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Business Mobility (IP) DECT

DECT G355 and G955 Handsets

User Guide

Revision history

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Creation of the Manual for the G355 and G955 DECT Handsets. User Manual based on software version 1.30

July, 2008

New features of software version 1.56 added:

- Possible to select sending a message to a Central directory contact.
- Possible to determine whether normal message are displayed immediately upon receipt or not.
- Introduction of Proxy password.
- Possible to use vibrator and ring more or less at the same time.
- Warning on incorrectly placed MEM card added.

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Introduction

NEC Philips Digital Enhanced Cordless Telecommunications (DECT) G355 and G955 Handsets are cordless phones with enhanced features suitable for office use. The handsets include a single-press SOS key used to make one-touch calls or send messages to a particular contact number. The G955 DECT Handset offers a text-messaging facility to send and receive messages. The messaging feature is not available on the G355 DECT Handset.

NEC Philips G355 and G955 DECT Handsets are compatible both with traditional DECT and IP DECT systems.

Feature overview

You can use the features of the NEC Philips G355 and G955 DECT Handsets to perform the following tasks:

- send and receive messages (only for G955 DECT Handset)
- configure audio and display settings
- assign daily and recurrent alarms
- use the calculator and stopwatch
- automatic update of the time and date settings when switching on the handset
- central (or corporate) directory

Notice to the user

The G355 and G955 DECT handsets described in this manual should only be used in combination with DECT systems delivered by NEC Philips. In order to take advantage of all features described in this manual the country and network provider specific features should match the features of the NEC Philips system.

Regulatory and safety information

Read the following information before you use the NEC Philips G355 and G955 DECT Handsets.

	CAUTION Like all cordless telephones, this handset uses radio signals, which do not guarantee a connection under all circumstances. Do not rely exclusively on cordless telephones when making indispensable calls (such as medical emergencies).

CE

Product disposal information

This device complies with the essential requirements and other relevant provisions of the R&TTE Directive 1999/5/EC, the Restriction of Hazardous Substances (RoHS) 2002/95/EC, and the WEEE Directive 2002/95/EC.

For countries in the European Union

The symbol depicted here has been affixed to your product in order to inform you that electrical and electronic products should not be disposed of as municipal waste.

Electrical and electronic products, including the cables, plugs and accessories should be disposed of separately in order to allow proper treatment, recorvery and recycling. These products should be taken to a designated facility where the best available treatment, recovery and recycling techniques are available. Separate disposal has significant advantages: valuable materials can be reused and it prevents the dispersion of unwanted substances into the municipal wast stream. This contributes to the protection of the human health and of the environment.

Please be informed that a fine may be imposed for illegal disposal of electrical and electronic products via general municipal waste stream.

In order to facilitate separate disposal and environmentally sound recycling, arrangements have been made for local collection and recycling. In case your electrical and electronic products need to be disposed of please refer to your supplier or the contractual agreements that your company has made upon acquisition of these products.

At www.nec-philips.com/weee you can find information about separate disposal and evironmentally sound recycling.

For countries outside the European Union

Disposal of electrical and electronic products in countries outside the European Union should be done in line with the local regulations. If no arrangement has been made with your supplier, please contact the local authorities for further information.

Battery information

Defect or exhausted batteries should never be disposed of as municipal waste. Return old batteries to the battery supplier, a licensed battery dealer or a designated collection facility. Do not incinerate batteries.

This product uses Lithium-Ion batteries 3.7V, 650mAh. Only use the batteries that come with the handset or dedicated spare batteries marked with “Battery Pack for G355/G955”. Do not use any other type

For battery replacement or removal instructions please refer to the related chapter in this manual: “Installing the battery pack” (page 14).

Use the batteries only as directed. Heat or cold batteries reduce the performance and service life of the battery. Handsets with hot or cold batteries can become temporarily out-of-service, even if the batteries are fully charged.

Charge the batteries only with the G355/955 Desktop Charger supplied with the handset. Alternatively the G355/955 Charger Rack can be used to charge the batteries. Do not charge the batteries by any other means.

Do not replace the batteries in potentially explosive environments, such as rooms where flammable liquids or gasses are present.

Equipment interference

Any radio-based equipment can potentially cause interference with other equipment and can be interfered from other equipment. This also applies for DECT equipment. However due to the very low transmission power level the chanes for interference are very small. Research proves that operational DECT phones normally don't influence electronic equipment e.g., sensitive labaratory equipment. When DECT phones operate in straight nearness of sensitive electronic equipment incidental influence can appear. You are advised not to place the DECT phone on or close (less than 10 cm) to this kind of equipment, even in standby mode.

Please also use the other documentation supplied with the various parts of your telephone system.

Safety precautions

Observe the following safety precautions before you use your handset.

	CAUTION Modifications to this equipment not approved by NEC Philips can make this equipment noncompliant with the applied requirements. NEC Philips recommends that you use only compatible headsets.

	WARNING Do not open the handset when it is switched on or connected to the charger; doing so can expose you to high voltage. Only authorised service personnel must perform repairs. If your interior handset becomes wet, do not use a blow dryer or oven to dry it. Switch off the handset, remove the battery, shake out excess liquid from the handset, and let it dry for 72 hours at room temperature.

CAUTION
The handset product contains a magnet. Do not allow metallic objects to come in contact with the magnet, because that can deteriorate audio quality and damage the handset. Do not allow the charger and the battery to come into contact with conductive objects, such as keys, paper clips, rings, or bracelets.

Keep the handset at least 10 centimetres away from other electronic equipment.

WARNING
Keep the charger, handset, and accessories out of reach of small children.

Getting started

This section describes the tasks you must complete before you use your handset. Install the accessories as described in the following sections:

- “Installing the MEM card and Bluetooth module” (page 14)
- “Installing the battery pack” (page 14)
- “Installing the charger” (page 16)
- “Charging the batteries” (page 18)
- “Charge display” (page 20)
- “Switching the handset on or off” (page 21)

Installing the MEM card and Bluetooth module

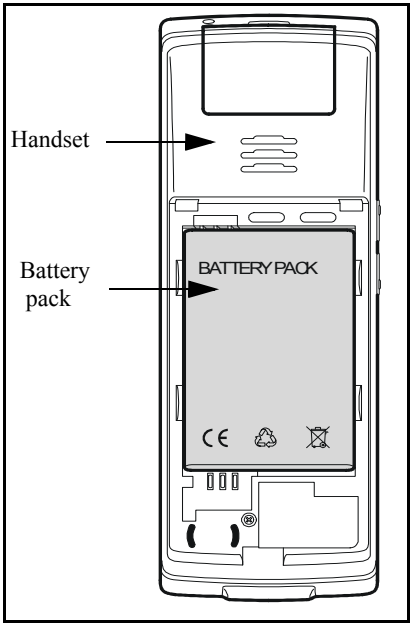
If your handset is supplied with a MEM card or Bluetooth module refer to the following section:

- “Installing or removing the memory (MEM) card” (page 190)
- “Bluetooth module installation” (page 194)

Installing the battery pack

You must install the battery pack before you can use your handset. The battery compartment is on the back of the handset as shown in Figure 1.

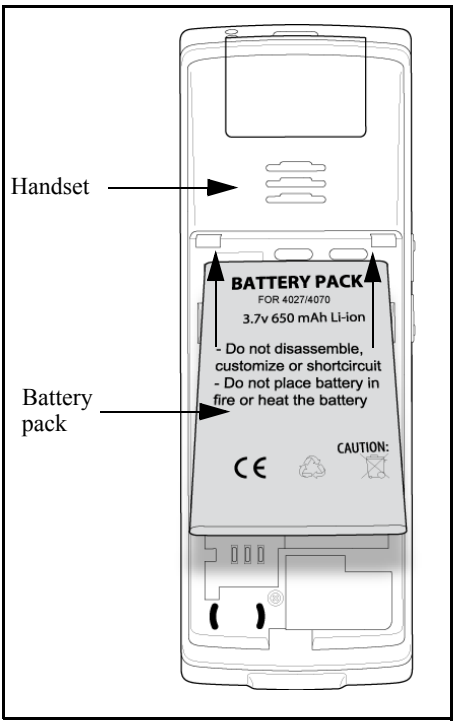
Figure 1: Battery pack



To install a battery pack in your handset, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Remove the battery compartment cover.
3. Push the battery pack into the casing as shown in Figure 2.
4. Press the battery pack down until it locks.
5. Replace the battery cover.

Figure 2: Installing the battery pack



Attention:	When your DECT handset doesn't work (including not charging the battery pack when the DECT handset is put on the charger) after installation of a new battery pack the possible cause could be that no good contact is made between battery pack and the DECT handset. Please remove and re-install the battery pack in this case.

Installing the charger

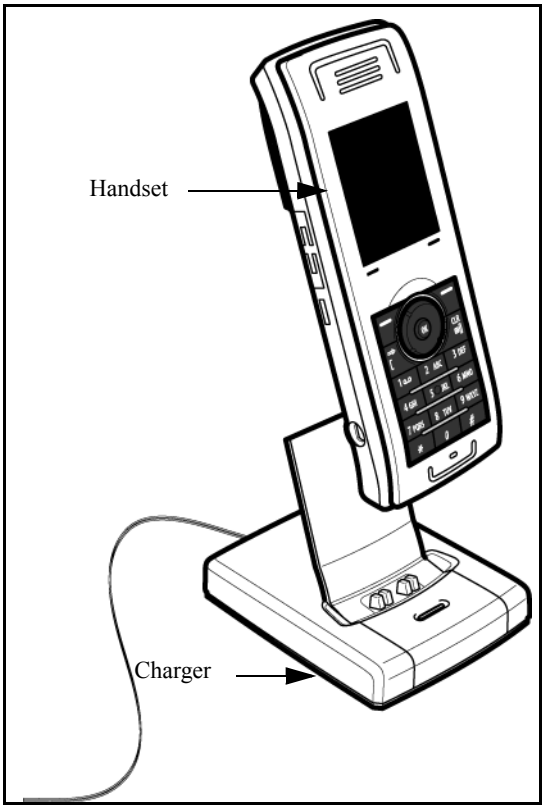
To install the charger, perform the following steps:

1. Place the charger on a flat surface.
2. Connect the AC adapter cable to the terminal on the bottom of the charger.

3. Connect the adapter to an electrical outlet.
4. Place the handset on the charger as shown in Figure 4 .

	CAUTION Use the G355/955 Desktop Charger only in combination with the supplied SALOM SWW-144 AC/DC adapter. Ensure the mains voltage of the adapter matches the local mains voltage. Do not use AC adapters that are visibly damaged (cracked or broken) and keep the ventilation slits on the AC adapters free from obstruction.

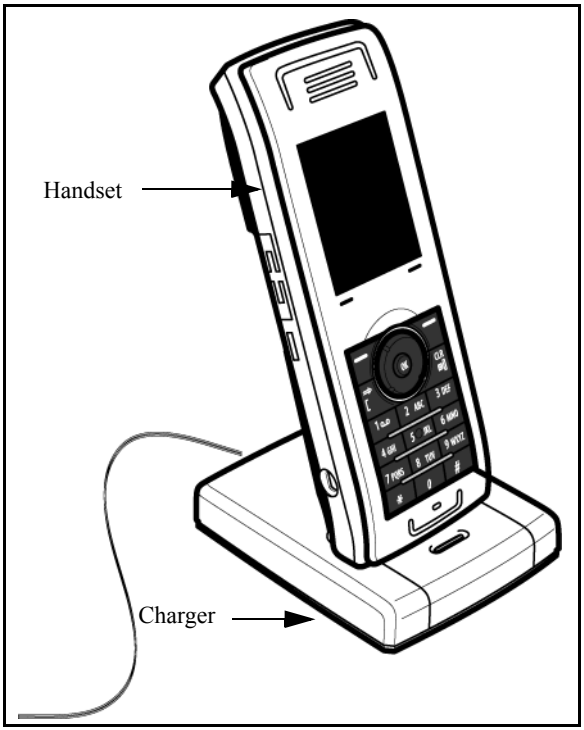
Figure 3: Installing the charger



Charging the batteries

Place the handset in the charger as shown in the following figure.

Figure 4: Installed charger



	CAUTION The battery pack might become hot during the first charge cycle.

Attention:	The handset, if switched off, automatically switches on when placed in the charger.

Charging guidelines

Observe the following guidelines when you charge your handset:

- Charge the battery for at least 6 hours before you use the handset for the first time. This protective measure extends the service life of the batteries.
- The batteries attain maximum power output only after several charging and discharging cycles.
- Do not leave the handset connected to the charger for more than a month without using it.
- You can charge and discharge the batteries hundreds of times, but eventually they wear out. If the operating time (talk and standby time) becomes significantly shorter than usual, replace the batteries.
- To maintain optimum operating time, periodically discharge the batteries by leaving the handset off the charger and switched on, until the handset switches itself off. Use only this method to discharge the batteries.
- Extreme temperatures influence the charging capability of the batteries.

Charging and operating times

Discharged batteries require no more than 8 hours to completely recharge. Completely charged batteries provide the handset with upto 12 hours of talk time and 120 hours of standby time.

WARNING

The talk time and standby time are influenced by the use of the handset. Influencing these times are e.g., display activities, alerting, use of Bluetooth, wlking around a lot (causing many hand overs), and so on.

Your handset displays the battery status accurately after charging for at least 6 hours.

When removing and replacing the battery pack your handset will not give the battery status accurately until charging for at least 6 hours.

CAUTION
Do not install the charger, handset, and accessories near the following:

- water, moisture, sources of heat, or direct sunlight
- devices that generate strong magnetic fields, electrical appliances, fluorescent lamps, computers, radios, televisions, and fax or telephone terminals
- areas where the handset can be covered or in excessive dust, and areas subject to vibration, shock, or extreme temperature fluctuations
- locations with poor ventilation

Charge display

The battery charge status appears on the display screen. When the battery is nearly discharged, the battery symbol flashes and a warning tone sounds. If you are on a call, approximately 3 to 5 minutes of talk time exists before the handset switches off. If you are not on a call and the handset is not in the charging station, the message "*Battery empty*" appears on the display. You cannot make calls while this message appears.

The following table shows the battery charge status icons.

Table 1: Battery charge status icons

Icon	Description
	empty
	less than 33%
	more than 33% and less than 75%

Table 1: Battery charge status icons

Icon	Description
	more than 75%

Switching the handset on or off

To switch your handset on or off, perform the following step:

1. Long press the **Clr** key to switch your handset on or off.

Display areas

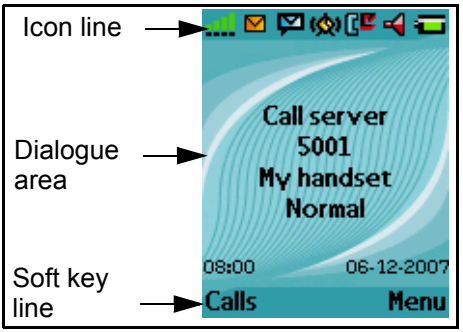
The G355 DECT Handset includes a 64K Liquid Crystal Display (LCD) of 128 x 128 pixels. The G955 DECT Handset includes a 262K Thin-Film Transistor (TFT) of 128 x 160 pixels. Both the G355 and G955 DECT Hansets have a dialpad backlight display.

The display screen includes the following three areas as shown in Figure 5:

- “Icon line” (page 22)
- “Dialogue area” (page 23)
- “Soft key line” (page 28)

The following figure shows the display screen.

Figure 5: Display screen



Icon line

The icon line displays the status of the handset. The icons for the level of radio signal and battery charge status always appear in the icon line. The other icons appear only when the corresponding functions are active.

The following table shows the icons in the icon line.

Table 2: Icon line icons

Icon	Description
	Level of radio signal
	Bluetooth connection status (only for G955 DECT Handset) Refer to Table 16 for Bluetooth connection status icons.
	New text message received ***Attention:*** This icon, if active, replaces the Bluetooth connection icon.

Table 2: Icon line icons

Icon	Description
	Voice message waiting indication
	Dialpad locked
	Activated alarm ***Attention:*** This icon, if active, replaces the Dialpad locked icon.
	Missed calls
	Ringer deactivated
	Caller filter (only for G955 DECT Handset) ***Attention:*** This icon, if active, replaces the Ringer deactivated icon.
	Battery charge status. Refer to Table 1 for Battery status icons.

Dialogue area

The Dialogue area is the main area on the handset screen. It displays information according to the operational mode of the handset.

Idle mode

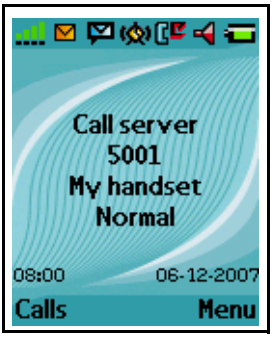
In Idle mode, the dialogue area displays the following information:

- the name of the DECT system
- the Directory Number (DNR) of the handset
- the handset name (if configured)
- the name of the active profile
- the time and date

If you leave the range of the DECT system, a “No Network” message appears on the display screen.

The following figure shows the Idle mode screen.

Figure 6: Idle mode screen



For more information about key functions, see “Key functions in Idle mode” (page 30).

Call mode

In Call mode, the dialogue area displays the following information:

- the number and name (if available) of the calling party for an incoming call
- the number and name (if added to your contacts list) of the called party for an outgoing call
- the loudspeaker icon (if enabled)
- the microphone muted icon (if muted)

The following table shows the icons in the dialogue area when in Call mode.

Table 3: Dialogue area icons

Icon	Description
	Incoming call
	Outgoing call
	Loudspeaker on
	Microphone muted while loudspeaker on
	Microphone muted while loudspeaker off

For more information about key functions, see “Key functions in Call mode” (page 32).

Dialogue mode

In Dialogue mode, the dialogue area displays dialogues.

The Missed call(s) screen is shown in Figure 7.

Figure 7: Missed call(s) screen

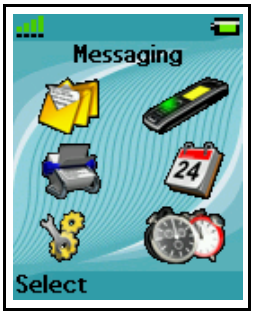
For more information about key functions, see “Key functions in Dialogue mode” (page 33).

Menu mode

In Menu mode, the dialogue area displays the menu items (entries) or menu sections.

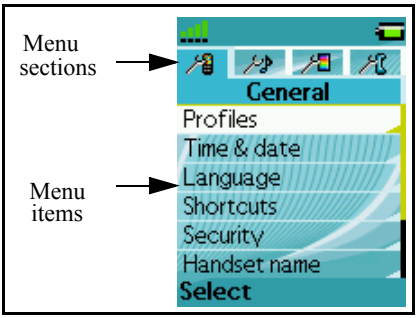
The following figure shows the Main menu screen.

Figure 8: Main menu screen



The following figure shows the General settings screen.

Figure 9: General settings screen



For more information about key functions see “Key functions in Menu mode” (page 34).

Edit mode

In Edit mode, you can use the dialogue area to enter and edit digits (numbers, date, time, or PIN) and text.

The following figure shows the Contacts name editing screen.

Figure 10: Contacts name editing screen

The following figure shows the Contact number editing screen.

Figure 11: Contacts number editing screen

The following figure shows the appointment Start date editing screen.

Figure 12: Appointment Start date editing screen

For more information about key functions, see “Key functions in Edit mode” (page 35).

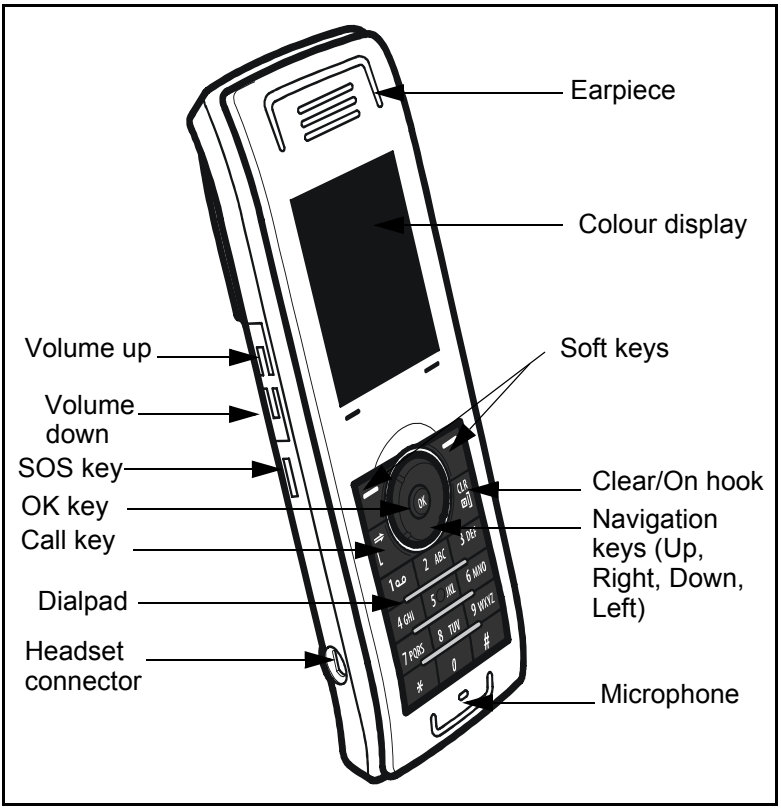
Soft key line

Soft keys appear below the handset dialogue area. The key functions change automatically according to the operational state of the handset. For example, press the **Menu** soft key, as shown in Figure 5, to access the Main menu.

