Decrease volume



Increase volume

## 7.11 Activate/deactivate key vibration

When you press one of your phone keys, a vibration confirms that the action has been taken into account by the system.
To activate or deactivate key vibration:



Select the application
**Settings**



**Device**



**Phone configuration**



**Haptic feedback**
Enable or disable the feature

## 7.12 Activating headset mode

The side of the telephone features a headphone / external microphone socket. Contact your retailer for information on the various headphone models.
By default, the audio jack of your telephone can be used to connect a headset, hands-free kit or loudspeaker.

**Activating headset mode**


Select the application
**Settings**


**Device**


**Audio**


**Accessory type**


**Jack**


**Ok**

After selecting the accessory type, you must specify the jack accessory:


**Jack accessory**


- headset
- handsfree
- loudspeaker


**Ok**

## 7.13 Install a bluetooth device (pairing)

You can use Bluetooth devices such as handsets or headsets with your phone.
To use your Bluetooth device, it must be paired to the set. To manage the pairing, the Bluetooth device must be in detectable mode. Refer to your Bluetooth device documentation to find out how to activate detectable mode.

Your Bluetooth device is ready to be paired


Select the application
**Settings**


**Device**


**Bluetooth**


**Add device**


**Scan**

The set scans for available Bluetooth devices


Select the Bluetooth device to be paired


Add the device to the device list



Enter the device PIN code


**Ok**

Bluetooth device connected

After pairing the Bluetooth accessory, you must define the accessory type in the audio settings.



Select the application
**Settings**



**Device**



**Audio**



**Accessory type**



**BT**



**Ok**

After selecting the accessory type, you must specify the jack accessory:



**Jack accessory**



- headset
- handsfree
- loudspeaker



**Ok**

## 7.14 Install the Alcatel-Lucent IP Touch Bluetooth® Wireless handset



Select the application
**Settings**



**Device**



**Bluetooth**



**Add device**



**Scan**

The set scans for available Bluetooth devices...

Your Bluetooth® device needs to be prepared for pairing. Take the handset off the hook and long press on both handset buttons at the same time. You will hear a 3-note tone and the LED will flash green and orange.

Searching for Bluetooth® equipment. Wait for the detected equipment type and address to be displayed



Select the relevant equipment



Add the device to the device list




Enter the device PIN code (The default PIN code is 0000)



**Ok**

The 3-note tone indicates that the handset has been installed correctly (the LED flashes green or orange depending on the battery charge level)

After pairing the Bluetooth accessory, you must define the accessory type in the audio settings.



Select the application
**Settings**



**Device**



**Audio**



**Accessory type**



**BT**



**Ok**

After selecting the accessory type, you must specify the jack accessory :



**Jack accessory**



**headset**



**Ok**

- **Error messages**

| | | |
|---|---|---|
| The Bluetooth® handset emits a sequence of 4 beeps | | Your set is an older generation than your Bluetooth® handset |
| The set displays an error message indicating that the set and the Bluetooth® handset are incompatible | | Your Bluetooth® handset is an older generation than your set |

## 7.15 Uninstall a Bluetooth® device (unpairing)



Select the application
**Settings**



**Device**



**Bluetooth**



**Select the Bluetooth® device to unpair**



**Delete**

The Bluetooth® device is uninstalled (unpaired)

## 7.16 Hearing aid kit

If you are using your phone with a hearing device, you must install and activate the hearing aid device (HAC) to avoid hearing discomfort.

Install the hearing aid kit using the instruction guide supplied



Select the application
**Settings**



**Device**



**Audio**



**Hearing aid**
Enable the feature : **YES**
The hearing aid kit is activated

## 7.17 Activate the magnifying glass feature

You must be identified as an administrator to be able to modify this feature.



Select the application
**Settings**



**Admin**



**Device**



**Phone configuration**



Enter the administrator password



**Enable magnify**
Enable or disable the feature



Back to homepage

## 7.18 Magnifying glass

The magnifying glass feature allows you to zoom in on the active area of the screen.



**Magnify**

The magnifying glass keyfeature lights green when activated



The active area of the screen is magnified. You can move this area and zoom any part of the screen you want



Press the feature key again to go back to normal view ; :
**Magnify**

The application bar cannot be magnified.

The magnifying glass feature must be activated in order to be used.

