

Michigan State Reporting Guide

PowerSchool
Student Information System



Released October 9, 2009

Document Owner: Documentation Services

This edition applies to Release 5.2.0.5 of the PowerSchool software and to all subsequent releases and modifications until otherwise indicated in new editions or updates.

The data and names used to illustrate the reports and screen images may include names of individuals, companies, brands, and products. All of the data and names are fictitious; any similarities to actual names are entirely coincidental.

PowerSchool is a trademark, in the U.S. and/or other countries, of Pearson Education, Inc. or its affiliate(s).

Copyright © 2009 Pearson Education, Inc. or its affiliates. All rights reserved. All trademarks are either owned or licensed by Pearson Education, Inc. or its affiliates. Other brands and names are the property of their respective owners.

Contents

Introduction	1
Report Descriptions	2
Additional Resources	5
PowerSchool Online Help	5
PowerSource	5
PowerSchool Data Dictionary	5
Michigan Resources	6
Setup Elements	7
Understanding the Setup Table	7
District Setup	7
School Setup	12
Staff Setup	14
Student Setup	15
Reports	70
Report Descriptions	70
Understanding the Report Output Table	72
Generate Reports	73
Run Options	73
Michigan General Collection	77
Selection Criteria	78
Report Input	79
Report Output [XML]	80
Michigan Student Record Maintenance Collection	92
Selection Criteria	92

Report Input.....	93
Report Output	95
Creating the Single Record Student Data Report	108
Report Input.....	108
General Information Report Output.....	110
Special Education Students Report Output	115
Early Childhood and Parenting Programs Report Output	118
Early On [®] Children Report Output.....	118
Advanced and Accelerated Report Output	119
Limited English Proficient Students Report Output.....	120
Immigrant/Refugee Students Only Report Output	121
Migrant Students Report Output.....	121
Title I Students in Targeted Assistance Schools (TAS) Programs Report Output.....	123
Adult Education Participants Report Output	124
Student Expulsion Report Output.....	125
Single Record Submission Report Output	126
Special Education Disciplinary Action Report Output	127
Creating the Official Enrollment Student Roster	131
Report Input.....	131
Report Output	133
Creating the MI Monthly Exit/Transfer In Report	136
Report Input.....	136
Report Output	137
Creating the Michigan Request for UIC / Early Roster Extracts	140
Selection Criteria	140
Report Input.....	141

Report Output — Michigan Request for New UIC	142
Report Output — Early Roster	146
Creating the Early Childhood Extract	151
Report Input.....	151
Report Output	152
Creating the Michigan Worksheet B Extract File	157
How Records are Selected for the File	157
Report Input.....	157
Report Output	159
Creating the Attendance Transcript.....	161
Attendance and Enrollment Data Calculation	161
Report Input.....	162
Report Output	163
Creating the New UIC Request Extract	166
Report Input.....	166
Report Output	168
Appendix: Michigan State Code Values.....	171
Additional Disability Characteristics.....	171
Adult FTE Program Code	171
Adult Education Participant Funding	172
Delivery Method.....	172
Diploma/GED Status.....	172
Disciplinary Actions	173
District Exit Status	173
Early Childhood Enrollment.....	175
Early Childhood Exit/Completion Reason.....	176

Early On® Exit/Completion Reason.....	177
Educational Setting	178
Eligibility Code.....	178
Fiscal Entity Type Code	179
Follow-Up Codes	179
Funding for Service/Program	180
Funding Participation	180
Grade Level.....	180
Homeless.....	182
Incident Type	183
ISD/ESA Number	184
LEP Exit Reason	187
LEP Instructional Program	188
Location of Incident.....	189
Migrant Regular/Summer Term/Intersession Instructional Services	189
Migrant Regular/Summer Term/Intersession Support Services.....	191
Multiple Birth Order	192
Parental Consent to Evaluate	192
Primary Disability	193
Primary Educational Setting.....	194
Primary Setting for Part C	196
Primary Victim of Incident	196
Program Eligibility/Participation.....	197
Program Eligibility/Participation II	198
Program Model	199
Program Service Code	200

Racial/Ethnic Code	201
Position	201
Priority	202
Result of Initial IEP.....	202
Services Provided under IDEA Part C	203
Special Education Exit/Completion Reason	204
Special Program Options	205
Student Residency (Membership)	206
Supplemental Nutrition Eligibility	207
Support Services.....	207
TAS Instructional Services.....	209
TAS Support Services	209
Time of Incident	210

Introduction

In 1996, the Michigan Department of Education initiated the Michigan Education Information System (MEIS) with the purpose of developing a process for the educational community to gather school data via the Internet, store the data in a secure data warehouse, and make the data accessible to researchers.

The MEIS represents a new phase of electronic collection and data analysis. Standard student data elements have been established and are maintained and reported by school districts for each public school student. The Center for Educational Performance and Information (CEPI), Michigan Department of Education (MDE), and local school districts are working together to develop the Michigan Student Data System (MSDS) as the new application districts will use for state and federal student data reporting. Data collected in this system are vital to district success. The primary focus of the MSDS is accurate accounting of student information that, when stored in the MEIS data warehouse is relationally linked to teacher, fiscal and performance data.

The *Michigan State Reporting Guide* provides detailed information on the data elements to be set up for Michigan state reporting. The data elements are required to produce accurate state reports and must be added prior to running state reports. The information in this guide is grouped first by the [District], [School], [Staff] and [Student] setup items and second by the reports.

Many of the data elements are specific to a report and must be ay require fields to be pre-populated with the report-specific options as described in the setup section before running the report. Some of these items are configured during PowerSchool implementation. PowerSchool Online Help is also available to assist with the set up of the Data Elements.

Report Descriptions

The following reports are included in this guide.

The report description table includes the following elements:

- **Report Name** – Name of the report as seen in PowerSchool.
- **Description** – The purpose of the report.
- **Due Date / Cycle** – The timeframe during which the report is submitted to the state.

Report Name	Description	Due Date / Cycle
Michigan General Collection	Use the Michigan General Collection to collect the pupil membership count and participation data at your school district.	In Fall after the official count day in September, which is September 30 th of the current school year
Michigan Student Record Maintenance Collection Report	<p>Use the Michigan Student Record Maintenance Collection Report to update student data required by the state of Michigan throughout the school year. Use this extract to report the following student information:</p> <ul style="list-style-type: none"> • End-of-Summer snapshot, which includes all summer graduates and other students who exited the school district • Request Primary Education Providing Entity (PEPE) changes • Submit enrollment records between general collections so that the district can obtain student history information, certification status, and claim accountability/PEPE • Submit exit records • Update student demographics and program data 	<p>All year</p> <p>Refer to the following link for additional information: http://www.michigan.gov/cepi/0,1607,7-113-986_50502_53650---,00.html </p>
Michigan Request for UIC / Early	Use the Michigan Request for UIC / Early Roster option to generate the following extracts:	Michigan Request for UIC: Anytime during the current school year

Report Name	Description	Due Date / Cycle
Roster	<ul style="list-style-type: none"> New UIC Request to obtain student UIC numbers from the Michigan CEPI Early Roster to report the projected student roster for Fall of the upcoming school year <p>Note: Use the Michigan UIC Request extract in the 2009–2010 school year. This extract replaces the New UIC Request extract used in previous school years.</p>	Early Roster: June 1 through September 12 of the new school year
MI Monthly Exit/Transfer In Report	<p>Use the MI Monthly Exit/Transfer In Report to generate a listing of students who have Transferred In or Exited the district/school during the time frame specified. This report serves to extract the Exit\Enter report as well as the Add\Drop Report for Michigan. You can choose to extract the report data in a HTML (Web page) file or a CSV (Excel) file.</p> <p>Students are extracted for the Enter/Add part of the report if they are enrolled between the Start Date and End Date entered. Students are extracted for the Exit/Drop part of the report only if they have an exit date between the Start Date and End Date entered. The month field is extracted exactly as it is selected as are the School Year field and the Date Prepared field.</p>	
Official Enrollment Student Roster	Use the Official Enrollment Student Roster option to submit the Official Enrollment Student Roster in the Fall and Spring of the current school year.	<p>In Fall, six weeks after the official count day in September</p> <p>Spring, six weeks after the official count day in February</p>
Michigan SRSD	<p>Use the SRSD Extract to collect data about students, personnel, and individual schools. This data is formatted in ASCII record format and submitted to the Michigan Department of Education three times during the current school year:</p> <ul style="list-style-type: none"> Fall 	<p>Refer to the Single Record Student Database Web page for further information, http://www.michigan.gov/cepi/0,1607,7-113-986_10481---,00.html</p>

Report Name	Description	Due Date / Cycle
	<ul style="list-style-type: none"> • Spring • End of Year 	
Early Childhood Extract	Use the Early Childhood extract to submit students with a PowerSchool grade level that is less than 0 (such as -1 or -2) that is enrolled in an early childhood program between the report start and end date.	After October 1st of the current school year
Michigan Worksheet B	Use the Michigan Worksheet B report option to generate a .CSV file of data reported on Worksheet B. This form will enable the Special Education Administrator to determine FULL TIME EQUIVALENCY (FTE) membership assigned to Basic Classroom Programs as well as total count of handicapped students by program category and by grade.	
Attendance Transcript	<p>Use the Attendance Transcript extract to collect attendance data for each high school year in which the student was enrolled. The attendance numbers are calculated for the whole year term.</p> <p>Students with an active enrollment record within the first and last report dates selected on the report interface are included in the extract.</p>	
New UIC Request (2008–2009 school year)	<p>Use the New UIC Request extract to submit active students without assigned UIC numbers to the state to request these numbers be generated.</p> <p>Note: This extract was used only in the 2008–2009 school year and prior school years. For the 2009–2010 school year, you must use the Michigan Request for UIC / Early Roster extract.</p>	Anytime during the current school year

Additional Resources

See the following resources for more information on PowerSchool and Michigan state reporting.

PowerSchool Online Help

For more information on using PowerSchool and working with PowerSchool screens and fields, see the PowerSchool Online Help.

Tip: Open the Online Help by clicking the Help icon  in the upper-right corner of any PowerSchool page.

PowerSource

Visit PowerSource, the Pearson customer portal <https://powersource.pearsonschoolsandcolleges.com> to view or download:

- PowerSchool User Guides and Knowledgebase articles
- Michigan State Reporting Guides and Knowledgebase articles
- PowerSchool training videos
- PowerSchool and state reporting forums
- PowerSchool training calendar and class locations
- Online technical support

Note: A user name and password are required to access Powersource.

PowerSchool Data Dictionary

For more information on PowerSchool tables and fields, see the *PowerSchool Data Dictionary Tables* guide, which identifies all tables in the database, and provides table column definitions, field data types, and field descriptions.

Visit [PowerSource](#) to obtain a copy of this document.

Michigan Resources

Michigan Department of Education: <http://www.michigan.gov/cepi>

Additional resource: http://www.michigan.gov/cepi/0,1607,7-113-986_50502---,00.html

Setup Elements

The following data elements must be set up prior to running Michigan State Reports.

For more information regarding data elements see the [PowerSchool Online Help](#).

Understanding the Setup Table

Each setup table includes the following elements:

- **Breadcrumbs** – Navigation to the data entry page as listed on the page in PowerSchool. Example: School Setup > Edit Course District Information. Each > indicates a new page or link.
- **Navigation** – Navigation to the data entry page based on the path to the page. Example: **School Setup > Select Courses > Select [Course]**. Each > indicates the link to select.

Note: The first page in the navigation is Start Page. This page name is removed for brevity.

- **Data Element** – The name of the field as it appears on the page.
- **Additional Information** – Guidance for correct data entry.
- **[Table]** - The name of the table where the data is stored.
- **Field Name** – The name of the field where the data is stored.

Note: The Table name appears in brackets with the Field Name directly following. Example: [Table]FieldName.

- **Length** – The length of the data to be entered.
- **Report** – The name of each report that uses the data element.

District Setup

The following data elements are required for district setup.

1. On the Start Page, click the **School** link. The school list appears.
2. Choose **District Office** from the pop-up menu. The district start page appears.

Note: For more information on codes see the [Appendix: Michigan State Code Values](#).

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
District Setup > Courses > Edit Course District Information District > Courses > View Master Course List > New				
Course Name	Enter the course name. Refer to the Addendum for more information.	[Courses]Course_Name	Max 40	SRSD – Fall and Spring
Course Number	The course number. Refer to the Addendum for more information.	[Courses]Course_Number	Max 11	SRSD – Fall and Spring
Alternate Course Number	Enter the courses the student is attending at the time of this count. This field is no longer extracted for state reporting. For more information, see the Course Enrollment (Grades 7 through 12) Codes table in the Addendum. Note: This field applies only to students in grades seven through twelve.	[Courses]Alt_Course_Number	24	N/A
District Setup > District Information				
District Name	Enter the name of your school district.	[Prefs]districtname	40	MI Monthly Exit/Transfer In Report Michigan

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
				Worksheet B
District Number	Enter the district number assigned to your school district.	[Prefs]districtnumber	4	MI Monthly Exit/Transfer In Report Michigan Worksheet B
Operating ISD/ESA Number (SRSD Field 1)	Enter the state assigned code of the ISD/ESA that has the operating district or program the student is attending. If the student is attending an ISD/ESA outside of the resident ISD/ESA, use the code for the operating ISD/ESA in which the student is attending. Refer to the Operating ISD/ESA Number table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SCMOperISDESANum	5	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan UIC Request Early Roster New UIC Request (2008–2009) Student Record Maintenance
District Setup > Exit Codes > [New/Edit] Exit Code				
Exit Codes	Define global membership exit codes and definitions. Note: The exit codes must match the state-defined exit codes. For more information, see	[Gen]Cat=exitcodes	N/A	MSDS General Collection SRSD – Fall, Spring, and End of Year (EOY)

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	PowerSchool Help.			
District Setup > Log Entry Setup				
You must make the following field visible when a discipline incident is entered in Log Entry.				
Discipline_IncidentDate	This field value is extracted for the MI – Incident Date (MM/DD/YYYY) on the MSDS General Collection - Disciplinary Incident and Disciplinary Consequences.	[Gen]Discipline_IncidentDate	10	MSDS General Collection
Discipline_ActionDate	This field value is extracted for the MI – Start of Action Date (MM/DD/YYYY) on the MSDS General Collection - Disciplinary Consequences.	[Gen]Discipline_ActionDate	10	MSDS General Collection
Discipline_DurationAssigned	This field value is extracted for the MI –Length of Action-Duration (Assigned) on the MSDS General Collection - Disciplinary Consequences.	[Gen]Discipline_DurationAssigned	4	MSDS General Collection
District Setup > Log Types > Edit Log Type				
Log Type	Enter a log type of Discipline. Note: You must create a Discipline Log Type record to add a discipline incident to a student's record using the Student Log Entry option. The Discipline Log	[Gen]Cat=logtype [Gen]Name	Max 20	MSDS General Collection SRSD – Fall, Spring, and End of Year (EOY)

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Type is used to retrieve the discipline fields required by the State of Michigan.			
District Setup > Schools/School Info > Edit School				
School Name	Enter the school name.	[Schools]School_Name	Max 60	MI Monthly Exit/Transfer In Report Attendance Transcript
School Number	The school number.	[Schools]School_Number	4	MI Monthly Exit/Transfer In Report Attendance Transcript
Total Hours Per Week In School	Type the number of hours per week a special education student spends in this school. This value is used as the denominator for the Section 52 FTE calculation on the Special Education page, Start Page > Student Selection > Michigan State Information > MI Special Education.	[Schools]MI_TotalHoursPerWeek	4	Michigan Worksheet B
School or Facility (SRSD Field 5)	Enter the state assigned code for the student's school. Note: You must enter a	[Students]MI_SRSD_AdminUnit	5	MSDS General Collection SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	value in this field. If left blank, this field is blank in the extract. It is not extracted from the School Number or the Alt School Number fields.			Official Enrollment Student Roster Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance

School Setup

The following data elements are required for school setup.

1. On the Start Page, click the **School** link. The school list appears.
2. Choose a school from the pop-up menu. The school start page appears.

Note: For more information on codes see the [Appendix: Michigan State Code Values](#).

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
School Setup > Attendance Codes				
Attendance Codes	See PowerSchool Help for Additional Information.	[Gen]Name [Gen]Value	N/A	MSDS General Collection SRSD (in ADA calculation)
School Setup > Attendance Conversions > [New/Edit] > Attendance Conversion				

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Attendance Conversion	Create attendance conversion methods used to derive attendance values.	[Attendance_Conversion_Items] AttendanceConversionID	N/A	MSDS General Collection SRSD (in ADA calculation)
School Setup > Bell Schedules				
Attendance Conversion Method (Bell Schedule)	Choose the attendance conversion method from the pop-up menu See PowerSchool Help for Additional Information	[Bell_Schedule_Items]Attendance_Conversion_ID	N/A	MSDS General Collection SRSD (in ADA calculation)
Bell Schedule	Include Bell schedule name, associated periods, period start times, period end times, counts for ADA	[Bell_Schedule_Items]Name [Bell_Schedule_Items]Period_ID [Bell_Schedule_Items]Start_Time [Bell_Schedule_Items]End_Time [Bell_Schedule_Items]ADA_Code	N/A	MSDS General Collection SRSD (in ADA calculation)
School Setup > Calendar Setup				
Calendar	See PowerSchool Help for Additional Information	[Calendar]YearID [Calendar_Day]Type	N/A	MSDS General Collection SRSD (in ADA calculation)

Staff Setup

The following data elements are required for staff setup.

1. On the Start Page, click **Staff**.
2. Select a staff member or **New Staff Entry**.
3. Select **Edit Information** for existing staff members.

Note: For more information on codes see the [Appendix: Michigan State Code Values](#).

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Staff > [Select A Staff Member] > Edit Information				
Name (Last, First MI)	Enter the name. Note: Use the format: LastName, FirstName MiddleName	[Teachers]LastFirst [Teachers]Last_Name [Teachers]First_Name [Teachers]Middle_Name	Max 40 Max 20 Max 20 Max 15	Michigan Worksheet B
Special Education Instructor	Select Yes if this teacher is a special education instructor. No is the default. Note: If Yes is entered for a teacher, the teacher's name displays in the Special Education Instructor field on the MI Special Education page, Start Page > Student Selection > Michigan State Information > MI Special Education.	[Teachers]Special_Education_Instruct or	1	Michigan Worksheet B

Student Setup

The following data elements are required for student setup.

1. On the Start Page select the **School** link.
2. Choose the appropriate School from the pop-up menu.
3. Click **Submit**.
4. Select the first letter of the student's last name.
5. Select student from the List. The last accessed student information page opens for student selected.

Note: For more information on codes see the [Appendix: Michigan State Code Values](#).

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Student > Demographics				
Name (last, first MI)	Enter the name. Note: Use the format: LastName, FirstName MiddleName	[Students]lastfirst [Students]Last_Name [Students]First_Name [Students]Middle_Name	Max 35 Max 20 Max 15 Max 20	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster MI Monthly Exit/Transfer In Report Michigan Worksheet B Attendance Transcript
Address	Enter the address.	[Students]Street [Students]City	Max 60 Max 50	SRSD – Fall, Spring, and EOY Official

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
		[Students]State [Students]Zip	2 Max 10	Enrollment Student Roster
DOB	Enter the date of birth. Format: [M]M/[D]D/[YY]YY	[Students]DOB	6-10	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Michigan Worksheet B
Ethnicity	Choose the ethnicity from the pop-up menu.	[Students]Ethnicity	Max 20	SRSD – Fall, Spring, and EOY
Gender	Choose either female or male from the pop-up menu. Note: Female is stored as F and Male is stored as M.	[Students]Gender	1	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster
SSN	Enter the SSN.	[Students]SSN	Max 12	SRSD – Fall, Spring, and EOY Official Enrollment Student Roster
Student Number	Enter the student number.	[Students]Student_Number	N/A	MSDS General Collection

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
(SRSD Field 17)				SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Attendance Transcript Michigan Request for UIC Early Roster Student Record Maintenance
Student > Transfer Information Note: Enrollments are created during the End-of-Year process and at the following locations: <ul style="list-style-type: none"> Start Page > Special Functions > Enroll New Student Start Page > Student Selection > Functions For more information, see PowerSchool Help.				
Entry Code	Choose the entry code for the school enrollment from the pop-up menu. Note: You must choose an entry code for all school enrollments.	[Students]EntryCode [Reenrollments]EntryCode	Max 20	MI Monthly Exit/Transfer In Report
Exit Code (SRSD Field 23)	Select the student's exit status, if applicable. Refer to the District Exit Status table in the	[Students]ExitCode	2	MSDS General Collection SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Addendum: Michigan State Code Values for a list of valid state values.			Michigan Request for UIC Early Roster New UIC Request (2008–2009) MI Monthly Exit/Transfer In Report Student Record Maintenance
Entry Date	Enter the entry date for the school enrollment. Format: [M]M/[D]D/[YY]YY Note: The date is the first day of school enrollment.	[Students]EntryDate [Reenrollments]EntryDate	6-10	SRSD – Fall, Spring, and EOY Official Enrollment Student Roster MI Monthly Exit/Transfer In Report Attendance Transcript
Exit Date (SRSD Field 24)	Enter the exit date for the school enrollment. Format: [M]M/[D]D/[YY]YY Note: The date is the day after the last day of school enrollment.	[Students]ExitDate [Reenrollments]ExitDate	6-10	MSDS General Collection SRSD – Fall, Spring, and EOY MI Monthly Exit/Transfer In Report Michigan Request

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
				for UIC Early Roster Student Record Maintenance
Full-Time Equivalency	Choose the full-time equivalency for the school enrollment from the pop-up menu.	[Students]FTEID [Reenrollments]FTEID	N/A	SRSD – Fall, Spring, and EOY
Grade Level	Choose the grade level for the school enrollment from the pop-up menu. Refer to the Grade Level table in the Addendum section of this guide for a list of valid state grade levels.	[Students]Grade_Level [Reenrollments]Grade_Level	N/A	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Michigan Request for UIC Early Roster New UIC Request (2008–2009) MI Monthly Exit/Transfer In Report Michigan Worksheet B
District of Residence	Choose the district in which the student resides from the list provided.	[Students]districtofresidence	4	MSDS General Collection Michigan

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
				Worksheet B Michigan Request for UIC Early Roster
Enrollment Type	Leave this value blank.	[Students]MI_Enroll_Type	4	MSDS General Collection Michigan Request for UIC Early Roster Student Record Maintenance
Exit Type	Leave this value blank.	[Students]MI_Exit_Type	4	MSDS General Collection Michigan Worksheet B Michigan Request for UIC Early Roster Student Record Maintenance
Student > Lunch				
Student eligibility, for the current year, for free or reduced-price meal program (SRSD Field 31)	Select the appropriate free/reduced meal status for this student. The values assigned to this field are stored internally as	[Students]MI_LunchStatAppFlag	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	follows: F – Free R – Reduced P – Full Pay			Maintenance
Student > State/Province – Michigan > General > MI General The MI General page is used to populate student identifiers, demographics, personal curriculum, and other information. You should review this page for each student.				
Operating ISD/ESA Number (SRSD Field 1)	This field defaults to the Operating ISD/ESA number entered on the District Setup page, Start Page > District Setup > District Information. You can change this field, if necessary. For example, if the student is attending an ISD/ESA outside of the resident ISD/ESA, use the code for the operating ISD/ESA that the student is attending. Refer to the Operating ISD/ESA Number table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SCMOperISDESANum	5	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance
As of Date	Enter the date that the reported information became/becomes effective for the student. Leave this	[Students]MI_AsOfDate	10	Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	date blank to use the student's end date.			
Include in MSDS	Select Yes to include this student record in the MSDS General Collection extract or No to exclude this student record from the MSDS General Collection extract.	[Students]include_time_share	1	MSDS General Collection
School or Facility (SRSD Field 5)	<p>This field defaults to the state assigned code for the student's school entered on the Edit School page, Start Page > District Setup > Schools/School Info > Edit School. You can change this field, if necessary.</p> <p>Note: You must enter a value in this field. If left blank, this field is blank in the extract. It is not extracted from the School Number or the Alt School Number fields.</p>	[Students]MI_SRSD_AdminUnit	5	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance
Educational Setting (SRSD Field 19)	<p>Select the student's educational setting if the student is not in a standard grade level.</p> <p>Refer to the Educational Setting table in the Addendum: Michigan State</p>	[Students]MI_Setting	2	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Code Values for a list of valid state values. Note: If a value is entered in the Setting field, that value will override the value entered in the Grade level field on the SRSD extract.			Early Roster New UIC Request (2008–2009) Student Record Maintenance
Entry Date into District (SRSD Field 20)	Enter the student's date of entry into the district. Note: When the SRSD Extract is generated, the Entry Date is extracted if the District Entry Date is blank.	[Students]DistrictEntryDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster New UIC Request (2008–2009) Student Record Maintenance
Student Resident Membership (SRSD Field 30)	Select the code that describes the student's residency or non-residency status for membership. Refer to the Student Residency table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SRSD_StudResMembership	2	MSDS General Collection SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Michigan Request for UIC Early Roster