Handset controls

Use the following figure to familiarise yourself with the handset display and keys.

Figure 13: Handset display



This section describes the following components and functions of your G355 or G955 DECT Handsets:

- “Key functions in Idle mode” (page 30)
- “Key functions in Call mode” (page 32)
- “Key functions in Dialogue mode” (page 33)
- “Key functions in Menu mode” (page 34)

- “Key functions in Edit mode” (page 35)
- “Locking or unlocking the dialpad” (page 38)

Key functions in Idle mode

The following table describes the handset key functions in Idle mode.

Table 4: Keys functions in Idle mode

Key		Description
Left soft key		Press the **Left** soft key **Calls** to access the **Calls** menu.
Right soft key		Press the **Right** soft key **Menu** to access the **Main** menu.
Up key		Press the programmable **Up** navigation key to access the shortcut assigned to it. The default shortcut assigned is the **Contacts** menu.
Down key		Press the programmable **Down** navigation key to access the shortcut assigned to it. The default shortcut assigned is the **Central Directory** menu.
Left key		Press the programmable **Left** navigation key to access the shortcut assigned to it. The default shortcut assigned is the **Messaging** menu.
Right key		Press the programmable **Right** navigation key to access the shortcut assigned to it. The default shortcut assigned is the **Profile** menu.
OK key		Press the **OK** key, and then the **Lock** or **Unlock** soft key to lock or unlock the dialpad.

Table 4: Keys functions in Idle mode (Continued)

Key		Description
Call key		Press the **Call** key to initiate or answer a call.
Clear key		Long press the **Clr** key to switch your handset on or off.
SOS key		Long press the **SOS** key to make an emergency call (if configured). ***Attention:*** You can make an emergency call with the **SOS** key even if the dialpad is locked.
1–9		• Press the **1–9** keys to enter predial mode. • Long press the **1–9** keys to speed dial a number (if configured).
0		Press the **0** key to enter predial mode.
*		• Press the * key to enter predial mode. • Long press the * key to enter a comma to indicate a pause when you edit a number.
#		• Press the # key to enter predial mode. • Long press the # key to switch between the current active profile and the Silent profile.

For more information about Idle mode, see “Idle mode” (page 23).

Key functions in Call mode

The following table describes the handset key functions in Call mode.

Table 5: Key functions in Call mode

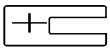
Key		Description
Left soft key		• Press the **Left** soft key to select the item marked in the display. • Press the **Left** soft key **Silence** to mute the ringer for an incoming call.
Right soft key		• Press the **Right** soft key to clear the previous character (letter or digit) in edit mode. • Press the **Right** soft key **Reject** to reject an incoming call.
Up key		Press the **Up** navigation key to access the **Contacts** menu.
OK key		• Press the **OK** soft key to turn the loudspeaker on or off. • Press the **OK** key to answer an incoming call.
Call key		Press the **Call** key to place the call on hold or to switch between two active calls.
Clear key		Press the **Clr** key to end the call.
Volume up key		Press the **Volume up** key to increase the handset volume during a call.
Volume down key		Press the **Volume down** key to decrease the handset volume during a call.

Table 5: Key functions in Call mode (Continued)

Key		Description
0–9,*,#		Press the **0–9,*** , or **#** key to enter digits,*, or #.

For more information about Call mode, see “Call mode” (page 24).

Key functions in Dialogue mode

The following table describes the handset key functions in Dialogue mode.

Table 6: Key functions in Dialogue mode

Key		Description
Left soft key		Press the **Left** soft key to select the item marked in the display.
Right soft key		Press the **Right** soft key to select the item marked in the display.
Clear key		Press the **Clr** key to exit Dialogue mode.
SOS key		Long press the **SOS** key to make an emergency call (if configured).

For more information about Dialogue mode, see “Dialogue mode” (page 25).

Key functions in Menu mode

The following table describes the handset key functions in Menu mode.

Table 7: Key functions in Menu mode

Key		Description
Left soft key		Press the **Left** soft key to select the item marked in the display.
Right soft key		Press the **Right** soft key to select the item marked in the display.
Up key		Press the **Up** key to move the cursor to the desired menu item (entry).
Down key		Press the **Down** key to move the cursor to the desired menu item (entry).
Left key		Press the **Left** key to move the cursor to the desired menu item (entry) or menu section.
Right key		Press the **Right** key to move the cursor to the desired menu item (entry) or menu section.
Clear key		• Press the **Clr** key to cancel the current action and to return to the previous menu. • Long press the **Clr** key to return to Idle mode.
SOS key		Long press the **SOS** key to make an emergency call (if configured).

For more information about Menu mode, see “Menu mode” (page 26).

Key functions in Edit mode

The following table describes the handset key functions in Edit mode.

Table 8: Key functions in Edit mode

Key		Description
Left soft key		Press the **Left** soft key to select the item marked in the display.
Right soft key		Press the **Right** soft key to select the item marked in the display.
Up key		Press the **Up** key to move the cursor in the text area.
Down key		Press the **Down** key to move the cursor in the text area.
Left key		Press the **Left** key to move the cursor in the text area.
Right key		Press the **Right** key to move the cursor in the text area.
Clear key		• Press the **Clr** key to cancel the current action and to return to the previous menu. • Long press the **Clr** key to return to Idle mode.
SOS key		Long press the **SOS** key to make an emergency call (if configured).

Table 8: Key functions in Edit mode (Continued)

Key		Description
1		• Press the **1** key one or more times to enter the digit (for example, to enter a number, date, time, or PIN). • Press the **1** key one or more times to enter a special character. For more information, see "Key functions in text mode" (page 37).
2–9		• Press the **2–9** keys to enter the digits (for example, to enter a number, date, time, or PIN). • Press the **2–9** keys one or more times to enter a letter. For more information, see "Key functions in text mode" (page 37).
0		• Press the **0** key to enter the digit (for example, to enter a number, date, time, or PIN). • Press the **0** key to insert a space or a punctuation mark. For more information, see "Key functions in text mode" (page 37).
*		• Press the * key one or more times to enter a special character. For more information, see "Key functions in text mode" (page 37). • Long press the * key to enter a comma to indicate a pause when you edit a number.

Table 8: Key functions in Edit mode (Continued)

Key		Description
#		Press the # key to switch between modes: • mode "abc": enter lowercase characters • mode "Abc": enter an uppercase character followed by lowercase characters • mode "ABC": enter uppercase characters • mode "123": enter digits

You can use your handset keys to enter a number, symbol, or character in text mode.

The following table shows the key to press, (when the handset is in text mode) to insert letters, numbers, or symbols.

Table 9: Key functions in text mode

Key	Uppercase	Lowercase
1	1 £ $ ¥ € @ % & # § ^	1 £ $ ¥ € @ % & # § ^
2	A B C 2 Æ À Á Â Ä Å Ç	a b c 2 æ à á ä å ç
3	D E F 3 È É Ê Ë	d e f 3 è é ê ë
4	G H I 4 Í Î Ï	g h i 4 í î ï
5	J K L 5	j k l 5
6	M N O 6 Œ Ó Ô Ö Ø	m n o 6 œ ó ô ö ø
7	P Q R S 7 Š ß	p q r s 7 š ß
8	T U V 8 Ù Ú Û Ü	t u v 8 ù ú û ü
9	W X Y Z 9 Ÿ Ž	w x y z 9 ÿ ž

Key	Uppercase	Lowercase
0	(space) . , ? ! 0 : ¿ ¡ “ ‘ ; _ ~	(space) . , ? ! 0 : ¿ ¡ “ ‘ ; _ ~
*	* / + - = ( ) < > { } [ ] | \	* / + - = ( ) < > { } [ ] | \

Locking or unlocking the dialpad

Use the dialpad lock feature to prevent accidental operation of the handset. When you receive an incoming call, the dialpad temporarily unlocks so you can answer the call. The dialpad lock reactivates when you terminate the call.

To lock the dialpad, perform the following step:

Attention: You can dial 911 and 112 when the dialpad lock is active. The dialpad lock does not affect the SOS key.

---

1. Press the **OK** key to toggle between the **Calls** soft key and the **Lock** soft key.
2. Press the **Lock** soft key.

To unlock the dialpad, perform the following step:

Attention: The **Unlock** soft key is available only for 3 seconds after you press the **OK** key.

---

1. Press the **OK** key, and then press the **Unlock** soft key.

To configure automatic Dialpad lock, see “Using the Automatic dialpad lock feature” (page 144).

DECT system configuration

Use the information in this section to configure your DECT handset to work with a DECT system.

This section describes the following tasks:

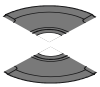
- “Accessing the Connectivity menu” (page 39)
- “Subscribing the handset to a DECT system” (page 40)
- “Manually selecting the DECT system” (page 42)
- “Enabling automatic DECT system selection” (page 42)
- “Terminating a subscription” (page 43)
- “Editing the system name and phone number” (page 44)

For more information about using the handset controls, see “Handset controls” (page 29).

Accessing the Connectivity menu

To access the Connectivity menu, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.



2. Press the **Up** or **Down** key to highlight the **Settings** icon.

3. Press the **Select** soft key.

4. Press the **Left** or **Right** key to highlight the **Connectivity** menu.

Subscribing the handset to a DECT system

You must subscribe the handset to at least one DECT system before you can use the handset to make a call. The handset can operate with a maximum of four DECT systems, for which the handset stores the name of the system in a subscription record. The subscribed name appears on the handset display whenever the handset enters the range of the DECT system.

Attention: If your supplier preinstalls the handset, you need not subscribe your handset to a system. When the handset is not yet subscribed to a system, the message “Register” appears on the display screen.

Use the PABX-PIN code to register the handset with a DECT system.

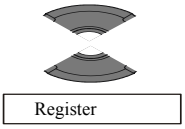
Before you subscribe to a DECT system, obtain the following information from your system administrator:

- PARK code: Use a PARK code system ID only if more than one DECT system overlaps in your location.
- DECT system name: The name of the system to which you subscribe. After you enter the system name, it appears on the idle display.
- Phone number: The local phone number assigned to your DECT handset.

Attention: As soon as you have obtained information about your PIN code, you have only 15 minutes to subscribe the handset set. In 15 minutes the PIN code is deactivated and it is necessary to activate a new one.

To subscribe your handset to a DECT system, perform the following steps:

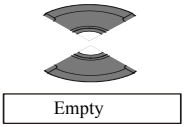
1. Open the **Connectivity** menu as shown in “Accessing the Connectivity menu” (page 39).



2. Press the **Up** or **Down** key to highlight the **Register** option.

Select

3. Press the **Select** soft key to start the registration process.



4. Press the **Up** or **Down** key to choose **Empty** if there are less than four subscriptions to the system on the handset, or choose the name of the system you would like to overwrite.

Select

Yes

5. Press the **Select** soft key, and then press the **Yes** soft key if you want to overwrite a system.

Save

6. Use the **Dialpad** to enter the PARK code at the **PARK** prompt, and then press the **Save** soft key.

Attention: Use a PARK code system ID if more than one DECT system overlaps in your location. If only one DECT system is available, make no entry, and press the **Skip** soft key.

OK

7. Use the **Dialpad** to enter the PIN (authorisation code) at the **PIN** prompt, and then press the **OK** soft key.

Save

8. Use the **Dialpad** to enter the system name at the **Network name** prompt, and then press the **Save** soft key.

Save

9. Use the **Dialpad** to enter the phone number assigned to your handset at the **Number** prompt, and then press the **Save** soft key.

10. Press the **Clr** key one or more times to return to the idle display.

You can now use the handset to dial and receive calls.

Manually selecting the DECT system

If you subscribe the handset to more than one DECT system, you can manually select which system the handset uses.

To manually subscribe to a DECT system, perform the following steps.:

1. Open the **Connectivity** menu as shown in "Accessing the Connectivity menu" (page 39).

2. Press the **Up** or **Down** key to highlight the **Network select** option.

Network select

Select

3. Press the **Select** soft key.

Select

4. Choose the name of the system from the list, and then press the **Select** soft key.

   The name of the currently active system is highlighted.

5. Press the **Clr** key one or more times to return to the idle display.

Enabling automatic DECT system selection

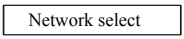
If you subscribe the handset to several DECT systems and you configure the automatic search function, the handset automatically selects the nearest system. As a result, your handset automatically logs on to another subscribed DECT system when you leave the effective range of the current system. If this function is active, the handset will attach to an

available DECT system automatically, independently from the manually selected system.

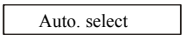
To automatically subscribe to a DECT system, perform the following steps:

1. Open the **Connectivity** menu as shown in “Accessing the Connectivity menu” (page 39).

2. Press the **Up** or **Down** key to highlight the **Network select** option.



3. Press the **Select** soft key.



4. Choose **Auto. select** and then press the **Select** soft key.

   The name of the currently active system is highlighted.

5. Press the **Clr** key one or more times to return to the idle display.

Terminating a subscription

You can terminate a DECT system subscription.

To terminate a DECT system subscription, perform the following steps:

1. Open the **Connectivity** menu, as shown in “Accessing the Connectivity menu” (page 39).

2. Press the **Up** or **Down** key to highlight the **Deregister** option.

3. Press the **Select** soft key.

4. Press the **Up** or **Down** key to highlight the system to delete and press the **Select** soft key.

5. Press the **Yes** soft key to delete the selected DECT system or press the **No** soft key to cancel the deletion.

6. Press the **Clr** key one or more times to return to the idle display.

Attention: When terminating a DECT subscription you will not be able to make calls over the DECT system to which the subscription is related.

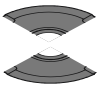
Terminating all DECT subscriptions means you will no longer be able to make any call with your DECT handset.

Editing the system name and phone number

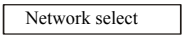
You can change the system name and phone number on your handset.

To edit the system name and phone number, perform the following steps:

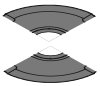
1. Open the **Connectivity** menu as shown in “Accessing the Connectivity menu” (page 39).



2. Press the **Up** or **Down** key to highlight the **Network select** option.



3. Press the **Select** soft key.



Select

4. Press the **Up** or **Down** key to highlight the system to edit and press the **Select** soft key.

Edit

5. Choose the name of the system from the list and press the **Edit** soft key.

   The name of the currently active system is highlighted.

Save

6. Use the **Dialpad** to edit the system name and then press the **Save** soft key.

Save

7. Use the **Dialpad** to edit the local phone number and press the **Save** soft key.

8. Press the **Clr** key one or more times to return to the idle display.

Call features

You can use your handset to make and receive calls. You can also use the handset to change the call settings.

Make a call

This section describes the features associated with making a call. You can make a call from your G355 and G955 DECT Handsets using any of the following methods:

- "Dialling a number" (page 46)
- "Using Predial mode" (page 47)
- "Using Speed dial" (page 48)
- "Using Loudspeaker" (page 48)
- "Using the telephone book to dial a number" (page 49)
- "Using the Central Directory to dial a number" (page 50)
- "Making an SOS call" (page 51)

Attention: During a call, the display light switches off to prevent a rapid battery discharge. Press the **OK** key to highlight the display.

Dialling a number

To dial a number, perform the following steps:

1. Press the **Call** key.

2. Use the **Dialpad** to enter the phone number.

   You can add additional digits to the number you dial. For example, in some offices you must add a digit at the beginning of the number to place a call to an outside line.

Using Predial mode

To predial a number, perform the following steps:

1. Use the **Dialpad** to enter the phone number.

2. Press the **Call** key.

   You can add additional digits to the number you dial. For example, in some offices you must add a digit at the beginning of the number to place a call to an outside line.

To edit a number in Predial mode, perform the following steps:

1. Use the **Right** or **Left** key to position the insertion point.

2. Use the **Dialpad** to enter the new digits.

   Press the **Clr** key to delete individual digits or to cancel predial.

   Long press the ***** key to insert a comma to indicate a pause when you enter a number.

3. Press the **Call** key.

4. Press the **Clr** key to return to the idle display.

Attention: When you predial a number, if the input cursor is positioned after the telephone number, the new digits are inserted at the end of that telephone number. If the input cursor is positioned at any other point, the new digits are inserted in front of the insertion point.

Using Speed dial

Use the Speed dial feature to make calls by dialling a one-digit code.

To use speed dial, perform the following step:

1. Long press the number key assigned to the phone number.

   You can use speed dial only after it is configured. For more information, see “Assigning a speed dial number” (page 88).

Using Loudspeaker

Your handset includes a Loudspeaker feature to allow several people in a room to listen to a call.

Attention:	The Loudspeaker feature is no substitute for a conference bridge or a conference device. Always use such devices when high quality speech is required.

To enable the Loudspeaker feature, perform the following steps:

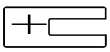
1. Make or answer a call.

Spk. on

2. Press the **Spk. on** soft key to enable the feature.

   When the loudspeaker function is active, the handset displays the loudspeaker icon.

- Place the handset upright on a smooth, flat surface, and leave the loudspeaker and microphone free of obstruction.
- Keep your handset approximately 0.5 metres away from yourself while you speak.



3. Press the **Volume up** or **Volume down** key to configure the volume.

Spk. off

4. Press the **Spk. off** soft key to disable the feature.

Using the telephone book to dial a number

Your handset allows you to use the private telephone book to dial a number.

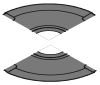
To use the telephone book to dial a number, perform the following steps:

Menu

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Contacts** icon and then press the **Select** soft key.

Select



3. Press the **Up** or **Down** key to select the **Private** option and press the **Select** key.

Private

Select

Note: If your communication system does not support the **Central Directory** option this step will not be required.

4. Press the **Up** or **Down** key to select the number you want to dial.

OR

You can also search for a specific name by entering its first characters from the dialpad, (for example entering “B” will move you to the first name in the contacts list starting from "B"). For more information, see Table 9, “Key functions in text mode” (page 37).

5. Press the **Call** key to make a call.

Using the Central Directory to dial a number

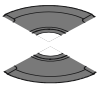
Your handset allows you to use the Central Directory to dial a number. The Central Directory is a database that contains user names and Directory Numbers (DNR).

Attention: The Central Directory feature is available only if provided by your communication system.

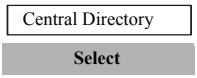
To use the Central Directory to dial a number, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Contacts** icon and then press the **Select** soft key.



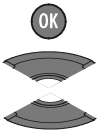
3. Press the **Up** or **Down** key to select the **Central Directory** option and press the **Select** key.



4. Enter the first characters of the required name from the dialpad to speed up searching the directory (for example entering “B” will move you to the first name in the directory starting from "B"). For more information, see Table 9, “Key functions in text mode” (page 37).

   OR

   Proceed to step 5.



5. Press the **OK** key, and then press the **Up** or **Down** key to select the name of the person you want to call.

6. Press the **Call** key to make a call.

Making an SOS call

Use this option to make emergency calls to a specific telephone number. When you press the **SOS** key, the phone sends a text message or initiates a voice call.

Attention: The Messaging feature is available only on the G955 DECT Handset.

You must program an SOS number to use the SOS function. For more information, see “Configuring Emergency calls” (page 180).

To make an SOS call, perform the following step:

1. Long press the **SOS** key to dial the number or send a message.

Answering a call

You can use your handset to answer or reject an incoming call. When you receive an incoming call, the ringer sounds and the call alert symbol flashes. This section describes the following features:

- “Answering a call in Normal mode” (page 52)
- “Answering a call using any key” (page 52)
- “Auto-answering mode” (page 52)
- “Muting the ringer” (page 53)

- “Rejecting a call” (page 53)

Attention: During a call, the display light switches off to prevent a rapid battery discharge. Press the **OK** key to highlight the display.

Answering a call in Normal mode

To answer a call in Normal mode, perform the following step:

1. Press the **Call** key (Loudspeaker is off).

   OR

   Press the **OK** key (Loudspeaker is on).

Answering a call using any key

To answer a call using any key, perform the following step:

1. Press any key on the dialpad to answer the call.

Attention: This feature is available only when configured. For more information, see “Answer mode configuration” (page 172).

Auto-answering mode

In Auto-answering mode, calls are answered automatically on the handset.