## 7.19 Set an alarm



**Alarm**



**Hour:**
Enter the alarm time



**Alarm sound:**
Select the melody of your choice



**Volume:**
Adjust the alarm volume



**Alarm status**
Enable the feature

The associated LED is on: the feature is enabled



The icon is displayed (connectivity information zone)

When the alarm bell rings, you can choose to repeat the alarm or turn it off.

## 7.20 File Manager

This application allows you to manage audio files, images, webradios and other media.



Select the application
**My files**



Select the file type you want:
- Audio
- Picture

All available files of the selected type (on set or storage media connected on USB port) are displayed.
You can also manage your phone multimedia files.

The display time may take longer if the USB storage device contains too many files.

## 7.21 Delete a file



Select the application
**My files**



Select the file type you want:
- Audio
- Picture



Enter delete mode
**Delete**



Select the file to delete



**Yes** / **No**
Confirm deletion



Exit delete mode

You cannot delete a file stored on an external device.

## 7.22 Rename a file



Select the application
**My files**



Select the file type you want:
- Audio
- Picture



Select the file to rename



**Rename**



Enter the new file name



**Ok**
Apply

**OR**



Cancel the operation
**Cancel**

You cannot rename a file stored on an external device.

## 7.23 Copy a file from the external storage device to the phone internal memory



Select the application
**My files**



Select the file type you want:
- Audio
- Picture



**Filters**
Select the storage device



Select the file to copy



**Copy**

## 7.24 Listen to an audio file



Select the application
**My files**



**Audio**



**Filters**
Display the files for the selected storage device (the phone internal memory or external storage device)



Select the audio file

The audio file plays automatically



Pause:
**Pause**



Start listening again:
**Play**



Stop listening:
**Stop**



When released from the manufacturing plant, the audio files hosted on My IC Phone are Alcatel-Lucent property and can be used as is. When a installer or End-User downloads MP3 files via a USB link, they are responsible for the Intellectual Property Right requirements related to such downloads.

## 7.25 Play all audio files



Select the application
**My files**



**Audio**



**Filters**
Display the files for the selected storage device (the phone internal memory or external storage device)



**Play all**

Listening of all audio files has started



Stop listening:
**Stop all**



Start listening again:
**Play**



Switch to next track:
**Next**



Listen to tracks in random order:
**Random**



When released from the manufacturing plant, the audio files hosted on My IC Phone are Alcatel-Lucent property and can be used as is. When a installer or End-User downloads MP3 files via a USB link, they are responsible for the Intellectual Property Right requirements related to such downloads.

## 7.26 Phone wallpaper

You can change the wallpaper on your phone. The image must be stored in the set or on a USB storage device.
If the image is on the USB storage device, you must connect it to the phone:

Insert your USB device at the back of the phone



The icon is displayed (connectivity information zone) ;

Change the wallpaper:



Select the application
**My files**



**Picture**

The list of images on the USB device is also displayed



**Filters**
Display the files for the selected storage device



Select the image



**Wallpaper**

The selected image is set as wallpaper

## 7.27 Phone screensaver

You can change your phone screensaver to a default or a personal screensaver. The default screensaver uses predefined images. The personal screensaver uses images you have stored in your phone memory and set up in a screensaver pool.



Select the application
**Settings**



**Application**



**Screensaver**



**Screensaver : yes / no**
Enable or disable the feature
Select the screensaver type



**Screensaver type** :

- Default screensaver
- Personal screensaver

You can set the screensaver timeout, the backlight timeout, the brightness when the backlight is on or off and the refresh images interval.

- Add an image for your personal screensaver

The images have to be stored in the phone memory.



Select the application
**My files**



**Picture**



Select the image



**Add to Wakeup Pool**

The image is added to your personal screensaver pool

- Remove an image from your personal screensaver pool



Select the application
**My files**



**Picture**



Select the image



**Remove from SsPool**

The image is removed from your personal screensaver pool

## 7.28 Customize the user picture

You can change the picture displayed in your personal information area in the top left corner of the screen. The image must be stored in the set or on a USB storage device.
If the image is on the USB storage device, you must connect it to the phone:

Insert your USB device at the back of the phone

The icon is displayed (connectivity information zone)

Change the avatar:

Select the application
**My files**

**Picture**

The list of available pictures is displayed
**Filters**
Display the files for the selected storage device

Select the image

**My picture**

The picture is updated

The recommended size for the avatar is 100x100 pixels.

