12. Syllabus

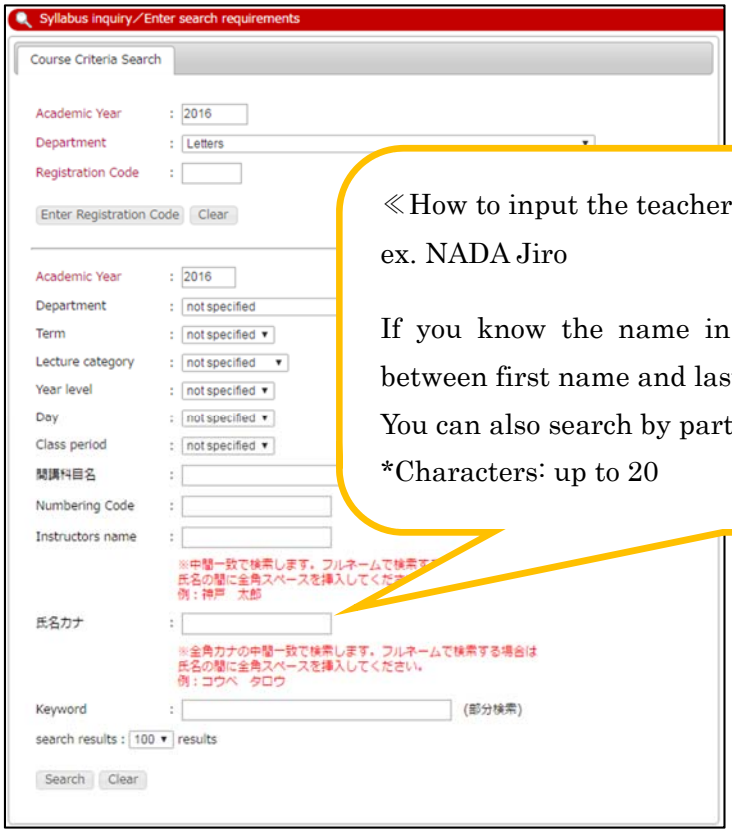
12-1. Viewing a syllabus

You can view syllabuses for any year, any semester and any teacher.

(1) Click on “Syllabus Reference” (in the Syllabus section) in the Menu.

(2) Enter a specific year, semester and a timetable slot code, and click on Designate a slot.

(3) If you don’t know a timetable slot code, you can search a code by setting search conditions and clicking on Search.



≪How to input the teacher's name in Instructor's name box≫

ex. NADA Jiro

If you know the name in full, please put a half-width space between first name and last name like "NADA Jiro".

You can also search by partial matching.

*Characters: up to 20

(4) A list of classes that fit the set conditions appears.

(5) If you click on a class name on the search results screen, the syllabus page will appear.



Syllabus inquiry／View Course Information

<< lasted update user : lasted update : 2016/3/14 >>

Basic information

Classification	専門科目	Grade Level	2・3・4年
Timetable Slot Code	1L001	Lecture category	前期
Course title	東洋史演習	Day・Period	月1
Main Instructor		Credit(s)	2.0
Syllabus form	演習	Numbering code	

Instructor list

Detailed information

(英語)授業のテーマ	Grammar of New Persian, including writing of Arabic letters and reading of elementary texts.
(英語)授業の到達目標	
(英語)授業の概要と計画	Grammar of New Persian, including writing of Arabic letters and reading of elementary texts.
(英語)成績評価方法	Grading will be on the basis of attendance, preparations and reviews, and class participation.
(英語)成績評価基準	
(英語)履修上の注意（関連科目情報）	Preparations and reviews will be required.
(英語)準備学習・復習	
(英語) オフィスアワー・連絡先	Tuesday, 3rd period Room A320
(英語)学生へのメッセージ	
(英語)今年度の工夫	
(英語) 教科書	The class will go along the textbook and supplementary handouts in Japanese. For English-speaking students, A.K.S. Lambton's *Persian Grammar* is helpful to follow the class.
(英語)参考書・参考資料等	Supplementary papers in Japanese will be handed out.
(英語)授業における使用言語	Japanese
(英語) キーワード	Persian, Iran, Western Asia, Central Asia, India
(英語)参考URL	

Instructor list

Instructor	Department
	Graduate School of Humanities

Print a syllab

Refer to syllabus under another condition

12-2. Printing a syllabus

* Viewing a PDF file requires Adobe® Reader™ (available free of charge) to be installed in your computer. You need to install the program by yourself.

(1) Click on Print a syllabus on the Syllabus page, and the following dialog box will appear.