Attention: This feature is available only when configured. For more information, see “Answer mode configuration” (page 172).

Muting the ringer

To mute the ringer, perform the following step:

Silence

1. Press the **Silence** soft key to mute the ringer during a call alert.

Rejecting a call

To reject an incoming call, perform the following step:

Reject

1. Press the **Reject** soft key during a call alert.

   The call diverts to your voice mail system or another number if call forward feature is configured. Contact your system administrator to determine if you can use this feature.

Attention: If you reject or do not answer a call, or if the call is blocked by Caller Filter (only for G955), the message *Number of missed calls: N Show?* appears on the display, where N is the number of calls that have been blocked, missed, or rejected.

Press the **Yes** soft key to open the Missed calls list or press the **No** soft key to close the dialogue. For more information, see “Missed calls list” (page 75).

Change settings during a call

During a call, you can adjust the headset or loudspeaker volume and mute the handset.

This section describes the following tasks:

- “Adjusting the headset or loudspeaker volume” (page 54)
- “Using mute during a call” (page 54)

Adjusting the headset or loudspeaker volume

During a call, you can change the headset or loudspeaker volume using the volume keys. A bar in the display increases or decreases to indicate the volume setting. A beep sounds at the minimum or maximum volume.

To adjust the headset or loudspeaker volume, perform the following step:

1. Press the **Volume up** or **Volume down** key.

When you adjust the headset or loudspeaker volume, the handset remembers the new setting the next time you use the handset.

Using mute during a call

To mute and unmute the handset microphone, perform the following steps:

Mute

1. Press the **Mute** soft key to deactivate the handset microphone.

Unmute

2. Press the **Unmute** soft key to activate the handset microphone.

Transferring a call

You can use this option to transfer a call or add a third party to a conference call. The actual function depends on the capabilities and the configuration of your communication system.

To transfer a call, perform the following steps:

1. Press the **Call** key to place the first call on hold.

2. Use the **Dialpad** to dial the phone number of the third party.

3. Press the **Call** key to alternate between the two callers.

4. Press the **Clr** key to transfer the call.

Voice mail

Use the Voice mail feature to listen to voice messages left by calling parties. You receive a voice mail in the following situations:

- if your handset is switched off
- if your handset is busy
- if your handset is out of the coverage area

A new voice message dialogue appears only once, when a caller leaves a first new message in the mailbox. A voice mail symbol appears in the icon line and disappears after you play the message.

Attention: The Voice mail feature is available only when configured on your communication system.

The following figure shows the voice mail display screen.

Figure 14: Voice mail display screen

Press the **Yes** soft key to listen to the new voice message if voice mail number is configured or press the **No** soft key to close the dialogue. For

more information, see “Normal, urgent and emergency messages” (page 110).

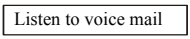
Accessing voice mail

To access voice mail, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Messaging** icon, and then press the **Select** soft key.

3. Press the **Right** or **Left** key to select the **Inbox** menu.



4. Press the **Up** or **Down** key to select the **Listen to voice mail** option and press the **Select** soft key.

   The handset automatically dials the voice mail access number.

Attention: Ensure you configure the voice mail access number in the messaging settings. For more information about configuring message settings, see “Normal, urgent and emergency messages” (page 110).

---

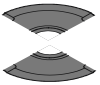
5. Press the **Clr** key one or more times to return to the idle display.

Defining a Voice mail number

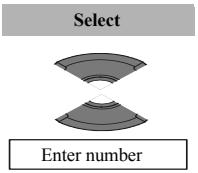
Use this option to define a voice mail access number.

To define a voice mail access number, perform the following steps:

1. Open the **Message Settings** menu as shown in "Accessing the Message settings menu" (page 108).



2. Press the **Up** or **Down** key to highlight the **Voice mail number** option.



3. Press the **Select** soft key and press the **Up** or **Down** key to choose any of the following options:

- **Enter number** to use the **Dialpad** to enter the number, and then press the **Save** soft key.
- **Lookup contact** to select the number from your contacts list, and then press the **Select** soft key.

Long press the ***** key to insert a comma to indicate a pause when you enter a number.

4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Attention: You can also dial the voice mail number directly like you make any other call.

Calls list

The Calls list stores information about dialled, answered, or missed calls (maximum 50 entries for all lists).

Attention:	The actual maximum number of entries can be smaller depending on the usage of the available memory for other features.

When there is more than one call to or from a phone number, only the most recent call appears in the appropriate call list.

The Calls menu contains four tabs: All, Answered, Dialled, and Missed. You can open the required list by pressing the **Right** or **Left** key. When you open the list, the call information appears on the screen. The first entry is highlighted, the contact name or CLID (Calling Line Identification) and the time and date are displayed.

Figure 15: Calls list with normal text size

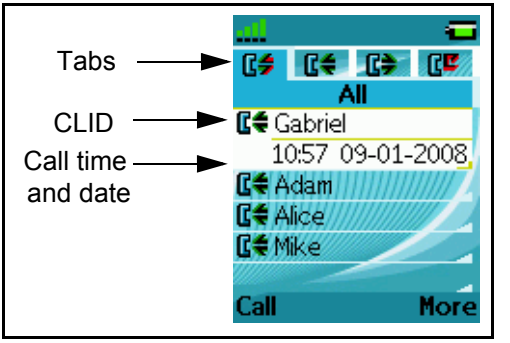


Figure 16: Calls list with small text size

Attention: Depending on the selected Time and Date format, the font size differs (increases or decreases) as shown in Figure 16.

If you change the time format to am/pm mode and the date format is dd/mm/yyyy (for example 06/12/2007), or mm/dd/yyyy (for example 12/06/2007), or dd-mmm-yyyy (06-Dec-2007), only date is displayed in the lists. You can also learn the time of the call by checking the details of the calls (described in each calls list section).

This section describes the following features:

- “All calls list” (page 60)
- “Answered calls list” (page 65)
- “Dialled calls list” (page 70)
- “Missed calls list” (page 75)

The following table describes the calls list icons.

Table 10: Calls list icons

Symbol	Description
	All calls
	Answered call

Symbol	Description
	Dialled call
	Missed call

All calls list

The All calls list shows all entries from the Answered, Dialled, and Missed calls lists, with the most recent entry at the top of the list.

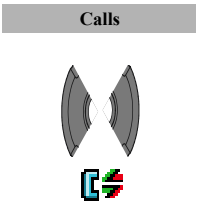
This section describes the following tasks:

- "Accessing the All calls list" (page 60)
- "Checking the details of calls" (page 61)
- "Dialling a number" (page 61)
- "Transferring a number to your contacts list" (page 62)
- "Transferring a number to the caller filter list" (page 63)
- "Deleting an entry" (page 64)
- "Deleting all entries" (page 64)

Attention: During a call, the display light switches off to prevent a rapid battery discharge. Press the **OK** key to highlight the display.

Accessing the All calls list

To access the All calls list, perform the following steps:



1. Press the **Calls** soft key.
2. Press the **Right** or **Left** key to select the **All calls** list.

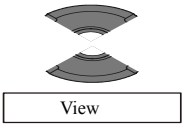
Checking the details of calls

To view the details of All calls, such as time and date, perform the following steps:

1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).

2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.



4. Press the **Up** or **Down** key to highlight the **View** option.

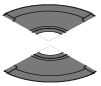
5. Press the **Select** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

Dialling a number

To dial a number from the All calls list, perform the following steps:

1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).



2. Press the **Up** or **Down** key to highlight the required entry.

Attention: If you want to predial from the **All calls** list, press the **More** soft key, press the **Up** or **Down** key to highlight the **Edit** before call option, and press the **Select** soft key.

---

3. Press the **Call** key to dial the number.

Transferring a number to your contacts list

To transfer a number from the All calls list to your contacts list, where the handset treats the number as a new entry, perform the following steps:

1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).

2. Press the **Up** or **Down** key to highlight the required entry.

More

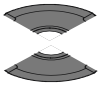
3. Press the **More** soft key.

Save

4. Press the **Up** or **Down** key to highlight the **Save** option.

Select

5. Press the **Select** soft key.



Contacts

6. Press the **Up** or **Down** key to highlight the **Contacts** option.

Select

7. Press the **Select** soft key.

Add

8. Press the **Add** soft key and use the **Dialpad** to edit the number and enter the name (if necessary).

Save

Yes

9. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

10. Press the **Clr** key one or more times to return to the idle display.

Transferring a number to the caller filter list

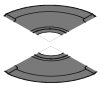
Attention: The Caller filter feature is available only on the G955 DECT Handset.

To transfer a number from the All calls list to the caller filter list, perform the following steps:

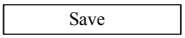
1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).

2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.

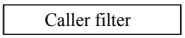


4. Press the **Up** or **Down** key to highlight the **Save** option.



5. Press the **Select** soft key.

6. Press the **Up** or **Down** key to highlight the **Caller Filter** option and press the **Select** soft key.



7. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

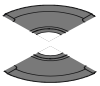
8. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

9. Press the **Clr** key one or more times to return to the idle display.

Deleting an entry

To delete an entry from the All calls list, perform the following steps:

1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).



2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **Delete entry** option and press the **Select** soft key.

Delete entry

Select

Yes

5. Press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

Deleting all entries

To delete all entries from the All calls list, perform the following steps:

1. Open the **All calls** list as shown in “Accessing the All calls list” (page 60).

More

2. Press the **More** soft key.

3. Press the **Up** or **Down** key to highlight the **Delete all** option and press the **Select** soft key.

Delete all

Select

Yes

4. Press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Answered calls list

The Answered calls list stores the details of the answered calls, with the most recent entry at the top of the list.

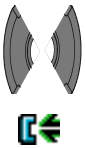
This section describes the following tasks:

- "Accessing the Answered calls list" (page 65)
- "Checking the details of an answered call" (page 66)
- "Dialling a number" (page 66)
- "Transferring a number to your contacts list" (page 67)
- "Transferring a number to the caller filter list" (page 68)
- "Deleting an entry" (page 69)
- "Deleting all entries" (page 69)

Accessing the Answered calls list

To access the Answered calls list, perform the following steps:

1. Press the **Calls** soft key.



2. Press the **Right** or **Left** key to select the **Answered calls** list.

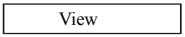
Checking the details of an answered call

To view the details of an answered call, such as time and date, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).

2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.



4. Press the **Up** or **Down** key to highlight the **View** option and press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Dialling a number

To dial a number from the Answered calls list, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).

2. Press the **Up** or **Down** key to highlight the required entry.

Attention: If you want to predial from the **Answered calls** list, press the **More** soft key, press the **Up** or **Down** key to highlight the **Edit** before call option, and press the **Select** soft key.

---

3. Press the **Call** key to dial the number.

Transferring a number to your contacts list

To transfer a number from the Answered calls list to your contacts list, where the handset treats the number as a new entry, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).

2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.

Save

Select

4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.

Contacts

Select

5. Press the **Up** or **Down** key to highlight the **Contacts** option and press the **Select** soft key.

Add

6. Press the **Add** soft key.

7. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

Save

8. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

Save

Yes

9. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

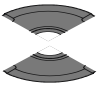
10. Press the **Clr** key one or more times to return to the idle display.

Transferring a number to the caller filter list

Attention: The Caller filter feature is available only on the G955 DECT Handset.

To transfer a number from the Answered calls list to the caller filter list, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).



2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.

Save

Select

5. Press the **Up** or **Down** key to highlight the **Caller Filter** option and press the **Select** soft key.

Caller filter

Select

6. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

Save

7. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

8. Press the **Clr** key one or more times to return to the idle display.

Deleting an entry

To delete an entry from the Answered calls list, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).

2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.

Delete entry

Select

4. Press the **Up** or **Down** key to highlight the **Delete entry** option and press the **Select** soft key.

Yes

5. Press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

Deleting all entries

To delete all entries from the Answered calls list, perform the following steps:

1. Open the **Answered calls** list as shown in "Accessing the Answered calls list" (page 65).

More

2. Press the **More** soft key.

Delete all

Select

3. Press the **Up** or **Down** key to highlight the **Delete all** option and press the **Select** soft key.

4. Press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Dialled calls list

The dialled calls list stores the details of the Dialled calls, with the most recent entry at the top of the list.

This section describes the following tasks:

- “Accessing the Dialled calls list” (page 70)
- “Checking the details of a dialled call” (page 71)
- “Dialling a number” (page 71)
- “Transferring a number to your contacts list” (page 62)
- “Transferring a number to the caller filter list” (page 73)
- “Deleting an entry” (page 74)
- “Deleting all entries” (page 74)

Accessing the Dialled calls list

To access the Dialled calls list, perform the following steps:

1. Press the **Calls** soft key.

2. Press the **Right** or **Left** key to select the **Dialled** list.

Checking the details of a dialled call

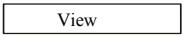
To view the details of a dialled call, such as time and date, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **View** option and press the **Select** soft key.



5. Press the **Clr** key one or more times to return to the idle display.

Dialling a number

To dial a number from the Dialled calls list, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

2. Press the **Up** or **Down** key to highlight the required entry.

Attention: If you want to predial from the **Dialled calls** list, press the **More** soft key, press the **Up** or **Down** key to highlight the **Edit** before call option, and then press the **Select** soft key.

---

3. Press the **Call** key to dial the number.

Transferring a number to your contacts list

To transfer a number from the Dialled calls list to your contacts list, where the handset treats the number as a new entry, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.

Save

Select

4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.

Contacts

Select

5. Press the **Up** or **Down** key to highlight the **Contacts** option and press the **Select** soft key.

Add

6. Press the **Add** soft key.

7. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

Save

8. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

Save

Yes

9. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

10. Press the **Clr** key one or more times to return to the idle display.

Transferring a number to the caller filter list

Attention: The Caller filter feature is available only on the G955 DECT Handset.

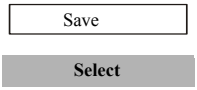
To transfer a number from the Dialled calls list to the caller filter list, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

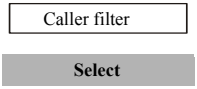
2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.



5. Press the **Up** or **Down** key to highlight the **Caller Filter** option and press the **Select** soft key.



6. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

7. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

8. Press the **Clr** key one or more times to return to the idle display.

Deleting an entry

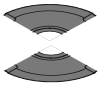
To delete an entry from the Dialled calls list, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.



Delete entry

4. Press the **Up** or **Down** key to highlight the **Delete entry** option and press the **Select** soft key.

Select

Yes

5. Press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

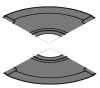
Deleting all entries

To delete all entries from the Dialled calls list, perform the following steps:

1. Open the **Dialled calls** list as shown in “Accessing the Dialled calls list” (page 70).

More

2. Press the **More** soft key.



Delete all

3. Press the **Up** or **Down** key to highlight the **Delete all** option and press the **Select** soft key.

Select

Yes

4. Press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Missed calls list

The Missed calls list stores the details of unanswered calls, with the most recent entry at the top of the list. The Missed calls list includes the following features:

- The recently missed (unanswered, rejected or blocked by Caller filter (only for G955)) and unchecked calls are marked in bold.

Attention: If am/pm mode is used as the format of time, only date is displayed for the recently missed unchecked calls.

- When a call is unanswered, rejected or blocked by Caller Filter (only for G955) the number is stored in the Missed calls list.
- If you answer a call from a number in the Missed calls list, the number automatically moves from the Missed calls list to the Answered calls list.
- If you dial a number from the Missed calls list, the number automatically moves from the Missed calls list to the Dialled calls list.

This section describes the following tasks:

- “Accessing the Missed calls list” (page 76)
- “Checking the details of a missed call” (page 76)
- “Dialling a number” (page 77)
- “Transferring a number to your contacts list” (page 77)
- “Transferring a number to the caller filter list” (page 78)
- “Deleting an entry” (page 79)
- “Deleting all entries” (page 80)

The following table shows the missed call icons.

Table 11: Missed calls icon

Icon	Description
	Unanswered or rejected call
	Blocked call by Caller filter (only for G955)

Accessing the Missed calls list

To access the Missed calls list, perform the following steps:

1. Press the **Yes** soft key if the message "*Number of missed calls: N Show?"* appears on the display.

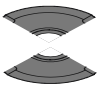
   OR

   Press the **Calls** soft key, and then press the **Right** or **Left** key to select the **Missed calls** list.

Checking the details of a missed call

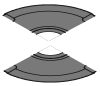
To view the details of a missed call, such as time and date, perform the following steps:

1. Open the **Missed calls** list as shown in "Accessing the Missed calls list" (page 76).



2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.



4. Press the **Up** or **Down** key to highlight the **View** option and press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Dialling a number

To dial a number from the Missed calls list, perform the following steps:

1. Open the **Missed calls** list as shown in “Accessing the Missed calls list” (page 76).

2. Press the **Up** or **Down** key to highlight the required entry.

Attention: If you want to predial from the **Missed calls** list, press the **More** soft key, press the **Up** or **Down** key to highlight the **Edit** before call option, and press the **Select** soft key.

---

3. Press the **Call** key to dial the number.

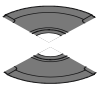
Transferring a number to your contacts list

To transfer a number from the Missed calls list to your contacts list, where the handset treats the number as a new entry, perform the following steps:

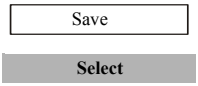
1. Open the **Missed calls** list as shown in “Accessing the Missed calls list” (page 76).

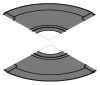
2. Press the **Up** or **Down** key to highlight the required entry.

3. Press the **More** soft key.

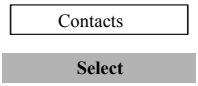


4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.



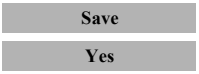


5. Press the **Up** or **Down** key to highlight the **Contacts** option and press the **Select** soft key.



6. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

7. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.



8. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

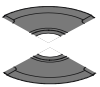
9. Press the **Clr** key one or more times to return to the idle display.

Transferring a number to the caller filter list

Attention:	The Caller filter feature is available only on the G955 DECT Handset.

To transfer a number from the Missed calls list to the caller filter list, perform the following steps:

1. Open the **Missed calls** list as shown in “Accessing the Missed calls list” (page 76).



2. Press the **Up** or **Down** key to highlight the required entry.

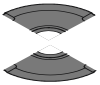
More

3. Press the **More** soft key.

Save

Select

4. Press the **Up** or **Down** key to highlight the **Save** option and press the **Select** soft key.



Caller filter

Select

5. Press the **Up** or **Down** key to highlight the **Caller Filter** option and press the **Select** soft key.

6. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

Save

7. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

8. Press the **Clr** key one or more times to return to the idle display.

Deleting an entry

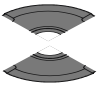
To delete an entry from the Missed calls list, perform the following steps:

1. Open the **Missed calls** list as shown in “Accessing the Missed calls list” (page 76).

2. Press the **Up** or **Down** key to highlight the required entry.

More

3. Press the **More** soft key.



Delete entry

Select

Yes

4. Press the **Up** or **Down** key to highlight the **Delete entry** option and press the **Select** soft key.

5. Press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

Deleting all entries

To delete all entries from the Missed calls list, perform the following steps:

More

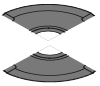
Delete all

Select

Yes

1. Open the **Missed calls** list as shown in “Accessing the Missed calls list” (page 76).

2. Press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Delete all** option and press the **Select** soft key.

4. Press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Contacts

You can use your handset to store contact numbers and names.

The Contacts menu allows you to store a maximum of 50 (without the MEM card) and a maximum of 200 (with the MEM card) phone numbers and names, which you can search alphabetically.

Attention: The actual maximum number of entries can be smaller depending on the usage of the available memory for other features.

The following restrictions apply:

- Each entry must be a unique name. You can store the same number multiple times if saved under different names.
- Each entry can include a maximum of 16 characters in the name, and a maximum of 32 digits in the contact number.
- Each entry can contain up to 4 numbers. You can identify each number using one of the following types: work, mobile, home, or other.
- If you receive a call from a caller whose number is in the Contact list, the caller name appears on the display.

This section describes the following tasks.

- “Accessing the Contacts menu” (page 82)
- “Adding a new contact” (page 82)
- “Adding a contact number” (page 83)
- “Editing a contact name” (page 86)
- “Editing a contact ringtone” (page 86)
- “Deleting contacts” (page 87)
- “Speed dial feature” (page 88)
- “Transferring numbers to your contacts list” (page 90)

- “Transferring phone numbers to the caller filter list” (page 91)

Accessing the Contacts menu

To access the Contacts menu, perform the following steps:

1. Press the **Menu** soft key.
2. Press the **Up** or **Down** key to highlight the **Contacts** icon, and then press the **Select** soft key.

Attention: If your communication system supports the **Central Directory** feature, press the **Up** or **Down** key to highlight the **Private** option, and then press the **Select** soft key.