## 7.29 Configure your homepage

You can configure your homepage according to your needs and calling habits.
You can display many applications on the homepage such as your history, contacts, favorite contacts, etc.
The phone homepage can be in standard or preview mode

- Homepage in standard mode : Only application access keys are displayed on the homepage




- Homepage in preview mode : The application access keys and some application previews are displayed on the homepage



- Choose the homepage layout


Select the application
**Settings**


**Application**


**Homepage**


**Homepage**
**Standard** : Homepage in standard mode
**Preview** : Homepage in preview mode


Back to homepage

- Add or delete an application on the homepage


Select the application
**Settings**


**Application**


Select the application that you want to add to the homepage or delete from the homepage


Add or delete an application on the homepage


Back to homepage


Some applications cannot be added to the homepage as preview.

## 7.30 Change the theme of your phone


Select the application
**Settings**


**Device**


**Phone configuration**


Select the current theme in the configuration page

The available theme list is displayed on the screen


Select the desired new theme from the list


**Ok**
Confirm the selection


Changing the theme may take a few seconds.

## 8.1 Manager/Assistant

The manager/secretary application is a special configuration of at least two multiline stations offering specific additional features via programmable keys.
On each manager/assistant phone, a dedicated application window shows the name of the manager or assistant, the phone presence of the manager or the assistant, the direct call feature access button and the filtering mode access button. The assistant/manager application window can only be displayed when homepage is in preview mode.

- Assistant station



**Call**
Call your manager
If you are already on a call, the first caller is placed on hold



**Filter**
Enable ManagerAssistant filtering and call monitoring

- Manager Station,



**Call**
Call your assistant
If you are already on a call, the first caller is placed on hold



**Filter**
Enable ManagerAssistant filtering and call monitoring

- On both sets the header of the dedicated assistant/manager application shows the phone presence of the assistant or manager and the filtering mode activated



The assistant or the manager is on a call with a contact



The assistant or the manager is not on a call with a contact

## 8.2 Select and activate the filtering mode between the manager and assistant phones

The filtering mode allows the assistant and the manager to choose how to route and monitor incoming calls to the manager.



**Mode**



Select the filtering mode to activate



Filtering is activated on the Manager and the associated Assistant phones

There are four filtering modes.



Manager doesn't receive the calls and Assistant receives them



Manager monitors the calls & Assistant receives them



Manager receives the calls & Assistant monitors them



Off

-  **Manager doesn't receive the calls and Assistant receives them**

When a caller is calling the Manager phone, the call is directly forwarded to the Assistant phone if the caller is not a priority caller (not registered on the "White list").

- **Manager monitors the calls & Assistant receives them**

When a caller is calling the Manager phone, the call is directly forwarded to the Assistant phone if the caller is not a priority caller (not registered on the "White list").
In this filtering mode, the manager is notified of the incoming call routed to the assistant. If necessary, the manager can pick up the incoming call before the assistant answers the call. The assistant can see the name of the caller in the history preview pane and the manager's presence status changes to "busy".
The manager picks up the incoming call:



**Monitored call**



**Control**



Answer displayed call

- **Manager receives the calls & Assistant monitors them**

In this filtering mode, the assistant is notified of the incoming call on the manager phone. If necessary, the assistant can pick up the incoming call before the manager answers the call.
The assistant picks up the incoming call:



**Monitored call**



**Control**



Answer displayed call

- **Off**

The manager/assistant feature is deactivated. There is no routing and monitoring between the two phones.

## 8.3 Transfer a call to the manager phone

When on a call, the assistant can directly transfer the call to the manager.

The assistant is on a call



**To manager**

The call is forwarded to the manager

## 8.4 Define a priority number ("White List")

A registered number in the "White List" is a priority number. A priority number will always directly reach the Manager phone even if a call filtering mode is activated.

Only the manager set can add a priority number

- You are on a call. You wish to add your contact to the list.

If the "White List" button is green, it means that your contact is already registered and you do not need to add the contact to your "White List".



**White List**

The contact is added to the list
The "White List" green light is on.

- You are not on a call. You wish to add a contact to the list.



**Settings**



**Application**



**White List**



**Add Contact**




Enter the first letters of the name, name-first name or the initials of your correspondent



Select your correspondent from the list

The contact is added to the list

## 8.5 Delete a priority number ("White List")

- You are on a call. You wish to remove your contact from the White list.