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
				New UIC Request (2008–2009) Student Record Maintenance
FTE in General Education (Membership) (SRSD Field 18)	Enter the student's full-time enrollment (FTE) percentage in the field. The range is from 0.00 to 1.00 and can include up to two decimals. If this field is left blank, a 1.00 is used as the default value on the extract.	[Students]meis_fte_in_gen_ed	3 with 2 decimal positions	MSDS General Collection SRSD – Fall and Spring Official Enrollment Student Roster New UIC Request (2008–2009) Michigan Worksheet B Student Record Maintenance
Homeless Status (SRSD Field 34)	Select the student's homeless status.	[Students]homeless	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Unaccompanied Youth	Select Yes if this student is identified as homeless and also meets the criteria to be considered an Unaccompanied Youth. An unaccompanied youth is an	[Students]MI_Unaccompanied_youth	1	MSDS General Collection Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>individual who is not in the physical custody of a parent or guardian and who fits the McKinney-Vento definition of homeless.</p> <p>Click No if the student is not homeless or does not meet the criteria to be considered an Unaccompanied Youth.</p>			
Name (Last, First, MI) (SRSD Field 6) (SRSD Field 7) (SRSD Field 8)	The student's name displays from the Demographics page, but can be changed.	[Students]LastFirst [Students]Last_Name [Students]First_Name [Students]Middle_Name	Max 35 Max 20 Max 15 Max 20	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance
Suffix	Type the abbreviated name suffix that follows the student's full name and provides additional information about the student. Common name suffixes include junior (Jr.), senior (Sr.), or a numeric reference such as II or III (second or third).	[Students]MI_Suffix	Max 10	MSDS General Collection Michigan Request for UIC Early Roster

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Date of Birth (SRSD Field 9)	The student's date of birth displays from the Demographics page, but can be changed.	[Students]DOB	10	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance
Gender Code (SRSD Field 11)	The student's gender displays from the Demographics page, but can be changed.	[Students]Gender	1	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster New UIC Request (2008–2009) Student Record Maintenance
Multiple Birth Order (SRSD Field 32)	Enter appropriate birth order value for the student if that student is part of a multiple birth where the siblings share all unique identifying characteristics	[Students]MI_MultipleBirth	1	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>including first and last name.</p> <p>Leave this field blank if the student is not part of a multiple birth.</p> <p>Refer to the Multiple Birth Order table in the Addendum: Michigan State Code Values for a list of valid state values.</p>			<p>for UIC</p> <p>Early Roster</p> <p>New UIC Request (2008–2009)</p> <p>Student Record Maintenance</p>
Student Unique Identification Code (SRSD Field 124)	Enter student's state assigned identification number.	[Students]MI_SRSD_StudentUIC	10	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>MI_SRSD_StudentUIC</p> <p>MI Monthly Exit/Transfer In Report</p> <p>Attendance Transcript</p> <p>Michigan Request for UIC</p> <p>Early Roster</p> <p>Student Record Maintenance</p>
Personal Curriculum (SRSD Field 125, 888)	Select Yes to indicate that the high school student has a personal curriculum that	[Students]MI_SRSD_Prsnl_Curriculum_Status	1	SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>modified the student's graduation requirements. Refer to the MDE Web site for further information about the reasons a student has a personal curriculum.</p> <p>Select No to indicate that the student does not have a personal curriculum or is enrolled in a grade or setting other than grades 9–12.</p> <p>This value displays in the eighth position of the Program Eligibility/Participation II field.</p>			Student Record Maintenance
Personal Curriculum Credit Modifications	<p>Select the academic area(s) for which the student has a Personal Curriculum Credit Modification. May be reported multiple times (once per academic area code).</p> <p>Refer to the Personal Curriculum Credit Modifications table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	[Students]MI_PCCM	1	MSDS General Collection Student Record Maintenance
Personal Curriculum Type	Select the reason for the Personal Curriculum Credit	[Students]MI_PCT	4	MSDS General Collection

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Modification. Refer to the Personal Curriculum Type table in the Addendum: Michigan State Code Values for a list of valid state values.			Student Record Maintenance
Country of Birth	Select the student's country of birth, if applicable. If the Program Participation component is submitted and one of the Program Eligibility Participation characteristics equals Immigrant, you must enter the Country Of Birth. Note: Click the ISO Country Code link to list the 2-character ISO country abbreviations.	[Students]MI_BirthCountry	2	MSDS General Collection Michigan Request for UIC Early Roster Student Record Maintenance
Year of Entry	Type the year the student entered the country. If the Program Participation component is submitted and one of the Program Eligibility Participation characteristics equals Immigrant, you must enter this field.	[Students]MI_EntryYear	4	MSDS General Collection Michigan Request for UIC Early Roster Student Record Maintenance
Street Address (SRSD Field 13)	The student's street address displays from the Demographics page, but can	[Students]Street	20	MSDS General Collection

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	be changed.			SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster Student Record Maintenance
Street Address 2	The student's street address displays from the student's Mailing Address, but can be changed.	[Students]mailing_street	20	MSDS General Collection Michigan Request for UIC Early Roster Student Record Maintenance
City (SRSD Field 14)	The city for the student's street address displays from the Demographics page, but can be changed.	[Students]City	20	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster Student Record Maintenance
State	Type the 2-character postal abbreviation for the state where the student's street address is located.	[Students]State	2	MSDS General Collection Michigan Request for UIC

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
				Early Roster Student Record Maintenance
Zip Code (SRSD Field 15)	The zip code for the student's street address displays from the Demographics page, but can be changed. Note: If the zip code is more than 5 numbers, than the 6 th position must be a hyphen ('-').	[Students]Zip	10	MSDS General Collection SRSD – Fall, Spring, and EOY Michigan Request for UIC Early Roster Student Record Maintenance
Student Resident County	Select the county where the student is a resident.	[Student]MI_Resident_County_Code	2	MSDS General Collection Michigan Request for UIC Early Roster Student Record Maintenance
10/30 Day Rule (SRSD Field 125)	Select Yes to indicate that the student meets the criteria for the 10/30 Day Rule. Select No to indicate that the student does not meet the criteria for the 10/30 Day Rule. This value displays in the	[Students]MI_SRSD_10_30_DayRule	1	MSDS General Collection SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	sixth position of the Program Eligibility/ Participation II field.			
Immigrant Status (SRSD Field 125, 887)	<p>Select Yes to indicate that the student meets the criteria to be assigned an immigrant status.</p> <p>Select No to indicate that the student does not meet the criteria to be assigned an immigrant status.</p> <p>This value displays in the seventh position of the Program Eligibility/ Participation II field.</p>	[Students]MI_SRSD_Immigrant_Stat us	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p>
Ethnic Codes (SRSD Field 22)	<p>Select the priority level of each ethnic code that applies to this student, beginning with the student's primary racial/ethnic code.</p> <p>Refer to the Ethnic Codes table in the Addendum: Michigan State Code Values for a list of valid state values.</p> <p>Note: You must populate at least one of these fields to include the ethnicity on the SRSD extract. The PowerSchool Ethnicity field is not extracted for the</p>	<p>[Students]MI_ethnInd</p> <p>[Students]MI_ethnAsi</p> <p>[Students]MI_ethnAfr</p> <p>[Students]MI_ethnPac</p> <p>[Students]MI_ethnWhi</p> <p>[Students]MI_ethnLat</p>	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Michigan Request for UIC</p> <p>Early Roster</p> <p>New UIC Request (2008–2009)</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	SRSD extract.			
Student Resident LEA Number (SRSD Field 4)	This field defaults to the student's District of Residence entered on the Edit Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment. You can change this field, if necessary.	[Students]MI_SRSD_StudResLEANum	5	SRSD – Fall, Spring, and EOY Official Enrollment Student Roster Michigan Request for UIC Early Roster Student Record Maintenance
Place of Birth (City Only) (SRSD Field 12)	This field is no longer reported. Enter the student's city of birth.	[Students]MI_SRSD_BirthCity	20	N/A - 2009
Manual Attendance - Days In Attendance/Days Enrolled (SRSD Field 21)	If your district is using manual attendance, enter the student's manual attendance value here. If this field is blank, the student's attendance is calculated for the extracts.	[Students]meis_attendance	7	SRSD – Fall, Spring, and EOY Official Enrollment Student Roster [Students]meis_attendance
Section 504 (SRSD Field 29)	Select Yes to indicate that the student is eligible for Section 504. Select No to indicate that the student is not eligible for Section 504.	[Students]MI_SRSD_PrgmElig_504	1	SRSD – Fall, Spring, and EOY Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Developmental/Retention Kindergarten (SRSD Field 125)	Select Yes to indicate that the student is eligible for developmental/retention Kindergarten. Select No to indicate that the student is not eligible for developmental/retention Kindergarten.	[Students]MI_SRSD_PrgmElig_DevRe tKinder	1	SRSD – Fall, Spring, and EOY
Out-of-State Student (SRSD Field 125)	Select Yes to indicate that the student meets the criteria for an out-of-state student. Select No to indicate that the student does not meet the criteria for an out-of-state student.	[Students]MI_SRSD_PrgmElig_OSStu d	1	SRSD – Fall, Spring, and EOY
21st Century Community Learning Ctr Prg (SRSD Field 125)	Select Yes to indicate that the student is eligible to participate in the 21 st Century Community Learning Center program. Select No to indicate that the student is not eligible to participate in the 21 st Century Community Learning Center program.	[Students]MI_SRSD_PrgmElig_21CCL C	1	SRSD – Fall, Spring, and EOY
International Student (SRSD Field 125)	Select Yes to indicate that the student meets the criteria for an international student.	[Students]MI_SRSD_PrgmElig_IntStu d	1	SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Select No to indicate that the student does not meet the criteria for an international student.			
Alternative Education (SRSD Field 125)	Select Yes to indicate that the student is enrolled in an alternative education setting. Select No to indicate that the student is not enrolled in an alternative education setting.	[Students]MI_SRSD_PrgmElig_AltEd	1	SRSD – Fall, Spring, and EOY
Early/Middle College (SRSD Field 125, 889)	Select Yes to indicate that the high school student is enrolled in an early/middle college program. Refer to the MDE Web site for further information about the Early/Middle College High Schools. Select No to indicate that the student is not enrolled in an early/middle college program.	[Students]MI_SRSD_Early_Middle_College	1	SRSD – Fall, Spring, and EOY
Student > State/Province – Michigan > Adult > MI Adult Education Use the MI Adult Education page to enter adult education details for eligible students. You identify a student who is eligible for adult education services by setting the Adult Education Student indicator to Yes.				
Adult Education Student (SRSD Field 29)	Select Yes to indicate that this student is eligible to receive adult education	[Students]MI_SRSD_PrgmElig_AdEd	1	MSDS General Collection SRSD – Fall,

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>services.</p> <p>This value displays in the eighth position of the Program Eligibility/Participation I field.</p>			Spring, and EOY
Adult Education Participant Funding (SRSD Field 98)	<p>Select the participant's funding source.</p> <p>Refer to the Adult Education Participant Funding table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	[Students]MI_ADED_ParticipantFunding	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
AEDED FTE In July (State Membership (SRSD Field 99))	Select the adult education programs in which the student was enrolled in July (used in the Fall submission) and the FTE level for each program. You can select up to three programs. Refer to the Adult Education FTE in April, July, and September table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_ADED_July_Program1 [Students]MI_ADED_July_Program2 [Students]MI_ADED_July_Program3 [Students]MI_ADED_July_FTE1 [Students]MI_ADED_July_FTE2 [Students]MI_ADED_July_FTE3	10 5; includes 2 decimal positions	MSDS General Collection SRSD – Fall New UIC Request (2008–2009) Student Record Maintenance
AEDED FTE In September (State Membership): (SRSD Field 100)	Select the adult education programs in which the student was enrolled in September (used in the Fall submission) and the FTE level for each program. You can select up to three programs. Refer to the Adult Education FTE in July table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_ADED_September_Program1 [Students]MI_ADED_September_Program2 [Students]MI_ADED_September_Program3 [Students]MI_ADED_September_FTE1 [Students]MI_ADED_September_FTE2 [Students]MI_ADED_September_FTE3	10 5; includes 2 decimal positions	MSDS General Collection SRSD – Fall New UIC Request (2008–2009) Student Record Maintenance
AEDED FTE In February (State Membership (SRSD Field 101))	Select the adult education programs in which the student was enrolled in February (used in the	[Students]MI_ADED_February_Program1 [Students]MI_ADED_February_Program2	10 5; includes	MSDS General Collection SRSD – Spring

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>Spring submission) and the FTE level for each program. You can select up to three programs.</p> <p>Refer to the Adult Education FTE in April, July, and September table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>m2</p> <p>[Students]MI_ADED_February_Program3</p> <p>[Students]MI_ADED_February_FTE1</p> <p>[Students]MI_ADED_February_FTE2</p> <p>[Students]MI_ADED_February_FTE3</p>	2 decimal positions	<p>New UIC Request (2008–2009)</p> <p>Student Record Maintenance</p>
<p>ADED FTE In April (State Membership): (SRSD Field 102)</p>	<p>Select the adult education programs in which the student was enrolled in April (used in the EOY submission) and the FTE level for each program. You can select up to three programs.</p> <p>Refer to the Adult Education FTE in April, July, and September table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>[Students]MI_ADED_April_Program1</p> <p>[Students]MI_ADED_April_Program2</p> <p>[Students]MI_ADED_April_Program3</p> <p>[Students]MI_ADED_April_FTE1</p> <p>[Students]MI_ADED_April_FTE2</p> <p>[Students]MI_ADED_April_FTE3</p>	105; includes 2 decimal positions	<p>MSDS General Collection</p> <p>SRSD – EOY</p> <p>New UIC Request (2008–2009)</p> <p>Student Record Maintenance</p>
<p>Diploma/GED Status (SRSD Field 109)</p>	<p>Select the student's diploma/GED status.</p> <p>Refer to the Diploma/ GED Status table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>[Students]MI_ADED_DiplomaGEDStatus</p>	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Student > State/Province – Michigan > Gifted > MI Advanced & Accelerated Use the MI Advanced & Accelerated page to review the students that are enrolled as advanced and/or accelerated. You identify a student as advanced and/or accelerated by setting the Advanced and Accelerated Student indicator to Yes.				
Advanced and Accelerated Student (SRSD Field 29)	Select Yes to indicate that the student meets the eligibility criteria for the gifted and talented program. Select No to indicate that the student meets the criteria for the gifted and talented program. This value displays in the fifth position of the Program Eligibility/ Participation I field.	[Students]MI_SRSD_PrgmElig_GiftTal	1	MSDS General Collection SRSD –EOY
Program Model (SRSD Field 69)	Select the advanced and accelerated program in which the student is enrolled. Refer to the Program Model table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_GT_ProgramModel	2	MSDS General Collection SRSD –EOY Student Record Maintenance
Special Program Options (SRSD Field 70)	Select the educational approach used for the student in the advanced/accelerated program. List up to three	[Students]MI_GT_SpPrgmOption1 [Students]MI_GT_SpPrgmOption2 [Students]MI_GT_SpPrgmOption3	2	MSDS General Collection SRSD –EOY Student Record

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	options in the order of the amount of time spent in each program option area. Refer to the Special Program Options table in the Addendum: Michigan State Code Values for a list of valid state values.			Maintenance
Student > State/Province – Michigan > LEP > MI LEP Use the Limited English Proficiency page to review eligible LEP students. You identify a student who is eligible to participate in the LEP program by setting the LEP Student indicator to Yes.				
LEP Student (SRSD Field 29)	Select Yes to indicate that this student is eligible to participate in LEP programs. This value displays in the sixth position of the Program Eligibility/ Participation I field.	[Students]MI_SRSD_PrgmElig_LEP	1	MSDS General Collection SRSD – Fall, Spring, and EOY
LEP Instructional Program (SRSD Field 71)	Select the type of LEP program in which the student is enrolled. Refer to the LEP Enrollment Type table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_LEP_Enrollment	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Funding Participation (SRSD Field 82)	Select Yes for each program that is providing the funds for the LEP Instructional Program in which the	[Students]MI_LEP_Title3 [Students]MI_LEP_Title3_ImmEd	1	MSDS General Collection SRSD – Fall,

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	student is participating.	[Students]MI_LEP_Pupil_LimEng [Students]MI_LEP_Refugee_ImpPgm [Students]MI_LEP_LocFundPgm		Spring, and EOY Student Record Maintenance
Home Country of Refugee (SRSD Field 74)	Select the student's home country.	[Students]MI_LEP_CountryOrigin	20	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Primary Language (SRSD Field 75)	Select the student's primary language. Note: This field is required if the LEP Student field is set to Yes for the student.	[Students]MI_LEP_PrimaryLanguage	20	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
LEP Re-Entry Date (SRSD Field 81)	Enter the date on which the student re-entered LEP after being reclassified.	[Students]MI_LEP_ReEntryDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
LEP Exit Reason (SRSD Field 78)	Select the reason this student left the LEP program or service, if applicable. Refer to the LEP Exit Reason table in the Addendum:	[Students]MI_LEP_ExitCode	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Michigan State Code Values for a list of valid state values.			Maintenance
LEP Exit Date (SRSD Field 79)	Enter the date the student left the SEP program, if applicable. Format: MM/DD/YYYY	[Students]MI_LEP_ExitDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Student > State/Province – Michigan > Migrant > MI Migrant Education Use the MI Migrant Education page to review students eligible for migrant education. You identify a student who is eligible for migrant education by setting the Migrant Education Student indicator to Yes.				
Migrant Education Student (SRSD Field 29)	Select Yes to indicate that this student is eligible for migrant education. This value displays in the seventh position of the Program Eligibility/Participation I field.	[Students]MI_SRSD_PrgmElig_MigrantEd	1	MSDS General Collection SRSD – Fall, Spring, and EOY
Date of Qualifying Move (SRSD Field 84)	Enter the date of the move that qualified the student for migrant education services. Format: mm/dd/yyyy	[Students]MI_MigrantEd_EntryDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Regular Term Instructional Services: Reading/ Language	Select Yes for each instructional service the migrant student receives	[Students]MI_MigrantEd_Instruct_LangArts	1	MSDS General Collection

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Arts (SRSD Field 85)	<p>during the regular term. These services are provided in whole or in part with migrant education program (MEP) funds.</p> <p>Reading/Language Arts</p> <p>English (ESL) for LEP Children</p> <p>Mathematics</p> <p>Science</p> <p>Social Studies</p> <p>Vocational/Career</p> <p>Other</p> <p>Refer to the Regular Term/Summer Term/Intersession Instructional Services table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>[Students]MI_MigrantEd_Instruct_LEPESL</p> <p>[Students]MI_MigrantEd_Instruct_Math</p> <p>[Students]MI_MigrantEd_Instruct_Science</p> <p>[Students]MI_MigrantEd_Instruct_Social</p> <p>[Students]MI_MigrantEd_Instruct_Voc</p> <p>[Students]MI_MigrantEd_Instruct_Other</p>		SRSD – Fall Student Record Maintenance
Regular Term Support Services: Support Guidance/Counseling (SRSD Field 86)	<p>Select Yes if the migrant receives support guidance and counseling services during the regular term.</p> <p>Support Guidance/Counseling</p> <p>Social Work, Outreach or Advocacy</p>	<p>[Students]MI_MigrantEd_Support_GuidCounsel</p> <p>[Students]MI_MigrantEd_Support_SchoolWrk</p> <p>[Students]MI_MigrantEd_Support_DO Prevention</p> <p>[Students]MI_MigrantEd_Support_Health</p>	1	MSDS General Collection SRSD – Fall Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Dropout Prevention Health Dental Eye Care Pupil Transportation Other Refer to the Regular Term/Summer Term/Intersession Instructional Services table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_MigrantEd_Support_Dental [Students]MI_MigrantEd_Support_Eye_Care [Students]MI_MigrantEd_Support_PupilTransport [Students]MI_MigrantEd_Support_Other		
Summer Term Intersession Instructional Services: Reading/ Language Arts (SRSD Field 87)	Select Yes for each instructional service the migrant student receives during the summer or intersession term. These services are provided in whole or in part with migrant education program (MEP) funds. Reading/Language Arts English (ESL) for LEP Children Mathematics Science Social Studies	[Students]MI_MigrantEd_SumInstruct_LangArts [Students]MI_MigrantEd_SumInstruct_LEPESL [Students]MI_MigrantEd_SumInstruct_Math [Students]MI_MigrantEd_SumInstruct_Science [Students]MI_MigrantEd_SumInstruct_Social [Students]MI_MigrantEd_SumInstruct_Voc [Students]MI_MigrantEd_SumInstruct_Other	1	MSDS General Collection SRSD – Fall Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Vocational/Career Other Refer to the Regular Term/Summer Term/Intersession Instructional Services table in the Addendum: Michigan State Code Values for a list of valid state values.			
Summer Term/ Intersession Support Services: Support Guidance/Counseling (SRSD Field 88)	Select Yes for each support service this migrant student receives during the summer or intersession term. Support Guidance/Counseling Social Work, Outreach or Advocacy Dropout Prevention Health Dental Eye Care Pupil Transportation Other Refer to the Regular Term/Summer Term/Intersession Instructional Services table in the Addendum: Michigan State Code Values for a list	[Students]MI_MigrantEd_SumSupport_GuidCounsel [Students]MI_MigrantEd_SumSupport_SocWrk [Students]MI_MigrantEd_SumSupport_DOPrevent [Students]MI_MigrantEd_SumSupport_Health [Students]MI_MigrantEd_SumSupport_Dental [Students]MI_MigrantEd_SumSupport_Eye_Care [Students]MI_MigrantEd_SumSupport_PupilTransport [Students]MI_MigrantEd_SumSupport_Other	1	MSDS General Collection SRSD – Fall Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	of valid state values.			
Funding for Service/ Program (SRSD Field 89)	Select the type of funding used for the program/service this student is receiving.	[Students]MI_MigrantEd_PrgmFundin g	1	MSDS General Collection SRSD – Fall Student Record Maintenance
Student > State/Province – Michigan > SpecEd > MI Special Education Use the MI Special Education page to review special education students. You identify a special education student by setting the Special Education Student indicator to Yes and entering a valid primary disability code.				
Special Education Student (SRSD Field 29)	Select Yes to indicate that this student is a special education student. This value displays in the second position of the Program Eligibility/Participation I field.	[Students]MI_SpEd_PrgmElig_SpEd	1	MSDS General Collection SRSD – Fall, Spring, and EOY
Special Education Instructor	Select the name of the special education teacher assigned to this student. Note: Teachers included in this list are identified as special education teachers in the Staff file.	[Students]MI_SpEd_Instructor	1	Michigan Worksheet B
Time Spent Weekly in Special Education Instruction	Type the hours and minutes per week this student receives special education instruction.	[Student]MI_SpecEd_Minutes [Student]MI_SpecEd_Hours	3 2	Michigan Worksheet B