Adding a new contact

To add a new contact, perform the following steps:

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).
2. Highlight the **New contact** option and press the **Add** soft key.
3. Use the **Dialpad** to enter the phone number and press the **Save** soft key.

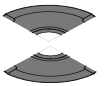
   Long press the * key to insert a comma to indicate a pause when you enter a number.
4. Use the **Dialpad** to enter the name and press the **Save** soft key.
5. Press the **Yes** soft key to the save the contact.

6. Press the **Clr** key one or more times to return to the idle display.

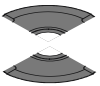
Adding a contact number

To add a contact number, perform the following steps:

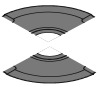
1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



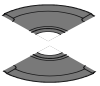
2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Edit contact** option and press the **Select** soft key.

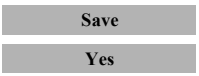


4. Press the **Up** or **Down** key to highlight the **New number** option and press the **Add** soft key to add a new number for this contact.



5. Press the **Up** or **Down** key to highlight the required number type and press the **OK** soft key.

6. Use the **Dialpad** to enter the phone number and press the **Save** soft key.



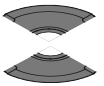
7. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

8. Press the **Clr** key one or more times to return to the idle display.

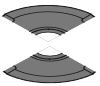
Editing a contact number

To edit a contact number, perform the following steps:

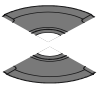
1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



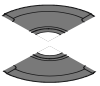
2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Edit contact** option and press the **Select** soft key.

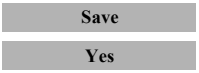


4. Press the **Up** or **Down** key to highlight the number you want to edit, and press the **Edit** soft key.



5. Press the **Up** or **Down** key to highlight the required number type and press the **OK** soft key.

6. Use the **Dialpad** to edit the phone number and press the **Save** soft key.



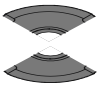
7. Press the **Save** soft key, and then press the **Yes** soft key to confirm the changes.

8. Press the **Clr** key one or more times to return to the idle display.

Deleting a contact number

To delete a contact number, perform the following steps:

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



More

2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.

Edit contact

Select

3. Press the **Up** or **Down** key to highlight the **Edit contact** option and press the **Select** soft key.

Edit

4. Press the **Up** or **Down** key to highlight the number you want to delete, and press the **Edit** soft key.

Attention: You can delete the number only if there is more than one number for this contact.

OK

5. Press the **OK** soft key.

Clear

Save

6. Press the **Clear** soft key to delete the number. Press the **Save** soft key.

Save

Yes

7. Press the **Save** soft key and then press the **Yes** soft key to confirm the changes.

8. Press the **Clr** key one or more times to return to the idle display.

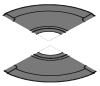
Editing a contact name

To edit a contact name, perform the following steps:

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).

More

2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.



Edit contact

Select

3. Press the **Up** or **Down** key to highlight the **Edit contact** option and press the **Select** soft key.

Edit

4. Press the **Right** or **Left** key to choose the **Name** menu and press the **Edit** soft key.

Save

5. Use the **Dialpad** to edit the contact name and press the **Save** soft key.

Yes

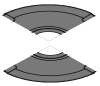
6. Press the **Yes** soft key to the save the changes.

7. Press the **Clr** key one or more times to return to the idle display.

Editing a contact ringtone

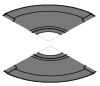
To change a contact ringtone, perform the following steps:

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



More

2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.



Edit contact

Select

3. Press the **Up** or **Down** key to highlight the **Edit contact** option and press the **Select** soft key.

Edit

4. Press the **Right** or **Left** key to choose the **Ringtone** menu and press the **Edit** soft key.

Select

5. Press the **Up** or **Down** key to highlight the required ringtone and press the **Select** soft key.

Save

Yes

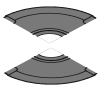
6. Press the **Save** soft key, and then press the **Yes** soft key to the save the changes.

7. Press the **Clr** key one or more times to return to the idle display.

Deleting contacts

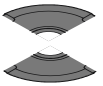
To delete contacts, perform the following steps:

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).

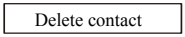


More

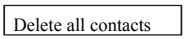
2. Press the **Up** or **Down** key to choose the contact to delete and press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Delete contact** option and press the **Select** soft key.



OR



Press the **Up** or **Down** key to highlight the **Delete all contacts** option to delete all contacts and press the **Select** soft key.

4. Press the **Yes** soft key to delete the contact.

5. Press the **Clr** key one or more times to return to the idle display.

Speed dial feature

Use the Speed dial feature to place calls by dialling a one-digit code. To dial a number using Speed dial feature, ensure that your handset is in an idle state and long press the key to which you assigned the number.

Attention: Only the first number added to the contact can be assigned to a Speed Dial key.

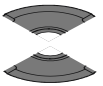
This section describes the following tasks:

- “Assigning a speed dial number” (page 88)
- “Reassigning the speed dial number” (page 89)
- “Deleting the speed dial number” (page 90)

Assigning a speed dial number

To assign a speed dial number, perform the following steps:

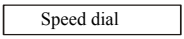
1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).

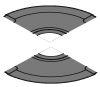


2. Press the **Up** or **Down** key to choose the required contact.

3. Press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **Speed dial** option.





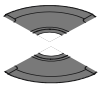
5. Press the **Up** or **Down** key to choose a digit for the speed dial and press the **Add** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

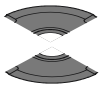
Reassigning the speed dial number

To reassign a speed dial number, perform the following steps:

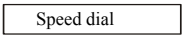
1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



2. Press the **Up** or **Down** key to choose a new contact for which to configure a speed dial number, and then press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Speed dial** option.



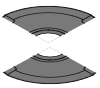
4. Press the **Up** or **Down** key to choose the assigned digit for speed dial and press the **Replace** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

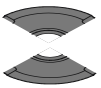
Deleting the speed dial number

To delete a speed dial assignment, perform the following steps:

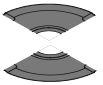
1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).



2. Press the **Up** or **Down** key to choose a contact and press the **More** soft key.



3. Press the **Up** or **Down** key to highlight the **Speed dial** option.



4. Press the **Up** or **Down** key to choose the digit assigned for speed dial and press the **Delete** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Transferring numbers to your contacts list

You can transfer numbers from any calls list to your contacts list. See the following sections for information about transferring a number to your contacts list:

- To transfer a number from the All calls list, see “Transferring a number to your contacts list” (page 62).
- To transfer a number from the Answered calls list, see “Transferring a number to your contacts list” (page 67).
- To transfer a number from the Dialled calls list, see “Transferring a number to your contacts list” (page 72).
- To transfer a number from the Missed calls list, see “Transferring a number to your contacts list” (page 77).

Transferring phone numbers to the caller filter list

Attention: The Caller filter feature is available only on the G955 DECT Handset.

To transfer numbers to the Caller filter list from the contacts list, perform the following steps:

Select

1. Open the **Contacts** menu as shown in “Accessing the Contacts menu” (page 82).

More

2. Press the **Up** or **Down** key to choose the contact to edit and press the **More** soft key.

Save in caller filter

Select

3. Press the **Up** or **Down** key to highlight the **Save in caller filter** option and press the **Select** soft key.

Save

4. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.
5. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

Messaging

You can send and receive text messages using the G955 DECT Handset.

Attention: The Messaging feature is not available on the G355 Handset.

This section describes the following tasks:

- “Message limitations” (page 92)
- “New messages and drafts” (page 93)
- “Inbox” (page 98)
- “Sent messages” (page 104)
- “Configuring the Sent message option” (page 109)
- “Normal, urgent and emergency messages” (page 110)
- “Message list full” (page 112)

Attention: The Messaging feature is available only if supported by your communication system. Contact your system administrator to determine if you can use this feature.

Message limitations

The following limitations apply to the Messaging feature:

- Up to 80 messages can be stored.

Attention: The actual maximum number of messages can be smaller depending on the usage of the available memory for other features.

- You can send or receive messages only if your handset is within the coverage area.
- An error beep sounds if the message is undelivered.

- If you receive a message while you are making changes in a menu, the phone exits from the menu, and any entries that you have not yet saved are lost. Similarly, if you receive a message while you are dialing, the phone number you are dialing is lost, and if you receive a message while you are writing a text message, the text of the message you are writing is lost.

New messages and drafts

This section describes the following tasks:

- “Accessing the Messaging menu” (page 93)
- “Saving a new message or editing a draft” (page 94)
- “Sending a new message or draft” (page 95)
- “Deleting a draft” (page 96)
- “Deleting all drafts” (page 97)

Accessing the Messaging menu

To access the Messaging menu, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.
2. Press the **Up** or **Down** key to highlight the **Messaging** icon, and then press the **Select** soft key.

The following table describes the message icons on the display screen.

Table 12: Menu section icons

Icon	Description
	Draft message
	Inbox message
	Outbox message
	Message settings

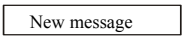
Saving a new message or editing a draft

To save a new message or edit a draft, perform the following steps:

1. Open the **Messaging** menu as shown in “Accessing the Messaging menu” (page 93).

2. Press the **Left** or **Right** key to choose the **New and draft** option.

3. Press the **Up** or **Down** key to highlight the **New Message** option or the existing draft.



4. Use the **Dialpad** to create or edit the message.

5. Press the **Clr** key, and then press the **Yes** soft key to save the message as a draft.

Sending a new message or draft

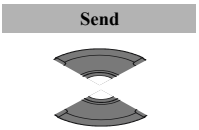
To send a new message or draft, perform the following steps:

1. Open the **Messaging** menu as shown in "Accessing the Messaging menu" (page 93).

2. Press the **Left** or **Right** key to choose the **New and draft** option.

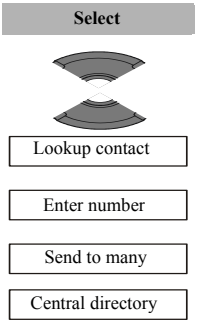
3. Press the **Up** or **Down** key to highlight the new message or the existing draft.

4. Use the **Dialpad** to edit the message (if necessary).



5. Press the **Send** soft key, and then the **Up** or **Down** key to select if the message is **Normal** or **Urgent**.

Attention: For more information about normal and urgent messages, see "Normal, urgent and emergency messages" (page 110).



6. Press the **Select** soft key, and then the **Up** or **Down** key to choose any of the following options:

- **Lookup contact** to choose the number from your contacts list.
- **Enter number** to use the **Dialpad** to enter the number of the addressee.
- **Send to many** to choose several numbers from your contacts list.
- **Central directory** to choose a number from the central directory.

Note: If your communication system does not support the **Central Directory** option the last option will not be offered.

7. Press the **Send** soft key to send the message.

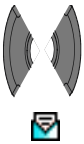
8. Press the **Ok** soft key.

9. Press the **Clr** key one or more times to return to the idle display.

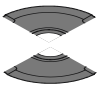
Deleting a draft

To delete a draft, perform the following steps:

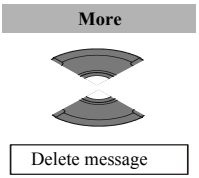
1. Open the **Messaging** menu as shown in “Accessing the Messaging menu” (page 93).



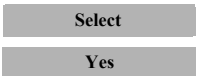
2. Press the **Left** or **Right** key to choose the **New and draft** option.



3. Press the **Up** or **Down** key to highlight the existing draft.



4. Press the **More** soft key, and then press the **Up** or **Down** key to select the **Delete message** option.



5. Press the **Select** soft key, and then press the **Yes** soft key to confirm the changes.

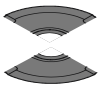
6. Press the **Clr** key one or more times to return to the idle display.

Deleting all drafts

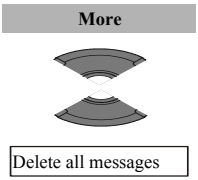
To delete all drafts, perform the following steps:

1. Open the **Messaging** menu as shown in "Accessing the Messaging menu" (page 93).

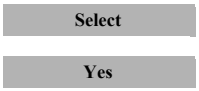
2. Press the **Left** or **Right** key to choose the **New and draft** option.



3. Press the **Up** or **Down** key to highlight an existing draft.



4. Press the **More** soft key, and then press the **Up** or **Down** key to select **Delete all messages.**



5. Press the **Select** soft key, and then press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

Inbox

This section describes the following tasks:

- "Accessing the Inbox Messaging menu" (page 98)
- "Reading an incoming message" (page 99)
- "Replying to an incoming message" (page 99)
- "Forwarding an incoming message" (page 100)
- "Saving to the contacts list" (page 101)
- "Deleting an incoming message" (page 102)
- "Deleting all incoming messages" (page 103)

Accessing the Inbox Messaging menu

To access the Inbox Messaging menu, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Messaging** icon, and then press the **Select** soft key.

3. Press the **Left** or **Right** key to choose the **Inbox** menu section.

Reading an incoming message

To read an incoming message, perform the following steps:

1. Open the **Inbox** menu as shown in “Accessing the Inbox Messaging menu” (page 98).

2. Press the **Up** or **Down** key to highlight the incoming message.

3. Press the **Select** soft key to read the message.

4. Use the **Up** or **Down** key to scroll the text of the message in case the message doesn’t completely fit on the display.

5. Press the **Clr** key one or more times to return to the idle display.

Replying to an incoming message

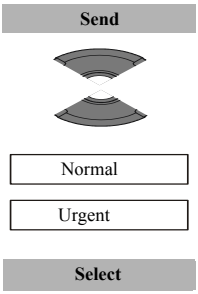
To reply to an incoming message, perform the following steps:

1. Open the **Inbox** menu as shown in “Accessing the Inbox Messaging menu” (page 98).

2. Press the **Up** or **Down** key to highlight the incoming message.

3. Press the **Select** soft key to read the message.

4. Press the **Reply** soft key and use the **Dialpad** to create the reply message.



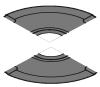
5. Press the **Send** soft key and press the **Up** or **Down** key to select **Normal** or **Urgent**, and then press the **Select** soft key.

Attention: For more information, see "Normal, urgent and emergency messages" (page 110).

Forwarding an incoming message

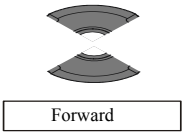
To forward an incoming message, perform the following steps:

1. Open the **Inbox** menu as shown in "Accessing the Inbox Messaging menu" (page 98).



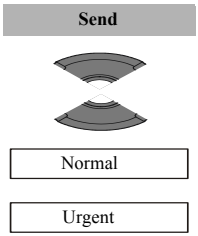
2. Press the **Up** or **Down** key to highlight the incoming message to forward.

3. Press the **More** soft key.



4. Press the **Up** or **Down** key to highlight the **Forward** option.

5. If required use the **Dialpad** to edit the message.

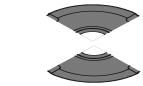


6. Press the **Send** soft key and then press the **Up** or **Down** key to select if the message is **Normal** or **Urgent**.

Attention: For more information, see "Normal, urgent and emergency messages" (page 110).

Select

7. Press the **Select** soft key and then the **Up** or **Down** key to choose any of the following options:



Lookup contact

Enter number

Send to many

Central directory

- **Lookup contact** to choose the number from your contacts list.
- **Enter number** to use the **Dialpad** to enter the number of the addressee.
- **Send to many** to choose several numbers from your contact list.
- **Central directory** to choose a number from the central directory.

Note: If your communication system does not support the **Central Directory** option the last option will not be offered.

Send

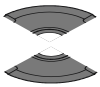
8. Press the **Send** soft key to send the message.

9. Press the **Clr** key one or more times to return to the idle display.

Saving to the contacts list

To save a number to your contacts list, perform the following steps:

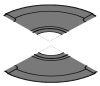
1. Open the **Inbox** menu as shown in “Accessing the Inbox Messaging menu” (page 98).



2. Press the **Up** or **Down** key to highlight the incoming message.

More

3. Press the **More** soft key.



4. Press the **Up** or **Down** key to highlight the **Save to contacts** option.

Save to contacts

Add

5. Press the **Add** soft key.

6. If necessary use the **Dialpad** to edit the number and press the **Save** soft key.

Save

7. If necessary use the **Dialpad** to edit the name and and press the **Save** soft key.

Yes

8. Press the **Yes** soft key to confirm the changes.

9. Press the **Clr** key one or more times to return to the idle display.

Deleting an incoming message

To delete an incoming message, perform the following steps:

1. Open the **Inbox** menu as shown in “Accessing the Inbox Messaging menu” (page 98).

2. Press the **Up** or **Down** key to highlight the incoming message to delete.

More

3. Press the **More** soft key and press the **Up** or **Down** key to select the **Delete message** option.

Delete message

Select

Yes

4. Press the **Select** soft key, and then press the **Yes** soft key to confirm the deletion.

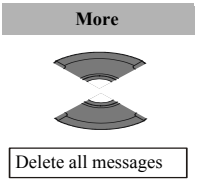
5. Press the **Clr** key one or more times to return to the idle display.

Deleting all incoming messages

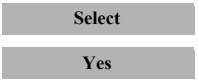
To delete all incoming messages, perform the following steps:

1. Open the **Inbox** menu as shown in “Accessing the Inbox Messaging menu” (page 98).

2. Press the **Up** or **Down** key to highlight any incoming message.



3. Press the **More** soft key and press the **Up** or **Down** key to select the **Delete all messages** option.



4. Press the **Select** soft key, and then press the **Yes** soft key to confirm deleting all the messages from the Inbox.

5. Press the **Clr** key one or more times to return to the idle display.

Sent messages

This section describes the following tasks:

- “Accessing the Sent Messaging menu” (page 104)
- “Reading a sent message” (page 104)
- “Forwarding a sent message” (page 105)
- “Deleting a sent message” (page 106)
- “Deleting all sent messages” (page 107)

Accessing the Sent Messaging menu

To access the Sent Messaging menu, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Messaging** icon, and then press the **Select** soft key.

3. Press the **Left** or **Right** key to choose the **Sent** menu section.

Reading a sent message

To read a sent message, perform the following steps:

1. Open the **Sent** menu as shown in “Accessing the Sent Messaging menu” (page 104).

2. Press the **Up** or **Down** key to highlight the sent message.

View

3. Press the **View** soft key to read the message.

4. Use the **Up** or **Down** key to scroll the text of the message in case the message doesn't completely fit on the display.

5. Press the **Clr** key one or more times to return to the idle display.

Forwarding a sent message

To forward a sent message, perform the following steps:

1. Open the **Sent** menu as shown in "Accessing the Sent Messaging menu" (page 104).

2. Press the **Up** or **Down** key to highlight the sent message to forward.

More

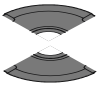
3. Press the **More** soft key.

Edit

4. Press the **Up** or **Down** key to highlight the **Edit** option.

Send

5. Use the **Dialpad** to edit the sent message (if necessary) and press the **Send** soft key.



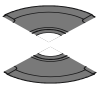
6. Press the **Up** or **Down** key to select **Normal** or **Urgent**.

Normal

Urgent

Attention: For more information, see "Normal, urgent and emergency messages" (page 110).

Select



7. Press the **Select** soft key and press the **Up** or **Down** key to choose any of the following options:

Lookup contact

Enter number

Send to many

Centraldirectory

- **Lookup contact** to choose the number from your contacts list.
- **Enter number** using the **Dialpad** to enter the number of the addressee.
- **Send to many** to choose several numbers from your contacts list.
- **Central directory** to choose a number from the central directory.

  Note: If your communication system does not support the **Central Directory** option the last option will not be offered.

Send

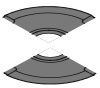
8. Press the **Send** soft key to send the message.

9. Press the **Clr** key one or more times to return to the idle display.

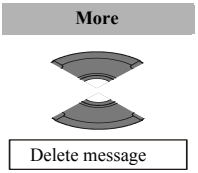
Deleting a sent message

To delete a sent message, perform the following steps:

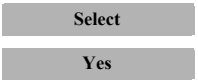
1. Open the **Sent** menu as shown in "Accessing the Sent Messaging menu" (page 104).



2. Press the **Up** or **Down** key to highlight the sent message to delete.



3. Press the **More** soft key and press the **Up** or **Down** key to select the **Delete message** option.



4. Press the **Select** soft key and then press the **Yes** soft key to confirm the changes.

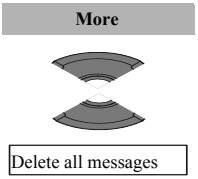
5. Press the **Clr** key one or more times to return to the idle display.