The "White List" green light is off.



**White List**

The contact is removed from the list
If the "White List" button is not green, it means that your contact is not registered so you do not need to remove them from your "White List".

- You are not on a call. You wish to remove your contact from the White list.



**Settings**



**Application**



**White List**



**Delete**

The contact is removed from the list

## 9.1 Introduction

This application is for synchronizing your address book between your phone and your PC Outlook application.
The default maximum number of contacts you can synchronize between your phone and your PC is 500. However, your administrator can increase this to up to 1,000. Please ask your administrator for the maximum number of contacts.

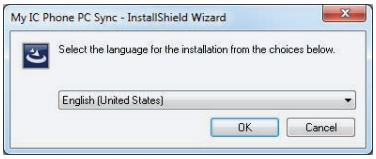
## 9.2 Prerequisites

- The supported operating systems are:
  - Microsoft® Windows® XP Service Pack 2 and higher (32 bits)
  - Microsoft® Windows® VISTA (32 bits and 64 bits)
  - Microsoft® Windows® 7 (32 bits and 64 bits)
- The Outlook supported versions are: Microsoft® Outlook 2000, Microsoft® Outlook 2002, Microsoft® Outlook 2003, Microsoft® Outlook 2007, Microsoft® Outlook 2010.
- The minimal system requirements are:
  - Processor : P4 Class or higher
  - RAM memory: at least 256 Mo
  - Minimum available disk space: 100 Mo
  - Screen: 800x600 True Color
  - Network card is required

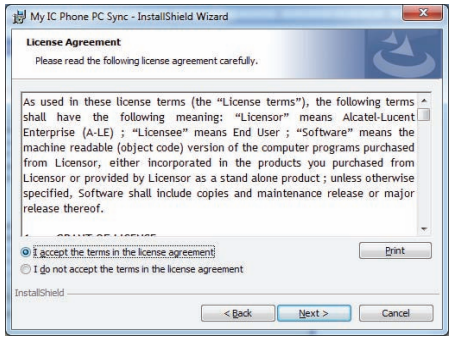
## 9.3 Installing the application on your PC

The application comes as an executable installation file (.exe).

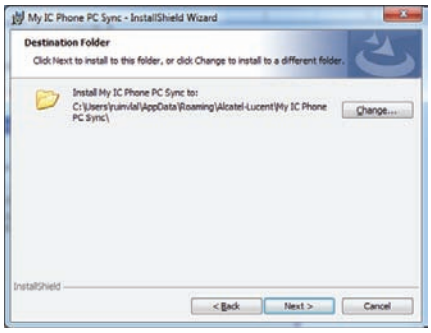
1) Run the application executable file
2) Select the language: this defines the installation and the applicatio language




3) Read and agree the license Agreement



**4)** Select the application destination folder on your PC (make sure you have the necessary administration rights to install the application in the selected folder)

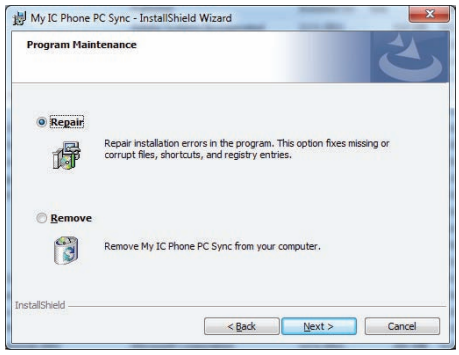



**5)** Follow the installation steps.

## 9.4 Uninstalling the application

There are two different ways for uninstalling the application:

- Access the feature "Add/remove programs" (Windows® XP) or "Programs and features" (Windows® Vista ou Windows® 7).
- Run the installation executable file and select the "Remove" option.




## 9.5 Repairing the application

If the application becomes corrupted, you can repair it.