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Timeliness of Initial IEP	Select the code that identifies the length of time it took to complete the student's IEP. Refer to the Timeliness of Initial IEP table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_TimelinessofIEP	2	MSDS General Collection Student Record Maintenance
Primary Disability (SRSD Field 36)	Select the student's primary disability. Refer to the Primary Disability table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_PrimaryDisability	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Additional Disability Characteristics (SRSD Field 37)	Select an additional disability, if applicable. Refer to the Additional Disability Characteristic table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_AdditionalDisability	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Date of IEP/Placement/ Date of Implementation (SRSD Field 38)	Enter the date of IEP, the student was placed in a special education program, or the date the special education program was implemented for this	[Students]MI_SpEd_IEPDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	student.			Maintenance
Parental Consent to Evaluate (SRSD Field 39a)	Select the reason that the student was or was not evaluated within the 30 School Day Timeline. Select appropriate code. Refer to the Parental Consent to Evaluate table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_ParenConsEval	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Result of Initial IEP (SRSD Field 39b)	Select the eligibility results of the student's initial IEP. On the initial IEP, a student must be found either eligible or ineligible for special education programs and services. Refer to the Result of Initial IEP table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_ResofIIEP	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
FTE in Section 52 Membership (Membership) (SRSD Field 40)	Click the Calculate FTE button to calculate the Section 52 FTE using the following calculation: Hours and Minutes per Week / Total Hours Per Week. You must identify the student as a special	[Students]MI_SpEd_FTE52	4; includes 2 decimal positions	MSDS General Collection SRSD – Fall and Spring New UIC Request (2008–2009) Michigan

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>education student and assign a teacher to the student to calculate the Section 52 FTE.</p> <p>Note: The Total Hours Per Week are defined on the Schools Information page, Start Page > District Setup > Schools/Schools Info.</p> <p>If you don't want to calculate the Section 52 FTE, you can enter the FTE membership value for section 52. The range is from 0.00 to 1.00.</p> <p>The Section 52 FTE represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00.</p>			Worksheet B Student Record Maintenance
FTE in General Education (Membership): (SRSD Field 41)	<p>The student's full-time enrollment (FTE) percentage displays as entered on the Michigan General SRSD page The range is from 0.00 to 1.00 and can include up to two decimals.</p> <p>If you calculate the Section 52 FTE, the General</p>	[Students]meis_fte_in_gen_ed	3 with 2 decimal positions	MSDS General Collection Michigan Worksheet B Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	Education FTE is recalculated using the following calculation: 1.00 – Section 52 FTE.			
Date of Parental Consent	Type the date the parent consented to an IEP for this student. Format: mm/dd/yyyy	[Students]MI_SpEd_DateOfConsent	10	MSDS General Collection Student Record Maintenance
FTE in Section 53 Membership (Membership) (SRSD Field 41)	Enter the FTE membership value for section 53. The range is from 0.00 to 1.00.	[Students]MI_SpEd_FTE53	4; includes 2 decimal positions	MSDS General Collection SRSD – Fall and Spring New UIC Request (2008–2009)
Program Service Code (SRSD Field 42)	Select the program service codes that apply to this student; you must identify the primary program in the first box because it becomes the program assignment for State Aid membership. You can select up to three program service codes. Refer to the Program Service Code table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_PrgmServiceCode1 [Students]MI_SpEd_PrgmServiceCode2 [Students]MI_SpEd_PrgmServiceCode3	3	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Support Services	Enter the special education support services offered to	[Students]MI_SpEd_SupportServices	3	MSDS General

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
(SRSD Field 43)	<p>the student. You must identify the primary support service in the first box. You can select up to five service codes.</p> <p>Refer to the Support Services table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>1</p> <p>[Students]MI_SpEd_SupportServices</p> <p>2</p> <p>[Students]MI_SpEd_SupportServices</p> <p>3</p> <p>[Students]MI_SpEd_SupportServices</p> <p>4</p> <p>[Students]MI_SpEd_SupportServices</p> <p>5</p>		<p>Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>
Primary Educational Setting (SRSD Field 44)	<p>Select the student's primary educational setting. The primary setting is where over 50% of a student's education assignment takes place.</p> <p>Refer to the Primary Education Setting table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	[Students]MI_SpEd_PrimaryEdSetting	2	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>
Exit/Completion Reason (SRSD Field 45)	<p>Select the reason the student exited or completed the special education program, if applicable.</p> <p>Refer to the Exit/Completion Reason table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	[Students]MI_SpEd_ExitCode	2	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Date Exited or Completed (SRSD Field 46)	Enter the date the student exited or completed the special education program.	[Students]MI_SpEd_ExitDate	10	MSDS General Collection SRSD – Fall, Spring, and EOY New UIC Request (2008–2009) Student Record Maintenance
School Days Beyond Evaluation and Completion of Initial IEP Timeline (SRSD Field 39c)	Enter the number of days beyond the 30-day timeline it took to complete the student's initial IEP, if applicable.	[Students]MI_SpEd_IEPDays	3	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Placed in District by Another District IEP (SRSD Field 50)	Use this field to identify a student who participates in a center program or a cooperative-agreement program designed for special education students or a cross-district special education program. Refer to the Placed in District by Another District IEP table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_IEPAnotherDistrict	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Student > State/Province – Michigan > Title I > MI Title I				

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Use the Title I page to select the instruction and support services for which a student is eligible. You identify a student who is eligible for Title I services by setting the Title I Participant indicator to Yes.				
Title I Participant: (SRSD Field 29)	<p>If Title I is set to Yes in the Program Eligibility field on the MI General SRSD page, this field defaults to Yes. Otherwise, select Yes to indicate that this student is eligible to receive Title I services.</p> <p>This value displays in the first position of the Program Eligibility/ Participation I field.</p>	[Students]MI_SRSD_PrgmElig_Title1	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p>
TAS Instructional Services: (SRSD Field 91)	<p>Select Yes if the student is eligible to receive TAS instructional services.</p> <p>Reading/Language Arts</p> <p>English (ESL) for LEP Children</p> <p>Mathematics</p> <p>Science</p> <p>Social Studies</p> <p>Vocational/Career</p> <p>Other</p> <p>Refer to the TAS Instructional Services table in the Addendum: Michigan State Code Values for a list</p>	<p>[Students]MI_StuInstServTAS1</p> <p>[Students]MI_StuInstServTAS2</p> <p>[Students]MI_StuInstServTAS3</p> <p>[Students]MI_StuInstServTAS4</p> <p>[Students]MI_StuInstServTAS5</p> <p>[Students]MI_StuInstServTAS6</p> <p>[Students]MI_StuInstServTAS7</p>	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	of valid state values.			
TAS Support Services (SRSD Field 92)	<p>Select Yes if the student is eligible to receive TAS services.</p> <p>Support Guidance/ Counseling</p> <p>Social Work, Outreach or Advocacy</p> <p>Dropout Prevention</p> <p>Health</p> <p>Dental</p> <p>Eye Care</p> <p>Pupil Transportation</p> <p>Other</p> <p>Refer to the TAS Support Services table in the Addendum: Michigan State Code Values for a list of valid state values.</p>	<p>[Students]MI_StuSptServTAS1</p> <p>[Students]MI_StuSptServTAS2</p> <p>[Students]MI_StuSptServTAS3</p> <p>[Students]MI_StuSptServTAS4</p> <p>[Students]MI_StuSptServTAS5</p> <p>[Students]MI_StuSptServTAS6</p> <p>[Students]MI_StuSptServTAS7</p> <p>[Students]MI_StuSptServTAS8</p>	1	<p>MSDS General Collection</p> <p>SRSD – Fall, Spring, and EOY</p> <p>Student Record Maintenance</p>
Student > State/Province – Michigan > PEPE > MI Primary Education Providing Entity Use the MI Primary Education Providing Entity page to define the Primary Education Providing Entity (PEPE) codes for the student.				
New PEPE Building Code (SRSD Field 139)	Enter the state-assigned entity code for the building to which you are requesting the student's PEPE be assigned. This is the building at which the	[Students]MI_PEPE_BuildingCode	5	Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	student is currently being educated.			
New PEPE District Code (SRSD Field 140)	Enter the state-assigned entity code for the district to which you are requesting the student's PEPE be assigned. This is the district at which the student is currently being educated.	[Students]MI_PEPE_DistrictCode	5	Student Record Maintenance
New PEPE Effective Date (SRSD Field 141)	Enter the date when the PEPE change will become effective.	[Students]MI_PEPE_Effective_Date	10	Student Record Maintenance
PEPE Request Justification (SRSD Field 142)	Enter the reason you are requesting a change to the student's PEPE.	[Students]MI_PEPE_Justification	Unlimited	Student Record Maintenance
Student > State/Province – Michigan > Child > MI Early Childhood Enrollment Use the MI Early Childhood Enrollment page to review the early childhood and parenting programs information and populate the program participation and exit data for each student receiving services in this area.				
Last Name	Type the last name of the student receiving early childhood and parenting services.	[Students]Last_Name	Max 35	Early Childhood Extract
First Name	Type the first name of the student receiving early childhood and parenting services.	[Students]First_Name	Max 20	Early Childhood Extract
Middle Name	Type the middle name of the student receiving early childhood and parenting	[Students]Middle_Name	Max 15	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	services.			
Gender	Choose either female or male from the pop-up menu. Note: Female is stored as F and Male is stored as M.	[Students]Gender	1	Early Childhood Extract
DOB	Enter the student's date of birth. Format: [M]M/[D]D/[YY]YY	[Students]DOB	6-10	Early Childhood Extract
Student Unique Identification Code (SRSD Field 124)	Enter student's state assigned identification number.	[Students]MI_SRSD_StudentUIC	10	Early Childhood Extract
Student Resident LEA Number (SRSD Field 4)	Select the state-assigned, five-digit code for the district in which the student resides.	[Students]MI_SRSD_StudResLEANum	5	Early Childhood Extract
Fiscal Entity Type Code	Select the code that identifies if the reporting location is or is not a district. Refer to the Fiscal Entity Type Code table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_FiscalEntityTypeCode	1	Early Childhood Extract
Fiscal Entity Code	Enter the Entity ID (5-digit school number) or the Recipient ID (10-digit	[Students]MI_FiscalEntityCode	10	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	agreement number) code. Note: This code must be valid in EEM and open during the time of enrollment.			
Father is	Identify the custodial role of the student's father. Your choices are: <ul style="list-style-type: none"> • First Custodial/Legal Guardian • Second Custodial/Legal Guardian 	[Students]MI_Father_Cust_No,	1	Early Childhood Extract
Father	Type the name of the student's father.	[Students]Father	250	Early Childhood Extract
Father's Day Phone	Type the father's telephone number during the day.	[Students]fatherdayphone	Min 10 Max 50	Early Childhood Extract
Father's Address	Type the father's home address.	[Students]MI_Father_Address	250	Early Childhood Extract
Mother is	Identify the custodial role of the student's mother. Your choices are: <ul style="list-style-type: none"> • First Custodial/Legal Guardian • Second Custodial/Legal Guardian 	[Students]MI_Mother_Cust_No,	1	Early Childhood Extract
Mother	Type the name of the student's mother.	[Students]Mother	250	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Mother's Day Phone	Type the mother's telephone number during the day.	[Students]motherdayphone	Min 10 Max 50	Early Childhood Extract
Mother's Address	Type the mother's home address.	[Students]MI_Mother_Address	250	Early Childhood Extract
Student ID Number (Membership) (SRSD Field 17)	The student's social security number or local district student ID number displays from the Demographics page, but can be changed.	[Students]Student_Number	20	Early Childhood Extract
Multiple Birth Order (SRSD Field 32)	Enter appropriate birth order value for the student if that student is part of a multiple birth where the siblings share all unique identifying characteristics including first and last name. Leave this field blank if the student is not part of a multiple birth. Refer to the Multiple Birth Order table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_MultipleBirth	2	Early Childhood Extract
Ethnic Codes (SRSD Field 22)	Select the priority level of each ethnic code that applies to this student, beginning with the student's primary racial/ethnic code.	[Students]MI_ethnInd [Students]MI_ethnAsi [Students]MI_ethnAfr	1	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>Refer to the Ethnic Codes table in the Addendum: Michigan State Code Values for a list of valid state values.</p> <p>Note: You must populate at least one of these fields to include the ethnicity on the SRSD extract. The PowerSchool Ethnicity field is not extracted for the SRSD extract.</p>	<p>[Students]MI_ethnPac</p> <p>[Students]MI_ethnWhi</p> <p>[Students]MI_ethnLat</p>		
Street Address (SRSD Field 13)	<p>The student's street address displays from the Demographics page, but can be changed.</p> <p>Leave this field blank if the child is homeless.</p>	[Students]Street	20	Early Childhood Extract
City (SRSD Field 14)	<p>The city for the student's street address displays from the Demographics page, but can be changed.</p> <p>Leave this field blank if the child is homeless.</p>	[Students]City	20	Early Childhood Extract
State	<p>The state for the student's street address displays from the Demographics page, but can be changed.</p> <p>Leave this field blank if the child is homeless.</p>	[Students]State	2	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Mother's Address	Type the mother's home address.	[Students]MI_Mother_Address	250	Early Childhood Extract
Zip Code (SRSD Field 15)	<p>The zip code for the student's street address displays from the Demographics page, but can be changed.</p> <p>Note: If the zip code is more than 5 numbers, than the 6th position must be a hyphen (-). Leave this field blank if the child is homeless.</p>	[Students]Zip	10	Early Childhood Extract
County Code	Enter the county code that identifies the county in which the student resides.	[Students]MI_Resident_County_Code	2	Early Childhood Extract
Home Phone	Enter the student's home telephone number	[Students]home_phone	Min 10 Max 50	Early Childhood Extract
Homeless Status (SRSD Field 34)	Select the student's homeless status.	[Students]homeless	1	Early Childhood Extract
Early Childhood Enrollment Include up to 5 (SRSD Field 52)	<p>Select the early childhood programs in which the student is enrolled. You can select up to five programs.</p> <p>Refer to the Early Childhood Enrollment table in the Addendum: Michigan State Code Values for a list of</p>	[Students]MI_StuEnrollEC1 [Students]MI_StuEnrollEC2 [Students]MI_StuEnrollEC3 [Students]MI_StuEnrollEC4 [Students]MI_StuEnrollEC5	10	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	valid state values.			
Program Start Date	Enter the date the student enrolled in the program.	[Students]MI_ECProgramStartDate	10	Early Childhood Extract
Program End Date	Enter the date the student left in the program.	[Students]MI_ECProgramEndDate	10	Early Childhood Extract
Early Childhood Exit/ Completion Reason (SRSD Field 53)	Select the student's reason for leaving the early childhood/ parenting programs, if applicable. Refer to the Early Childhood Exit/ Completion Reason table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_StuEnrollECEExReas	3	Early Childhood Extract
Delivery Method	Select the method the student used to participate in the program. Refer to the Delivery Method table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_ECDeliveryMethod	1	Early Childhood Extract
Days Per Week	Enter the number of days during the week that the student is scheduled to receive services. This field is required if the student is enrolled in a Title	[Students]MI_ECDaysPerWeek	Min 1 Max 7	Early Childhood Extract

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	1 Preschool, MSRP, or Head Start program.			
Hours Per Day	<p>Enter the number of hours per day that the student is scheduled to receive services.</p> <p>This field is required if the student is enrolled in a Title 1 Preschool, MSRP, or Head Start program.</p>	[Students]MI_ECHoursPerDay	Min .5 Max 24	Early Childhood Extract
Student > State/Province – Michigan > Early > MI Early On Children				
Early Intervention (SRSD Field 29)	<p>Select Yes to indicate that the student meets the eligibility criteria for the Early Intervention program.</p> <p>Select No to indicate that the student meets the criteria for the Early Intervention program.</p> <p>This value displays in the third position of the Program Eligibility/Participation I field.</p>	[Students]MI_SRSD_PrgmElig_EarlyI ntervention	1	SRSD – Fall, Spring, and EOY
Eligibility Code (SRSD Field 54)	<p>Select the student's eligibility code.</p> <p>Refer to the Early On Eligibility Code table in the Addendum: Michigan State Code Values for a list of</p>	[Students]MI_EI_EligibilityCode	1	SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	valid state values.			
Date of IFSP for Part C (SRSD Field 55)	Enter the date of the student's IFSP for Part C.	[Students]MI_EI_IFSPDate	10	SRSD – Fall, Spring, and EOY
Primary Setting for Part C (SRSD Field 56)	Select the student's primary setting for Part C. Refer to the Primary Setting for Part C table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_EI_PrimarySetting	2	SRSD – Fall, Spring, and EOY
Services Provided under IDEA Part C (SRSD Field 57)	Enter the services provided to the student under IDEA Part C. You can select up to six services. Refer to the Services Provided under IDEA Part C table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_EI_Service1 [Students]MI_EI_Service2 [Students]MI_EI_Service3 [Students]MI_EI_Service4 [Students]MI_EI_Service5 [Students]MI_EI_Service6	3	SRSD – Fall, Spring, and EOY
Exit/Completion Reason (SRSD Field 58)	Select the reason that the student left the Early On program. Refer to the Early On Exit/Completion Reason table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_EI_ExitCode	2	SRSD – Fall, Spring, and EOY

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Part B Eligible	Indicate if the student is eligible for Part B.	[Students]MI_EI_PartBEligible	N/A	N/A – As of Spring 2008
Date Exited or Completed (SRSD Field 60)	Enter the date the student left the Early On program.	[Students]MI_EI_ExitDate	2	SRSD – Fall, Spring, and EOY New UIC Request (2008–2009)
Student > State/Province – Michigan > Attnd > MI Attendance History Use the MI Attendance page to track students' days attended and days enrolled for all four years of their high school career. You can manually enter the attendance data or import the attendance data to this page. After the students' attendance and enrollment data is populated, you can extract the fields for use on custom reports, such as Transcripts. To import the attendance data, you can: <ul style="list-style-type: none"> • Use Attendance Transcript option on the State Reports menu to create a CSV file that you can use to import the student attendance and enrollment days into the Attendance tab. • Import the attendance and enrollment data from another source, such as a prior year SRSD file. If this method is selected, you must include the students' PowerSchool student number in the import file. This field is stored on the Demographics page, Start Page > Student Selection > Demographics. One recommended method of populating the Student Number field is to export the students' UIC code and Student Number from PowerSchool, and then use the UIC number to match the data included the export file with the data in the import file. 				
Days Attended in Ninth Grade	Enter the number of days this student attended school in the ninth grade year.	Students]MI_NinthGradeAttended	4	Attendance Transcript
Days Enrolled in Ninth Grade	Enter the number of days in which the student was enrolled in the ninth grade year.	[Students]MI_NinthGradeEnrolled	4	Attendance Transcript
Days Attended in Tenth Grade	Enter the number of days this student attended school in the tenth grade year.	Students]MI_TenthGradeAttended	4	Attendance Transcript

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
Days Enrolled in Tenth Grade	Enter the number of days in which the student was enrolled in the tenth grade year.	[Students]MI_TenthGradeEnrolled	4	Attendance Transcript
Days Attended in Eleventh Grade	Enter the number of days this student attended school in the eleventh grade year.	Students]MI_EleventhGradeAttended	4	Attendance Transcript
Days Enrolled in Eleventh Grade	Enter the number of days in which the student was enrolled in the eleventh grade year.	[Students]MI_EleventhGradeEnrolled	4	Attendance Transcript
Days Attended in Twelfth Grade	Enter the number of days this student attended school in the twelfth grade year.	Students]MI_TwelfthGradeAttended	4	Attendance Transcript
Days Enrolled in Twelfth Grade	Enter the number of days in which the student was enrolled in the twelfth grade year.	[Students]MI_TwelfthGradeEnrolled	4	Attendance Transcript
Student > Log Entries				
Log Type	You must select Discipline from the list to create the discipline incident record. The discipline entry fields display.	[Log]Log_Type	N/A	MSDS General Collection SRSD – Fall, Spring, and EOY
MI – Incident Date (MM/DD/YYYY)	Type the date the incident occurred. Note: By default, this field is hidden when PowerSchool is installed. You need to	[Students]Discipline_IncidentDate	10	MSDS General Collection

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	<p>unhide this field so that is displays on the Log Entry page.</p> <p>Pearson recommends using the following name convention for this field, MI – Incident Date, do that you know which field is extracted for state reporting.</p>			
MI – Start of Action Date (MM/DD/YYYY)	<p>Type the date on which the student began the consequence reported in Disciplinary Action.</p> <p>Note: This is not the date the consequence was assigned but the first day the student began serving the consequence.</p> <p>Note: By default, this field is hidden when PowerSchool is installed. You need to unhide this field so that is displays on the Log Entry page.</p> <p>Pearson recommends using the following name convention for this field, MI – Incident Date, do that you know which field is extracted for state reporting.</p>	[Students]Discipline_ActionDate	10	<p>MSDS General Collection</p> <p>Student Record Maintenance</p>

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
MI – Length of Action-duration (Assigned)	<p>Type the number of days assigned for the consequence in half-day increments.</p> <p>Note: By default, this field is hidden when PowerSchool is installed. You need to unhide this field so that it displays on the Log Entry page.</p> <p>Pearson recommends using the following name convention for this field, MI – Incident Date, so that you know which field is extracted for state reporting.</p>	[Students]Discipline_AssignedDuration	5	Student Record Maintenance
Include in General Collection	<p>Select Yes to exclude this student discipline record from the MSDS General Collection extract.</p> <p>Select No to include this student discipline record in the MSDS General Collection extract. This is the default entry.</p>	[Students]include_time_share	1	MSDS General Collection Student Record Maintenance
Incident ID	Type the ID assigned to the incident by the local district as reported in Disciplinary Incident. The incident ID is used to track both incidents	[Students]MI_Discipline_Incident_ID		MSDS General Collection Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	and student consequences.			
Incident Type (SRSD Field 115)	Select the type of incident that resulted in the expulsion. Refer to the Incident Type table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_StdntExplus_IncidentType	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Location of Incident (SRSD Field 116)	Select the location of the incident. Refer to the Location of Incident table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_StdntExplus_IncidentLocation	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Time of Incident (SRSD Field 117)	Select the time of the incident. Refer to the Time of Incident table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_StdntExplus_IncidentTime	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Primary Victim of Incident (SRSD Field 119)	Select the type of primary victim in the incident Refer to the Primary Victim of Incident table in the Addendum: Michigan State Code Values for a list of	[Students]MI_StdntExplus_IncidentPrimaryVictim	2	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance

Data Element	Additional Information	[Table] Field Name	Length	Used in these Reports
	valid state values.			
Estimated Cost of Property Damage (SRSD Field 118)	Enter the estimated cost of property damaged during the incident. Format: 99999	[Students]MI_StdntExplus_DamageCost	5	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Action Taken (SRSD Items 126–137)	Select the disciplinary action implemented for this special education student as a result of the incident. Refer to the Action Taken table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_SpEd_Discipline_Action_Taken	3	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance
Follow-up After Expulsion (SRSD Field 120)	Select the follow up or referral program for the incident. Refer to the Follow-up after Expulsion table in the Addendum: Michigan State Code Values for a list of valid state values.	[Students]MI_StdntExplus_ExpelFollowup	1	MSDS General Collection SRSD – Fall, Spring, and EOY Student Record Maintenance

Reports

Generate these reports to collect information for the parameters you specify. You need to set up correct reporting criteria in order to run a successful report. Output display and data varies per report.