Deleting all sent messages

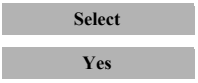
To delete all sent messages, perform the following steps:

1. Open the **Sent** menu as shown in "Accessing the Sent Messaging menu" (page 104).

2. Press the **Up** or **Down** key to highlight any sent message.



3. Press the **More** soft key and press the **Up** or **Down** key to select the **Delete all messages** option.



4. Press the **Select** soft key and then press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Message settings

This section describes the following tasks:

- “Accessing the Message settings menu” (page 108)
- “Configuring the Overwrite option” (page 108)
- “Configuring the Sent message option” (page 109)
- “Normal, urgent and emergency messages” (page 110)
- “Configuring the display normal messages option” (page 111)
- “Confirming receipts” (page 112)

Accessing the Message settings menu

To access the Message settings menu, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.

2. Press the **Up** or **Down** key to highlight the **Messaging** icon and press the **Select** soft key.

3. Press the **Left** or **Right** key to choose the **Message settings** menu section.

Configuring the Overwrite option

Use the Overwrite option to control what happens when the handset receives a new message, but there is no room to store more messages.

If the Overwrite option is enabled (i.e., set to On), and there is no room to store a newly arrived message, the oldest message stored on the phone is overwritten. If the Overwrite option is disabled (i.e. set to Off), and there is no room to store a newly arrived message, the new message is rejected.

To configure the overwrite option, perform the following steps:

1. Open the **Message Settings** menu as shown in "Accessing the Message settings menu" (page 108).

Overwrite old

2. Press the **Up** or **Down** key to highlight the **Overwrite old** option.

Select

3. Press the **Select** soft key and press the **Up** or **Down** key to choose the required option.

Select

4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Configuring the Sent message option

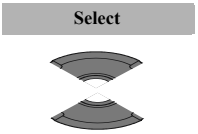
Use this option to control whether or not sent messages are stored in the handset: On to store the sent messages, and Off for not storing the sent messages.

To configure the sent message option, perform the following steps:

1. Open the **Message Settings** menu as shown in "Accessing the Message settings menu" (page 108).

Sent message

2. Press the **Up** or **Down** key to highlight the **Sent message** option.



3. Press the **Select** soft key and press the **Up** or **Down** key to choose the required option.

4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Normal, urgent and emergency messages

The system differentiates between normal and urgent messages, which the handset signals with different ringer melodies.

Normal messages

You need not confirm normal messages. When you turn on normal message display, normal messages signal on the display immediately upon receipt. If you turn off normal message display, normal messages do not display. See “Configuring the display normal messages option” (page 111)

Unless you disable the ringer, the melody for normal messages plays when you receive a message. If you receive a normal message during a call, a short alert tone sounds.

Urgent messages

Urgent messages require receipt confirmation - see “Confirming receipts” (page 112). An activated dialpad lock temporarily deactivates after you receive an urgent message so you can acknowledge the receipt. The handset shows urgent messages immediately on the display.

Unless you disable the ringer, a melody plays when you receive an urgent message. The ringer volume increases to the maximum during the signalling process. If you receive an urgent message during a call, a repeated alert tone sounds.

Emergency messages

Emergency messages require receipt confirmation - see “Confirming receipts” (page 112). An activated dialpad lock temporarily deactivates after you receive an emergency message so you can acknowledge the receipt. The handset shows emergency messages immediately on the display.

Unless you disable the ringer, a melody plays when you receive an emergency message. The ringer volume increases to the maximum during the signalling process. If you receive an emergency message during a call, a repeated and in volume increasing alert tone sounds.

Note: It is not possible to send emergency message.

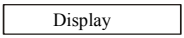
Configuring the display normal messages option

Use this option to control whether or not normal messages are displayed immediatelu upon receipt: On to show the normal message, and Off for not showing the normal message.

To configure the display normal message option, perform the following steps:

1. Open the **Message Settings** menu as shown in “Accessing the Message settings menu” (page 108).

2. Press the **Up** or **Down** key to highlight the **Display** option.



3. Press the **Select** soft key and press the **Up** or **Down** key to choose the required option.

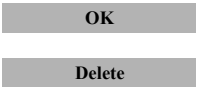
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Confirming receipts

You must confirm the receipt of an urgent message. If you do not confirm an urgent message within 60 seconds, the initiator receives a message that indicates the message was not delivered.

When you receive an urgent message, choose one of the following options:



1. Press **OK** or **Delete** to confirm the receipt of a message.

   All other keys remain blocked until you confirm the message with **OK** or **Delete**.

Message list full

The message list can store a maximum of 80 messages; if it is full, an info message "*Storage full*" appears on the display and the system handles a new message according to the overwrite setting. For more information about overwrite settings, see "Configuring the Overwrite option" (page 108).

After you configure the overwrite settings, the following actions occur when the message list is full:

- if you turn on Overwrite, the handset deletes the oldest message before it stores the new message.
- if you turn off Overwrite, the handset shows the message but does not store it if the message is emergency or urgent, or rejects the message if it is normal.

Calendar

View the calendar in weekly or monthly format. You can also set up reminders, appointments, and meeting alerts.

The Calendar allows you to store a maximum of 80 (without the MEM card) and a maximum of 100 (with the MEM card) appointments.

Attention:	The actual maximum number of appointments can be smaller depending on the usage of the available memory for other features.

This section describes the following tasks:

- “Accessing the Calendar feature” (page 114)
- “Changing the calendar format” (page 114)
- “Selecting a date” (page 114)
- “Adding an appointment” (page 115)
- “Viewing an appointment” (page 116)
- “Editing an appointment” (page 117)
- “Copying an appointment” (page 119)
- “Deleting an appointment” (page 120)

CAUTION
If your communication does not provide date and time information to the handset (e.g., upon handset registration) then every time you remove the battery pack or switch the handset off, it loses the time and date information. You must manually set it after you reinstall the battery pack or switch the handset on.

If you don't set valid time and date the calendar won't function correctly.

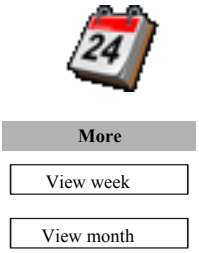
Accessing the Calendar feature

To access the Calendar feature, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.
2. Press the **Up** or **Down** key to highlight the **Calendar** icon, and then press the **Select** soft key.

Changing the calendar format

To change the calendar format, perform the following steps:

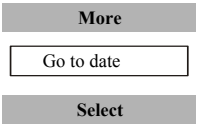


1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).
2. Press the **More** soft key, and highlight the **View week** or **View month** option.
3. Press the **Select** soft key.
4. Press the **Clr** key one or more times to return to the idle display.

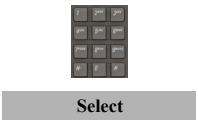
Selecting a date

To select a date in the calendar, perform the following steps:

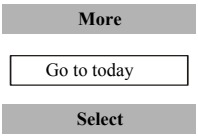
1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).



2. Press the **More** soft key to highlight the **Go to date** option, and press the **Select** soft key.



3. Use the **Dialpad** to enter the required date and press the **Select** soft key.



4. To return to the current date, press the **More** soft key, and highlight the **Go to today** option, and press the **Select** soft key.

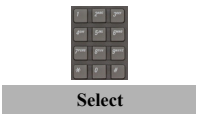
5. Press the **Clr** key one or more times to return to the idle display.

Adding an appointment

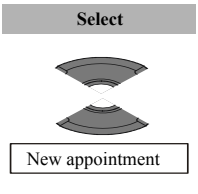
To add an appointment to the calendar, perform the following steps:

1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).

2. Press the **Select** soft key.



3. Use the **Dialpad** to enter the required date and press the **Select** soft key.



4. Press the **Select** soft key, use the **Up** or **Down** key to highlight the **New appointment** option, and then press the **Add** soft key.

Continue

5. Use the **Dialpad** to enter the start date and press the **Continue** soft key.

Continue

6. Use the **Dialpad** to enter the start time and press the **Continue** soft key.

Select

7. Press the **Up** or **Down** key to highlight the required duration, and then press the **Select** soft key.

Continue

8. Use the **Dialpad** to enter the subject of the appointment and press the **Continue** soft key.

Continue

9. Use the **Dialpad** to enter the location of the appointment and press the **Continue** soft key.

Select

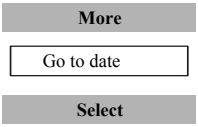
10. Press the **Up** or **Down** key to highlight the whether a reminder is required and if so select the required reminder time. Then press the **Select** soft key.

11. Press the **Clr** key one or more times to return to the idle display.

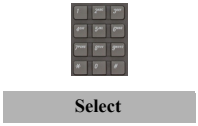
Viewing an appointment

To view an appointment in the calendar, perform the following steps:

1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).

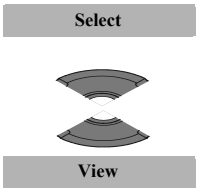


2. Press the **More** soft key, to highlight the **Go to date** option, and then press the **Select** soft key.



3. Use the **Dialpad** to enter the date of the appointment and press the **Select** soft key.

   Note: Days with appointments will be shown in red when the month view is used. Hours with appointments will be shown in red when in week view.



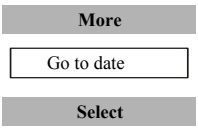
4. Press the **Select** soft key and then press the **Up** or **Down** key to highlight the appointment to view, and press the **View** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

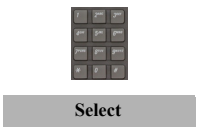
Editing an appointment

To edit an appointment in the calendar, perform the following steps:

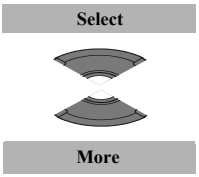
1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).



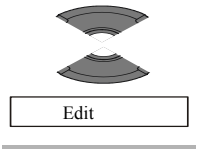
2. Press the **More** soft key, to highlight the **Go to date** option, and press the **Select** soft key.



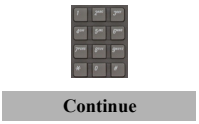
3. Use the **Dialpad** to enter the date of the appointment and press the **Select** soft key.



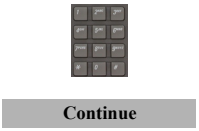
4. Press the **Select** soft key and then press the **Up** or **Down** key to highlight the appointment to edit, and press the **More** soft key.



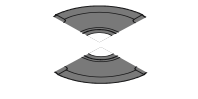
5. Press the **Up** or **Down** key to highlight the **Edit** option and press the **Select** soft key.



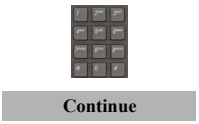
6. Use the **Dialpad** to edit the start date and press the **Continue** soft key.



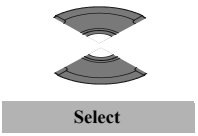
7. Use the **Dialpad** to edit the start time and press the **Continue** soft key.



8. Press the **Up** or **Down** key to highlight the required duration and press the **Select** soft key.



9. Use the **Dialpad** to edit the subject of the appointment and press the **Continue** soft key.



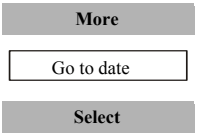
10. Press the **Up** or **Down** key to highlight the required reminder and press the **Select** soft key.

11. Press the **Clr** key one or more times to return to the idle display.

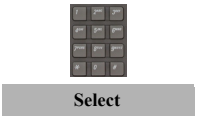
Copying an appointment

To copy an appointment, perform the following steps:

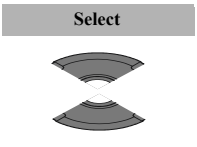
1. Open the **Calendar** menu, as shown in “Accessing the Calendar feature” (page 114).



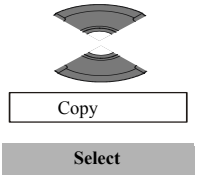
2. Press the **More** soft key to highlight the **Go to date** option, and then press the **Select** soft key.



3. Use the **Dialpad** to enter the date of the appointment and press the **Select** soft key.



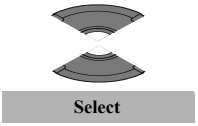
4. Press the **Select** soft key and then press the **Up** or **Down** key to highlight the appointment to copy, and press the **More** soft key.



5. Press the **Up** or **Down** key to highlight the **Copy** option and press the **Select** soft key

6. Use the **Dialpad** to enter the start date of the new appointment (if required) and press the **Continue** soft key.

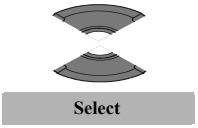
7. Use the **Dialpad** to enter the start time of the new appointment (if required) and press the **Continue** soft key.



8. Press the **Up** or **Down** key to highlight the required duration and press the **Select** soft key.

9. Use the **Dialpad** to enter the subject of the appointment (if required) and press the **Continue** soft key.

10. Use the **Dialpad** to enter the location of the appointment (if required) and press the **Continue** soft key.



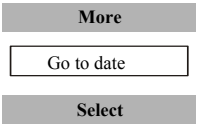
11. Press the **Up** or **Down** key to highlight the required reminder and press the **Select** soft key.

12. Press the **Clr** key one or more times to return to the idle display.

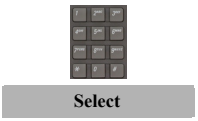
Deleting an appointment

To delete an appointment from the calendar, perform the following steps:

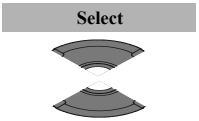
1. Open the **Calendar** menu as shown in “Accessing the Calendar feature” (page 114).



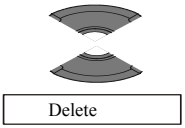
2. Press the **More** soft key to highlight the **Go to date** option, and then press the **Select** soft key.



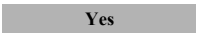
3. Use the **Dialpad** to enter the date of the appointment and press the **Select** soft key.



4. Press the **Select** soft key and then press the **Up** or **Down** key to highlight the appointment to delete, and press the **More** soft key.



5. Press the **Up** or **Down** key to highlight the **Delete** option and press the **Select** soft key.



6. Press the **Yes** soft key to confirm the deletion.

7. Press the **Clr** key one or more times to return to the idle display.

Accessories

This section explains the additional features available on your G355 and G955 DECT Handsets:

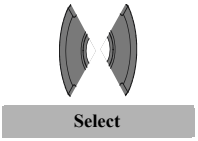
- “Using the Calculator” (page 122)
- “Using the Stopwatch” (page 124)
- “Alarms” (page 125)

Using the Calculator

Use the calculator to perform basic mathematical calculations.

To use the calculator, perform the following steps:

1. Press the **Menu** soft key to access the **Main** menu.
2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.
3. Press the **Up** or **Down** key to highlight the **Calculator** option and press the **Select** soft key.
4. Use the **Dialpad** to enter a value (maximum 9 numerals).

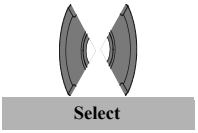


5. Press the **Right** or **Left** key to choose the required operation icon and press the **Select** soft key.

Attention: You can also press the **#** key to choose the required operation and then press the **Select** soft key. Press the ***** key to enter a period (if necessary).

---

6. Use the **Dialpad** to enter a value up to 9 numerals.



7. Press the **Right** or **Left** key to choose the equal sign icon and press the **Select** soft key.

8. The handset shows the result of the calculation on the display.

   To perform calculations using the result, repeat steps 5 to 7.

   To perform a new calculation, repeat steps 4 to 7.

9. Press the **Clr** key one or more times to return to the idle display.

Attention: Invalid calculations result in an error message.

The following table shows the calculator icons available for your use.

Table 13: Calculator icons

Symbol	Description
	Addition sign

Table 13: Calculator icons (Continued)

Symbol	Description
	Division sign
	Decimal point sign ***Note:*** In all languages the point is used as the decimal separator.
	Equal sign
	Multiplication sign
	Percentage sign
	Subtraction sign

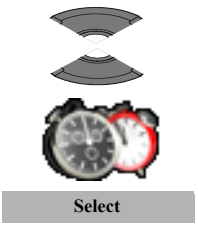
Attention: When you answer an incoming call while using the calculator you will automatically leave the calculator function.

Using the Stopwatch

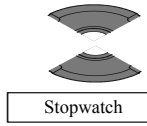
Use the stopwatch to measure elapsed time.

To start the stopwatch, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.



2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the **Stopwatch** option and press the **Select** soft key.

Start

4. Press the **Start** soft key to start timing.

   The **Stop** or **Continue** key replaces the **Start** soft key after you begin the timer.

Lap

5. Press the **Lap** soft key to “stop” and save the intermediate result while the measurement continues.

Attention: You can save only two intermediate results in your handset. If you press the **Lap** soft key for the third time the oldest intermediate result is lost.

Stop

6. Press the **Stop** soft key to stop measuring.

Continue
Reset

7. Press the **Continue** soft key to continue measuring or the **Reset** soft key to reset the stopwatch.

8. Press the **Clr** key one or more times to return to the idle display.

Attention: When an incoming call arrives while using the stopwatch, the ongoing measurement will automatically stop!
When you answer the incoming call you will automatically leave the stopwatch function.

Alarms

Use the Alarm feature to set up daily or recurring weekly alarms.

This section describes the following tasks:

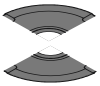
- “Assigning a daily alarm” (page 126)
- “Editing a daily alarm” (page 127)
- “Turning off a daily alarm” (page 128)
- “Assigning a recurrent alarm” (page 129)
- “Editing a recurrent alarm” (page 130)
- “Turning off a recurrent alarm” (page 132)

	CAUTION If your communication does not provide date and time information to the handset (e.g., upon handset registration) then every time you remove the battery pack or switch the handset off, it loses the time and date information. You must manually set it after you reinstall the battery pack or switch the handset on. If you don't set valid time and date the alarms won't function correctly.

Assigning a daily alarm

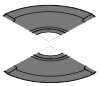
To assign a daily alarm, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.
2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.



Select

3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.



Select

4. Press the **Up** or **Down** key to highlight the **Alarm** option and press the **Select** soft key.

5. Use the **Dialpad** to enter the alarm time.

   Alternatively you can use the **Left** or **Right** key to toggle between hours and minutes and then use the **Up** or **Down** key to change the alarm time.

Save

6. Press the **Save** soft key.

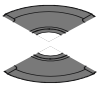
7. Press the **Clr** key one or more times to return to the idle display.

Editing a daily alarm

To edit a daily alarm, perform the following steps:

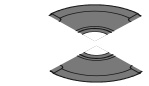
Menu

1. Press the **Menu** soft key to access the Main menu.



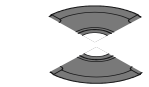
Select

2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.



Select

3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.



Select

4. Press the **Up** or **Down** key to highlight the **Alarm** option and press the **Select** soft key.

5. Use the **Dialpad** to enter the alarm time.

   Alternatively you can use the **Left** or **Right** key to toggle between hours and minutes and then use the **Up** or **Down** key to change the alarm time.

Save

6. Press the **Save** soft key.

7. Press the **Clr** key one or more times to return to the idle display.

Turning off a daily alarm

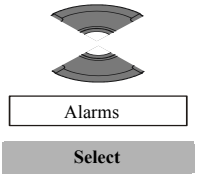
To turn off a daily alarm, perform the following steps:

Menu

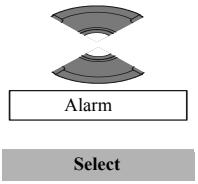
1. Press the **Menu** soft key to access the Main menu.

2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.

Select



3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.



4. Press the **Up** or **Down** key to highlight the **Alarm** option and press the **Select** soft key.

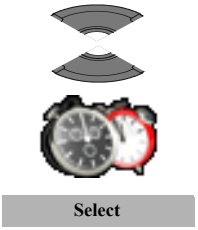
5. Press the **Turn off** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

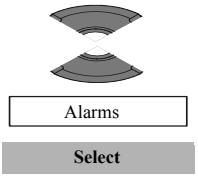
Assigning a recurrent alarm

To assign a recurrent alarm, perform the following steps:

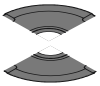
1. Press the **Menu** soft key to access the Main menu.



2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.



Select

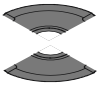
4. Press the **Up** or **Down** key to highlight the **Recurrent alarm** option and press the **Select** soft key.

5. Use the **Dialpad** to enter the alarm time.

   Alternatively you can use the **Left** or **Right** key to toggle between hours and minutes and then use the **Up** or **Down** key to change the alarm time.

Continue

6. Press the **Continue** soft key.



Mark

7. Press the **Up** or **Down** key to highlight the required day of the week and press the **Mark** soft key.

   Repeat this step for all the required days of the week.

OK

8. Press the **OK** soft key to confirm the settings.

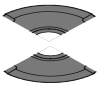
9. Press the **Clr** key one or more times to return to the idle display.

Editing a recurrent alarm

To edit a recurrent alarm, perform the following steps:

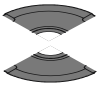
Menu

1. Press the **Menu** soft key to access the Main menu.



2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.

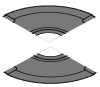
Select



Alarms

Select

3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.