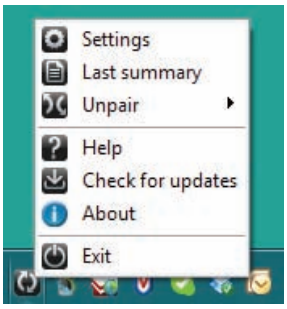
**1)** Run the application installation executable file.
**2)** Select the "Repair" option.
**3)** follow information displayed on the screen

## 9.6 Configuration

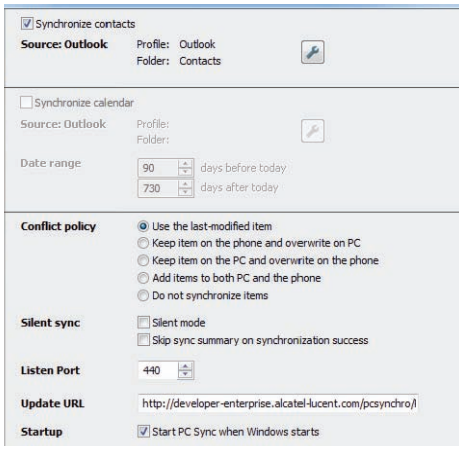
- Configuring the application on the PC.

The application is ready to work but it is recommended to check the application default configuration.

**1)** Open the application configuration : in the task bar of your PC, select the "Settings" menu of the synchronization menu.




**2)** You can define :




- The profile and the Outlook folder to use for synchronizing contacts.

The default profile and Outlook folder will be used for synchronizing unless you specify a folder and profile.
You can change the profile and folder used. You can define a profile for synchronizing the contacts. You are advised to create an Outlook subfolder dedicated to your phone contacts and to work from this folder. This will help protect your general Outlook contacts on your PC.

- Date range for synchronizing: only events during this period will be synchronized.
- The conflict policy (determines how the application should behave when different changes have been made on the phone and the PC)
  - the most recent modification replaces the oldest,
  - the phone datas always replace the ones on the PC,
  - the PC datas always replace the ones on the Phone,
  - the modified datas on the phone are copied on the PC and modified datas on the PC are copied on the phone (the datas are duplicated),
  - no synchronisation is done.
- The silent sync : you can choose to display or not the synchronization progress bar and the synchronization summary.
- The port used by PC for synchronization : if default port cannot be used on the PC you can change it.

If you modify the port used by the application, you have to do the same modification on the phone side.

- URL for downloading the application updates.
- Startup: if enabled, the application will be run when Windows® starts

Besides Settings item, there are a few item that allow you to display the last synchronization summary, to create or delete a pairing between your phone and your PC, to open the application online help, to display information on the application version or to exit the application.

- Configuring the phone



**Settings**



**Application**



**Synchronization**

| | |
|---|---|
| **Server address** | Enter the IP address or the complete network name on which the synchronization application is installed. |
| **Server port** | This data defines the port used on the PC for synchronization. The port must be the same as the one filled in the PC application. |
| **Warning when exceed** | Choose if you wish to be informed when a maximum number of items for synchronization is reached (the default setting is 500 items but this may have been changed by the administrator - ask your administrator for the maximum number of contacts). |
| **Sync. button** | Choose to display the synchronization button in the applications bar of your My IC Phone. |



Back to homepage



If you try to start the synchronization before configuring it, you will access the Synchronization settings.

## 9.7 Synchronize your phone and your PC

- Start synchronization



**Synchronization** (if enabled in the synchronization settings)

**OR**



**Settings**



**Application**



**Synchronization**



**Synchronization** : start

If not deactivated in the application configuration (Silent Sync) you can see the synchronization summary on the screen.



During the synchronization, you can at anytime:
- see synchronization progress and phases,
- display details of synchronized items,
- cancel the synchronisation.



The synchronization summary lists all the synchronized items.



From the application menu on the PC (Task bar), you can see at anytime the summary from the last synchronization.

- Pairing your phone and your PC

When you run the synchronization for the first time, you must pair your phone and your PC.

1) Accept the certificate required by the phone (ensure that the certificate comes from the target PC),
2) A pairing PIN code (PIN) is displayed on the phone screen.
3) The phone is detected by the PC and you are prompted to enter this PIN code and a name for the pairing.
4) The synchronization is automatically started when the pairing is established.


This pairing has to be done only for the first synchronization.


From the PC application menu, you can delete this pairing.

- Synchronization

During the synchronization, you can monitor progress and view the summary once the process is completed. Make sure this option ("Silent Sync") is configured correctly in the Synchronization settings on the PC side. You can also see which items are modified and where by clicking on the detailed view button.


Synchronization takes about 15 seconds for 500 contacts. You can receive and make calls during synchronization but this can make the synchronization process longer.