Report Descriptions

Report Name	Report ID	Description
Michigan General Collection	MSDS General Collection	<p>Use the Michigan General Collection to collect pupil membership and participation data for your school district or ISD to report to the Michigan Center for Educational Performance and Information (CEPI). You will use the Michigan Student Data System (MSDS) to upload this information CEPI three times during the current school year:</p> <ul style="list-style-type: none"> • Fall • Spring • EOY <p>The Michigan Student Data System replaces the Single Record Student Database system (SRSD) for the 2009-2010 school year. Michigan CEPI is retiring the SRSD Extract as of the end of the 2008-2009 school year.</p>
Michigan Request for UIC / Early Roster	Michigan Request for UIC / Early Roster	<p>Use the Michigan Request for UIC / Early Roster option to generate the:</p> <ul style="list-style-type: none"> • Michigan Request for UIC extract to submit active students without assigned UIC numbers to the state to request these numbers. You can submit this extract to the Michigan Department of Education any time during the school year. • Early Roster extract to report the projected student rosters for Fall of the coming school year. You submit this extract between June 1 and September 12 of the current school year. <p>Note: The Michigan Request for UIC extract replaces the New UIC Request (2008–2009 or prior) extract for the 2009–2010 school year.</p>

Report Name	Report ID	Description
MI Monthly Exit/Transfer In Report	MI Monthly Exit/Transfer In Report	<p>Use the MI Monthly Exit/Transfer In Report to generate a listing of students who have Transferred In or Exited the district/school during the time frame specified. This report serves to extract the Exit\Enter report as well as the Add\Drop Report for Michigan. You can choose to extract the report data in a HTML (Web page) file or a CSV (Excel) file.</p> <p>Students are extracted for the Enter/Add part of the report if they are enrolled between the Start Date and End Date entered. Students are extracted for the Exit/Drop part of the report only if they have an exit date between the Start Date and End Date entered. The month field is extracted exactly as it is selected as are the School Year field and the Date Prepared field.</p>
Official Enrollment Student Roster	Official Enrollment Student Roster	Use the Official Enrollment Student Roster option to submit the Official Enrollment Student Roster in the Fall and Spring of the current school year.
Michigan Single Record Student Database	MI SRSD	<p>Use the SRSD Extract to collect data about students, personnel, and individual schools. This data is formatted in ASCII record format and submitted to the Michigan Department of Education three times during the current school year:</p> <ul style="list-style-type: none"> • Fall • Spring • End of Year
Early Childhood Extract	Early Childhood Extract	Use the Early Childhood extract to submit students with a PowerSchool grade level that is less than 0 (such as -1 or -2) that is enrolled in an early childhood program between the report start and end date.
Worksheet B	Michigan Worksheet B	Use the Michigan Worksheet B report option to generate a .CSV file of data reported on Worksheet B. This form will enable the Special Education Administrator to determine FULL TIME EQUIVALENCY (FTE) membership assigned to Basic Classroom Programs as well as total count of handicapped students by program category and by grade.

Report Name	Report ID	Description
Attendance Transcript	Attendance Transcript	Use the Attendance Transcript extract to collect attendance data for each high school year in which the student was enrolled. The attendance numbers are calculated for the whole year term. Students with an active enrollment record within the first and last report dates selected on the report interface are included in the extract.
New UIC Request (2008–2009 or prior)		Use the New UIC Request option to generate the request file for active students who do not have valid UIC numbers. Use this report option only for students enrolled prior to the 2009–2010 school year.

Understanding the Report Output Table

The report output tables in this guide include the following elements:

[Paper Reports]

- **Item # or Position** – Either the numerical order of the data element (first element is 1, second element is 2), or the position in the report. For example, if there is a string of data elements, such as 2009YNYN08091989, the particular element may start at position 5. In this example, position 5 is Y.
- **Data Element** – The name of the data element.
- **Description** – Additional information about the data element, including state reporting rules.
- **[Table]** - The name of the table where the data is stored.
- **Field Name** – The name of the field where the data is stored.

Note: The Table name appears in brackets with the Field Name directly following. Example: [Table]FieldName.

[Extracts]

- **Item #** – Either the numerical order of the data element (first element is 1, second element is 2).
- **Data Element** – The name of the data element.
- **[Table]** - The name of the table where the data is stored.
- **Field Name** – The name of the field where the data is stored.

Note: The Table name appears in brackets with the Field Name directly following. Example: [Table]Field_Name.

- **Field Type** – The field type used for the data element, such as character string, numeric, etc.
- **Field Length** – The length of the data element when extracted.
- **Begin/End Position** - The position of the data element in the report. For example, if there is a string of data elements, such as 2009YNYN08091989, the particular element may start at position 5. In this example, position 5 is Y.

[XML]

- **Data Element** – The name of the data element.
- **[Table]** - The name of the table where the data is stored.
- **Field Name** – The name of the field where the data is stored.

Note: The Table name appears in brackets with the Field Name directly following. Example: [Table]Field_Name.

Generate Reports

Follow the list of steps to locate and generate the report.

1. On the Start Page, click **Reports**. The Reports page appears.
2. Click **State Reports**. The State Reports page appears.
3. Click the **[Report Name]**. The [Report Name] appears. The upper section of the report page contains report information.
4. The lower section contains fields for data entry to calculate the results of the report or extract. Enter information in all of the required fields.
5. Click **Submit** to generate the report.

Run Options

The report information and potential available run options and their behavior are described below.

Field	Description
Report Name	The system displays the name of the report.

Field	Description
Version	The system displays the version of the report.
Description	The system displays a description of the report.
Due Date	The system displays the report due date.
Comments	The system displays report comments. For example, the system displays additional information regarding report setup or definitions. This field is for information only.
For Current School Only	<p>Use the pull-down menu on the Override field to select one of the following options:</p> <ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide. <p>The option to override may not be available on some reports.</p>
Use	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide.
Use Current Selection	<p>Use the pull-down menu on the Override field to indicate current selection. Select one of the following:</p> <ul style="list-style-type: none"> • Use Current Selection – Select this option to begin the report query with the current student selection. • Don't Use Current Selection – Select this option to begin the report query with all of the students in the school/district. <p>The option to override may not be available on some reports.</p>
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • The selected # students only – Select this option to begin the report query with the current students only. • All students – Select this option to begin the report query with all students.
Attendance Mode	Choose the attendance mode to use for calculating attendance in the report. The available

Field	Description
	options are dependant on the attendance modes selected on the Attendance Preferences page. The Use Defaults option uses the attendance mode for students according to the default attendance mode for their FTE.
Attendance Conversion	Choose the attendance conversion to use for calculating attendance in the report. The available options are dependant on the Attendance Mode selected. The Use Defaults option uses the attendance conversion for students according to the default conversion mode for their FTE.
Grades (leave blank for all)	Select the checkbox for each grade level to include in the report.
Attendance Codes	Select the attendance codes to include in the report.
Attendance Code Categories	Select the attendance code categories to include in the report.
Date to Scan	Enter the date to use for the report to scan records.
Begin Date and Ending Date	Enter the date range to use for the report to scan records in the begin date and end date.
Reporting Segment or Begin Date and Ending Date	Choose the date range to use for the report to scan records from the reporting segment pop-up menu or enter a begin date and end date.
Weeks	Choose the date range to use for the report to scan records from the list of weeks for the current school and term.
Teachers	Choose the teacher from the pop-up menu to include in the report.
Period (s) (leave blank for all)	Select the checkbox for each cycle day / period to include in the report.
Special Programs	Select the checkbox for each special program to include.
File Name	The system displays the file name of the output file for the report. The file name may contain placeholders that will be filled in when the report is run to dynamically generate the file name.
Destination	Use the pull-down menu on the Override field to select the report destination. Select one of the following:

Field	Description
	<ul style="list-style-type: none"> • Browser – Select this option to display the completed report in the browser window. • Save as a Local File – Select this option to save the report as a local file. <p>The option to override may not be available on some reports.</p>
International Characters Option	<p>Use the pull-down menu on the Override field to indicate how the system handles international characters. Select one of the following options:</p> <ul style="list-style-type: none"> • Conversion • No Conversion • Automatic Detection <p>The option to override may not be available on some reports.</p>
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> • In Background Now • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	<p>If “On Specific Time” is chosen for the Processing Options, enter date and time you want the system to generate the report.</p>
Trace (Internal Option)	<p>Use the pull-down menu to select Yes if you would like to run a trace on the report.</p>
Error Log Page	<p>Click the “Log” link to display the last set of errors that were generated by a report.</p>
Data to be Filled	<p>Use pull-down menu to select Set All to save the information listed below as the default values. Select Reset All to clear the values. Select the checkbox for each field to save the data as a default value.</p>

Michigan General Collection

Use the Michigan General Collection to collect pupil membership and participation data for your school district or ISD to report to the Michigan Center for Educational Performance and Information (CEPI). You will use the Michigan Student Data System (MSDS) to upload this information CEPI three times during the current school year:

- Fall
- Spring
- EOY

This collection is split into nineteen components. The following table lists each component and which components are required (R), conditional (C), or optional (O) when submitting the General Collection. A blank cell indicates that the component is not available for that collection.

Note: Refer to the MSDS Collection Component Matrix on the CEPT – MSDS Collection Component Web page for additional submission details.

Component	Fall	Spring	EOY
Adult Education	C	C	C
Advanced Accelerated	C	C	C
Attendance	C	C	R
Disciplinary Consequence	C	C	C
Disciplinary Incident	C	C	C
Entity Demographics	R	R	R
FTE	O	O	O
Homeless Demographics	C	O	O
Initial LEP	O	O	O
LEP	C	C	C
Migrant	C	C	C

Component	Fall	Spring	EOY
Personal Core	R	R	R
Personal Curriculum	C	C	C
Personal Demographics	R	R	R
Program Participation	O	O	O
SNE		O	O
Special Education	C	C	C
Submitting Entity	R	R	R
Title I Services	C	C	C

Selection Criteria

Selection criteria determine which database records are used in the report. For the Michigan General Collection, student membership and participation records are selected.

School Selection

The report selects which school records to use based on the following criteria:

1. The school must be associated with a student included in the report.

Student Selection

The report selects which student records to use based on the following criteria:

1. The student was enrolled at any time between the Count and Previous Count Dates.
2. The student is not excluded from state reporting or from the MSDS extract.

Disciplinary Record Selection

The report selects which discipline incident and consequence records to use based on the following criteria:

1. The disciplinary incident has an incident date that falls between the Count and Previous Count Dates.
2. The disciplinary consequence has a value entered in the Duration (Assigned), Action Date, and Action Taken fields.

Report Input

Each of the available run options and data fields for the report are described below.

Field	Description
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> The selected # students only – Select this option to begin the report query with the current students only. All students – Select this option to begin the report query with all students.
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> In Background Now ASAP At Night On Weekend On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Trace (Internal Option)	Use the pull-down menu to select Yes if you would like to run a trace on the report.
Data to be Filled	
First Day of School	For the current school year, type the date of the first day school was in-session for the students.
Previous Count Date	Type the date of the last student count. If generating the Fall collection, enter the last day of school for the previous school year.
Count Date	Type the count date for the collection you are generating. Refer to the state requirements for the correct date.

Field	Description
Reporting District's State Assigned 5-digit District Number	Type the ISD Operating District number for the reporting school district.
Submitting Entity Type Code	Select District if the district is submitting the collection to the CEPI or Building if a single school building is submitting the collection to CEPI.
Submitting Entity Code	Type the identification code of the entity submitting the collection to CEPI.
Reporting Period	Select the reporting period for the collection. Your choices are Fall, Spring, and EOY. Note: Currently, you can generate only the Fall collection.
Comma Delimited List of School ID's	Type the number of each school whose students you want to include in the collection. Use a comma to separate the school numbers.
Calculate Attendance For:	Click Exited Students Only if generating the Fall or Spring collection; All Students if generating the EOY collection; or No Students to generate the collection without calculating student attendance.

Report Output [XML]

Each of the fields displayed in the output of the report are described below. For documentation of XML report output from the state department of education, refer to the [CEPI – General Collection Web page](#). See [Understanding the Report Output Table](#) for a definition of each column in the table.

Data Element	Description
Submitting Entity	
Submitting Entity Code	This field contains the submitting entity code value entered on the MSDS General Collection Report Interface page.
Submitting Entity type Code	This field contains the submitting entity type value entered on the MSDS General Collection Report Interface page, either District or Building.

Data Element	Description
Personal Core	
UIC	This field contains the student's unique state-assigned identification number. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Last Name	This field contains the student's last name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
First Name	This field contains the student's first name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Middle Name	This field contains the student's middle name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Student Suffix	This field contains the abbreviated name suffix that follows the student's full name (Jr, Sr, III, etc.). This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Date of Birth	This field contains the student's data of birth. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Multiple Birth Order	This field identifies the birth order of the student if the student is part of a multiple birth where the siblings share all unique identifying characteristics, including a first and last name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Gender	This field contains the code identifying the student's gender. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Entity Demographics	
Operating ISD ESA Number	This field contains the Operating ISD/ESA number assigned to the district in which this student is enrolled. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Operating District Number	This field contains the number identifying the operating district. This field value is extracted from

Data Element	Description
	the District Information page, District Setup > District Information.
School Facility Number	This field contains the state-assigned code for the student's school. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Student ID Number	This field contains the number assigned to the student record in PowerSchool. This field value is extracted from the Demographics page, Student > Demographics.
Grade Or Setting	<p>This field contains the grade in which the student is enrolled, if the student is enrolled in a standard grade level. The student's grade level is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.</p> <p>If the student is not enrolled in a standard grade level, this field contains the educational setting in which the student is enrolled. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.</p> <p>The educational setting</p>
Enrollment Date	This field contains the date the student enrolled in the district. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Enrollment Type	This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Status	This field contains the code identifying the student's status when the student left the district. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Date	This field contains the date the student left the district. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Type	This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Date of Count	This field contains the Date of Count entered on the Michigan General Collection Report Interface page.
Student Residency	This field contains the code that describes the student's residency or non-residency status for membership. This field value is extracted from the MI General page, Student > State/Province –

Data Element	Description
	Michigan > General > MI General.
Personal Demographics	
Resident LEA Number	This field contains the number identifying the student's district of residence. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Student Resident County	This field contains the name of the county in which the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Country of Birth	This field contains the ISO code identifying the country in which the student was born, if the student was not born in the United States. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Year of Entry	This field contains the year the student entered the United States for the first time. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General. This field is required for LEP and immigrant students.
Street Address	This field contains the street address where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Street Address 2	This field contains the second line of the student's street address, if applicable. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
City	This field contains the name of the city where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
State	This field contains the 2-character abbreviation for the state where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Zip Code	This field contains the zip code for the address where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI

Data Element	Description
	General.
Ethnicity	This field contains the ethnic codes that apply to this student, in priority order (highest to lowest). The ethnic codes are extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
FTE	
Ten 30 Day Rule	True displays in this field if the student meets the criteria for the 10/30 Day Rule. False displays in this field if the student does not meet the criteria for the 10/30 Day Rule. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
General Ed FTE	This field contains the student's FTE. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General. If the General Ed FTE field is blank, a 1.00 is extracted.
Section 52 FTE	This field contains the FTE membership value for section 52. This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Section 53 FTE	This field contains the FTE membership value for section 52 and section 53. The range is from 0.00 to 1.00. Note: This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Program Participation	
Program Eligibility Participation	This field contains the programs for which the student is eligible and enrolled. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.

Data Element	Description
Personal Curriculum	
Personal Curriculum Credit Modification	<p>True displays in this field if the high school student enrolled in a grades 9 through 12 has a personal curriculum that modified the student's graduation requirements. Refer to the MDE Web site for further information about the reasons a student has a personal curriculum.</p> <p>False displays in this field if the student does not have a personal curriculum or is enrolled in a grade or setting other than grades 9–12.</p> <p>This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.</p>
Personal Curriculum Type	This field contains the reason for the Personal Curriculum Credit Modification. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Homeless Demographics	
This section is included in the extract if the Homeless Status field on the MI General page is not blank.	
Homeless	This field contains the student's homeless status. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Unaccompanied Youth	True displays in this field if this student is identified as homeless and meets the criteria for an unaccompanied youth. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
LEP	
This section is included in the extract if the LEP Student field value is set to Yes on the MI LEP page for a student.	
Funding Participation	Each funding participation program with a Yes value entered on the MI LEP page displays on a separate line in the extract. Up to five lines can display. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > Gifted > MI LEP.
LEP Instructional Program	This field contains the code identifying the type of LEP program in which the student is enrolled. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.

Data Element	Description
Primary Language	This field contains the code identifying the student's primary language. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Exit Reason	This field contains the code identifying the reason the student exited the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Exit Date	This field contains the date the student exited the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Re-entry Date	This field contains the date the student re-entered the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
Advanced Accelerated This section is included in the extract if the Advanced and Accelerated Student field value is set to Yes on the MI Advanced and Accelerated page for a student.	
Program Model	This field contains the code identifying the advanced and accelerated program in which the student is enrolled. This field value is extracted from the MI Advanced and Accelerated page, Student > State/Province – Michigan > Gifted > MI Advanced and Accelerated.
Special Program Options	This field contains the educational approach used for the student in the advanced/accelerated program. This field may display three times because you can enter up to three options on the MI Advanced and Accelerated. The options are listed in the order of the amount of time spent in each program option area. This field value is extracted from the MI Advanced and Accelerated page, Student > State/Province – Michigan > Gifted > MI Advanced and Accelerated.
Migrant This section is included in the extract if the Migrant Education Student field value is set to Yes on the MI Migrant Education page for a student.	
Migrant Qualifying Move Date	This field contains the date of the move that qualified the student for migrant education services, in mmddyyyy format. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.

Data Element	Description
Migrant Funding Source	This field contains the type of funding used for the program/service this student is receiving. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Gifted > MI Migrant Education.
Migrant Term	A 1 displays in this field is there is at least one regular term instructional or support service included in the extract. A 2 displays in this field is there is at least on summer term regular instructional or support service included in the extract.
Migrant Regular Term Instructional services	Each regular term instructional service with a Yes value entered on the MI Migrant Education page displays on a separate line in the extract. Up to seven lines can display. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.
Migrant Regular Term Support Services	Each regular term support service with a Yes value entered on the MI Migrant Education page displays on a separate line in the extract. Up to eight lines can display. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.
Title I TAS	
This section is included in the extract if the Title I Participant field value is set to Yes on the MI Title I page for a student.	
TAS Instructional Services	Each TAS instructional service with a Yes value entered on the MI Title I page displays on a separate line in the extract. Up to seven lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Title I > MI Title I.
TAS Support Services	Each regular term support service with a Yes value entered on the MI Title I page displays on a separate line in the extract. Up to eight lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Title I > MI Title I.
Adult Education	
This section is included in the extract if the Adult Education Student field value is set to Yes on the MI Adult Education page for a student. You may submit up to three adult education components for each Adult Education Count Period. On the Fall General Collection, you may submit up to six adult education components, three for JUL and three for SEP.	
Adult Ed Funding	This field contains the type of funding the adult education student receives. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI

Data Element	Description
	Adult Education.
Adult Ed Count Period	This field contains the period in which the adult student participated in the program. The values are JUL, SEP, FEB, and APR. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Adult FTE	This field contains the adult student's FTE membership value for the FTE program. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Adult FTE Program Code	This field contains the code identifying the FTE program in which the adult student participated. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Diploma Status	This field contains the code identifying the adult student's diploma or GED status. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Initial IEP	
This section is included in the extract if the Special Education Student field value is set to Yes on the MI Special Education page for a student.	
Date of Parental Consent	This field contains the date the school received the signed Parental Consent to Evaluate form in mmddyyyy format. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Timeliness of Initial IEP	This field contains the code that identifies the length of time it took to complete the student's IEP. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Result of Initial IEP	This field contains the eligibility results of the student's initial IEP. On the initial IEP, a student must be found either eligible or ineligible for special education programs and services. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Days Beyond Timeline	This field contains the number of days beyond the 30-day timeline it took to complete the student's initial IEP, if applicable. This field value is extracted from the MI Special Education

Data Element	Description
	page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Special Education This section is included in the extract if the Special Education Student field value is set to Yes on the MI Special Education page for a student.	
Primary Disability	This field contains the code identifying the special education student's primary disability. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Secondary Disability	This field contains the code identifying the special education student's secondary disability, if applicable. One line is included in the extract for each secondary disability identified for a student, up to two lines total. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
IEP Date	This field contains the date the IEP was implemented or temporary placement went into effect for this student. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information > MI Special Education.
Support Services	Each support service with a non-blank value entered on the MI Special Education page displays on a separate line in the extract. Up to five lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Gifted > MI Title I.
Program Service Code	Each program service code with a non-blank value entered on the MI Special Education page displays on a separate line in the extract. Up to three lines can display. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Primary Educational Setting	This field contains the code identifying the special education student's primary educational setting. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Placed by Another District IEP	This field contains 1 if the student participates in a center program or a cooperative-agreement program designed for special education students or a cross-district special education program. This field contains a 0 if the student does not participate in this type of program.

Data Element	Description
	This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Spec Ed Exit Reason	This field contains the reason the student exited or completed the special education program, if applicable. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Spec Ed Exit Date	This field contains the date the student exited or completed the special education program in mmddyyyy format. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Disciplinary Incident	
This section is included in the extract if a discipline incident record was entered for the student during the data range selected for the extract.	
Incident ID	This field contains the ID assigned to the incident by the local district as reported in Disciplinary Incident. The incident ID is used to track both incidents and student consequences. This field value is extracted from the Log Entry page, Student > Log Entries.
Date of Incident	This field contains the date the incident occurred. This field value is extracted from the Log Entry page, Student > Log Entries.
Incident Type	This field contains the code identifying the type of incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Location Of Incident	This field contains the code identifying the location of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Time of Incident	This field contains the code identifying the time of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Estimated Cost Property Damage	This field contains the estimated damaged property cost related to the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Primary Victim Of Incident	This field identifies the primary victim of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.

Data Element	Description
Disciplinary Consequence	
Incident ID	This field contains the ID assigned to the incident by the local district as reported in Disciplinary Incident. The incident ID is used to track both incidents and student consequences. This field value is extracted from the Log Entry page, Student > Log Entries.
Disciplinary Action	This field contains the code identifying the consequence to the student because of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Start of Action	This field contains the date on which the student began the consequence reported in Disciplinary Action. This field value is extracted from the Log Entry page, Student > Log Entries. Note: This is not the date the consequence was assigned but the first day the student began serving the consequence.
Length of Action	This field contains the number of days assigned for the consequence in half-day increments. This field value is extracted from the Log Entry page, Student > Log Entries.
Follow Up	This field contains the follow up or referral programs recommended for this student after the incident. One line is included in the extract for each follow-up program selected, up to nine lines total. This field value is extracted from the Log Entry page, Student > Log Entries.
Attendance	
Days Attended	The Days Attended value is calculated. It is the total number of days the student attended school during the reporting period. On the Fall Extract, the Days Attended value is calculated only for students that have exited the school district. On the EOY extract, the Days Attended value is calculated for all students included in the extract.
Total Possible Attendance	The Total Possible Attendance day value is calculated. It is the total number of membership days in the reporting period. On the Fall Extract, this value is calculated only for students that have exited the school district. On the EOY extract, the Days Attended value is calculated for all students included in the extract.

Michigan Student Record Maintenance Collection

Use the Student Record Maintenance Collection to update student data required by the state of Michigan throughout the current school year. The purpose of the extract determines the information included in that extract.

- End-of-Summer snapshot purpose provides a snapshot of all summer graduates (through August 31) and exit status changes for students who participated in the most recent four-year cohort. The state uses this extract to determine the status of the most recent cohort and is the final opportunity to submit student graduate records.
- Request Primary Education Providing Entity (PEPE) changes purpose gives your district the ability to request a change in a student's assigned PEPE.
- Submit enrollment records between general collections purpose gives your district access to student history information on file with the state, look up a student's direct certification status, and claim accountability/PEPE.
- Submit exit records purpose to submit exit records for students who have left your district. Use this purpose to update a student's PEPE status and to correct a student's exit status for accountability.
- Update student demographics and program data purpose gives your district the ability to update the student's MSDS record.