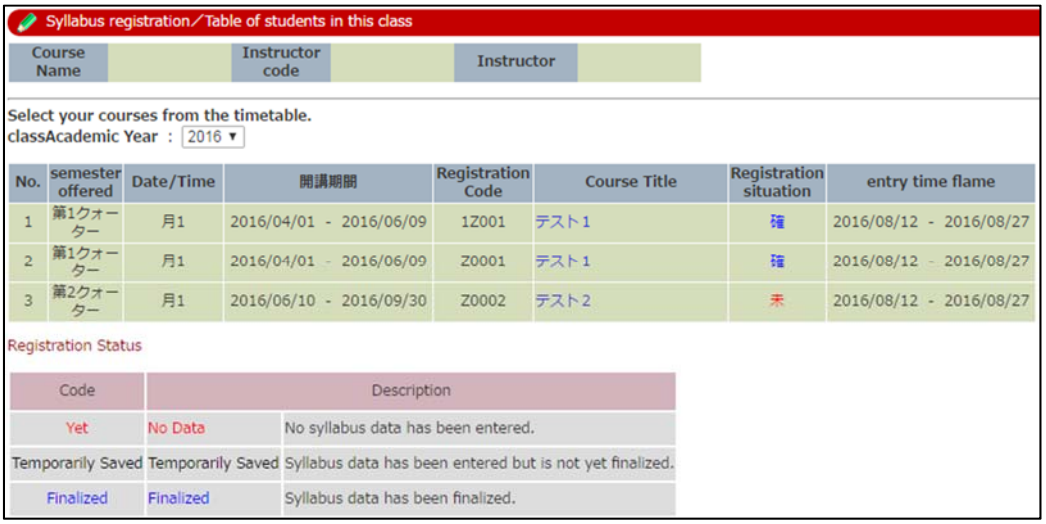
(2) Clicking on Open will start Adobe® Reader TM started, displaying a syllabus. Clicking on Save will enable you to save the PDF file under a name given by you.

(3) If your computer is connected to a printer, you can print the syllabus from the Adobe® Reader ™ program.

12-3. Registering a syllabus

The syllabus registration period is designated for each year. You may register a syllabus through the URIBO-NET only within such designated period. (* You will be informed of the syllabus registration period by the academic/student affairs section of the faculty/graduate school concerned.)

(1) If you click on “Syllabus Registration” (in the Syllabus section) in the Menu, the following list of classes including those to be conducted by your assistant teacher will appear.



(2) The following page appears, enabling you create a syllabus (only within the designated syllabus registration period).



If it is outside the designated syllabus registration period, the following message will appear.

(3) Choose a language from among “Japanese only,” “Japanese and English” and “English only.”

(4) Creation of a syllabus

You can choose a background highlight color for each section.

1. Standard color: default, 2. (red), 3. (yellow), 4 (blue)

You can use special fonts (italic, bold and underline) by entering the following control marks immediately before and after the target portion.

Italic: <I> aaaaa <I> → *aaaaa*

Bold: <B> aaaaa <B> → **aaaaa**

Underline: <U> aaaaa <U> → <u>aaaaa</u>

Upper limit of data size for a syllabus

- Lesson topic: 2,000
- Lesson target: 2,000
- Syllabus and plan: 4,000
- Evaluation method : 2,000
- Evaluation baseline : 2,000
- Notice (include information on related class) : 2,000
- Review and preparation : 2,000
- Office hour and Contact information : 1,000
- Office hour and Contact URL: 250
- Message to student: 2,000
- Improvements in Teaching : 2,000
- Text: 2,000
- Information on textbooks (x3)
  Title: 200
  Author: 200
  Publisher: 200
  Year of publication: 20
  ISBN code: 20
- Reference Materials: 2,000
- Information on reference books and materials (x3)
  Title: 200
  Author: 200
  Publisher: 200

Year of publication: 20

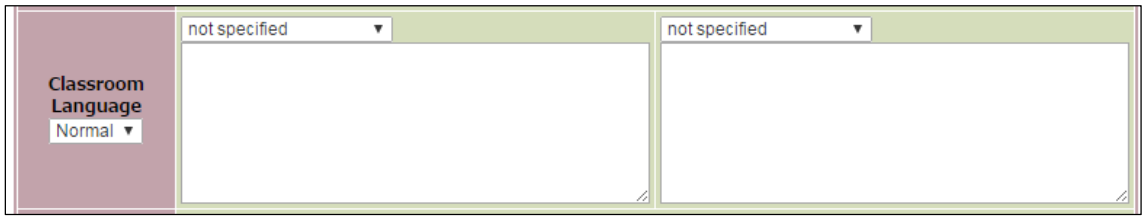
ISBN code: 20

- URL: 250
- Classroom Language: 1000
- Keyword: 2,000
- Reference URL (x3)

Title: 250

URL: 250

Entered information on textbooks, reference books and reference materials will be sent to campus libraries, so that they will create links to these textbooks/books/materials on their book search systems.