Recurrent alarm

Select

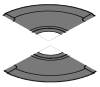
4. Press the **Up** or **Down** key to highlight the **Recurrent alarm** option and press the **Select** soft key.

5. Use the **Dialpad** to enter the alarm time.

   Alternatively you can use the **Left** or **Right** key to toggle between hours and minutes and then use the **Up** or **Down** key to change the alarm time.

Continue

6. Press the **Continue** soft key.



Mark

7. Press the **Up** or **Down** key to highlight the required day of the week and press the **Mark** soft key.

   Repeat this step for all the required days of the week.

Unmark

8. Press the **Unmark** soft key to unmark a marked day of the week (if necessary).

   Repeat this step for all no longer required days of the week.

OK

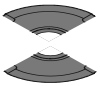
9. Press the **OK** soft key to confirm the settings.

10. Press the **Clr** key one or more times to return to the idle display.

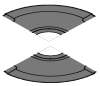
Turning off a recurrent alarm

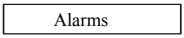
To turn off a recurrent alarm, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.

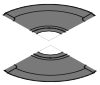


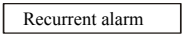
2. Press the **Up** or **Down** key to highlight the **Accessories** icon and press the **Select** soft key.





3. Press the **Up** or **Down** key to highlight the **Alarms** option and press the **Select** soft key.





4. Press the **Up** or **Down** key to highlight the **Recurrent alarm** option and press the **Select** soft key.

5. Press the **Turn off** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

Attention: If the alarm or the recurrent alarm is off when you enter the time editor, the current time appears.

Telephone settings

You can configure the following settings on your handset:

- “General settings” (page 133)
- “Sounds & Alerts settings” (page 151)
- “Display settings” (page 164)
- “Calls settings” (page 170)
- “Connectivity settings” (page 183)

The following table describes the telephone setting icons on the display.

Table 14: Telephone setting icons

Icon	Description
	General settings
	Sounds & Alerts settings
	Display settings
	Calls settings
	Connectivity settings

General settings

This section describes the following tasks:

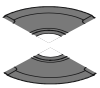
- “Accessing the General settings menu” (page 134)
- “Profiles” (page 134)
- “Assigning the time and date” (page 138)

- “Choosing a language” (page 141)
- “Configuring shortcuts” (page 142)
- “Security options” (page 143)
- “Defining the handset name” (page 148)
- “Resetting settings” (page 148)
- “Resetting the memory card” (page 149)
- “Viewing status information” (page 150)

Accessing the General settings menu

To access the General settings menu, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.



2. Press the **Up** or **Down** key to highlight the **Settings** icon and press the **Select** soft key.

3. Press the **Left** or **Right** key to choose the **General** menu.

Profiles

Use the profile option to personalise your handset. You can use the following profiles:

- Normal
- Meeting
- Outdoors
- Office

- Home
- Silent
- Handsfree

The default profile is Normal.

You can configure the following features for each profile:

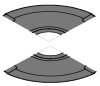
- Ring volume
- Ring melody for external calls
- Ring melody for internal calls
- Ring melody for unknown calls
- Normal message alert
- Urgent message alert
- Ring melody for emergency calls
- Increasing ring feature
- Alert volume
- Alert tone
- Increasing alert
- Vibrator (only for the G955 DECT Handset)
- Key sound
- Confirmation sound
- Coverage warning
- Charger warning

For more information about audio settings, see “Sounds & Alerts settings” (page 151).

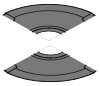
Selecting an active profile

To select an active profile, perform the following steps:

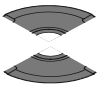
1. Open the **General** settings menu as shown in "Accessing the General settings menu" (page 134).



2. Press the **Up** or **Down** key to highlight the **Profiles** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight **Select profile** and press the **Select** soft key.



4. Press the **Up** or **Down** key to highlight the required profile and press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

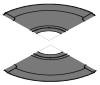
Switching quickly to and from the Silent profile

Long press the **#** key in Idle mode to switch between the active profile and the Silent profile. If the active profile is Silent, long press of the **#** key in Idle mode will switch to the active profile that was set before the Silent profile was selected as the active one.

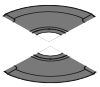
Editing a profile

Only the active profile can be edited. To edit the active profile, perform the following steps:

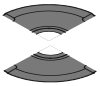
1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



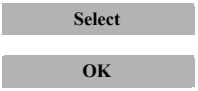
2. Press the **Up** or **Down** key to highlight the **Profiles** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the **Edit profile** option and press the **Select** soft key.



4. Press the **Up** or **Down** key to highlight the required option and press the **Select** soft key.



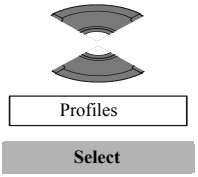
5. Make the required changes and press the **Select** or **OK** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

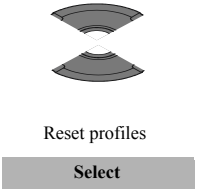
Resetting profiles

To set all profiles to the deafult factory settings, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



2. Press the **Up** or **Down** key to highlight the **Profiles** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight **Reset profiles** and press the **Select** soft key.

4. Press the **Clr** key one or more times to return to the idle display.

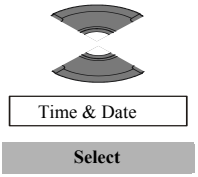
Assigning the time and date

Use the time and date option to assign the current time and date.

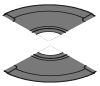
WARNING
If your communication system provides time and date time information to the handset (e.g., upon handset registration) then setting the time and date has only a temporary effect. In due time the handset will revert to the by the communication system given time and date.

To assign the current time, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



2. Press the **Up** or **Down** key to highlight the **Time & Date** option and press the **Select** soft key.



Time

Select

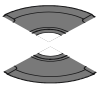
3. Press the **Up** or **Down** key to highlight the **Time** option and press the **Select** soft key.

4. Use the **Dialpad** to edit the time.

   Alternatively you can use the **Left** or **Right** key to toggle between hours and minutes and then use the **Up** or **Down** key to change the time.

More

5. Press the **More** soft key to edit the time format.



Select

6. Press the **Up** or **Down** key to highlight the required time format and press the **Select** soft key.

Attention: Depending on the selected Time and Date format, the font size in the Calls list changes (see “Calls list with normal text size” (page 58)). If you choose am/pm time format in combination with dd/mm/yyyy (mm/dd/yyyy) or dd-mmm-yyyy date format, the entries in the calls list contain information about date only.

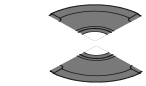
Save

7. Press the **Save** soft key to save the changes.

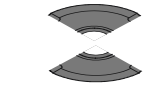
8. Press the **Clr** key one or more times to return to the idle display.

To assign the current date, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



2. Press the **Up** or **Down** key to highlight the **Time & Date** option and press the **Select** soft key.

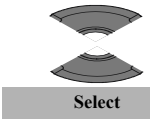


3. Press the **Up** or **Down** key to highlight the **Date** option and press the **Select** soft key.

4. Use the **Dialpad** to edit the date.

   Alternatively you can use the **Left** or **Right** key to select the day, moth or year and then use the **Up** or **Down** key to change the date information.

5. Press the **More** soft key to edit the date format.



6. Press the **Up** or **Down** key to highlight the required date format and press the **Select** soft key.

Attention: Depending on the selected Time and Date format, the font size in the Calls list changes (see “Calls list with normal text size” (page 58)). If you choose am/pm time format in combination with dd/mm/yyyy (mm/dd/yyyy) or dd-mmm-yyyy date format, the entries in the calls list contain information about date only.

---

7. Press the **Save** soft key to save the changes.

8. Press the **Clr** key one or more times to return to the idle display.

Choosing a language

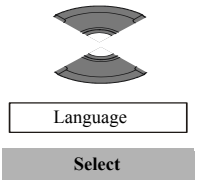
Use the Language feature to assign the phone and writing language. The handset supports the following 13 languages:

- English
- Spanish
- German
- French
- Italian
- Dutch
- Portuguese
- Danish
- Swedish
- Turkish
- Polish
- Greek
- Russian

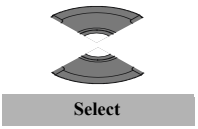
Attention:	For both the Greek and Russion language 2 choices are given. In both cases the only difference between the two is the order in which the characters assigned to the keys of the keypad are given to the user (e.g. for giving the contact name). In the -1 langages the Greek resp. the Cyrillic characters are given first followed by the “normal” roman characters. In the -2 it is the other way around.

To assign a language, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



2. Press the **Up** or **Down** key to highlight the **Language** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the required language and press the **Select** soft key.

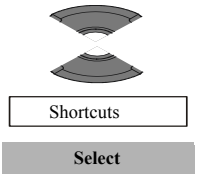
4. Press the **Clr** key one or more times to return to the idle display.

Configuring shortcuts

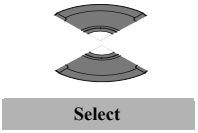
Use the shortcuts option to create shortcuts to access some of the handset menus and features by pressing a single button. You can assign a shortcut to the following programmable keys: Left, Right, Up, and Down.

To assign a shortcut, perform the following steps:

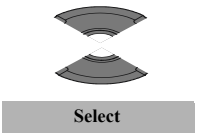
1. Open the **General** settings menu as shown in "Accessing the General settings menu" (page 134).



2. Press the **Up** or **Down** key to highlight the **Shortcuts** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the required key and press the **Select** soft key.



4. Press the **Up** or **Down** key to choose the required option as a shortcut and press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Security options

The G355 and G955 DECT Handsets support the following security settings: phone lock, automatic key lock, PIN code and proxy password.

This section describes the following tasks:

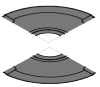
- “Using the Phone lock feature” (page 143)
- “Using the Automatic dialpad lock feature” (page 144)
- “Changing the PIN code” (page 146)
- “Changing the Proxy password” (page 147)

Using the Phone lock feature

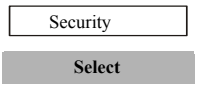
Use the Phone lock feature to avoid unauthorised use of your handset. If the Phone lock is set (on) then upon turning on your handset you’ll be asked to enter the PIN code.

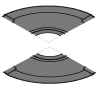
To enable or disable the phone lock, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).

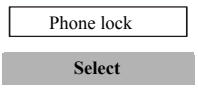


2. Press the **Up** or **Down** key to highlight the **Security** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to highlight the **Phone lock** option and press the **Select** soft key.



OK

4. Use the **Dialpad** to enter your PIN code and press the **OK** soft key.

Select

5. Press the **Up** or **Down** key to choose the required option and press the **Select** soft key.

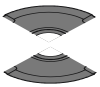
6. Press the **Clr** key one or more times to return to the idle display.

Using the Automatic dialpad lock feature

Use the Automatic dialpad lock feature to disable key input and prevent accidental operation. Automatic dialpad lock activates in 30 seconds after the terminal display goes to power save mode and no keys are pressed.

To activate the automatic dialpad lock, perform the following steps:

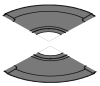
1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



Security

Select

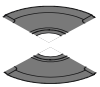
2. Press the **Up** or **Down** key to highlight the **Security** option and press the **Select** soft key.



Automatic keylock

Select

3. Press the **Up** or **Down** key to highlight the **Automatic keylock** option and press the **Select** soft key.



Select

4. Press the **Up** or **Down** key to choose the required option and press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

To unlock the dialpad, perform the following steps:

1. Press the **OK** key.

2. Press the **Unlock** soft key.

Attention: You can answer calls with the key lock active. The dialpad lock temporarily suspends and you can use all keys. The key lock reactivates when you terminate the call.

The **Unlock** soft key is available only for 3 seconds after you press the **OK** key.

Changing the PIN code

Use the Change PIN code feature to change the PIN code on the handset.

To change the PIN code, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).

Security

Select

2. Press the **Up** or **Down** key to highlight the **Security** option and press the **Select** soft key.

Change PIN

Select

3. Press the **Up** or **Down** key to highlight the **Change PIN code** option and press the **Select** soft key.

OK

4. Use the **Dialpad** to enter the current PIN code and press the **OK** soft key.

OK

5. Use the **Dialpad** to enter a new PIN code and press the **OK** soft key.

OK

6. Use the **Dialpad** to verify the new PIN code and press the **OK** soft key.

7. Press the **Clr** key one or more times to return to the idle display.

Changing the Proxy password

Use the Change Proxy password feature to change the Proxy password used at SIP authentication.

To change the Proxy password, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).

Security

Select

2. Press the **Up** or **Down** key to highlight the **Security** option and press the **Select** soft key.

Proxy password

Select

3. Press the **Up** or **Down** key to highlight the **Proxy password** option and press the **Select** soft key.

OK

4. Use the **Dialpad** to enter the current Proxy password and press the **OK** soft key.

   When no Proxy password is set then this step is skipped.

OK

5. Use the **Dialpad** to enter a new Proxy password and press the **OK** soft key.

OK

6. Use the **Dialpad** to verify the new Proxy password and press the **OK** soft key.

7. Press the **Clr** key one or more times to return to the idle display.

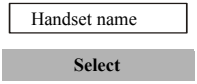
Defining the handset name

You can define a handset name (maximum of 16 characters) to appear on the idle display.

To define the handset name, perform the following steps:

1. Open the **General** settings menu as shown in "Accessing the General settings menu" (page 134).

2. Press the **Up** or **Down** key to highlight the **Handset name** option and press the **Select** soft key.



3. Use the **Dialpad** to enter or edit the handset name.

4. Press the **Save** soft key.

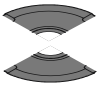
5. Press the **Clr** key one or more times to return to the idle display.

Resetting settings

Reset the settings to return them to the default delivery state; with the exception of your contacts, the PIN, the Proxy password and the system registrations.

To reset the settings, perform the following steps:

1. Open the **General** settings menu as shown in "Accessing the General settings menu" (page 134).



Reset settings

Select

2. Press the **Up** or **Down** key to highlight the **Reset settings** option and press the **Select** soft key.

Yes

3. Press the **Yes** soft key.

OK

4. If so required, use the **Dialpad** to enter the current PIN code and press the **OK** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

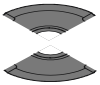
Resetting the memory card

Reset the memory card to erase all data from the MEM card.

CAUTION
When you reset the memory card you'll also loose the system registrations and you will therefor not be able to make or receive calls with your DECT handset.

To reset the memory card, perform the following steps:

1. Open the **General** settings menu as shown in "Accessing the General settings menu" (page 134).



Reset memory card

Select

2. Press the **Up** or **Down** key to highlight the **Reset memory card** option and press the **Select** soft key.

Yes

3. Press the **Yes** soft key.

4. Use the **Dialpad** to enter the current PIN code and press the **OK** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

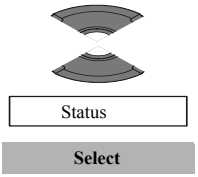
6. Switch off and then switch on the handset.

Viewing status information

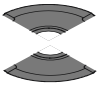
Use the status option to view information about the software release installed on the handset, hardware version of the handset, battery charge status, level of radio signal, and free memory.

To view status information, perform the following steps:

1. Open the **General** settings menu as shown in “Accessing the General settings menu” (page 134).



2. Press the **Up** or **Down** key to highlight the **Status** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to scroll the text on the screen.

4. Press the **OK** soft key to exit the menu.

5. Press the **Clr** key one or more times to return to the idle display.

Sounds & Alerts settings

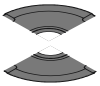
You can use your handset to configure audio settings and preferences. Use the Sounds & Alerts settings menu to configure audio preferences with the following options:

- “Accessing the Sounds and alerts menu” (page 151)
- “Configuring the ring volume” (page 152)
- “Defining the ring external melody” (page 153)
- “Defining the ring internal melody” (page 153)
- “Defining the ring unknown call melody” (page 154)
- “Defining the normal message melody” (page 155)
- “Defining the urgent message melody” (page 156)
- “Defining the ring emergency melody” (page 157)
- “Assigning the increasing ring feature” (page 157)
- “Configuring alert volume” (page 158)
- “Defining the alert tone melody” (page 159)
- “Enabling the increasing alert feature” (page 159)
- “Enabling the vibrator feature” (page 160)
- “Enabling the key sound feature” (page 161)
- “Assigning confirmation sound” (page 162)
- “Enabling the coverage warning feature” (page 163)
- “Enabling the charger warning feature” (page 163)

Accessing the Sounds and alerts menu

To access the Sounds and alerts menu, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.



Select

2. Press the **Up** or **Down** key to highlight the **Settings** icon and press the **Select** soft key.

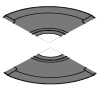
3. Press the **Left** or **Right** key to choose the **Sounds and alerts** menu.

Configuring the ring volume

Use this function to change the ringer volume.

To change the ringer volume, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Ring volume

Select

2. Press the **Up** or **Down** key to highlight the **Ring volume** option and press the **Select** soft key.

3. Press the **Right** or **Left** key to assign the volume level.

OK

4. Press the **OK** soft key to apply the changes.

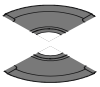
5. Press the **Clr** key one or more times to return to the idle display.

Defining the ring external melody

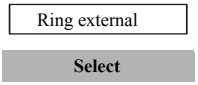
The G955 DECT Handset contains 20 available melodies and the G355 DECT Handset contains 10 available melodies.

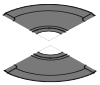
To define a melody for external calls, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



2. Press the **Up** or **Down** key to highlight the **Ring external** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to select a melody.

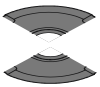
4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

5. Press the **Clr** key one or more times to return to the idle display.

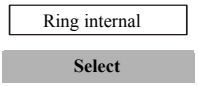
Defining the ring internal melody

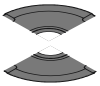
To define a melody for internal rings, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



2. Press the **Up** or **Down** key to highlight the **Ring internal** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to select a melody.

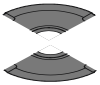
4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

5. Press the **Clr** key one or more times to return to the idle display.

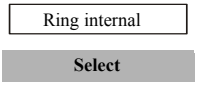
Defining the ring unknown call melody

To define a melody for unknown calls, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in “Accessing the Sounds and alerts menu” (page 151).



2. Press the **Up** or **Down** key to highlight the **Ring unknown call** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select a melody.

4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

5. Press the **Clr** key one or more times to return to the idle display.

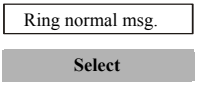
Defining the normal message melody

Attention: The normal message alert melody feature is available only on the G955 DECT Handset.

To define a melody for normal message alerts, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).

2. Press the **Up** or **Down** key to highlight the **Ring normal msg.** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select a melody.

4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

5. Press the **Clr** key one or more times to return to the idle display.

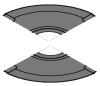
For more information about normal and urgent messages, see "Normal, urgent and emergency messages" (page 110).

Defining the urgent message melody

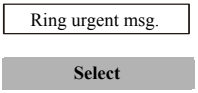
Attention: The urgent message alert melody feature is available only on the G955 DECT Handset.

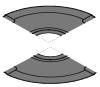
To define a melody for urgent message alerts, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



2. Press the **Up** or **Down** key to highlight the **Ring urgent msg.** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to select a melody.

4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

5. Press the **Clr** key one or more times to return to the idle display.

For more information about normal and urgent messages, see "Normal, urgent and emergency messages" (page 110).

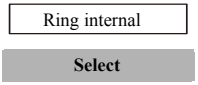
Defining the ring emergency melody

Attention: The urgent message alert melody feature is available only on the G955 DECT Handset.

To define a melody for emergency messages, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).

2. Press the **Up** or **Down** key to highlight the **Ring emergency** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select a melody.

4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

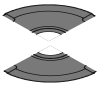
5. Press the **Clr** key one or more times to return to the idle display.

Assigning the increasing ring feature

If you enable the increasing ring feature, the volume level gradually increases during an alert.

To assign the increasing ring feature, perform the following steps:

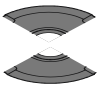
1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Increasing ring

Select

2. Press the **Up** or **Down** key to highlight the **Increasing ring** option and press the **Select** soft key.



On

Off

3. Press the **Up** or **Down** key to select **On** or **Off**.

Select

4. Press the **Select** soft key to apply the changes.

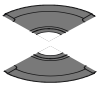
5. Press the **Clr** key one or more times to return to the idle display.

Configuring alert volume

Use this function to change the alert volume.

To change the alert volume, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Alert volume

Select

2. Press the **Up** or **Down** key to highlight the **Alert volume** option and press the **Select** soft key.

3. Press the **Right** or **Left** key to assign the volume level.

OK

4. Press the **OK** soft key to apply the changes.

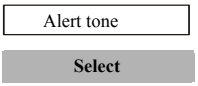
5. Press the **Clr** key one or more times to return to the idle display.