You can view further information about the Michigan Student Record Maintenance Collection at http://www.michigan.gov/cepi/0,1607,7-113-986_50502_53650---,00.html.

Selection Criteria

Selection criteria determine which database records are used in the report. For the Michigan Student Record Maintenance Collection, student records are selected. The purpose selected determines the student records included in the extract.

Student Graduates

The report selects which student graduate records to use based on the following criteria:

- The student exited the district at any time between the Start and End Dates selected for the extract.
- The student has an exit code equal to 99, 01, 02, 03, or 04.
- The student is not excluded from state reporting or from the MSDS.

PEPE Changes

The report selects which student records to use based on the following criteria:

- The student has a valid PEPE Effective Date at any time between the Start and End Dates selected for the extract.
- The student is not excluded from state reporting or from the MSDS.

Enrollment Changes

The report selects which student records to use based on the following criteria:

- The student has a District Entry Date at any time between the Start and End Dates selected for the extract.
- The student is not excluded from state reporting or from the MSDS.

Exit Records

The report selects which student records to use based on the following criteria:

- The student exited the district for any reason at any time between the Start and End Dates.
- The student is not excluded from state reporting or from the MSDS.

All Students

The report selects which student records to use based on the following criteria:

- The student was enrolled at any time between the Start and End Dates.
- The student is not excluded from state reporting or from the MSDS.

Report Input

Each of the available run options and data fields for the report are described below.

Field	Description
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • The selected # students only — select this option to begin the report query with the current students only. • All students — select this option to begin the report query with all students. <p>The default option is All students.</p>
Processing Options	Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.

Field	Description
	<ul style="list-style-type: none"> • In Background Now • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
Start Date	Enter the start date in the date range used to select the student records included in the extract.
End Date	Enter the end date in the date range used to select the student records included in the extract. This date is extracted as the Date of Count.
Reporting District's State Assigned 5-digit District Number	Enter the state-assigned number for the reporting district.
Submitting Entity Type Code	Select District if the entity submitting this extract is the school district or building if the entity submitting this extract is a school building within the district.
Submitting Entity Code	Enter the 5-digit code identifying the entity submitting the extract.
Purpose	<p>Select the purpose of this extract. Your choices are:</p> <p>All Students</p> <p>Enrollment Changes</p> <p>Exit Records</p> <p>PEPE Change</p> <p>Student Graduates</p>

Field	Description
	Refer to the introduction to the Michigan Student Record Maintenance Collection on page 92 for a description of each purpose.
Reporting Period	The Reporting Period defaults to Fall; there are not other options available at this time.
Comma Delimited List of School ID's	Enter the list of schools, by ID, you want to include in this report. Separate the school IDs by commas. Leave this field blank to run the report for the entire district (default).
Calculate Attendance for	Click Exited Students Only if generating the Fall or Spring collection; All Students if generating the EOY collection; or No Students to generate the collection without calculating student attendance.

Report Output

Each of the fields displayed in the output of the report are described below. For documentation of XML report output from the state department of education, refer to http://www.michigan.gov/cepi/0,1607,7-113-986_50502_53650---,00.html. See [Understanding the Report Output Table](#) for a definition of each column in the table.

Data Element	[Table]FieldName
Submitting Entity	
Submitting Entity Type Code	This field contains the value entered in the Submitting Entity Type Code on the Michigan Student Record Maintenance Collection Report Interface page, Reports > Run Reports > Michigan Student Record Maintenance Collection Report. The values are: <ul style="list-style-type: none"> • D for district • B for school building
Submitting Entity Code	This field contains the 5-digit code identifying the submitting entity for this extract. This value is entered on the Michigan Student Record Maintenance Collection Report Interface page, Reports > Run Reports > Michigan Student Record Maintenance Collection Report.
Personal Core	

Data Element	[Table]FieldName
UIC	This field contains the student's unique state-assigned identification number. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Last Name	This field contains the student's last name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
First Name	This field contains the student's first name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Middle Name	This field contains the student's middle name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Student Suffix	This field contains the abbreviated name suffix that follows the student's full name (Jr, Sr, III, etc.). This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Date of Birth	This field contains the student's data of birth. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Multiple Birth Order	This field identifies the birth order of the student if the student is part of a multiple birth where the siblings share all unique identifying characteristics, including a first and last name. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Gender	This field contains the code identifying the student's gender. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Student Record Maintenance	
As of Date	This field contains the date that the reported information will become effective for the student. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Entity Demographics	
Operating ISD ESA	This field contains the Operating ISD/ESA number assigned to the district in which this student is enrolled. This field value is extracted from the MI General page, Student > State/Province –

Data Element	[Table]FieldName
Number	Michigan > General > MI General.
Operating District Number	This field contains the number identifying the operating district. This field value is extracted from the District Information page, District Setup > District Information.
School Facility Number	This field contains the state-assigned code for the student's school. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Student ID Number	This field contains the number assigned to the student record in PowerSchool. This field value is extracted from the Demographics page, Student > Demographics.
Grade Or Setting	<p>This field contains the grade in which the student is enrolled, if the student is enrolled in a standard grade level. The student's grade level is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.</p> <p>If the student is not enrolled in a standard grade level, this field contains the educational setting in which the student is enrolled. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.</p> <p>The educational setting</p>
Enrollment Date	This field contains the date the student enrolled in the district. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Enrollment Type	This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Status	This field contains the code identifying the student's status when the student left the district. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Date	This field contains the date the student left the district. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Type	This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Date of Count	This field contains the Date of Count entered on the Michigan General Collection Report Interface

Data Element	[Table]FieldName
	page.
Student Residency	This field contains the code that describes the student's residency or non-residency status for membership. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Personal Demographics	
Resident LEA Number	This field contains the number identifying the student's district of residence. This field value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Country of Birth	This field contains the ISO code identifying the country in which the student was born, if the student was not born in the United States. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Year of Entry	This field contains the year the student entered the United States for the first time. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General. This field is required for LEP and immigrant students.
Street Address	This field contains the street address where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Street Address 2	This field contains the second line of the student's street address, if applicable. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
City	This field contains the name of the city where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
State	This field contains the 2-character abbreviation for the state where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Zip Code	This field contains the zip code for the address where the student resides. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI

Data Element	[Table]FieldName
	General.
Ethnicity	This field contains the ethnic codes that apply to this student, in priority order (highest to lowest). The ethnic codes are extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
FTE	
Ten 30 Day Rule	True displays in this field if the student meets the criteria for the 10/30 Day Rule. False displays in this field if the student does not meet the criteria for the 10/30 Day Rule. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
General Ed FTE	This field contains the student's FTE. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General. If the General Ed FTE field is blank, a 1.00 is extracted.
Section 52 FTE	This field contains the FTE membership value for section 52. This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Section 53 FTE	This field contains the FTE membership value for section 52 and section 53. The range is from 0.00 to 1.00. Note: This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Program Participation	
Program Eligibility Participation	This field contains the programs for which the student is eligible and enrolled. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.

Data Element	[Table]FieldName
Personal Curriculum	
Personal Curriculum Credit Modification	<p>True displays in this field if the high school student enrolled in a grades 9 through 12 has a personal curriculum that modified the student's graduation requirements. Refer to the MDE Web site for further information about the reasons a student has a personal curriculum.</p> <p>False displays in this field if the student does not have a personal curriculum or is enrolled in a grade or setting other than grades 9–12.</p> <p>This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.</p>
Personal Curriculum Type	This field contains the reason for the Personal Curriculum Credit Modification. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Homeless Demographics	
This section is included in the extract if the Homeless Status field on the MI General page is not blank.	
Homeless	This field contains the student's homeless status. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
Unaccompanied Youth	True displays in this field if this student is identified as homeless and meets the criteria for an unaccompanied youth. This field value is extracted from the MI General page, Student > State/Province – Michigan > General > MI General.
LEP	
This section is included in the extract if the LEP Student field value is set to Yes on the MI LEP page for a student.	
Funding Participation	Each funding participation program with a Yes value entered on the MI LEP page displays on a separate line in the extract. Up to five lines can display. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > Gifted > MI LEP.
LEP Instructional Program	This field contains the code identifying the type of LEP program in which the student is enrolled. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.

Data Element	[Table]FieldName
Primary Language	This field contains the code identifying the student's primary language. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Exit Reason	This field contains the code identifying the reason the student exited the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Exit Date	This field contains the date the student exited the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
LEP Re-entry Date	This field contains the date the student re-entered the LEP program, if applicable. This field value is extracted from the MI LEP page, Student > State/Province – Michigan > LEP > MI LEP.
Advanced Accelerated This section is included in the extract if the Advanced and Accelerated Student field value is set to Yes on the MI Advanced and Accelerated page for a student.	
Program Model	This field contains the code identifying the advanced and accelerated program in which the student is enrolled. This field value is extracted from the MI Advanced and Accelerated page, Student > State/Province – Michigan > Gifted > MI Advanced and Accelerated.
Special Program Options	This field contains the educational approach used for the student in the advanced/accelerated program. This field may display three times because you can enter up to three options on the MI Advanced and Accelerated. The options are listed in the order of the amount of time spent in each program option area. This field value is extracted from the MI Advanced and Accelerated page, Student > State/Province – Michigan > Gifted > MI Advanced and Accelerated.
Migrant This section is included in the extract if the Migrant Education Student field value is set to Yes on the MI Migrant Education page for a student.	
Migrant Qualifying Move Date	This field contains the date of the move that qualified the student for migrant education services, in mmddyyyy format. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.

Data Element	[Table]FieldName
Migrant Funding Source	This field contains the type of funding used for the program/service this student is receiving. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Gifted > MI Migrant Education.
Migrant Term	A 1 displays in this field is there is at least one regular term instructional or support service included in the extract. A 2 displays in this field is there is at least on summer term regular instructional or support service included in the extract.
Migrant Regular Term Instructional services	Each regular term instructional service with a Yes value entered on the MI Migrant Education page displays on a separate line in the extract. Up to seven lines can display. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.
Migrant Regular Term Support Services	Each regular term support service with a Yes value entered on the MI Migrant Education page displays on a separate line in the extract. Up to eight lines can display. This field value is extracted from the MI Migrant Education page, Student > State/Province – Michigan > Migrant > MI Migrant Education.
Title I TAS	
This section is included in the extract if the Title I Participant field value is set to Yes on the MI Title I page for a student.	
TAS Instructional Services	Each TAS instructional service with a Yes value entered on the MI Title I page displays on a separate line in the extract. Up to seven lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Title I > MI Title I.
TAS Support Services	Each regular term support service with a Yes value entered on the MI Title I page displays on a separate line in the extract. Up to eight lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Title I > MI Title I.
Adult Education	
This section is included in the extract if the Adult Education Student field value is set to Yes on the MI Adult Education page for a student. You may submit up to three adult education components for each Adult Education Count Period. On the Fall General Collection, you may submit up to six adult education components, three for JUL and three for SEP.	
Adult Ed Funding	This field contains the type of funding the adult education student receives. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI

Data Element	[Table]FieldName
	Adult Education.
Adult Ed Count Period	This field contains the period in which the adult student participated in the program. The values are JUL, SEP, FEB, and APR. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Adult FTE	This field contains the adult student's FTE membership value for the FTE program. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Adult FTE Program Code	This field contains the code identifying the FTE program in which the adult student participated. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Diploma Status	This field contains the code identifying the adult student's diploma or GED status. This field value is extracted from the MI Adult Education page, Student > State/Province – Michigan > Adult > MI Adult Education.
Initial IEP	
This section is included in the extract if the Special Education Student field value is set to Yes on the MI Special Education page for a student.	
Date of Parental Consent	This field contains the date the school received the signed Parental Consent to Evaluate form in mmddyyyy format. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Timeliness of Initial IEP	This field contains the code that identifies the length of time it took to complete the student's IEP. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Result of Initial IEP	This field contains the eligibility results of the student's initial IEP. On the initial IEP, a student must be found either eligible or ineligible for special education programs and services. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Days Beyond Timeline	This field contains the number of days beyond the 30-day timeline it took to complete the student's initial IEP, if applicable. This field value is extracted from the MI Special Education

Data Element	[Table]FieldName
	page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Special Education This section is included in the extract if the Special Education Student field value is set to Yes on the MI Special Education page for a student.	
Primary Disability	This field contains the code identifying the special education student's primary disability. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Secondary Disability	This field contains the code identifying the special education student's secondary disability, if applicable. One line is included in the extract for each secondary disability identified for a student, up to two lines total. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
IEP Date	This field contains the date the IEP was implemented or temporary placement went into effect for this student. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information > MI Special Education.
Support Services	Each support service with a non-blank value entered on the MI Special Education page displays on a separate line in the extract. Up to five lines can display. This field value is extracted from the MI Title I page, Student > State/Province – Michigan > Gifted > MI Title I.
Program Service Code	Each program service code with a non-blank value entered on the MI Special Education page displays on a separate line in the extract. Up to three lines can display. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Primary Educational Setting	This field contains the code identifying the special education student's primary educational setting. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Placed by Another District IEP	This field contains 1 if the student participates in a center program or a cooperative-agreement program designed for special education students or a cross-district special education program. This field contains a 0 if the student does not participate in this type of program.

Data Element	[Table]FieldName
	This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Spec Ed Exit Reason	This field contains the reason the student exited or completed the special education program, if applicable. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Spec Ed Exit Date	This field contains the date the student exited or completed the special education program in mmddyyyy format. This field value is extracted from the MI Special Education page, Student > State/Province – Michigan > SpecEd > MI Special Education.
Disciplinary Incident	
This section is included in the extract if a discipline incident record was entered for the student during the data range selected for the extract.	
Incident ID	This field contains the ID assigned to the incident by the local district as reported in Disciplinary Incident. The incident ID is used to track both incidents and student consequences. This field value is extracted from the Log Entry page, Student > Log Entries.
Date of Incident	This field contains the date the incident occurred. This field value is extracted from the Log Entry page, Student > Log Entries.
Incident Type	This field contains the code identifying the type of incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Location Of Incident	This field contains the code identifying the location of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Time of Incident	This field contains the code identifying the time of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Estimated Cost Property Damage	This field contains the estimated damaged property cost related to the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Primary Victim Of Incident	This field identifies the primary victim of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.

Data Element	[Table]FieldName
Disciplinary Consequence	
Incident ID	This field contains the ID assigned to the incident by the local district as reported in Disciplinary Incident. The incident ID is used to track both incidents and student consequences. This field value is extracted from the Log Entry page, Student > Log Entries.
Disciplinary Action	This field contains the code identifying the consequence to the student because of the incident. This field value is extracted from the Log Entry page, Student > Log Entries.
Start of Action	This field contains the date on which the student began the consequence reported in Disciplinary Action. This field value is extracted from the Log Entry page, Student > Log Entries. Note: This is not the date the consequence was assigned but the first day the student began serving the consequence.
Length of Action	This field contains the number of days assigned for the consequence in half-day increments. This field value is extracted from the Log Entry page, Student > Log Entries.
Follow Up	This field contains the follow up or referral programs recommended for this student after the incident. One line is included in the extract for each follow-up program selected, up to nine lines total. This field value is extracted from the Log Entry page, Student > Log Entries.
Attendance	
Days Attended	The Days Attended value is calculated. It is the total number of days the student attended school during the reporting period. On the Fall Extract, the Days Attended value is calculated only for students that have exited the school district. On the EOY extract, the Days Attended value is calculated for all students included in the extract.
Total Possible Attendance	The Total Possible Attendance day value is calculated. It is the total number of membership days in the reporting period. On the Fall Extract, this value is calculated only for students that have exited the school district. On the EOY extract, the Days Attended value is calculated for all students included in the extract.
SNE	
Supplemental Nutrition	This field contains the student's eligibility status for the free or reduced-prices meal and/or milk

Data Element	[Table]FieldName
Eligibility	program for the current school year. This field value is extracted from the Lunch State page, Start Page > Select Student > Lunch.
Request to Change PEPE	
New PEPE Building Code	This field contains the state-assigned entity code for the building to which you are requesting the student's PEPE be assigned. This is the building at which the student is currently being educated. This field value is extracted from the PEPE tab on the Michigan State Information page, State/Province – Michigan > PEPE > MI Primary Education Providing Entity.
New PEPE District Code	This field contains the state-assigned entity code for the district to which you are requesting the student's PEPE be assigned. This is the district at which the student is currently being educated. This field value is extracted from the PEPE tab on the Michigan State Information page, State/Province – Michigan > PEPE > MI Primary Education Providing Entity.
PEPE Effective Date	This field contains the date when the PEPE change will become effective. This field value is extracted from the PEPE tab on the Michigan State Information page, State/Province – Michigan > PEPE > MI Primary Education Providing Entity.
Request Justification	This field contains the reason you are requesting a change to the student's PEPE. This field value is extracted from the PEPE tab on the Michigan State Information page, State/Province – Michigan > PEPE > MI Primary Education Providing Entity.

Creating the Single Record Student Data Report

Note: The MEIS announced the end of life for the Single Record Student Data (SRSD) Report after the E06 submission for the 2008–2009 school year. Although no longer used, this report is still part of Michigan State Reporting and therefore still documented in this guide.

You can generate the Single Record Student Data Report to collect student information for the date range you specify. You must set up correct reporting criteria in order to run a successful report.

Note: Please refer to the *Michigan Education Information System Single Record Student Data Basics* manual for the complete data dictionary. This document can be found on the CEPI website at <http://www.mi.gov/cepi/>.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> The selected # students only — select this option to begin the report query with the current students only. All students — select this option to begin the report query with all students. <p>The default option is All students.</p>
Data to be Filled	
First Day of School	Enter the date of the first day of school.
Previous Count Date	<p>Enter the last date of the count. It should be either the fourth Wednesday in September, the second Wednesday in February, or the 29th of August.</p> <p>Note: If generating the Fall extract, enter the last day of school for the previous school year.</p>

Field	Description
Current Count Date	<p>Enter the date of the count for the extract. There are three possible count dates:</p> <ul style="list-style-type: none"> • The Fall count date is the fourth Wednesday in September. • The Spring count date is the 2nd Wednesday in February. • The End Of Year (or EOY) count date is defined as 6/30/xx. When running the SRSD for the end of the year, enter the last day of the school year.
Reporting Period	Select the reporting period for the report, that is, Spring, Fall or EOY. Select EOY to extract a Count Date equal to 6/30/xx, where xx is the last two digits of the current school year.
Reporting District's State Assigned 5-digit District Number	Enter the reporting district's five-digit district number.
County Code	Enter the county code to which the reporting district is affiliated.
Use the Manual Attendance Field?	Select Yes to extract the student attendance entered in the Attendance - Days In Attendance/Days Enrolled field on the MI SRSD page. If No is selected, the attendance values are calculated.
Comma-delimited list of school numbers to be included in the report	<p>Enter the list of schools, by ID, you want to include in this report. Separate the school IDs by commas.</p> <p>Leave this field blank to run the report for the entire district (default).</p>

General Information Report Output

The following table defines each of the general information fields displayed in the output of the report.

Field	Description	Fall	Spring	EOY
Operating ISD/ESA Number	<p>This field contains the state-assigned code of the ISD/ESA that has the operating district or program the student is attending. This value is extracted from the District Information page, Start Page > District Setup > District Information, if the value matches the value on the Michigan General SRSD page for the student,</p> <p>If the value on the Michigan General SRSD page is different than the default value entered on the District Information page, this value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>	Y	Y	Y
County Code	This field is entered in the County Code field on the report interface page.	Y	Y	Y
Operating District Number	This field is entered in the Reporting District's State Assigned 5-digit District Number field on the report interface page.	Y	Y	Y
Resident LEA Number	This field contains the state assigned, five-digit code for the district in which the student resides. This value is extracted from the Edit Current/Previous Enrollment page, Start Page > Transfer Info > Edit Current/Previous Enrollment.	Y	Y	Y
School or Facility	<p>This field contains the state assigned code for the student's school. This value is extracted from the Edit School page, Start Page > District Setup > Schools/School Info > Edit School, if the value matches the value on the Michigan General SRSD page for the student, .</p> <p>If the value on the Michigan General SRSD page is different than the default value entered on the Edit School page, this value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>	Y	Y	Y

Field	Description	Fall	Spring	EOY
Student's Last Name	This field contains the student's last name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Student's First Name	This field contains the student's first name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Student's Middle Initial	This field contains the student's middle name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Date of Birth	This field contains the student's date of birth. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Gender Code	This field contains the student's gender. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
City or Place of Birth	This field contains the city or place where the student was born. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Street Address	This field contains the student's residential address. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Name of City or Town	This field contains the name of the city or town where the student resides. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Zip Code	This field contains the zip code for the student's address. This field	Y	Y	Y

Field	Description	Fall	Spring	EOY
	value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.			
Reserved Field	This field is reserved for future use.			
Student ID Number (Membership)	This field contains the student's SSN# or the local district's student ID number. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
FTE in General Education (Membership)	This field contains the student's FTE. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	N
Grade or Setting	This field contains the student's grade level or the student's educational setting, if the student is not enrolled in a standard grade level. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Date of Enrollment	This field contains the student's date of entry into the district. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Attendance	If the Use the Manual Attendance Field? field on the report interface page is set to Yes, this field contains the student's manual attendance entered in the Manual Attendance - Days In Attendance/Days Enrolled field on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD. If this field is set to No, the student's attendance is calculated.	Y	Y	Y
Racial/Ethnic Code	This field contains the student's racial/ethnic code. This code is six-digits in length; the student's actual ethnicity is represented by the position of the numeric value within the six-digit number; the numeric value of the digit represents the priority of the racial code,	Y	Y	Y

Field	Description	Fall	Spring	EOY
	<p>where 1 identifies the primary ethnic code choice, 2 identifies the secondary ethnic code choice and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.</p> <p>This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>			
District Exit Status	This field contains the student's exit status, if applicable. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Date Exited	This field contains the student's exit date, if applicable. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Program Eligibility/Participation	This field contains the programs in which the student is eligible to participate. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Student Residency (Membership)	This field identifies the student's resident or non-resident status for membership.	Y	Y	Y
Supplemental Nutrition Eligibility	This field identifies the student's appropriate free/reduced meal status. This field value is extracted from the Lunch State page, Start Page > Select Student > Lunch.	Y	Y	Y
Multiple Birth Order	This field contains the birth order value for a student if that student is part of a multiple birth where the siblings share all unique	Y	Y	Y

Field	Description	Fall	Spring	EOY
	identifying characteristics including first and last name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.			
Reserved Field	This field is reserved for future use.			
Homeless	This field contains the student's homeless status. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Reserved Field	This field is reserved for future use.			

Special Education Students Report Output

Each of the special education student fields displayed in the output of the report are described below.