* You can select the following language (pull-down form) about the classroom language. When there is supplement, please fill out a text column.

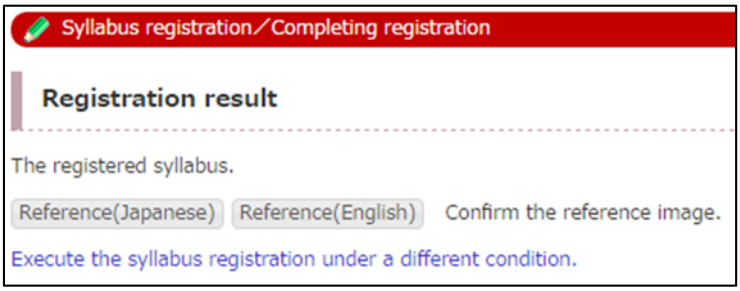
- Japanese
- English
- Japanese and English
- Other

(5) Saving a syllabus temporarily

If you click on Save temporarily at the bottom of the screen, your inputs will be saved temporarily. You can view an image of your syllabus by clicking on the HTML tab.

(6) Finalizing a syllabus

If you click on Finalize at the bottom of the screen, your inputs will be saved and finalized, and then the following "Registration completed" message will appear.



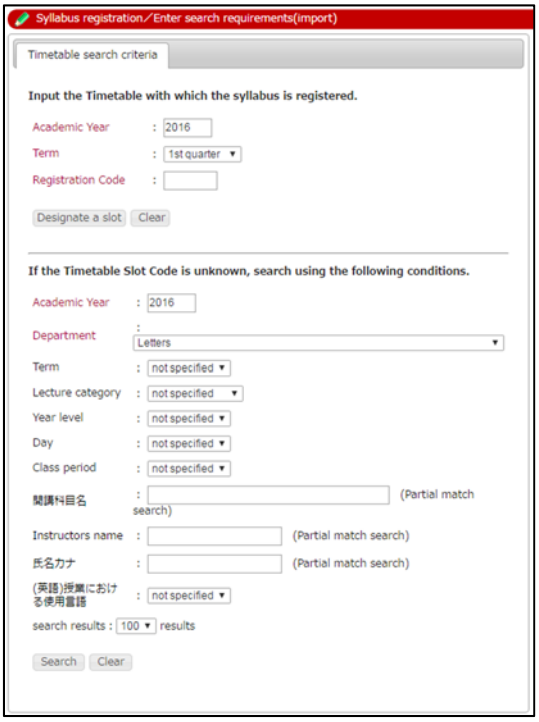
12-4. Registering a syllabus <by importing an existing syllabus>

You can import information on an existing syllabus to the page where you create a new syllabus.

(1) Go to the page shown at (2) of **12-3. Registering a syllabus** (See (1) to reach this page), and click on Import at the bottom of the screen.

(2) Designate a class from which you want to import syllabus information. <The screen below shows a search window.>

To reach a desired class, set search conditions, by following the procedure mentioned above at **12-1. Viewing a syllabus**.



(3) Select a class from the search results. <The screen below shows search results.>