Defining the alert tone melody

To define a melody for alerts, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).

2. Press the **Up** or **Down** key to highlight the **Alert tone** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select a melody.

4. Press the **Play** soft key to listen to the melody or the **Select** soft key to apply it.

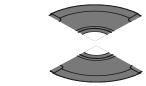
5. Press the **Clr** key one or more times to return to the idle display.

Enabling the increasing alert feature

If you enable the increasing alert feature, the volume level gradually increases during an alert.

To enable the increasing alert feature, perform the following steps:

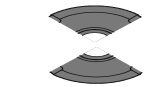
1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Increasing alert

Select

2. Press the **Up** or **Down** key to highlight the **Increasing alert** option and press the **Select** soft key.



On

Off

Select

3. Press the **Up** or **Down** key to select **On** or **Off**.

4. Press the **Select** soft key to apply the changes.

5. Press the **Clr** key one or more times to return to the idle display.

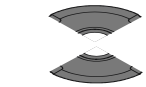
Enabling the vibrator feature

Attention:	The vibrator feature is available only on the G955 DECT Handset.

If you enable the vibrator feature, the handset vibrates before ringing or instead of ringing.

To enable the vibrator feature, perform the following steps:

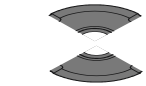
1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Vibrator

Select

2. Press the **Up** or **Down** key to highlight the **Vibrator** option and press the **Select** soft key.



Off

Vibrate then ring

Vibrate only

Vibrate and ring

3. Press the **Up** or **Down** key to select **Off** (disabled), **Vibrate then ring** (first 4 times vibrator and thereafter the required ring melody is given), **Vibrate only** or **Vibrate and ring** (vibrator and ring melody are given alternately).

Select

4. Press the **Select** soft key to apply the changes.

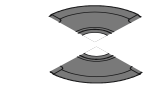
5. Press the **Clr** key one or more times to return to the idle display.

Enabling the key sound feature

If you enable the key sound feature, a sound occurs when you press a key.

To enable the key sound feature, perform the following steps:

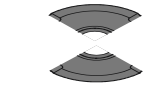
1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Key sound

Select

2. Press the **Up** or **Down** key to highlight the **Key sound** option and press the **Select** soft key.



Silent

Click

Tone

3. Press the **Up** or **Down** key to select **Silent** (disabled), **Click**, or **Tone** (different types of sounds).

Select

4. Press the **Select** soft key to apply the changes.

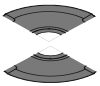
5. Press the **Clr** key one or more times to return to the idle display.

Assigning confirmation sound

You can assign confirmation sound to indicate if you successfully perform a specific action.

To assign confirmation sound, perform the following steps:

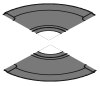
1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).



Confirmation sound

2. Press the **Up** or **Down** key to highlight the **Confirmation sound** option and press the **Select** soft key.

Select



On

Off

3. Press the **Up** or **Down** key to select **On** or **Off**.

Select

4. Press the **Select** soft key to apply the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Attention: The volume of the confirmation sound is fixed at level 1 by default.

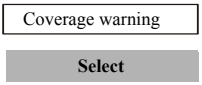
Enabling the coverage warning feature

If you enable the coverage warning feature, a sound occurs when the handset is out of base station coverage.

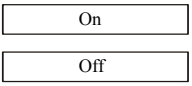
To enable the coverage warning feature, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).

2. Press the **Up** or **Down** key to highlight the **Coverage warning** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select **On** or **Off**.



4. Press the **Select** soft key to apply the changes.

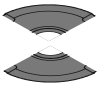
5. Press the **Clr** key one or more times to return to the idle display.

Enabling the charger warning feature

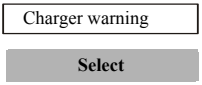
If you enable the charger warning feature, a sound occurs when the handset is placed in the charger.

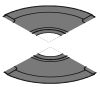
To enable the charger warning feature, perform the following steps:

1. Open the **Sounds and alerts** menu as shown in "Accessing the Sounds and alerts menu" (page 151).

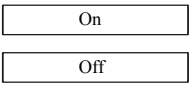


2. Press the **Up** or **Down** key to highlight the **Charger warning** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to select **On** or **Off**.



4. Press the **Select** soft key to apply the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Display settings

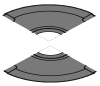
You can change the display settings of your handset. This section describes the following tasks:

- “Accessing the Display settings menu” (page 164)
- “Selecting wallpaper” (page 165)
- “Selecting a theme” (page 167)
- “Selecting a startup screen image” (page 167)
- “Configuring power save” (page 169)

Accessing the Display settings menu

To access the Display settings menu, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.



Select

2. Press the **Up** or **Down** key to highlight the **Settings** icon and press the **Select** soft key.

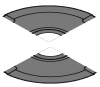
3. Press the **Left** or **Right** key to choose the **Display** menu.

Selecting wallpaper

Wallpaper is the image displayed on the screen of your handset in the idle state.

To assign wallpaper according to the selected theme, perform the following steps:

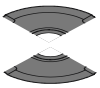
1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).



Wallpaper

Select

2. Press the **Up** or **Down** key to highlight the **Wallpaper** option and press the **Select** soft key.



Theme

Select

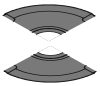
3. Press the **Up** or **Down** key to select the **Theme** option.

4. Press the **Select** soft key.

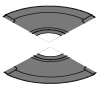
5. Press the **Clr** key one or more times to return to the idle display.

To assign wallpaper other than the selected theme, perform the following steps:

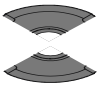
1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).



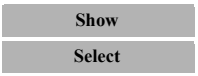
2. Press the **Up** or **Down** key to highlight the **Wallpaper** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select the **Picture** option.



4. Press the **Up** or **Down** key to select a picture from the list.

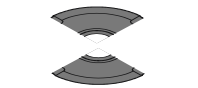


5. Press the **Show** soft key to see the picture or press the **Select** soft key to use it as your wallpaper.

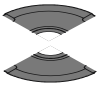
6. Press the **Clr** key one or more times to return to the idle display.

If you do not want wallpaper on the screen of the handset, perform the following steps:

1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).



2. Press the **Up** or **Down** key to highlight the **Wallpaper** option and press the **Select** soft key.



None

3. Press the **Up** or **Down** key to select **None**.

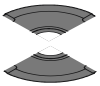
4. Press the **Clr** key one or more times to return to the idle display.

Selecting a theme

A theme is a combination of images and colour gradations for the wallpaper, startup screen, and menu of your handset.

To select a theme, perform the following steps:

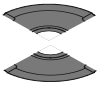
1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).



Themes

Select

2. Press the **Up** or **Down** key to highlight the **Themes** option and press the **Select** soft key.



Select

3. Press the **Up** or **Down** key to select a theme from the list.
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

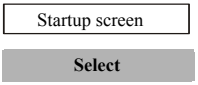
Selecting a startup screen image

The startup screen image displays temporarily when the handset software starts.

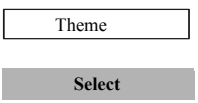
To assign a startup screen image according to the selected theme, perform the following steps:

1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).

2. Press the **Up** or **Down** key to highlight the **Startup screen** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to select the **Theme** option.



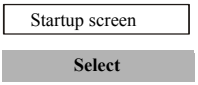
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

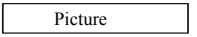
To assign a startup screen image other than the selected theme, perform the following steps:

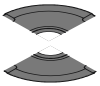
1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).

2. Press the **Up** or **Down** key to highlight the **Startup screen** option and press the **Select** soft key.

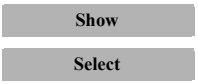


3. Press the **Up** or **Down** key to select the **Picture** option.





4. Press the **Up** or **Down** key to select a picture from the list.

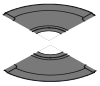


5. Press the **Show** soft key to see the picture or press the **Select** soft key to use it as your startup screen image.

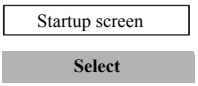
6. Press the **Clr** key one or more times to return to the idle display.

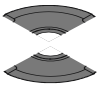
If you do not want to use a startup screen image, perform the following steps:

1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).

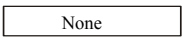


2. Press the **Up** or **Down** key to highlight the **Startup screen** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to select the **None** option.



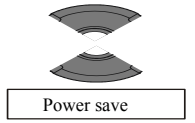
4. Press the **Clr** key one or more times to return to the idle display.

Configuring power save

You can use the power save option to configure a period of time after which the handset enters an energy-saving state.

To assign a power save time period, perform the following steps:

1. Open the **Display** menu as shown in “Accessing the Display settings menu” (page 164).



2. Press the **Up** or **Down** key to highlight the **Power save** option and press the **Select** soft key.

3. Use the **Dialpad** to enter the time period:

- the first value (from 1 to 59 seconds) defines the time before the display becomes dim.
- the second value (from 1 to 59 seconds) defines the time before the display switches off (after the display becomes dim). If you configure the second value as 0, the display never switches off (stays in the dim mode) and the handset battery discharges faster.

Attention: During a call, the display switches off to prevent a rapid battery discharge. Press the **OK** key to highlight the display.

---

4. Press the **Save** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Calls settings

You can change the call settings for your handset.

Use the Calls settings menu to assign the preferences using the following options:

- “Accessing the Calls settings menu” (page 171)
- “Accessing Statistics information” (page 171)
- “Answer mode configuration” (page 172)

- “Caller filter configuration” (page 174)
- “Configuring Emergency calls” (page 180)
- “Assigning the Silent charging feature” (page 182)

Accessing the Calls settings menu

To access the Calls settings menu, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.

2. Press the **Up** or **Down** key to highlight the **Settings** icon and press the **Select** soft key.

3. Press the **Left** or **Right** key to choose the **Calls** menu.

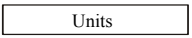
Accessing Statistics information

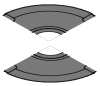
You can view Call and message statistics using the units menu.

To access statistics information, perform the following steps:

1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).

2. Press the **Up** or **Down** key to highlight the **Units** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to highlight the **Call time** option or the **Message count** option.

Call time

Message count

Attention: The message count option is available only on the G955 DECT Handset.
The **Call time** and **Message count** options reflect the statistics only for outgoing calls and messages.

Reset

Yes

4. Press the **Reset** soft key to reset the statistics (if necessary) and then press the **Yes** soft key to confirm the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Answer mode configuration

The following Answer modes define the way you answer incoming calls:

- Any key answer mode—answer with any key
- Autoanswer mode—the handset goes off-hook automatically
- Normal answer mode—answer with the **OK** or **Call** key

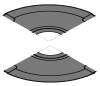
This section describes the following tasks:

- “Configuring Any key answer mode” (page 172)
- “Configuring Auto answer mode” (page 173)
- “Configuring Normal answer mode” (page 174)

Configuring Any key answer mode

To configure Any key answer mode, perform the following steps:

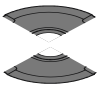
1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



Answer mode

Select

2. Press the **Up** or **Down** key to highlight the **Answer mode** option and press the **Select** soft key.



Any key

Select

3. Press the **Up** or **Down** key to highlight the **Any key** option.

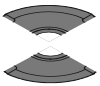
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Configuring Auto answer mode

To configure Auto answer mode, perform the following steps:

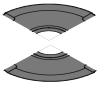
1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



Answer mode

Select

2. Press the **Up** or **Down** key to highlight the **Answer mode** option and press the **Select** soft key.



Auto answer

Select

3. Press the **Up** or **Down** key to highlight the **Auto answer** option.

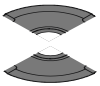
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Configuring Normal answer mode

To return to Normal answer mode, perform the following steps:

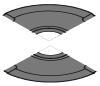
1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



Answer mode

Select

2. Press the **Up** or **Down** key to highlight the **Answer mode** option and press the **Select** soft key.



Normal

Select

3. Press the **Up** or **Down** key to highlight the **Normal** option.
4. Press the **Select** soft key.

5. Press the **Clr** key one or more times to return to the idle display.

Caller filter configuration

The Caller filter allows you to selectively block or accept calls from specified phone numbers. You can store up to 10 phone numbers in the caller filter list. When the caller filter function is active, a filter icon appears on the display.

Attention: The Caller filter feature is available only on the G955 DECT Handset.

This section contains information to help you work with caller filter. It includes add and edit entries, and activate or deactivate caller filter.

- “Accessing the Caller filter menu” (page 175)
- “Adding an entry to the Caller filter list” (page 175)
- “Editing entries in the Caller filter list” (page 176)

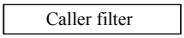
- “Deleting entries in the Caller filter list” (page 177)
- “Deleting all entries in the Caller filter list” (page 178)
- “Activating Caller filter” (page 179)

Accessing the Caller filter menu

To open the Caller filter menu, perform the following steps:

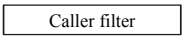
1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).

2. Press the **Up** or **Down** key to highlight the **Caller filter** option and press the **Select** soft key.



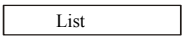
Adding an entry to the Caller filter list

To add an entry to the Caller filter list, perform following steps:



1. Open the **Caller filter** menu as shown in “Accessing the Caller filter menu” (page 175).

2. Press the **Up** or **Down** key to highlight the **List** option and press the **Select** soft key.



3. Press the **Add** soft key.

4. Press the **Up** or **Down** key to highlight the **Enter number** option, press the **Select** soft key and use the **Dialpad** to enter the telephone number and the name, and then press the **Save** soft key.
   OR
   Press the **Up** or **Down** key to highlight the **Lookup contact** option, press the **Select** soft key and use the **Up** or **Down** key to highlight the required contact, and then press the **Select** soft key.

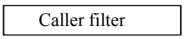
Attention: Numbers can consist of a maximum of 32 characters. Names can consist of a maximum of 16 characters.
You can use one asterisk at the end of a number to filter all numbers that begin with the specified sequence.

---

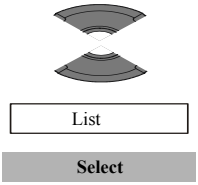
5. Press the **Clr** key one or more times to return to the idle display.

Editing entries in the Caller filter list

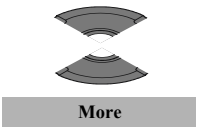
To edit entries in the Caller filter list, perform the following steps:



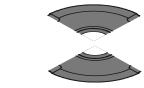
1. Open the **Caller filter** menu as shown in “Accessing the Caller filter menu” (page 175).



2. Press the **Up** or **Down** key to highlight the **List** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the required entry and press the **More** soft key.



Edit

Select

4. Press the **Up** or **Down** key to highlight the **Edit** option and press the **Select** soft key.

Save

5. Use the **Dialpad** to edit the telephone number and name and press the **Save** soft key.

6. Press the **Clr** key one or more times to return to the idle display.

Deleting entries in the Caller filter list

To delete entries in the Caller filter list, perform the following steps:

Caller filter

1. Open the **Caller filter** menu as shown in "Accessing the Caller filter menu" (page 175).

List

Select

2. Press the **Up** or **Down** key to highlight the **List** option and press the **Select** soft key.

3. Press the **Up** or **Down** key to highlight the required entry to delete.

Delete

Select

4. Press the **Up** or **Down** key to highlight the **Delete** option and press the **Select** soft key.

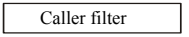
Yes

5. Press the **Yes** soft key to confirm the changes.

6. Press the **Clr** key one or more times to return to the idle display.

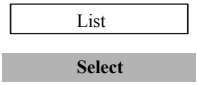
Deleting all entries in the Caller filter list

To delete all entries in the Caller filter list, perform the following steps:



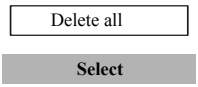
1. Open the **Caller filter** menu as shown in "Accessing the Caller filter menu" (page 175).

2. Press the **Up** or **Down** key to highlight the **List** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight any entry and press the **More** soft key.

4. Press the **Up** or **Down** key to highlight the **Delete all** option and press the **Select** soft key.



5. Press the **Yes** soft key to confirm the changes.

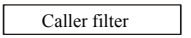
6. Use the **Dialpad** to enter the PIN code and press the **OK** soft key.

7. Press the **Clr** key one or more times to return to the idle display.

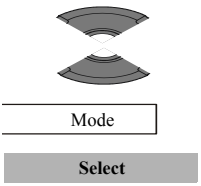
Activating Caller filter

Attention: If you activate the Caller filter and configure the accept list, the handset accepts calls only from the numbers in the caller filter list. If you configure the block list, the handset blocks all calls from the numbers in the caller filter list.

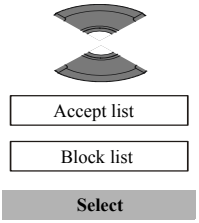
To activate an accept or block list, perform the following steps:



1. Open the **Caller filter** menu as shown in "Accessing the Caller filter menu" (page 175).



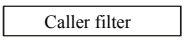
2. Press the **Up** or **Down** key to highlight the **Mode** option and press the **Select** soft key.



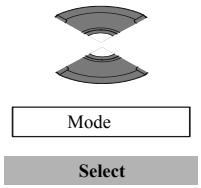
3. Press the **Up** or **Down** key to highlight the required mode **Accept list** or **Block list** and press the **Select** soft key.

4. Press the **Clr** key one or more times to return to the idle display.

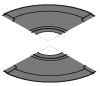
To deactivate an accept or block list, perform the following steps:

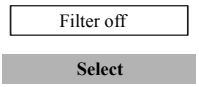


1. Open the **Caller filter** menu as shown in "Accessing the Caller filter menu" (page 175).



2. Press the **Up** or **Down** key to highlight the **Mode** option and press the **Select** soft key.





3. Press the **Up** or **Down** key to highlight the **Filter off** mode and press the **Select** soft key.

4. Press the **Clr** key one or more times to return to the idle display.

Configuring Emergency calls

Use the Emergency call feature to dial a number or send a text message rapidly. Use the Emergency call menu to store an emergency number and a text message. When you press the emergency key, one of the following actions occur:

- If you do not enter a message, the number dials.
- If you define a message (up to 160 characters in length), the handset sends the message to the number.

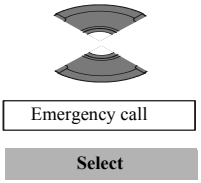
Attention: The Emergency call feature is available on both DECT G355 and G955 Handset, but the message can only be sent from G955 DECT Handset.

You can send text messages only if your system supports this feature. Contact your system administrator to determine if you can use this feature.

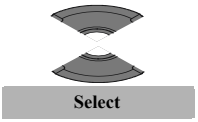
After you send a message, the handset stores the message in the text message list. For more information, see “Messaging” (page 92).

To assign an emergency call number, perform the following steps:

1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



2. Press the **Up** or **Down** key to highlight the **Emergency call** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the **Number** option and press the **Select** soft key.

4. **Lookup contact** and press the **Select** soft key, press the **Up** or **Down** key to highlight the required number from your contacts list and then press the **Select** soft key.

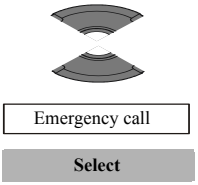
   OR

   Enter Number and press the **Select** soft key, and use the **Dialpad** to enter or edit the number, and then press the **Save** soft key.

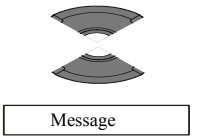
5. Press the **Clr** key one or more times to return to the idle display.

To assign a text message to an emergency call, perform the following steps:

1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



2. Press the **Up** or **Down** key to highlight the **Emergency call** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the **Message** option and press the **Select** soft key.

Save

4. Use the **Dialpad** to enter the text of the emergency message and press the **Save** soft key.

5. Configure the emergency call number to which to send the message.

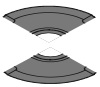
6. Press the **Clr** key one or more times to return to the idle display.

Assigning the Silent charging feature

Activate the Silent charging feature if you do not want the handset to ring or vibrate while in the charger. Operation returns to normal when you lift the handset from the charger.

To assign the Silent charging feature, perform the following steps:

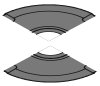
1. Open the **Calls** menu as shown in “Accessing the Calls settings menu” (page 171).



Silent charging

Select

2. Press the **Up** or **Down** key to highlight the **Silent charging** option and press the **Select** soft key.



Off

Discon.

Silent

3. Press the **Up** or **Down** key to select the required option:

- **Off** to disable silent charging
- **Discon.** to disconnect from the communication system while in the charger (incoming calls will be redirected to an alternative destination if that feature is supported by the communication system)
- **Silent** to turn off the vibrator (G955 DECT Handset only) and ringer while in the charger (so incoming calls are still arrivinig at your DECT handset)

Attention: Auto-answering mode remains active when you select the **Silent** option.
Even if the Silent charging feature is configured, placing an already ringing handset in the charger doesn't mute the ringer.