Field	Description	Fall	Spring	EOY
Primary Disability	This field identifies the student's primary disability. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y
Additional Disability Characteristics	This field contains any additional disability characteristics identified for this student. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y
Date of IEP/Placement/date of Implementation	This field contains the date the IEP was implemented or temporary placement went into effect for this student. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y
Parental Consent to Evaluate and Special Education Timeline to Complete IEP	This field identifies the reason that the student was or was not evaluated within the 30 school-day timeline. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y
Result of Initial IEP	This field contains the eligibility results of the student's initial IEP. On the initial IEP, students must be found either eligible or ineligible for special education programs and services. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y
School Days Beyond Evaluation and Completion Initial IEP Timeline	This field contains the number of school days that the evaluation and completion of the initial IEP went beyond the 30 school-day timeline or agreed-upon written extension, if applicable. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.	Y	Y	Y

Field	Description	Fall	Spring	EOY
Reserved Field	This field is reserved for future use.			
FTE in Section 52 (Membership)	<p>This field contains the FTE membership value for section 52. This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>	Y	Y	N
FTE in Section 53 (Membership)	<p>This field contains the FTE membership value for section 53. The range is from 0.00 to 1.00.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>	Y	Y	N
Program Service Code	<p>This field contains the student's program service codes. The primary program appears first in the list; it becomes the program assignment for State Aid membership. Up to three codes may display.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>	Y	Y	Y
Support Services	<p>This field contains the special education support services offered to the student. The primary service appears first in the list. Up to five service codes may display.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>	Y	Y	Y
Primary Educational Setting	This field contains the student's primary educational setting. The primary setting is where over 50% of a student's education assignment takes place. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan	Y	Y	Y

Field	Description	Fall	Spring	EOY
	State Information> MI Special Education.			
Special Education Exit/Completion Reason	This field contains the reason the student exited special education, if applicable.	Y	Y	Y
Special Education Date Exited or Completed	This field contains the date the student exited or completed special education.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Placement in District by Another District IEP	This field identifies a student who participates in a center program or a cooperative-agreement program designed for special education students or a cross-district special education program.	Y	Y	Y
Reserved Field	This field is reserved for future use.			

Early Childhood and Parenting Programs Report Output

Each of the early childhood and parenting program fields displayed in the output of the report are described below.

Field	Description	Fall	Spring	EOY
Early Childhood Enrollment	This field contains the early childhood programs in which the student is enrolled. Up to five programs may display. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.	Y	Y	Y
Early Childhood Exit/Completion Reason	This field contains the student's reason for exit (when applicable) from early childhood/parenting program(s). This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.	Y	Y	Y

Early On[®] Children Report Output

Each of the Early On[®] Children fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
Eligibility Code	This field contains the student's eligibility code. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y
Date of IFSP for Part C	This field contains the date of the student's IFSP for Part C. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y
Primary Setting for Part C	This field contains the student's primary setting for Part C. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y

Field	Description	Fall	Spring	EOY
Services Provided under IDEA Part C	This field contains the services provided to the student under IDEA Part C. Up to six programs may display. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y
Early On® Exit/Completion Reason	This field contains the student's Early On® program exit/completion reason. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Early On® Date Exited or Completed	This field contains the student's Early On® program exit/completion date. This field value is extracted from the MI Early On Children page, Start Page > Select Student > Michigan State Information> MI Early On Children.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			

Advanced and Accelerated Report Output

Each of the advanced and accelerated fields displayed in the output of the report are described below.

Field	Description	Fall	Spring	EOY
Program Model	This field contains the primary type of advanced and accelerated program in which the student is enrolled. This field value is extracted from the MI Advanced & Accelerated Education page, Start Page > Select Student > Michigan State Information> MI Advanced & Accelerated Education.	N	N	Y
Special Program Options	This field contains the educational approach used for the student in the advanced/accelerated program. List up to three options in the order of the amount of time spent in each program option area. This	N	N	Y

Field	Description	Fall	Spring	EOY
	field value is extracted from the MI Advanced & Accelerated Education page, Start Page > Select Student > Michigan State Information> MI Advanced & Accelerated Education.			

Limited English Proficient Students Report Output

Each of the limited English proficient student fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
LEP Instructional Program	This field contains the type of LEP program in which the student is enrolled. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Home Country of Refugee	This field contains the student's home country. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.	Y	Y	Y
Primary Language	This field contains the student's primary language. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
LEP Exit Reason	This field contains the reason this student left the LEP program or service, if applicable. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.	Y	Y	Y
LEP Date Exited	This field contains the student's LEP exit date, if applicable. This field	Y	Y	Y

Field	Description	Fall	Spring	EOY
	value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.			

Immigrant/Refugee Students Only Report Output

Each of the immigrant/refugee student only fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
Reserved Field	This field is reserved for future use.			
Date of Re-entry into LEP Program	This field contains the date on which the student re-entered LEP after being reclassified. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.	Y	Y	Y
Funding Participation	This field contains the type of program in which the student is enrolled. Up to six programs may display. This field value is extracted from the MI LEP page, Start Page > Select Student > Michigan State Information> MI LEP.	Y	Y	Y
Reserved Field	This field is reserved for future use.			

Migrant Students Report Output

Each of the migrant student fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
Date of Qualifying Move	This field contains the date of the move that qualified the student for migrant education services. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	Y	Y

Field	Description	Fall	Spring	EOY
Regular Term Instructional Services	This field contains the instructional services that the migrant student receives during the regular term, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	N	N
Regular Term Support Services	This field contains the support services that the migrant student receives during the regular term, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	N	N
Summer Term/ Intersession Instructional Services	This field contains the instructional services that the migrant student receives during the summer term or intersession, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	N	N
Summer Term/ Intersession Support Services	This field contains the support services that the migrant student receives during the summer term or intersession, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	N	N
Funding for Service/Program	This field contains the type of funding used for the programs/services this student is receiving. This field value is extracted from the MI Migrant Education page, Start Page > Select Student > Michigan State Information> MI Migrant Education.	Y	N	N
Reserved Field	This field is reserved for future use.			

Title I Students in Targeted Assistance Schools (TAS) Programs Report Output

Each of the Title I students in targeted assistance schools fields displayed in the output of the report are described below.

Field	Description	Fall	Spring	EOY
TAS Instructional Services	This field contains the TAS instructional services that the Title I student receives, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Title I page, Start Page > Select Student > Michigan State Information> MI Title I.	Y	Y	Y
TAS Support Services	This field contains the TAS support services that the Title I student receives, if applicable. Up to seven instructional services may display. This field value is extracted from the MI Title I page, Start Page > Select Student > Michigan State Information> MI Title I.	Y	Y	Y
Reserved Field	This field is reserved for future use.			

Adult Education Participants Report Output

Each of the adult education participants fields displayed in the output of the report are described below.

Field	Description	Fall	Spring	EOY
Adult Education Participant Funding	This field contains the participant's funding source. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	Y	Y	Y
Adult Education FTE in July (State Membership)	This field contains the adult education programs in which the participant is enrolled in July. You can select up to three programs. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	Y	N	N
Adult Education FTE in September (State Membership)	This field contains the adult education programs in which the participant is enrolled in September. You can select up to three programs. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	Y	N	N
Adult Education FTE in February (State Membership)	This field contains the adult education programs in which the participant is enrolled in February. You can select up to three programs. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	N	Y	N
Adult Education FTE in April (State Membership)	This field contains the adult education programs in which the participant is enrolled in April. You can select up to three programs. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	N	N	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			

Field	Description	Fall	Spring	EOY
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			
Diploma/GED Status (State Membership)	This field contains the student's diploma/GED status. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.	Y	Y	Y
Reserved Field	This field is reserved for future use.			
Reserved Field	This field is reserved for future use.			

Student Expulsion Report Output

Each of the student expulsion fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
Date Incident Occurred	This field contains the date the incident occurred. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Date Expelled	This field contains the date the student was expelled. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Length of Expulsion	This field contains the length of the student's expulsion. Code 888 indicates that the expulsion is permanent. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Incident Type	This field contains the code identifying the type of incident that	Y	Y	Y

Field	Description	Fall	Spring	EOY
	resulted in the expulsion. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.			
Location of Incident	This field contains the location of the incident. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Time of Incident	This field contains the time of the incident. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Estimated Cost of Property Damage	This field contains the estimated cost of property damaged during the incident, if applicable. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Primary Victim of Incident	This field identifies the type of primary victim in the incident. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Follow-Up after Expulsion	This field contains the follow up or referral program for the incident. This field value is extracted from the MI Student Expulsion page, Start Page > Select Student > Michigan State Information> MI Student Expulsion.	Y	Y	Y
Reserved Field	This field is reserved for future use.			

Single Record Submission Report Output

Each of the single record submission fields displayed in the output of the report is described below.

Field	Description	Fall	Spring	EOY
-------	-------------	------	--------	-----

Field	Description	Fall	Spring	EOY
Reserved Field	This field is reserved for future use.			
Date of Count	This field contains the Date of Count entered on the report interface page.	Y	Y	Y
UIC	This field contains the Unique Identification Code assigned by the Michigan Center for Educational Performance and Information (MEIS) to this student. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y
Program Eligibility/ Participation II	This field contains the programs for which the student is eligible and enrolled. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.	Y	Y	Y

Special Education Disciplinary Action Report Output

Each of the special education disciplinary action fields displayed in the output of the report is described below. Any discipline record for a special education student that has an Action Taken based on an incident date that falls within the current school year is included in this extract.

Field	Description	Fall	Spring	EOY
Special Education Disciplinary Action: Total Number of Removals by Hearing Officer	<p>This field contains the total number of times the special education student was moved to an alternative educational setting by the special education hearing officer. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to Removals by Hearing Officer (RHO) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y

Field	Description	Fall	Spring	EOY
Special Education Disciplinary Action: Total Days of Removal by Hearing Officer	<p>This field contains the total number of days the special education student was moved to an alternative educational setting by the special education hearing officer. This count is the sum of the duration of each removal where the student has an Action Taken equal to Removals by Hearing Officer (RHO) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the Total Days of Removal by Hearing Officer.</p>	Y	Y	Y
Special Education Disciplinary Action: Total Number of Unilateral Removals Following a Weapons Offense	<p>This field contains the total number of times the student was moved to an alternative educational setting by school personnel due to a weapons offense. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to Removals due to Weapons Offense (RWO) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y
Special Education Disciplinary Action: Total Days of Removal Following Weapons Offense	<p>This field contains the total number of days the student was moved to an alternative educational setting by school personnel due to a weapons offense. This count is the sum of the duration of each removal where the student has an Action Taken equal to Removals due to Weapons Offense (RWO) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the</p>	Y	Y	Y

Field	Description	Fall	Spring	EOY
	Total Days of Removal by Hearing Officer.			
Special Education Disciplinary Action: Total Number of Unilateral Removals Following a Drug Offense	<p>This field contains the total number of times the student was moved to an alternative educational setting by school personnel due to a drug offense. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to Removals due to Drug Offense (RDO) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y
Special Education Disciplinary Action: Total Days of Removal Following Drug Offense	<p>This field contains the total number of days the student was moved to an alternative educational setting by school personnel due to a drug offense. This count is the sum of the duration of each removal where the student has an Action Taken equal to Removals due to Drug Offense (RDO) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the Total Days of Removal by Hearing Officer.</p>	Y	Y	Y
Special Education Disciplinary Action: Total Number of Unilateral Removals Following Serious Bodily Injury	<p>This field contains the total number of times the student was moved to an alternative educational setting for committing a serious bodily injury. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to Serious Bodily Injury (SBI) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y

Field	Description	Fall	Spring	EOY
Special Education Disciplinary Action: Total Days of Removal Following Serious Bodily Injury	<p>This field contains the total number of days the student was moved to an alternative educational setting for committing a serious bodily injury. This count is the sum of the duration of each removal where the student has an Action Taken equal to Serious Bodily Injury (SBI) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the Total Days of Removal by Hearing Officer.</p>	Y	Y	Y
Special Education Disciplinary Action: Number of Times/ Occurrences of In-School Suspensions	<p>This field contains the total number of times the student was assigned an in-school suspension. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to In School Suspension (ISS) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y
Special Education Disciplinary Action: Accumulated Days of In- School Suspension	<p>This field contains the total number of days the student was assigned an in-school suspension. This count is the sum of the duration of each removal where the student has an Action Taken equal to In School Suspension (ISS) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the Total Days of Removal by Hearing Officer.</p>	Y	Y	Y

Field	Description	Fall	Spring	EOY
Special Education disciplinary Action: Number of Times/ Occurrences of Out-of-School Suspensions	<p>This field contains the total number of times the student was assigned an out-of-school suspension. This count is calculated by adding all discipline log entries for that student with an Action Taken equal to Out-of-School Suspension (OSS) and an incident date that falls within the current school year.</p> <p>The Action Taken field is stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p>	Y	Y	Y
Special Education Disciplinary Action: Accumulated Days of Out-of-School Suspensions	<p>This field contains the total number of days the student was assigned an out-of-school suspension. This count is the sum of the duration of each removal where the student has an Action Taken equal to Out-of-School Suspension (OSS) and an incident date that falls within the current school year.</p> <p>The Action Taken and Duration fields are stored in the MI Special Education Disciplinary Actions section of the Log Entry page, Start Page > Student Selection > Log Entry.</p> <p>If the state-defined Duration field is blank, the PowerSchool default Duration field stored on the Log Entry page is used to calculate the Total Days of Removal by Hearing Officer.</p>	Y	Y	Y

Creating the Official Enrollment Student Roster

You must submit the Official Enrollment Student Roster in the fall and spring of the current school year.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
For Current School Only	Use the pull-down menu on the Override field to select one of the following options:

Field	Description
	<ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide. <p>The option to override may not be available on some reports.</p>
Use Current Selection	<p>Use the pull-down menu on the Override field to indicate current selection. Select one of the following:</p> <ul style="list-style-type: none"> • Use Current Selection – Select this option to begin the report query with the current student selection. • Don't Use Current Selection – Select this option to begin the report query with all of the students in the school/district. <p>The option to override may not be available on some reports.</p>
File Name	<p>The system displays the file name of the output file for the report. The file name may contain placeholders that will be filled in when the report is run to dynamically generate the file name.</p>
Destination	<p>Use the pull-down menu on the Override field to select the report destination. Select one of the following:</p> <ul style="list-style-type: none"> • Browser – Select this option to display the completed report in the browser window. • Save as a Local File – Select this option to save the report as a local file. <p>The option to override may not be available on some reports.</p>
International Characters Option	<p>Use the pull-down menu on the Override field to indicate how the system handles international characters. Select one of the following options:</p> <ul style="list-style-type: none"> • Conversion • No Conversion • Automatic Detection <p>The option to override may not be available on some reports.</p>
Comments	<p>The system displays report comments. For example, the system displays additional information regarding report setup or definitions. This field is for information only.</p>

Field	Description
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> • Execute Now • In Background Now • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
Start Date	Enter the first date in the range of dates for this report.
End Date	Enter the last date in the range of dates for this report.
County code	Enter the county code to which the reporting district is affiliated.
Reporting District's State Assigned 5-digit District Number	Enter the reporting district's five-digit district number.
Use the Manual Attendance Field (meis_attendance)?	Select Yes to extract the student attendance entered in the Attendance - Days In Attendance/Days Enrolled field on the MI SRSD page. If No is selected, the attendance values are calculated.

Report Output

Each of the fields displayed in the output of the report are described below.

Field	Description
School ID	This field contains the state assigned code for the student's school. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.
Student Name	This field contains the student's first and last name. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Grade	This field contains the student's current grade level. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Student Street Address	This field contains the student's street address. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student City	This field contains the name of the city where the student's street address is located. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student State	This field contains the name of the state where the student's street address is located. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student Zip	This field contains the zip code for the student's street address. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student DOB	This field contains the zip code for the student's date of birth (DOB). This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student ID	This field contains the student's identification number or, if the Student ID field is blank, the student's social security number (SSN). This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Enrollment Date	<p>This field contains the date the student entered the district. This field value is extracted from the MI General SRSD page, Start Page > Student Selection > Michigan State Information > MI General SRSD.</p> <p>If the District Entry Date field is blank, This field value is extracted from the Entry Date on the Edit Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous]</p>

Field	Description
	Enrollment.
Gender	This field contains the student's gender. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Count Day Rule	<p>If the User the Manual Attendance Field (meis_attendance)? field on the Official Enrollment Student Roster report interface page is set to Yes, this field contains the student's manual attendance entered in the Manual Attendance - Days In Attendance/Days Enrolled field on the MI General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>If this field is set to No, the student's Days In Attendance/Days Enrolled is calculated.</p>
Resident Status	This field contains the state-assigned, five-digit code for the district in which the student resides. This field value is extracted from the MI General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
School of Choice	This field contains the code that describes the student's residency or non-residency status for membership. This field value is extracted from the MI General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Gen FTE	This field contains the student's full-time enrollment (FTE) percentage. This field value is extracted from the MI General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
SpEd FTE	If this is a special education student, this field contains the FTE membership value for section 52, which represents the student's source of State Aid reimbursement. This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.
Total FTE	This calculated field is the sum of the General FTE value and the Special Education FTE value.

Creating the MI Monthly Exit/Transfer In Report

You can use the MI Monthly Exit/Transfer In report process to extract the Exit/Enter report as well as the Add/Drop Report for Michigan. You can create the extract file in HTML (Web page) or a CSV (Excel file) format.

You can run this report at the district level only when logged into PowerSchool at the school level.

Students are extracted for the Enter/Add part of the report if they are enrolled between the Start Date and End Date entered. Students are extracted for the Exit/Drop part of the report only if they have an exit date between the Start Date and End Date entered. The month field is extracted exactly as it is selected as are the School Year field and the Date Prepared field.

Report Input

The report information and potential available run options and their behavior are described below.

Field	Description
Use	Select one of the following options: <ul style="list-style-type: none"> Current School Only – The report generates information for the select school only. District Wide – The report generates information for all schools district wide (default).
Trace (Internal Option)	Use the pull-down menu to select Yes if you would like to run a trace on the report.
Data to be Filled	Use pull-down menu to select Set All to save the information listed below as the default values. Select Reset All to clear the values. Select the checkbox for each field to save the data as a default value.
School Year	Select the school year for the report from the list provided.
File Type	Select the type of file you want to generate. Your choices are HTML or CSV.
Date Prepared	Optionally, select the date the student enrollment data was prepared. This date will display only on the HTML report and is only for informational purposes.
Month of School	Optionally, select the school year for the student enrollment data included on the report. This field will display only on the HTML report and is only for informational purposes.

Field	Description
Start Date of the Reporting Period	Select the first date in the range of dates for the student enrollment data you want to include on the report.
End Date of the Reporting Period	Select the end date in the range of dates for the student enrollment data you want to include on the report.

Report Output

Each of the fields displayed in the output of the report are described below. The report contains two sections: Students Who Transferred In and Students Who Exited.

Field	Description
District Name	This field contains the name of your school district. This field value is extracted from the District Setup page, Start Page > District Setup > District Information.
District Number	This field contains the number that identifies your school district. This field value is extracted from the District Setup page, Start Page > District Setup > District Information.
Date Prepared	This field contains the date prepared if it was entered on the report interface.
Month of School	This field contains the month of school if it was entered on the report interface.
Date Beginning	This field contains the Start Date of the Reporting Period that was entered on the report interface.
Date Ending	This field contains the End Date of the Reporting Period that was entered on the report interface.
Students Who Transferred In	
School Name	This field contains the name of the school to which the student transferred. This field value is extracted from the Edit School page, Start Page > District Setup > Schools/School Info > Edit School.
School ID	This field contains the number that identifies the school to which the student transferred. This field value is extracted from the Edit School page, Start Page > District Setup > Schools/School

Field	Description
	Info > Edit School.
Student Name	This field contains the name of the student who transferred into this school. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student ID	This field contains the student's identification number or, if the Student ID field is blank, the student's social security number (SSN). This field value is extracted from the MI General SRSD page, Start Page > Student Selection > Michigan State Information > MI General SRSD.
Grade Level	This field contains the student's current grade level. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Entry Date	This field contains the date the student transferred into the school. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Entry Code	This field contains the entry code assigned to the student when the student transferred into the school. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Students Who Exited	
School Name	This field contains the name of the school to which the student transferred. This field value is extracted from the Edit School page, Start Page > District Setup > Schools/School Info > Edit School.
School ID	This field contains the number that identifies the school to which the student transferred. This field value is extracted from the Edit School page, Start Page > District Setup > Schools/School Info > Edit School.
Student Name	This field contains the name of the student who transferred into this school. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Student ID	This field contains the student's identification number or, if the Student ID field is blank, the student's social security number (SSN). This field value is extracted from the MI General SRSD

Field	Description
	page, Start Page > Student Selection > Michigan State Information > MI General SRSD.
Grade Level	This field contains the student's current grade level. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Exit Date	This field contains the date the student exited the school. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Exit Code	This field contains the entry code assigned to the student when the student exited the school. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.

Creating the Michigan Request for UIC / Early Roster Extracts

Use this report option to generate the following extracts:

- Michigan Request for UIC
- Early Roster

You can generate the Michigan New UIC Request Extract to collect students currently enrolled in your district that do not have an assigned UIC number. You can submit this extract to the state to request UIC numbers for these students. Students included on the extract have active enrollment dates that fall between the report start and end date. You must set up correct reporting criteria in order to generate a successful extract.

You can include all students with and without an UIC number on the report or include only students without an UIC number on the report.

Use the Early Roster collection to submit your district's projected student rosters for Fall of the new school year. You submit this report between June 1 and September 12. Students submitted as part of a district's Early Roster collection will not impact the graduation cohort.

You can run these extracts from the district level or the school level.

Selection Criteria

Selection criteria determine which database records are used in the report. For the Michigan Request for UIC / Early Roster, student enrollment records are selected.

School Selection

The report selects which school records to use based on the following criteria:

- The school must be associated with a student included in the report.

Student Selection

The report selects which student records to use based on the following criteria:

- Students who were enrolled at any time between the Count and Previous Count Dates are included in these extracts. The students must not be selected to be excluded from state reporting (State_ExcludeEnrollment) or from the MSDS (include_time_share).

- For the Early Roster report, students are included only when their District Entry Date (districtentrydate) occurs on or after the Early Roster Cutoff Date entered by the user.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • The selected # students only — select this option to begin the report query with the current students only. • All students — select this option to begin the report query with all students. <p>The default option is All students.</p>
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> • In Background Now • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If On Specific Time is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
First Day of School	Enter the date for the first day of school in the upcoming school year.
Previous Count Date	Enter the last count date. If Fall, enter the last day of school for the previous school year.
Count Date	Enter the report count date.

Field	Description
Reporting District's State Assigned 5-digit District Number	Select the operating ISD/ESA number for the district.
Submitting Entity Type Code	Select the type code for the entity submitting this extract. Your choices are Agreement Number, District, or Building.
Submitting Entity Code	Enter the code that identifies the entity submitting the extract to the state.
Reporting Period	Select the reporting period for the report, that is, Spring, Fall or EOY.
Comma Delimited List of School ID's	Type the ID codes identifying the schools you want to include in the record selection process. Separate each school code with a comma.
Run For	Click the Only Student Without an Assigned UIC to exclude any student with a UIC number from the report. The default is to include All Students with and without a UIC number on the report.
Early Roster	Click Yes if generating the Early Roster extract, The default is No.
Early Roster Cutoff Date	Type the cutoff date for the student records included on the Early Roster extract.

Report Output — Michigan Request for New UIC

Field	Description
Operating ISD/ESA Number	This field is entered in the Reporting District's State Assigned 5-digit District Number field on the report interface page.
Operating District Number	This field contains the state-assigned code of the ISD/ESA that has the operating district or program the student is attending. This value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD. If the Operating ISD/ESEA Number field is blank, This field value is extracted from the District Setup page, Start Page > District Setup > Edit District.