The synchronization function is most commonly used to synchronize your PC Outlook contacts with your phone contacts list. Once you have run the initial synchronization, if you delete a contact from the phone contacts list, the contact will be deleted from Outlook during the next synchronization (and vice versa). You are advised to create an Outlook subfolder dedicated to your phone contacts and to work from this folder. This will help protect your general Outlook contacts on your PC.

## 9.8 Troubleshooting

Below is a troubleshooting guide that can help you resolve any problems that might occur.

| | |
|---|---|
| Installation says you do not have write permissions in this folder | You are probably not permitted to change the folder in which you are trying to install PC Sync. Try installing it in another location. |
| Phone displays "HTTP error, HTTP request failed" | Please make sure PC Sync is started in the PC.<br>Please check if the same port is set on the phone and on the PC<br>Please check you correctly entered PC address.<br>Please check your firewall settings. The port may be closed by the firewall. Try to change the port. |
| PC Sync displays "Unable to listen to the port" | Please make sure no other applications are using this port.<br>Please make sure the firewall allows listening to this port. Try to change the port. |
| PC Sync displays "Selected folder has been deleted" or "Cannot open Outlook profile" | The profile or the folder that My IC Phone Synchronizer is configured to synchronize with has been deleted. Select another profile or folder in settings. |
| PC Sync displays "Outlook is not installed" | My IC Phone Synchronizer could not find a supported version of Outlook on the PC. Install Outlook. |
| PC Sync displays "Error communicating with Outlook" | My IC Phone Synchronizer could not communicate with Outlook. This might be because Outlook has been installed but not yet set up properly or is malfunctioning. Starting Outlook itself may provide information on what is wrong. |

### Safety Instructions

- Changes or modifications to the equipment not expressly approved by the party responsible for compliance could void the user's authority to operate the equipment.
- **Intellectual Property Rights**
  When released from the manufacturing plant, the audio files hosted on My IC Phone are Alcatel-Lucent property and can be used as is. When a installer or End-User downloads MP3 files via a USB link, they are responsible for the Intellectual Property Right requirements related to such downloads.
- To limit the risk of interference, people with pacemakers must keep the wireless telephone away from their equipment (minimum distance of 15 cm).
- It is recommended to follow the standard acceptance procedures before using this equipment in human safety critical areas (hospitals...).
- The headset includes magnetic elements that may attract sharp metallic objects.
- There is a danger of explosion if the battery is replaced incorrectly - use only the battery with the reference 3GV28041AB (1.2V 1500 mAh) 3GV28041AB (1.2V 1500 mAh) (Bluetooth Handset only).
- Battery charge (Bluetooth Handset only) : Charge the battery for about 16 hours before initial use.

## Regulatory Statements

**EU/EFTA**

This equipment is in compliance with the essential requirements of R & TTE Directive 1999/5/EC. The Declaration of Conformity may be obtained from your installer.

**USA and Canada**

This device complies with Part 15 of the FCC Rules and with RSS-210 of Industry Canada. Operation is subject to the following two conditions : (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation. This equipment has been tested and found to comply with the limits for a class B digital device, pursuant to Part 15 of the FCC Rules and ICES-003 of Canada. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try correct the interference by consulting the dealer.

**Exposure to Radio Frequency Signals.**

This device has been designed and manufactured not to exceed the SAR (Specific Absorption Rate) radio frequency power transmission limits established by the different countries concerned. The SAR value for the Bluetooth handset is 0.09 W/kg (the globally accepted maximum limit being 1.6 W/kg).

### User Instructions

Only use the handset in temperatures between -5° C to +45° C (23° F to 113° F).
This apparatus is Hearing Aid Compatible (HAC).

### Acoustic shock protection

The acoustic level of the signal generated by the handset earpiece is less than 130 dBspl for a transient signal (123 dBspl for Australia) and less than 118 dBspl (rms) for a continuous signal (120 dBA for Australia).

### Directive 2003/10/EC specifying the risks inherent in noise at work

The ring contributes towards overall daily noise; at its maximum setting, the level is 105 dBA at 60 cm from terminal.
To reduce the level, the following is recommended:
- reduce the setting (9 levels of 5 dB)
- program a progressive ring.

This device can be used for indoor operation in all the countries; you must consult your installer for an outdoor usage.

### Privacy

Privacy of communications may not be ensured when using the Bluetooth handset or any additionnal Bluetooth device

### Disposal



The equipment must be returned to a collection point for electronic equipment waste disposal.
Defective batteries must be returned to a collection point for chemical waste disposal.
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