Select

4. Press the **Select** soft key to apply the changes.

5. Press the **Clr** key one or more times to return to the idle display.

Connectivity settings

You can configure the connectivity settings for your handset.

Register

For information about registering the handset, see “Subscribing the handset to a DECT system” (page 40).

Deregister

For information about deregistering the handset, see “Terminating a subscription” (page 43).

Selecting a network

For information about selecting a network, see “Manually selecting the DECT system” (page 42).

Bluetooth

Attention:	The Bluetooth feature is available only on the G955 DECT Handset.

The following sections describe the procedures you can use to configure Bluetooth:

- “Bluetooth module installation” (page 194)
- “Bluetooth headset installation” (page 196)

Handset accessories

NEC Philips provides accessories with your handset. The following table lists the accessories available for the G355 and G955 DECT Handsets.

Table 15: List of accessories

Item	Description
Multi Charger Rack	The Multi Charger Rack allows you to charge up to eight G355 and G955 DECT Handsets. A universal AC Adapter is included with the Multi Charger Rack.
Desktop Charger	Desktop Charger for G355 and G955 DECT Handsets.
AC Adapter Int	AC Adapter for Desktop Charger with International (EMEA) mains plug.
AC Adapter UK	AC Adapter for Desktop Charger with UK mains plug.
AC Adapter AU	AC Adapter for Desktop Charger with Australian (and New Zealand) mains plug.
AC Adapter NA	AC Adapter for Desktop Charger with North American mains plug (and 110V).
Battery Pack	Extra handset battery pack for G355 and G955 DECT Handsets.
Belt Clip Pack	Extra belt clip pack for G355 and G955 DECT Handsets.
Handset Pouches	Pouch (carry case) for G355 and G955 DECT Handsets. Two variants are available: a horizontal pouch and a vertial pouch.

Item	Description
MEM Card	Memory card for G355 and G955 Handsets.
Headset	Corded headset for G355 and G955 Handsets.
Bluetooth Module	Bluetooth module for the G955 DECT Handset (for support of Bluetooth headset)

Installing the belt clip

You can use the belt clip to fasten the handset on a belt (swivel belt clip), shirt or coat pocket (executive clip).

To install the belt clip, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Use the plastic tool to unlock the fastening of the belt clip compartment cover as shown in Figure 17.

   The plastic tool is shipped in the box with the handset.
3. Use your thumb to slide the belt clip compartment cover upward.
4. Remove the belt clip compartment cover.
5. Remove the plastic tool.
6. Install the swivel belt clip as shown in Figure 18 or the executive clip as shown in Figure 19.

Figure 17: Using plastic tool

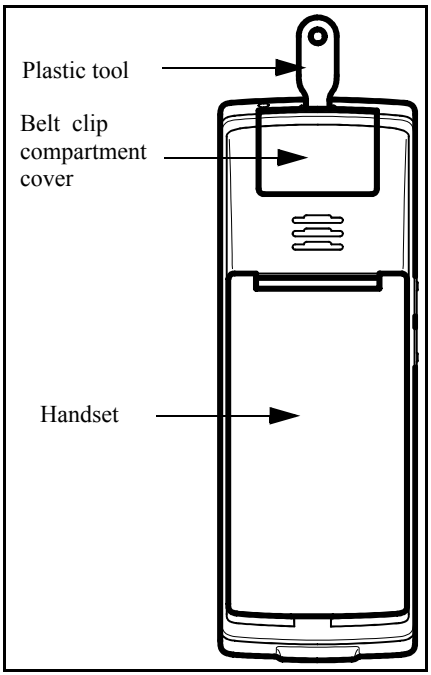


Figure 18: Installed swivel belt clip

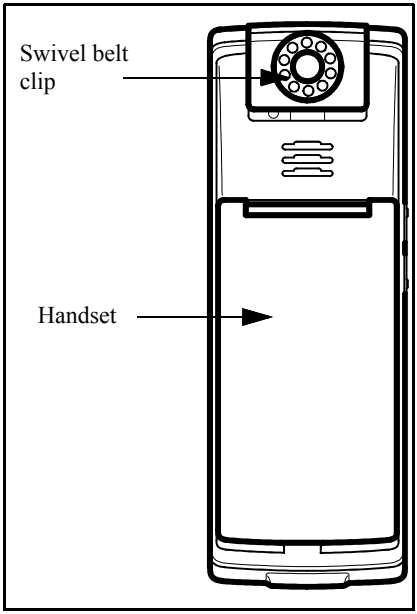
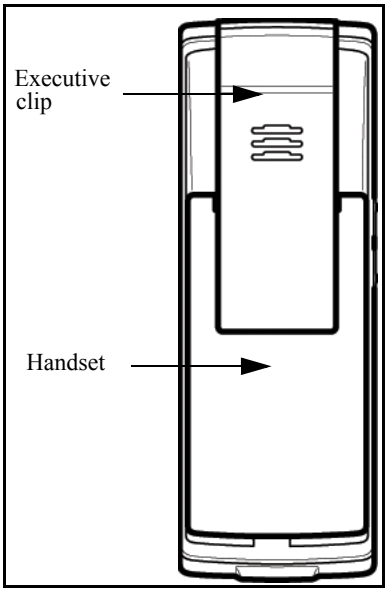


Figure 19: Installed executive belt clip

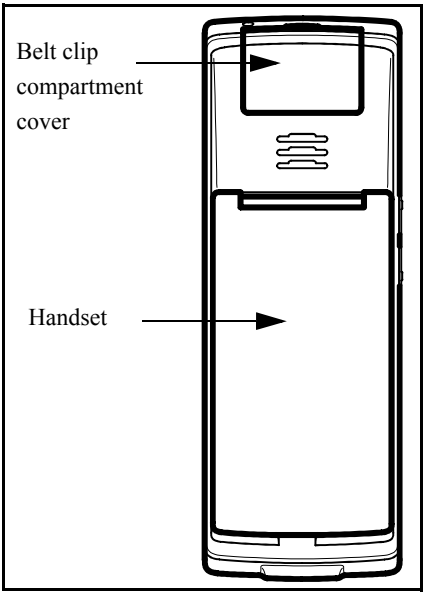


To uninstall the belt clip, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Use the plastic tool to unlock the belt clip fastening.

   The plastic tool is shipped in the box with the handset.
3. Slide the belt clip upward.
4. Remove the belt clip.
5. Remove the plastic tool.
6. Install the belt clip compartment cover as shown in Figure 20.

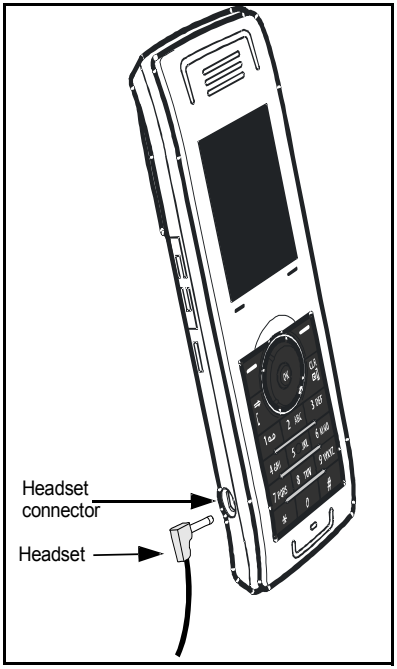
Figure 20: Belt clip compartment cover



Connecting the headset

To use the optional headset with your G355 and G955 DECT Handsets, insert the headset plug in the headset connector install (Figure 21).

Figure 21: Connecting the headset



Installing or removing the memory (MEM) card

The G355 and G955 DECT Handsets can be equipped with a removable memory (MEM) card used to personalise your handset.

When an empty MEM card is inserted, the configuration of the handset is copied to the MEM card.Note that the DECT subscriptions of the handset are also moved to the MEM card. When you therefore remove the MEM card from the handset you won't be able to make or receive calls with your handset.

Attention: Dropping the handset can in some cases cause a MEM card not to be correctly installed in the handset anymore. In case the MEM cards holds one or more DECT subscriptions then the message "**Invalid memory card**" is given on the handset display. Please insert the MEM card properly in the handset!

When inserting a MEM card with the configuration of some other G355 or G955 handset that configuration will be used.

Any configuration changes or new contacts, messages, calendar items and call filter items added after installing a MEM card are stored on the MEM card and not in the handset memory.

Attention: The MEM card feature is optional. You can operate your handset without a memory card. An installed MEM card allows you to personalise the handset and retain subscriber data. The MEM card feature makes the data transfer easier when you change to another handset.

If you use “Resetting the memory card” (page 149) from the General Settings menu, the existing subscriptions are lost. Your handset must be re-subscribed to the DECT system. Any configuration changes, contacts, messages, calendar items, and call filter items added are lost.

You must remove the battery pack before you can remove or install the MEM card. Reinstall the battery pack after you remove or install the MEM card. For more information about removing the battery pack, see “Installing the battery pack” (page 14). The MEM card tray is under the battery pack on the back of the handset.

Extracting the MEM card from the frame

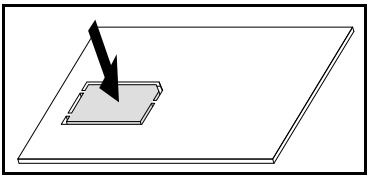
To install the MEM card into the handset, you must extract it from the frame.

Attention: A new MEM card is delivered in a larger frame; use the following procedure to remove it from the frame before you install it into the handset.

To extract the MEM card from the frame, perform the following step:

1. Remove the MEM card from the frame as shown in the following figure.

Figure 22: Extracting the MEM card from the frame



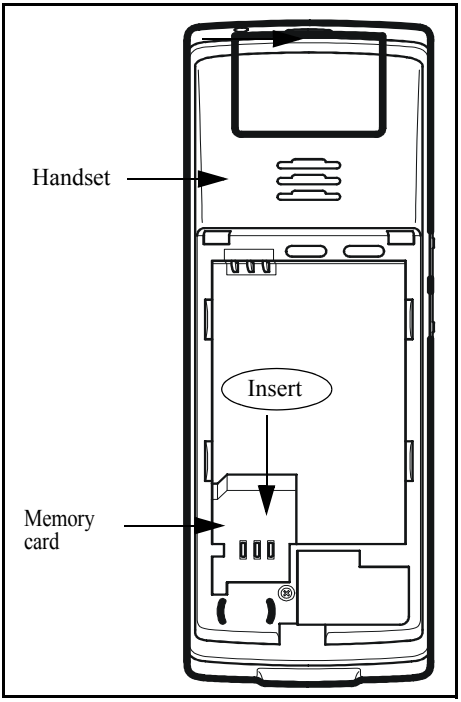
Attention:	When you remove the MEM card from the frame, do not touch the metal contacts.

Installing the MEM card

To install the MEM card in the handset, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Remove the battery compartment cover and the battery.
3. Slide in the MEM card from under the two small crescents and press it, as shown in Figure 23.
4. Ensure that you have inserted the MEM card completely.

Figure 23: Installing the MEM card

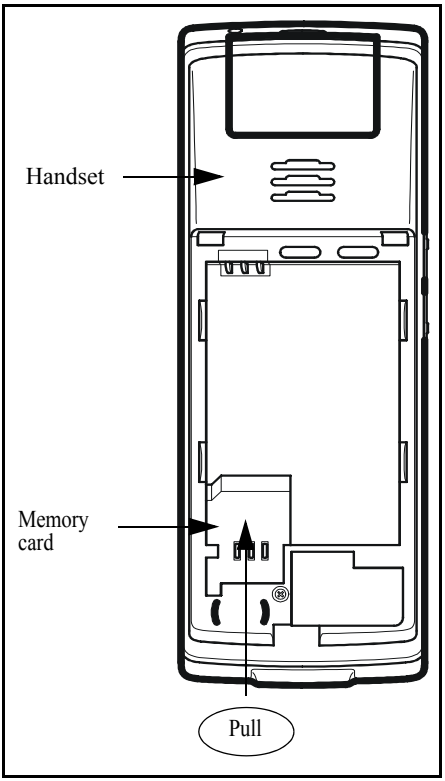


Removing the MEM card

To remove the MEM card from the handset, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Remove the battery compartment cover and the battery.
3. Slide out the MEM card under the two small crescents, as shown in Figure 24.

Figure 24: Removing the MEM card



Bluetooth module installation

Your G955 DECT Handset is equipped with a radio system to support Bluetooth wireless technology enabled headsets. Ensure you are familiar with the operation of the navigation keys to use the Bluetooth feature. For more information about handset controls, see “Handset controls” (page 29).

To install or remove the Bluetooth module, you must remove the battery pack. For more information about removing the battery pack, see “Installing the battery pack” (page 14).

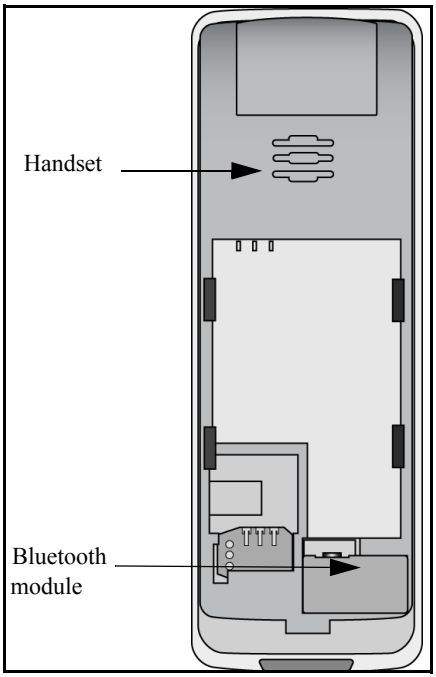
Installing the Bluetooth module on your G955 DECT Handset

The Bluetooth module is supplied in an ESD bag and comes complete with a Quick (Installation) Guide.

To install the Bluetooth module on your G955 DECT Handset, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Remove the battery compartment cover and the battery pack.
3. Slide the Bluetooth module into the Bluetooth compartment as shown in Figure 25 and click the Bluetooth module firmly into place.
4. Replace the cover after you reinstall the battery pack as shown in Figure 2.

Figure 25: Bluetooth module installed

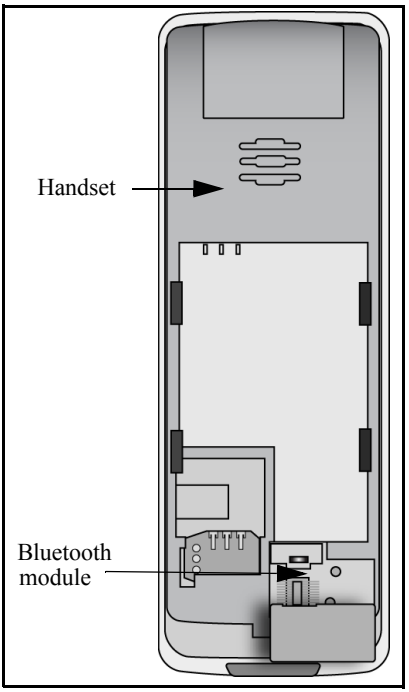


Removing the Bluetooth module from your G955 DECT Handset

To remove the Bluetooth module from your G955 DECT Handset, perform the following steps:

1. Place the handset facedown on a flat surface.
2. Remove the battery compartment cover and the battery pack.
3. Pull the Bluetooth module from the compartment as shown in Figure 26.
4. Replace the battery cover after you reinstall the battery pack as shown in Figure 2.

Figure 26: Bluetooth module removed



Bluetooth headset installation

You can install a Bluetooth headset on your handset.

The following table describes the Bluetooth headset status icons.

Table 16: Bluetooth headset status

Icon	Description
	Connected
	Disconnected
	In conversation

This section describes the following tasks:

- “Accessing the Bluetooth configuration menu” (page 197)
- “Enabling and disabling Bluetooth connectivity” (page 199)
- “Adding the Bluetooth headset” (page 199)
- “Connecting and disconnecting a paired Bluetooth headset” (page 200)
- “Deleting a Bluetooth headset” (page 201)

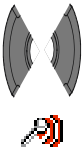
Accessing the Bluetooth configuration menu

To access the Bluetooth configuration menu, perform the following steps:

1. Press the **Menu** soft key to access the Main menu.

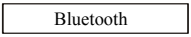
2. Press the **Up** or **Down** key to highlight the **Settings** icon.

3. Press the **Select** soft key.



4. Press the **Left** or **Right** key to choose the **Connectivity** option.

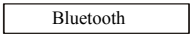
5. Press the **Up** or **Down** key to highlight the **Bluetooth** option.



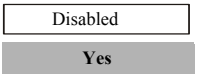
6. Press the **Select** soft key.

Enabling and disabling Bluetooth connectivity

To enable and disable Bluetooth connectivity, perform the following steps:



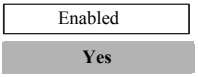
1. Open the **Bluetooth** configuration menu as shown in “Accessing the Bluetooth configuration menu” (page 197).



2. If the first menu option is **Disabled**, press the **Select** soft key, and then press the **Yes** soft key to enable Bluetooth.

   OR

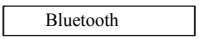
   If the first menu option is **Enabled**, press the **Select** soft key, and then press the **Yes** soft key to disable Bluetooth.



3. Press the **Clr** key one or more times to return to the idle display.

Adding the Bluetooth headset

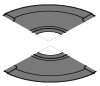
To add the Bluetooth headset, perform the following steps:



1. Open the **Bluetooth** configuration menu as shown in “Accessing the Bluetooth configuration menu” (page 197).

2. Enable Bluetooth if it is disabled as shown in “Enabling and disabling Bluetooth connectivity” (page 199).

3. Start pairing mode on your Bluetooth headset (refer to the headset documentation).



Search for devices

4. Press the **Up** or **Down** key to highlight the **Search for devices** option.

Attention: If the search process is successful, perform steps 5 to 9. If the search is unsuccessful, repeat steps 3 to 4.

Pair

5. Press the **Pair** soft key and add the headset.

6. Use the **Dialpad** to enter the PIN code of your Bluetooth headset (refer to the headset documentation).

Connect

7. Press the **Connect** soft key to connect the device.

8. Press the **Clr** key one or more times to return to the idle display.

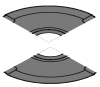
Connecting and disconnecting a paired Bluetooth headset

When you add a Bluetooth headset, the DECT Handset connects automatically if active. The DECT Handset disconnects the Bluetooth headset if the handset is inactive or out-of-range.

To connect and disconnect a Bluetooth handset manually, perform the following steps:

Bluetooth

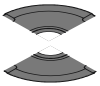
1. Open the **Bluetooth** configuration menu as shown in “Accessing the Bluetooth configuration menu” (page 197).



Paired devices

Select

2. Press the **Up** or **Down** key to highlight the **Paired devices** option and press the **Select** soft key.



3. Press the **Up** or **Down** key to highlight the required device.

Connect

Discon.

4. Press the **Connect** or **Discon**. soft key to connect or disconnect the headset.

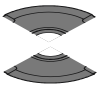
5. Press the **Clr** key one or more times to return to the idle display.

Deleting a Bluetooth headset

To delete a Bluetooth headset, perform the following steps:

Bluetooth

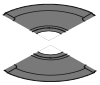
1. Open the **Bluetooth** configuration menu as shown in “Accessing the Bluetooth configuration menu” (page 197).



Paired devices

Select

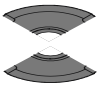
2. Press the **Up** or **Down** key to highlight the **Paired devices** option and press the **Select** soft key.



More

3. Press the **Up** or **Down** key to highlight the required device.

4. Press the **More** soft key.



Delete

5. Press the **Up** or **Down** key to highlight the **Delete** option.

Yes

6. Press the **Yes** soft key to confirm the deletion.

7. Press the **Clr** key one or more times to return to the idle display.

Terms you should know

Communication System

Your office Private Branch Exchange system or SIP Server.

DECT

Digital Enhanced Cordless Telecommunications

Directory Number (DNR)

A number that consists of one to seven digits for a telephone. Also known as an extension number.

Fixed key

The hard-labelled keys on your telephone.

Key lock

A feature used to disable key input and prevent accidental operation.

Long Press

Press and hold a key for 2 seconds and then release it.

MEM card

A removable memory card (storage device) for handset settings, contacts, messages and subscriptions.

(S)IP DECT

VoIP DECT system that uses a proprietary IP protocol or the SIP protocol to establish calls.

Soft keys

Two keys located below the display, that have different functions and labels depending on the current operational mode of the handset

System or Switch

Your office communication system.

Traditional DECT

DECT system based on DCC cards.

Voice mail

A system that allows you to exchange spoken messages with other users.

Business Mobility (IP) DECT

DECT G355 and G955 Handsets

User Guide

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Great care has been taken to ensure that the information contained in this handbook is accurate and complete. Should any errors or omissions be discovered or should any user wish to make a suggestion for improving this handbook, they are invited to send the relevant details to :

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