Field	Description
School or Facility	This field contains the state assigned code for the student's school. This value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD. If the School or Facility field is blank, this value is extracted from the Edit School page, Start Page > District Setup > Edit School.
Student ID Number	This field contains the student's SSN# or the local district's student ID number. This value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Grade or Setting	<p>This field contains the student's grade level if the student is enrolled in a standard classroom setting or the student's educational setting if the student is a special education student,</p> <p>The student's grade level value is extracted from the Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current Enrollment.</p> <p>The student's education setting value is extracted from the Michigan General SRSD page, Start Page > Student Selection > Michigan State Information> MI General SRSD.</p>
Enrollment Date	This field contains the student's date of entry into the district. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.
Enrollment Type	This field contains ... This value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Status	<p>This field contains the student's exit status, if applicable. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.</p> <p>If the value is blank on the Edit Current/Previous Enrollment page, this field defaults to 19.</p>
Exit Date	<p>This field contains the student's exit date, if applicable. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.</p> <p>This field value is included on the extract if the student exited the district prior to the Count Date entered on the report interface page.</p>
Exit Type	This field contains ... This value is extracted from the Edit [Current/Previous] Enrollment

Field	Description
	page, Transfer Information > Edit [Current/Previous] Enrollment.
Date of Count	This field contains the count date entered on the report interface page. The Count Date is used to determine student membership for the reporting period.
Student Residency	This field contains the code that describes the student's residency or non-residency status for membership. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Last Name	This field contains the student's last name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
First Name	This field contains the student's first name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Date of Birth	This field contains the student's date of birth. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Gender	This field contains the student's gender. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
UIC	<p>If the Run For field on the report interface page equals Only Student Without an Assigned UIC, this field is blank for all students included on the extract. Otherwise, if the student has an assigned UIC number, that number is contained in this field.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>
Middle Name	This field contains the student's middle name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Suffix	<p>This field contains the generational suffix that follows the student's last name, if applicable.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page</p>

Field	Description
	> Select Student > Michigan State Information> MI General SRSD.
Multiple Birth Order	<p>This field contains the birth order value for a student if that student is part of a multiple birth where the siblings share all unique identifying characteristics including first and last name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>A blank value is extracted if this field value is not equal to 1 through 8.</p>
Resident LEA Number	<p>This field contains the number identifying the student's district of residence. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>If the Resident LEA Number field is blank, this value is extracted from the Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current Enrollment.</p>
Student Resident County	This field contains the name of the county in which the student resides. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Country of Birth	This field contains the name of the country in which the student was born. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Year of Entry	This field contains the year the student entered the United States. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Street Address	This field contains the student's address. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Street Address 2	This field contains the second line of the student's address, if applicable. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
City	This field contains the city where the student's address is located. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student >

Field	Description
	Michigan State Information > MI General SRSD.
State	This field contains the state where the student's address is located. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.
Zip Code	This field contains the student's zip code. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.
Ethnicity	<p>This field contains the student's racial/ethnic code. This code is six-digits in length; the student's actual ethnicity is represented by the position of the numeric value within the six-digit number; the numeric value of the digit represents the priority of the racial code, where 1 identifies the primary ethnic code choice, 2 identifies the secondary ethnic code choice and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.</p>
Submitting Entity Code	This field contains the Submitting Entry Code entered on the report interface page.
Submitting Entity Type Code	This field contains the Submitting Entity Type Code entered on the report interface page.

Report Output — Early Roster

Field	Description
Operating ISD/ESA Number	This field is entered in the Reporting District's State Assigned 5-digit District Number field on the report interface page.
Operating District Number	This field contains the state-assigned code of the ISD/ESA that has the operating district or program the student is attending. This value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD. If the Operating ISD/ESEA Number field is blank, This field value is extracted from the District Setup page, Start Page > District Setup > Edit District.

Field	Description
School or Facility	This field contains the state assigned code for the student's school. This value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD. If the School or Facility field is blank, this value is extracted from the Edit School page, Start Page > District Setup > Edit School.
Student ID Number	This field contains the student's SSN# or the local district's student ID number. This value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
Grade or Setting	<p>This field contains the student's grade level if the student is enrolled in a standard classroom setting or the student's educational setting if the student is a special education student,</p> <p>The student's grade level value is extracted from the Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current Enrollment.</p> <p>The student's education setting value is extracted from the Michigan General SRSD page, Start Page > Student Selection > Michigan State Information> MI General SRSD.</p>
Enrollment Date	This field contains the student's date of entry into the district. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.
Enrollment Type	This field contains ... This value is extracted from the Edit [Current/Previous] Enrollment page, Transfer Information > Edit [Current/Previous] Enrollment.
Exit Status	<p>This field contains the student's exit status, if applicable. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.</p> <p>If the value is blank on the Edit Current/Previous Enrollment page, this field defaults to 19.</p>
Exit Date	<p>This field contains the student's exit date, if applicable. This value is extracted from the Current/Previous Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current/Previous Enrollment.</p> <p>This field value is included on the extract if the student exited the district prior to the Count Date entered on the report interface page.</p>
Exit Type	This field contains ... This value is extracted from the Edit [Current/Previous] Enrollment

Field	Description
	page, Transfer Information > Edit [Current/Previous] Enrollment.
Date of Count	This field contains the count date entered on the report interface page. The Count Date is used to determine student membership for the reporting period.
Student Residency	This field contains the code that describes the student's residency or non-residency status for membership. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Last Name	This field contains the student's last name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
First Name	This field contains the student's first name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Date of Birth	This field contains the student's date of birth. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Gender	This field contains the student's gender. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
UIC	<p>If the Run For field on the report interface page equals Only Student Without an Assigned UIC, this field is blank for all students included on the extract. Otherwise, if the student has an assigned UIC number, that number is contained in this field.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>
Middle Name	This field contains the student's middle name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Suffix	<p>This field contains the generational suffix that follows the student's last name, if applicable.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page</p>

Field	Description
	> Select Student > Michigan State Information> MI General SRSD.
Multiple Birth Order	<p>This field contains the birth order value for a student if that student is part of a multiple birth where the siblings share all unique identifying characteristics including first and last name. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>A blank value is extracted if this field value is not equal to 1 through 8.</p>
Resident LEA Number	<p>This field contains the number identifying the student's district of residence. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>If the Resident LEA Number field is blank, this value is extracted from the Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit Current Enrollment.</p>
Student Resident County	This field contains the name of the county in which the student resides. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Country of Birth	This field contains the name of the country in which the student was born. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Year of Entry	This field contains the year the student entered the United States. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Street Address	This field contains the student's address. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Street Address 2	This field contains the second line of the student's address, if applicable. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
City	This field contains the city where the student's address is located. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student >

Field	Description
	Michigan State Information > MI General SRSD.
State	This field contains the state where the student's address is located. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.
Zip Code	This field contains the student's zip code. This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.
Ethnicity	<p>This field contains the student's racial/ethnic code. This code is six-digits in length; the student's actual ethnicity is represented by the position of the numeric value within the six-digit number; the numeric value of the digit represents the priority of the racial code, where 1 identifies the primary ethnic code choice, 2 identifies the secondary ethnic code choice and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.</p> <p>This value is extracted from the General tab on the Michigan General SRSD page, Start Page > Select Student > Michigan State Information > MI General SRSD.</p>
Submitting Entity Code	This field contains the Submitting Entry Code entered on the report interface page.
Submitting Entity Type Code	This field contains the Submitting Entity Type Code entered on the report interface page.

Creating the Early Childhood Extract

You must submit the Early Childhood Extract when the enrollment data is updated, after October 1st of the current school year. A student is included in the extract if that student has a PowerSchool grade level that is less than 0 (such as -1 or -2) and is enrolled in an early childhood program between the report start and end date.

The Early Childhood Placement 1 field is used to identify a student that is enrolled in an early childhood program. If the Early Childhood Placement 1 field is not blank, and the Program Start Date and Program End Date of that program occurred within the Report Start and Report End dates, that student is included in the extract.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Use	Select one of the following options: <ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide.
Students to Include	Select one of the following options: <ul style="list-style-type: none"> • The selected # students only — select this option to begin the report query with the current students only. • All students — select this option to begin the report query with all students. The default option is All students.
Processing Options	Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate. <ul style="list-style-type: none"> • Execute Now • In Background Now • ASAP

Field	Description
	<ul style="list-style-type: none"> • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
Submitting Entity Type Code	Select the code identifying the type of entity submitting this report. Your choices are Agreement Number and District.
Submitting Entity Code	Enter the school code or agreement number for the entity submitting this report. Your entry is contingent on the Submitting Entity Type Code selected.
Run from extract viewer	<p>Select Yes to create an extract file from the records in the Extract viewer. The default is No.</p> <p>If No is selected, the records that currently exist in the Extract Viewer are replaced.</p>

Report Output

Each of the fields displayed in the output of the report are described below.

Field	Description
Last Name	This field contains the student's last name. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
First Name	This field contains the student's first name. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Gender	This field contains the student's gender. This field value is extracted from the MI Early Childhood

Field	Description
	Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Date of Birth	This field contains the student's date of birth. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
UIC	This field contains the student's UIC number. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
LEA	This field contains the state-assigned, five-digit code for the district in which the student resides. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Fiscal Entity Type Code	This field contains an A for Agreement if one district is paying another district for the services or a D for District if the district is providing the services. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Fiscal Entity Code	This field contains the agreement number if one district is paying another district for the services or the district number if the district is providing the services. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Father Custodial Number	This field contains a 1 if the father is the student's primary custodial parent/legal guardian or 2 if the father is the student's secondary custodial parent/legal guardian This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Father Name	This field contains the name of the father. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Father Day Phone	This field contains the father's daytime telephone number. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.

Field	Description
Father address	This field contains the father's address. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Mother Custodial Number	This field contains a 1 if the mother is the student's primary custodial parent/legal guardian or 2 if the mother is the student's secondary custodial parent/legal guardian This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Mother Name	This field contains the name of the mother. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Mother Day Phone	This field contains the mother's daytime telephone number. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Mother address	This field contains the mother's address. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Middle Name	This field contains the student's middle name. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Student ID Number (Membership)	This field contains the code that describes the student's residency or non-residency status for membership. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Multiple Birth Order	This field contains the birth order value for a student if that student is part of a multiple birth where the siblings share all unique identifying characteristics including first and last name. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.
Ethnic Code	This field contains the student's racial/ethnic code. This code is six-digits in length; the student's actual ethnicity is represented by the position of the numeric value within the six-digit number; the numeric value of the digit represents the priority of the racial code, where 1 identifies the

Field	Description
	<p>primary ethnic code choice, 2 identifies the secondary ethnic code choice and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.</p> <p>This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p>
Street Address	<p>This field contains the student's home address. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p> <p>If the student is identified as homeless, this field should be blank.</p>
City	<p>This field contains the city where the student's home address is located. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p> <p>If the student is identified as homeless, this field should be blank.</p>
State	<p>This field contains the state where the student's home address is located. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p> <p>If the student is identified as homeless, this field should be blank.</p>
Zip Code	<p>This field contains the zip code for the student's home address. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p> <p>If the student is identified as homeless, this field should be blank.</p>
Resident County Code	<p>This field contains the state-assigned, five-digit code for the district in which the student resides. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p>
Home Phone	<p>This field contains the student's home telephone number. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information> MI Early Childhood Enrollment.</p>
Homeless Status	<p>This field contains the student's homeless status, if applicable. This field value is extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State</p>

Field	Description
	Information > MI Early Childhood Enrollment.
Student Enroll EC Program 1–5	<p>These fields contain the early childhood programs in which the student is enrolled. Up to five programs may display.</p> <p>These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Program Start Date 1–5	<p>These fields contain the date the student was enrolled in each program included in the extract. These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Program End Date 1–5	<p>These fields contain the date the student left each program included in the extract. These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Program Exit Reason 1–5	<p>These fields contain the student's reason for leaving the early childhood/ parenting programs, if applicable. These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Delivery Method 1–5	<p>These fields contain the methods the student used to participate in the programs. These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Program Days Per Week 1–5	<p>These fields contain the number of days during the week that the student is scheduled to receive services. This field is required if the student is enrolled in a Title 1 Preschool, MSRP, or Head Start program.</p> <p>These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>
Program Hours Per Day 1–5	<p>These fields contain the number of hours per day that the student is scheduled to receive services. This field is required if the student is enrolled in a Title 1 Preschool, MSRP, or Head Start program.</p> <p>These fields are extracted from the MI Early Childhood Enrollment page, Start Page > Select Student > Michigan State Information > MI Early Childhood Enrollment.</p>

Creating the Michigan Worksheet B Extract File

Use the Worksheet B report option to generate a CSV file of data reported on Worksheet B. This form will enable the Special Education Administrator to determine Full Time Equivalency (FTE) membership assigned to Basic Classroom Programs as well as total count of handicapped students by program category and by grade.

How Records are Selected for the File

Teachers that meet the following criteria are selected for inclusion in the CSV file:

- The teacher record is not excluded from state reporting
- The teacher is identified as a special education instructor

For each teacher selected, the students assigned to that teacher are extracted. These student records meet the following criteria:

- The student record is not excluded from state reporting
- The student is identified as receiving special education instruction from a teacher included in the file

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Use	Select one of the following options: <ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide.
Students to Include	Select one of the following options: <ul style="list-style-type: none"> • The selected # students only — select this option to begin the report query with the current students only. • All students — select this option to begin the report query with all students.

Field	Description
	The default option is All students.
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> • In Background Now (default) • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
Report Start Date	Enter the starting date of the date range for the extract file.
Report End Date	Enter the ending date of the date range for the extract.
Run from extract viewer	<p>Select Yes to create an extract file from the records in the Extract viewer. The default is No.</p> <p>If No is selected, the records that currently exist in the Extract Viewer are replaced.</p>

Report Output

Each of the fields displayed in the output of the report are described below.

Field	Description
Last Name	This field contains the student's last name. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
First Name	This field contains the student's first name. This field value is extracted from the General Demographics page, Start Page > Student Selection > General Demographics.
District of Residence	This field contains the state-assigned code identifying the school district in which the student resides. This field value is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment.
Special Education FTE	This field contains the FTE membership value for section 52. This represents the student's source of State Aid reimbursement. This field value is extracted from the Michigan Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.
Kindergarten through 12 th Grade FTE	This field contains the general education FTE membership value for the student's current grade level. The student's current grade level is extracted from the Edit Current Enrollment page, Start Page > Student Selection > Transfer Info > Edit [Current/Previous] Enrollment. The student's FTE membership value is extracted from the Michigan Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.
Alternative Education FTE	This field is not extracted.
Total FTE	This field is calculated. It is the sum of the Special Education FTE and General Education FTE values.
Age	This field is calculated using the student's date of birth as defined on the General Demographics page, Start Page > Student Selection > General Demographics.
Teacher Name	This field contains the name of the teacher responsible for instructing the special education student. This field value is extracted from the Michigan Special Education page, Start Page >

Field	Description
	Select Student > Michigan State Information> MI Special Education.
Educating District Name	This field contains the name of the school district in which this student is currently enrolled. This field value is extracted from the District Information page, Start Page > District Setup > District Information.
Institution/Building/Nursing Home	This field is not extracted.
Section 6 Defined Center Programs	This field is not extracted.

Creating the Attendance Transcript

Use the Attendance Transcript report to calculate the student's days attended and days enrolled for each year of data stored in PowerSchool. The students' attendance and enrollment data is formatted in a CSV file that you can view in the Extract Viewer or manipulate in Microsoft® Excel®. The first row of the CSV file contains the PowerSchool field names into which you can import the attendance and enrollment data.

Note: You can use this option to generate only the Attendance Transcript CSV file; no PowerSchool values are updated when the extract file is generated. You must manually enter the students' attendance values on the Attend tab or import those values to the Attend tab.

A student is included in the CSV import file if that student has an active enrollment record during the start and end dates selected on Attendance for Transcripts Report page.

Attendance and Enrollment Data Calculation

If there is no attendance and enrollment data for a student's high school year in PowerSchool, and a value was entered on the Attend tab for that student's high school year that data is included in the extract. Otherwise, the high school year data defaults to zero.

If there is attendance and enrollment data for a student's high school year in PowerSchool, and:

- The Days Attended and Days Enrolled fields on the Attend tab are blank for the high school year, the calculated attendance and enrollment data is included in the extract.
- Data was previously entered for both the Days Attended and Days Enrolled fields on the Attendance tab for a high school year (Start Page > Student Selection > Michigan State Information > Attn), you can set the Use Values from the Student's Attendance tab parameter to Yes to replace the calculated values for both fields in the extract file with the data entered on the Attend tab. If one of these field values is blank on the Attendance tab, the calculated value is used in the extract file for both fields.
- The Use Values from the Student's Attendance tab parameter is set to No, the calculated value in the extract file is used, even if a value exists on the Attendance tab for the value.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Use	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • Current School Only – The report generates information for the select school only. • District Wide – The report generates information for all schools district wide.
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> • The selected # students only — select this option to begin the report query with the current students only. • All students — select this option to begin the report query with all students. <p>The default option is All students.</p>
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> • In Background Now (default) • ASAP • At Night • On Weekend • On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	<p>If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.</p>
Data to be Filled	
Report Start Date	<p>Enter the first date on which the student's enrollment record must be active to be included in the file.</p>

Field	Description
Report End Date	Enter the last date on which the student's enrollment record must be active to be included in the file.
Use Values from the Student's Attendance (Attnd) tab	<p>If data was previously entered in any of the Attendance tab fields (Start Page > Student Selection > Michigan State Information > Attnd), select Yes to replace the calculated value for that field with the data entered on the Attend tab in the extract file.</p> <p>Select No (default) to use the calculated attendance or enrollment value in place of the value currently entered in the corresponding field on the Attnd tab in the extract file.</p> <p>If Yes is selected, this parameter is checked only when attendance values are calculated and attendance values are entered on the Attend tab.</p>
Run from extract viewer	<p>Select Yes to create an extract file from the records in the Extract viewer. The default is No.</p> <p>If No (default) is selected, the records that currently exist in the Extract Viewer are replaced.</p>

Report Output

Each of the fields displayed in the output of the report are described below.

Field	Description
Student Number	This field contains the PowerSchool student number used to identify the student. This field value is extracted from the Demographics page, Start Page > Student Selection > Demographics.
9 th Grade Days Attended	This field contains the number of days the student attended school in the ninth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
9 th Grade Days Enrolled	This field contains the number of days the student was enrolled in the school in the ninth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of the value of this field is determined.
10 th Grade Days Attended	This field contains the number of days the student attended school in the tenth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.

Field	Description
10 th Grade Days Enrolled	This field contains the number of days the student was enrolled in the school in the tenth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
11 th Grade Days Attended	This field contains the number of days the student attended school in the eleventh grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
11 th Grade Days Enrolled	This field contains the number of days the student was enrolled in the school in the eleventh grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
12 th Grade Days Attended	This field contains the number of days the student attended school in the twelfth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
12 th Grade Days Enrolled	This field contains the number of days the student was enrolled in the school in the twelfth grade year. Refer to Attendance and Enrollment Data Calculation on page 161 for an explanation of how the value of this field is determined.
Student Identification Code UIC	This field contains the Student Identification UIC number assigned to this student by the state of Michigan. This field value is extracted from the SRSD tab, Start Page > Student Selection > Michigan State Information> MI General SRSD.
Last Name	This field contains the student's last name. This field value is extracted from the Demographics page, Start Page > Student Selection > Demographics.
First Name	This field contains the student's first name. This field value is extracted from the Demographics page, Start Page > Student Selection > Demographics.
9 th Grade School Year	This field contains the year the student attended their ninth grade year in your district. This field value is extracted from the Previous Enrollment page, Start Page > Student Selection > Transfer Info.
9 th Grade School Name	This field contains name of the school that the student attended in their ninth grade year. This field value is extracted from the Edit School page, Start page > District > Schools/School Info > Edit School.

Field	Description
10 th Grade School Year	This field contains the year the student attended their tenth grade year in your district. This field value is extracted from the Previous Enrollment page, Start Page > Student Selection > Transfer Info.
10 th Grade School Name	This field contains name of the school that the student attended in their tenth grade year. This field value is extracted from the Edit School page, Start page > District > Schools/School Info > Edit School.
11 th Grade School Year	This field contains the year the student attended their eleventh grade year in your district. This field value is extracted from the Previous Enrollment page, Start Page > Student Selection > Transfer Info.
11 th Grade School Name	This field contains name of the school that the student attended in their eleventh grade year. This field value is extracted from the Edit School page, Start page > District > Schools/School Info > Edit School.
12 th Grade School Year	This field contains the year the student attended their twelfth grade year in your district. This field value is extracted from the Previous Enrollment page, Start Page > Student Selection > Transfer Info.
12 th Grade School Name	This field contains name of the school that the student attended in their twelfth grade year. This field value is extracted from the Edit School page, Start page > District > Schools/School Info > Edit School.

Creating the New UIC Request Extract

Use this extract to request a new UIC number for students in the 2008–2009 and prior school years. Use the Michigan Request for UIC / Early Roster extract to request a new UIC number for student in the 2009–2010 school year.

You can generate the Michigan New UIC Request Extract to collect students currently enrolled in your district that do not have an assigned UIC number. You can submit this extract to the state to request UIC numbers for these students. Students included on the extract have active enrollment dates that fall between the report start and end date. You must set up correct reporting criteria in order to generate a successful extract.

You can include all students with and without an UIC number on the report or include only students without an UIC number on the report.

Report Input

Each of the available run options and required and optional data fields for the report are described below.

Field	Description
Students to Include	<p>Select one of the following options:</p> <ul style="list-style-type: none"> The selected # students only — select this option to begin the report query with the current students only. All students — select this option to begin the report query with all students. <p>The default option is All students.</p>
Processing Options	<p>Use the pull-down menu to select a processing option. Use the options to indicate when you want the report to generate.</p> <ul style="list-style-type: none"> Execute Now In Background Now ASAP At Night On Weekend

Field	Description
	<ul style="list-style-type: none"> On Specific Time <p>The option to override may not be available on some reports.</p>
Specific Date/Time	If "On Specific Time" is chosen for the Processing Options, enter date and time you want the system to generate the report.
Data to be Filled	
Report Start Date	Enter the starting date of the date range for the extract. Any student with an active enrollment date that falls within this date range that is not assigned a UIC number is included in the extract.
Report End Date	Enter the ending date of the date range for the extract. Any student with an active enrollment date that falls within this date range that is not assigned a UIC number is included in the extract.
Reporting District's State Assigned 5-digit District Number	Enter the reporting district's five-digit district number.
ISD Code	Select the operating ISD/ESA number for the report.
Report file format	Select the format of the extract file. Your choices are Fixed Length or XML.
Submitting Entity Type Code	Select the type code for the entity submitting this extract. Your choices are Agreement Number, District, or Building.
Submitting Entity Code	Enter the code that identifies the entity submitting the extract to the state.
Reporting Period	Select the reporting period for the report, that is, Spring, Fall or EOY.
Include ALL student or ONLY students missing a UIC number	Click the Include ONLY Student without a UIC option to exclude any student with a UIC number from the report. The default is Include ALL Students with and without a UIC number on the report.
Run from extract viewer	Select Yes to create an extract file from the records in the Extract viewer. The default is No. If No is selected, the records that currently exist in the Extract Viewer are replaced.

Report Output

Field	Description
Operating ISD/ESA Number	This field contains the state-assigned code of the ISD/ESA that has the operating district or program the student is attending. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Operating District Number	This field is entered in the Reporting District's State Assigned 5-digit District Number field on the report interface page.
School or Facility	This field contains the state assigned code for the student's school. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Last Name	This field contains the student's last name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
First Name	This field contains the student's first name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Middle Initial	This field contains the student's middle name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Gender	This field contains the student's gender. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Student's Month of Birth	This field contains the month the student was born. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Student's Day of Birth	This field contains the day the student was born. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.