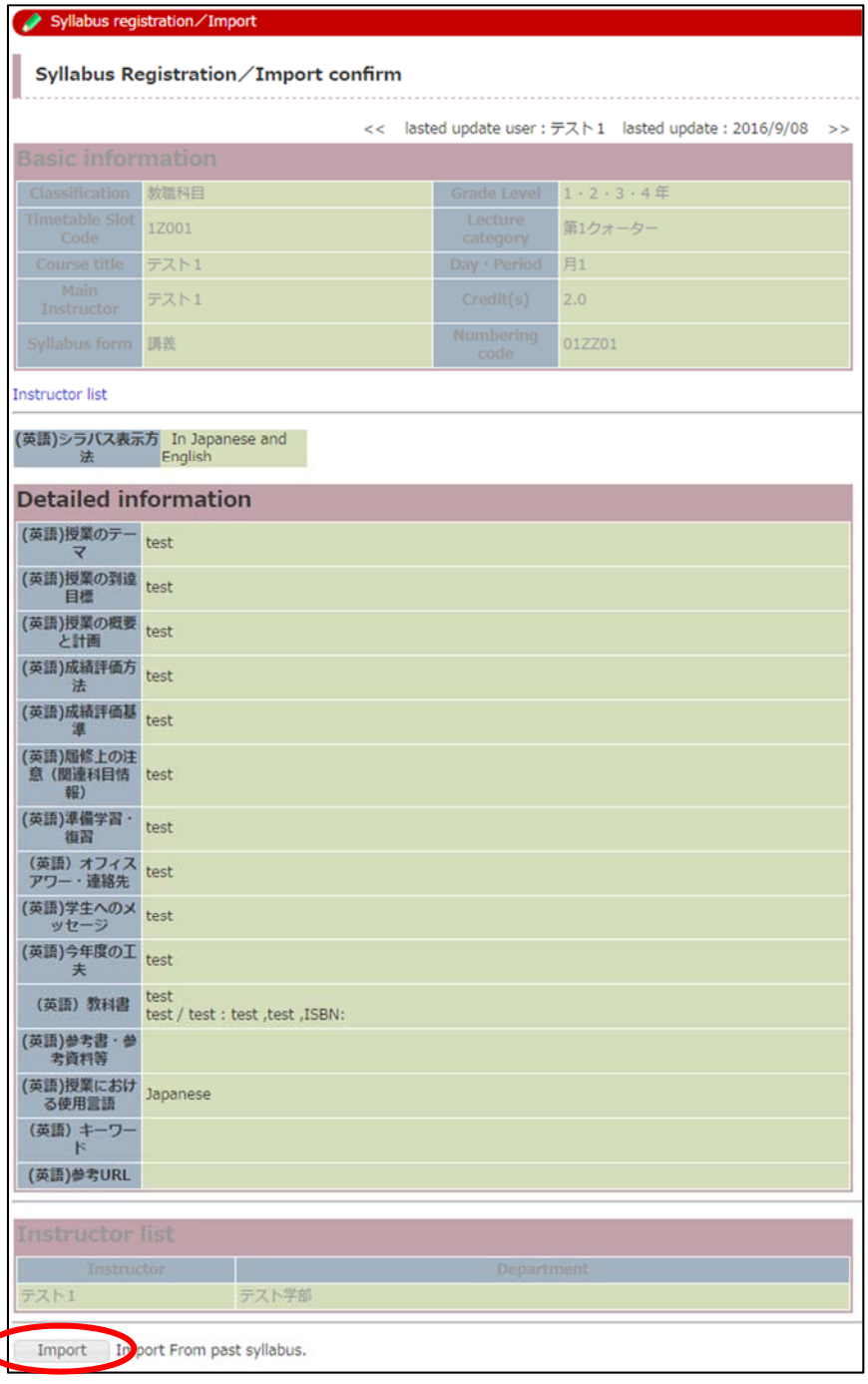
From the list of classes appearing on the screen, choose a class from which you want to import syllabus information (blue).



(4) Import syllabus information. <The screen below shows details for your confirmation.>

The target syllabus information appears.

If you click on Import, the information will be imported.



(5) Save the information temporarily or finalize a syllabus.

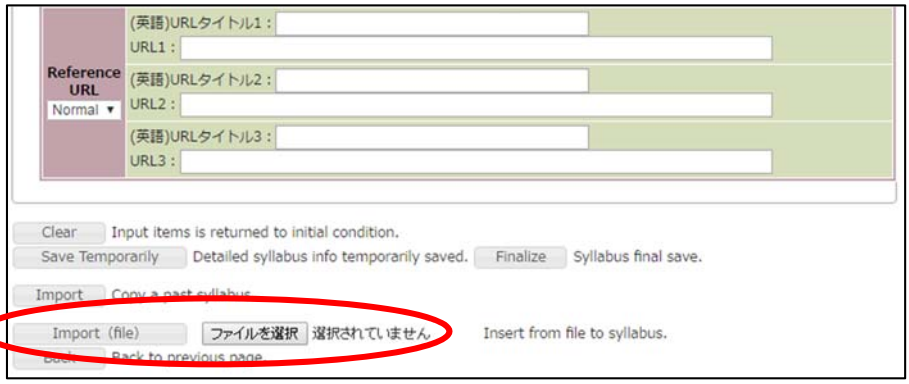
You can save imported information temporarily or finalize a syllabus by following the procedure mentioned above at (5) and (6) of **12-3. Registering a syllabus**.

12-5. Registering a syllabus <by importing a file>

You can import external data (Excel file), if compatible to the URIBO-NET, to the page where you create a syllabus. Contact the academic/student affairs section to confirm compatibility.

(1) Go to the page shown at (2) of **12-3. Registering a syllabus** (See (1) to reach this page), and click on Options at the bottom of the screen.

(2) Designate a file and click on Open, and a file name will appear. Clicking on Import (file) will display the target data.



(3) Save the data temporarily or finalize a syllabus.

You can save imported data temporarily or finalize a syllabus through the procedure mentioned above at (5) and (6) of **12-3. Registering a syllabus**.

Automatic saving

After a lapse of a certain number of minutes in your session (of creating a syllabus), your inputs will be saved automatically.

When the following message appears, it means that your inputs have been temporarily saved.



You can go back to the syllabus creation operation by clicking on Return to the registration page.