Field	Description
Student's Year of Birth	This field contains the year the student was born. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Racial/Ethnic Code	<p>This field contains the student's racial/ethnic code. This code is six-digits in length; the student's actual ethnicity is represented by the position of the numeric value within the six-digit number; the numeric value of the digit represents the priority of the racial code, where 1 identifies the primary ethnic code choice, 2 identifies the secondary ethnic code choice and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.</p> <p>This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>
District Exit Status	This field contains the student's exit status, if applicable. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Grade or Setting	This field contains the student's grade level or the student's educational setting, if the student is not enrolled in a standard grade level. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Multiple Birth	<p>This field contains the birth order value for a student if that student is part of a multiple birth where the siblings share all unique identifying characteristics including first and last name. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p>
General Ed FTE	<p>This field contains the student's FTE. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.</p> <p>If the General Ed FTE field is blank, a 1.00 is extracted.</p>
FTE in Section 52 (Membership)	<p>This field contains the FTE membership value for section 52. This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>

Field	Description
FTE in Sec 52 and FTE in Sec 53	<p>This field contains the FTE membership value for section 52 and section 53. The range is from 0.00 to 1.00.</p> <p>Note: This represents the student's source of State Aid reimbursement. All students who do not qualify as a Section 53 student should be listed as Section 52. The range is from 0.00 to 1.00.</p> <p>This field value is extracted from the MI Special Education page, Start Page > Select Student > Michigan State Information> MI Special Education.</p>
Adult Education FTE	This field contains the adult education programs in which the participant is enrolled. This field value is extracted from the MI Adult Education page, Start Page > Select Student > Michigan State Information> MI Adult Education.
Date of Enrollment	This field contains the student's date of entry into the district. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Date Exited	This field contains the student's exit date, if applicable. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
Student ID Number (Membership)	This field contains the student's SSN# or the local district's student ID number. This field value is extracted from the Michigan General SRSD page, Start Page > Select Student > Michigan State Information> MI General SRSD.
UIC	This field is blank for all students included on the extract.

Appendix: Michigan State Code Values

This section contains the state code values included in the Single Record Student Data Report. The state code names are sequenced in alphabetical order.

Additional Disability Characteristics

You must define the following Additional Disability codes for the district.

Code	Description
22	Legally Blind
24	Deaf
22.24	Both Legally Blind and Deaf

Adult FTE Program Code

You must define the following Adult Education FTE in April, July and February (State Membership) codes for the district.

Code	Description
3311	Adult Basic Education (ABE)
3312	English as a Second Language (ESL)
3313	General Education Development Preparation (GED)
3314	High School Completion (HSC)
3315	Job or Employment Training
3316	Michigan Career and Technical Institute (MCTI)

Code	Description
3317	Participants permanently expelled under School Code Act 380.1311 or 380.1311A

Adult Education Participant Funding

You must define the following Adult Education Participant Funding codes for the district.

Code	Description
1	Participant is state funded only for adult education
2	Participant is both state and federally funded for adult education

Delivery Method

You must define the following Delivery Methods for the district.

Code	Description
1	School based
2	Community based
3	Home based

Diploma/GED Status

You must define the following Diploma/GED Status codes for the district.

Code	Description
1	With GED

Code	Description
2	With diploma
3	Neither GED or diploma

Disciplinary Actions

Use the following disciplinary action codes.

Code	Description
1	In-School Suspension
2	Out-of-School Suspension
3	Removal By Hearing Officer (Special education participant only)
4	Unilateral Removal (Special education participant only)
5	Expulsion

District Exit Status

You must define the following District Exit Status codes for the district.

Note: 19 is the default value.

State Code	Description
01	Graduated from general education with a high school diploma
02	Graduated from general education with a high school diploma and applied to a degree-granting college or university
03	Graduated from an alternative program with a high school diploma

State Code	Description
04	Graduated from general education with a high school diploma and applied to a non-degree-granting institution
05	Completed general education with an equivalency certificate (GED)
06	Completed general education with other certificate
07	Dropped out of school
08	Enrolled in another public school district in Michigan
09	Moved out of state
10	Expelled from the school district (no further services)
11	Enlisted in military or Job Corps
12	Deceased
13	Adjudicated
14	Enrolled in home school
15	Enrolled in non-public school
16	Unknown
17	Placed in a recovery or rehabilitative program
18	Left adult education
19	Expected to continue in the same school district
20	Special education – Received certificate of completion and exited the K–12 system
21	Special education — Reached maximum age and exited the K-12 system
30	Exited early childhood or Early On [®] program/service

State Code	Description
40	Graduated from a Middle College with both a high school diploma and an Associates Degree or other advanced certificate
41	Graduated from a Middle College with only a high school diploma
42	Graduated from another district

Early Childhood Enrollment

You must define the following Early Childhood Enrollment codes for the district.

Code	Description
01	Great Start Readiness Program (GSRP)
03	Head Start
04	Title I Preschool
05	Child Care
06	Even Start Family Literacy Program
07	0-3 Secondary Prevention Grants
10	Early Head Start
11	Great Parents Great Start (GPGS)
17	Tuition-based Preschool
99	Other Program

Early Childhood Exit/Completion Reason

You must define the following Early Childhood Exit/Completion Reason codes for the district.

Code	Description
063	Program Completed
064	Parent Initiated Transfer
065	Program-Initiated Transfer (e.g., special ed. referral)
066	Child's Behavior Does Not Meet Expectations (e.g., expulsion)
067	Parent Withdrew Child
068	Death of Child
069	Program Termination

Early On[®] Exit/Completion Reason

You must define the following Early On[®] Exit/Completion Reason codes for the district.

Code	Description
30	Reached maximum age, eligible for Part B/Section 619 of IDEA
31	Reached maximum age, not eligible for special education, exited to other programs
32	Reached maximum age, not eligible for special education, exited with no referrals
33	Reached maximum age, unknown eligibility for special education
34	Ineligible
35	Deceased
36	Moved
37	Withdrawn by parent
38	Unable to contact

Educational Setting

You must define the following Educational Setting codes for the district.

Code	Description
14	Special Education
20	Adult Education
30	Early Childhood/Early On

Eligibility Code

You must define the following Early On[®] Eligibility codes for the district.

Code	Description
1	Both Michigan Special Education Services and Part C of Individuals with Disabilities Education Act
2	Part B of Individuals with Disabilities Education Act Only
3	Part C of Individuals with Disabilities Education Act Only
4	Neither Michigan Special Education Services nor Part C

Fiscal Entity Type Code

You must define the following Fiscal Entity Type codes.

Code	Description
A	Agreement Number
D	District

Follow-Up Codes

You must define the following Follow-up codes used to identify services provided to a student as a consequence of an expulsion.

Code	Description
1	Referred to Community Mental Health
2	Student expelled with no educational services
3	Placed in alternative school for expelled students
4	Referred to Department of Human Services
5	Place in strict disciplinary academy – MCL 380.1311(3)
6	Referred to court
7	Instructional services to the student at home
8	No referral
9	Other

Funding for Service/Program

You must define the following Funding for Service/Program codes for the district.

Code	Description
1	Title I Part A
2	Title I Part C
3	Both

Funding Participation

You must define the following funding participation codes used when defining a LEP student record.

Code	Description
6841	Title III Limited English Proficient Program
6842	Title III Immigrant Education Program
6843	Section 41 – Pupils of Limited English Ability
6844	Locally funded English Acquisition Program

Grade Level

Choose the lowest and highest grades from the following options for each school in the district.

PowerSchool Code	State Code	Description
KG	00	Kindergarten
01	01	First Grade

PowerSchool Code	State Code	Description
02	02	Second Grade
03	03	Third Grade
04	04	Fourth Grade
05	05	Fifth Grade
06	06	Sixth Grade
07	07	Seventh Grade
08	08	Eighth Grade
09	09	Ninth Grade
10	10	Tenth Grade
11	11	Eleventh Grade
12	12	Twelfth Grade

Homeless

You must define the following Homeless codes for the district.

Code	Description	Extracted as
1	Homeless Shelter	10
2	Youth Shelter	10
3	Victim Shelter	10
4	Doubled-up	13
5	Motel/Hotel	14
6	Other Location	Blank
7	Temporary Arrangement	Blank
8	Unknown	Blank
10	Shelters	10
11	Transitional housing	11
12	Awaiting Foster Care Placement/Temporary Foster Care	12
13	Doubled-Up	13
14	Hotel/Motel	14
15	Unsheltered	15

Incident Type

You must define the following Incident Type codes for the district.

Code	Description
04	Robbery
05	Intimidation/Stalking
07	Physical Assault
08	Aggravated/Felonious Assault
09	Sexual Harassment
20	Handgun
21	Rifle/Shotgun
22	Other Firearms
23	Other Dangerous Weapons
30	Drugs/Narcotics
31	Use/Possession of Alcohol
40	Burglary
41	Larceny/Theft
42	False Alarm
43	Loitering
44	Bomb Threat
45	Truancy
46	Trespassing

Code	Description
47	Breaking and Entering
48	Extortion
49	Graffiti
50	Gambling
51	Refusal to Identify Self
52	Disruption of the Educ Process/Student Protest Demonstration
53	Fraud or Bribery
54	Damage to Property
55	Arson
56	Other Behaviors
70	Religion
71	Disability
72	Racial/Ethnic Intimidation
73	Sexual Orientation

ISD/ESA Number

The ISD/ESA number must be defined for your school district or ISD.

Code	Description
03	Allegan ISD

Code	Description
04	Alpena-Montmorency-Alcona ESD
08	Barry ISD
09	Bay-Arenac ISD
11	Berrien ISD
12	Branch ISD
13	Calhoun ISD
14	Lewis Cass ISD
15	Charlevoix-Emmet ISD
16	Cheboygan-Otsego-Presque Isle ISD
17	Eastern Upper Peninsula ISD
18	Clare-Gladwin ISD
19	Clinton County RESA
21	Delta-Schoolcraft ISD
22	Dickinson-Iron ISD
23	Eaton ISD
25	Genesee ISD
27	Gogebic-Ontonagon ISD
28	Traverse-Bay Area ISD
29	Gratiot-Isabella RESD
30	Hillsdale ISD

Code	Description
31	Copper Country ISD
32	Huron ISD
33	Ingham ISD
34	Ionia ISD
35	Iosco ISD
38	Jackson ISD
39	Kalamazoo Valley ISD
41	Kent County ISD
44	Lapeer ISD
46	Lenawee ISD
47	Livingston ISD
50	Macomb ISD
51	Manistee ISD
52	Marquette-Alger ISD
53	Mason-Lake ISD
54	Mecosta-Osceola ISD
55	Menominee ISD
56	Midland County ESA
58	Monroe ISD
59	Montcalm Area ISD

Code	Description
61	Muskegon Area ISD
62	Newaygo ISD
63	Oakland ISD
64	Oceana ISD
70	Ottawa ISD
72	COOR ISD
73	Saginaw ISD
74	St. Clair ISD
75	St. Joseph ISD
76	Sanilac ISD
78	Shiawassee Regional ESD
79	Tuscola ISD
80	Van Buren ISD
81	Washtenaw ISD
82	Wayne County RESA
83	Wexford-Missaukee ISD
84	State of Michigan agencies

LEP Exit Reason

You must define the following LEP Exit Reason codes for the district.

Code	Description
50	Student scored in the proficient range on the ELP test
51	Student left school
52	Parent requested
53	Student graduated
54	Other

LEP Instructional Program

You must define the following LEP Instructional Program codes for the district.

Code	Description
05	Bilingual Dual-Language Instruction
06	Bilingual Two-Way Immersion
07	Transitional Bilingual Instruction
08	Bilingual Heritage Language Instruction
09	English As a Second Language (ESL) Instruction
10	Sheltered ESL Instruction
11	Structured English Immersion
12	Content-based English as a Second Language
13	Newcomer Program
14	Other Program

Code	Description
15	Refused Services
16	No Services Offered

Location of Incident

You must define the following Location of Incident codes for the district.

Code	Description
1	On School Grounds
2	In a school vehicle
3	A school-related function outside of school property
4	A non-school-related function
5	Other

Migrant Regular/Summer Term/Intercession Instructional Services

You must define the following instructional service codes to assign to migrant students as required.

Code	Description
6031	Reading/Language Arts
6032	English (ESL) for LEP Students
6033	Mathematics
6034	Science

6035	Social Studies
6036	Vocational/Career
6037	Other

Migrant Regular/Summer Term/Intersession Support Services

You must define the following support service codes to assign to migrant students as required.

Code	Description
6041	Supporting Guidance/Counseling
6042	Social Work, Outreach/Advocacy
6043	Prevention Education
6044	Health
6045	Dental
6046	Eye Care
6047	Pupil Transportation
6048	Other

Multiple Birth Order

You must define the following Multiple Birth Order codes for the district.

Code	Description
Blank	Not Part of a Multiple Birth
1	Birth order = 1 (Default) or the First in a multiple birth
2	Birth order = 2 or the Second in a multiple birth
3	Birth order = 3 or the Third in a multiple birth
4	Birth order = 4 or the Fourth in a multiple birth
5	Birth order = 5 or the Fifth in a multiple birth
6	Birth order = 6 or the Sixth in a multiple birth
7	Birth order = 7 or the Seventh in a multiple birth
8	Birth order = 8 or the Eighth in a multiple birth
9	Birth order = 9 or the Ninth in a multiple birth

Parental Consent to Evaluate

You must define the following Parental Consent to Evaluate codes for the district.

Code	Description
01	Student was evaluated and initial IEP held (if applicable) within the 30-school day timeline or agreed-upon written extension
02	Child not available to evaluate

Code	Description
03	Child/family moved during the 30-school day timeline or agreed-upon written extension
05	Evaluation personnel or district staff unavailable to complete evaluation and initial IEP within the 30-school day timeline or agreed-upon written extension
06	Required external reports from non-district staff not received within the 30-school day timeline or agreed-upon written extension
07	Student died; evaluation and/or initial IEP not completed
08	Parents withdrew permission for the evaluation
09	District did not complete evaluation and/or initial IEP within the 30 school-day timeline or agreed-upon written extension for reasons other than listed

Primary Disability

You must define the following Primary Disability codes for the district.

Code	Description
05	Cognitive Impairment
06	Emotionally Impairment
07	Hearing Impairment
08	Visually Impairment
09	Physical Impairment
10	Speech & Language Impairment
11	Early Childhood Developmental Delay
13	Specific Learning Disability

Code	Description
14	Severe Multiple Impairment
15	Autism Spectrum Disorder
16	Traumatic Brain Injury
17	Deaf-Blindness
20	Other Health Impairment

Primary Educational Setting

You must define the following Primary Educational Setting codes for the district.

Code	Description
02	Public or Private Special Education School Building at Public Expense
03	Public or Private Residential Facility at Public Expense
05	Correctional Facility
06	Homebound/Hospitalized
07	Parentally Placed in Private School or Home school at Private/Parent Expense
11	Inside the general education classroom 80 percent or more of the school day
12	Inside the general education classroom between 40 percent and 79 percent of the school day
13	Inside the general education classroom less than 40 percent of the school day
18	Attends Early Childhood Program for Typically Developing Peers 80 Percent or More of Program Week
19	Attends Early Childhood Program for Typically Developing Peers Between 40 Percent and 79 Percent of Program Week

Code	Description
20	Attends Early Childhood Program for Typically Developing Peers Less Than 40 Percent of Program Week
22	Early Childhood Special Education Setting
23	Home
25	Residential Facility
26	Separate School
27	Service Provider Location
Codes for children from birth through 2 years of age as of December 1 of the current school year	
31	Home
38	Other Setting
41	Community-Based Setting

Primary Setting for Part C

You must define the following Primary Setting for Part C codes for the district.

Code	Description
31	Home
33	Program Designed for Typically Developing Children
34	Service Provider Location (outpatient)
35	Program Designed for Children with Development Delays or Disabilities
36	Hospital (inpatient)
37	Residential Facility
38	Other setting
39	Home and program for typically developing children
40	Home and program for children with developmental delays or disabilities

Primary Victim of Incident

You must define the following Primary Victim of Incident codes for the district.

Code	Description
01	Another Student
02	Teacher
03	Administrator

Code	Description
04	Other district staff
05	School-based law enforcement
06	Contractor or non-school personnel
07	School volunteer
08	No victim

Program Eligibility/Participation

You must define the following Program Eligibility/Participation codes.

Code	Description
6010	Title I Targeted Assistance Program
8000	Special Education
3330	Advanced and Accelerated
6840	Limited English Proficient
6301	Migrant Education
3310	Adult Education
9210	Section 504
9220	Alternative Education
9230	Developmental/Retention Kindergarten
9110	Out-of-State Resident

Code	Description
7760	21 st Century Community Learning Center Program (21 st CCLC)
9120	International Student
9130	Immigrant
9330	Personal Curriculum
3500	Early/Middle College Participant

Program Eligibility/Participation II

You must define the following Program Eligibility/Participation II codes.

Code	Description
6010	Title I Targeted Assistance Program
8000	Special Education
3330	Advanced and Accelerated
6840	Limited English Proficient
6301	Migrant Education
3310	Adult Education
9210	Section 504
9220	Alternative Education
9230	Developmental/Retention Kindergarten
9110	Out-of-State Resident

Code	Description
7760	21 st Century Community Learning Center Program (21 st CCLC)
9120	International Student
9130	Immigrant
9330	Personal Curriculum
3500	Early/Middle College Participant

Program Model

You must define the following Program Model codes for the district.

Code	Description
01	Cluster Grouping in Regular Classroom
02	Self-Contained Class
03	Regular Class with IEP
04	Pullout Program
05	Resource Center
06	Teacher Consultant Services to Classroom Teacher
07	Academic and Career Counseling
08	Social/Emotional Counseling
09	Specialized School
10	Specialized Activities

Program Service Code

You must define the following Special Education Program Service codes for the district.

Code	Description
110	Programs for Mild Cognitive Impairment
120	Programs for Moderate Cognitive Impairment
130	Programs for Severe Cognitive Impairment
140	Programs for Emotional Impairment
150	Programs for Learning Disabled
160	Programs for Hearing Impairment
170	Programs for Visual Impairment
180	Programs for Physical or Other Health Impairment
190	Programs for Severe Multiple Impairment
191	Early Childhood Special Education (Classroom) Program
192	Programs for Severe Speech and Language Impairment
193	Programs for Autism Spectrum Disorder
194	Elementary or Secondary Level Resource Program
270	Early Childhood Special Education Services

Racial/Ethnic Code

You must define the following Racial/Ethnic codes for the district.

The Racial/Ethnic Code is a six-digit number that is comprised of two parts:

- **Position**— the position of the numeric value in the Racial/Ethnic code identifies the student's ethnicity.
- **Priority**— the numeric value assigned to the position identifies the racial/ethnic choice, where 1 represents the primary choice, 2 represents to secondary choice, and so on. Each numeric value corresponds to the six ethnicity fields on the state pages.

For example, a student whose primary racial/ethnic choice is Black or African American is assigned a racial/ethnic code 001000. If that same student is also Hispanic, the student is assigned a racial/ethnic code of 001002.

Position

Code	Description
100000	American Indian or Alaskan Native (first position)
010000	Asian American (second position)
001000	Black or African American (third position)
000100	Native Hawaiian or Other Pacific Islander (fourth position)
000010	White (fifth position)
000001	Hispanic or Latino (sixth position)

Priority

Code	Description
0	Does not apply to this student
1	Primary racial/ethnic choice
2	Secondary racial/ethnic choice
3	Third racial/ethnic choice
4	Fourth racial/ethnic choice
5	Fifth racial/ethnic choice
6	Sixth racial/ethnic choice

Result of Initial IEP

You must define the following Result of Initial IEP codes for the district.

Code	Description
1	Student was found eligible
2	Student was found not eligible
4	Initial IEP meeting was not held because of the reason reported in Field 39a: Parental Consent to Evaluate and Special Education Timeline to Complete Initial IEP

Services Provided under IDEA Part C

You must define the following Services Provided under IDEA Part C codes for the district.

Code	Description
801	Audiology
802	Family Training, Counseling, and Home Visits
803	Health Services
804	Medical Services
805	Nursing Services
806	Registered Dietician
807	Occupational Therapy
808	Physical Therapy
809	Psychological Services
810	Respite Care
811	Transportation
812	Social Work Services
813	Special Instruction
814	Speech & Language Pathology
815	Other Early Intervention Services
816	Assistive Technology Services or Devices
817	Vision Specialists and Services
818	Orientation and Mobility Services

Code	Description
819	Sign Language/Certified Language Instruction

Special Education Exit/Completion Reason

You must define the following Exit/Completion Reason codes for the district.

Code	Description
30	IEP team determined student no longer in need of special education services or programs
31	Parent revoked consent for student to receive special education services programs

Special Program Options

You must define the following Special Program Option codes for the district.

Code	Description
01	Seminars
02	Mentorships
03	Advanced Placement
04	Independent Study
05	Flexible Scheduling
06	Special Clubs
07	Course/Grade Acceleration
08	Early Entrance to Kindergarten
09	Career Internship
10	Dual Enrollment
11	Early Graduation
12	Correspondence Course
13	International Baccalaureate
14	Cross-District Cooperative
15	Planned Intervention for Special Populations
16	Options to Support Midwest Talent Search-Identified Students
17	Academic Team Competition

Code	Description
18	Other

Student Residency (Membership)

You must define the following Student Residency (Membership) codes for the district.

Code	Description
LEA Codes	
01	Non-resident pupil from a non-K-12 district enrolled in the operating LEA
02	Non-resident pupil enrolled in the operating LEA under Sec. 105 Schools of Choice
03	Non-resident pupil enrolled in the operating LEA under Sec. 105c Schools of Choice
04	Non-resident, non-public pupil enrolled in the operating LEA and taking non-essential curriculum or advanced placement course
05	Non-resident pupil enrolled in the operating LEA who has not been released by the resident district and is not Sec. 6(6) (g) exempt
06	Non-resident pupil in any other category enrolled in the operating LEA.
07	Home-schooled non-resident enrolled in non-essential curriculum or advanced placement course
08	Resident, non-public pupil attending the operating LEA and taking non-essential curriculum or advanced placement course
09	Pupil enrolled in an approved, on-grounds, juvenile detention facility or child-caring institute
14	All other students receiving services from the district
15	Home-schooled resident enrolled in non-essential curriculum or advanced placement course
PSA Codes	

Code	Description
08	Resident, non-public pupil attending the operating LEA and taking non-essential curriculum or advanced placement course
09	Pupil enrolled in an approved, on-grounds, juvenile detention facility or child-caring institute
14	All other students receiving services from the district
15	Home-schooled resident enrolled in non-essential curriculum or advanced placement course

Supplemental Nutrition Eligibility

You must define the following Supplemental Nutrition Eligibility codes for the district.

Code	Description
1	Student is eligible for free meal/milk program for the current school year
2	Student is eligible for reduced-price meal program for the current school year

Support Services

You must define the following Special Education Support Services codes for the district.

Code	Description
200	Teacher Consultant (T.C.) Autistic Impaired
210	T.C. Mentally Impaired
220	T.C. Emotionally Impaired
230	T.C. Learning Disabled
240	T.C. Hearing Impaired

Code	Description
250	T.C. Visually Impaired
260	T.C. Physically & Otherwise Health Impaired
280	Homebound/Hospitalized
290	Speech and Language Impaired
291	Adaptive Physical Education
310	School Social Worker
320	School Psychologist
360	Occupational Therapy
370	Physical Therapy
383	Music Therapy
390	Art Therapy
400	Audiological Services
406	Interpreter for the Deaf
410	Recreation Service
440	Special Transportation
450	School Health Services
460	Rehabilitation Counseling Services
470	Orientation & Mobility Services
480	Worksite — Based Learning
490	Community Training/Vocational Education (General Education)

Code	Description
491	Special Needs (Adapted Vocational Ed.)
492	Individual Vocational Education
493	Community Training/Vocational Education (Special Education)

TAS Instructional Services

You must define the following TAS instructional service codes.

Code	Description
6011	Reading/Language Arts
6012	English (ESL) for LEP Students
6013	Mathematics
6014	Science
6015	Social Studies
6016	Vocational/Career
6017	Other

TAS Support Services

You must define the following TAS support service codes.

Code	Description
6021	Supporting Guidance/Counseling

6022	Social Work, Outreach/Advocacy
6023	Prevention Education
6024	Health
6025	Dental
6026	Eye Care
6027	Pupil Transportation
6028	Other

Time of Incident

You must define the following Time of Incident codes for the district.

Code	Description
1	During school hours
2	Outside school hours



www.PearsonSchoolSystems.com