InfoTrac OneFile



使用手册

Gale 台灣地區總代理

飛資得資訊有限公司

InfoTrac OneFile

使用手册目錄

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一、內容簡介

此資料庫為一跨學科性、全方位的參考全文資料庫。其學科從生物、科學 到歷史、人文、法律社會學科皆涵蓋於其中。而收錄資料類型不僅於索引 摘要資料,甚而報紙、期刊全文、雜誌全文及即時之通訊資料收錄在此資 料庫中。重要的是,超過半數的期刊是經過專家審查通過的 (peer-review),權威性不容置疑。

InfoTrac OneFile 中收錄超過種的索引資料及超過9,000 種的期刊索摘資料, 而全文期刊占有 5,000 多種, 而主題分布如下所述:

- □ Social science journals 社會科學類期刊
- □ Humanities journals 人文期刊
- □ Science and technology journals 科學與科技類期刊
- □ National news periodicals 全國性新聞期刊
- □ General interest magazines 一般雜誌
- □ Newspaper 各類數位報紙

收錄年限:1980年至今

資料更新頻率:日更新

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二、連線方式

- 1. 利用瀏覽器(IE或是NetScape)連線至圖書館電子資料庫之網頁。
- 2. 選擇 InfoTrac OneFile 資料庫。

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primary source documents from Primary Source Microfilm collections are also included in the collection. Start searching this collection.	•
Investext Select 2001 - Jan 2004 Use this database to find reports and forecasts prepared by top Wall Street and international brokerage firms. More than 11,000 U.S. and international companies and 53 industries are covered. Start searching this collection.	
InfoTrac OneFile 1980 - Jan 2004 A one-stop source for news and periodical acides on a wide range of topics: business, computers, current events, economics, education, environmental issues, health can, hobbies, humanities, law, literature and art, politics, science, social science, sports, technology, and many general interest topic . Millions of full-text articles, many with images. Updated daily.	
Junior Edition - K12 Formerly SuperTOM Junior, this periodical database is designed for students in junior high and middle school, with magazines, newspapers and reference books (most are full-text) for information on current events, the arts, science, popular culture, health, people, government, history, sports and more. Start searching this collection.	l
Kids InfoBits Jan 2004 Kids InfoBits meets the research needs of students in Kindergarten through Grade 5. It features a developmentally appropriate, visually graphic interface, a subject-based topic tree search and full-text, age-appropriate, curriculum-related magazine, newspaper and reference content for information on current events, the arts, science, health, people, government, history, sports and more. Start searching this collection.	
Kid's Edition - K12 Formerly PrimaryTOM, this periodical database is designed for elementary school students, with easy access to full-text magazines, newspapers and reference books for information on current events, the arts, science, popular culture, health, people, government, history, sports and more. <u>Start searching</u> this collection.	
Student Edition - K12 Formerly SuperTOM, this database is designed for high school students, with access to a variety of indexed and full-text magazines, newspapers and reference books for information on current events, the arts, science, popular culture, health, people,	



Start searching this collection.

Use this database to find articles in all major law reviews, law journals, specialty law and bar association journals and legal newspapers. Included are articles on Federal and State Cases, Laws and Regulations, Legal Practice, and Taxation. Also included are: British Commonwealth, European Union and International Law.

三、檢索主畫面及系統功能說明

InfoTrac OneFile 檢索主畫面圖示如下:

4 → - ② ③ ③ △	③、 回 等 ④ □- → ○ 本来の 編輯の 物規(1) 我的思愛(4) 工具(1) 説明(1)	6 ×
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 Subject guide Belevance search Keyword search Advanced search Journal search Start over 	Search for articles by title, author or subject combination. Limit the current search (optional) I to articles with FULL ext by date to the following journal(s)	
Back to Gale Group Databases Library	No Search Results InfoTrac OneFile has 37,186,302 articles and was last updated on Jan 15, 2004. THOMSON GALE Copyright and Tenna of Use	

【功能選單】

【查詢主畫面】

主畫面分布 INFOTRAC 的操作畫面分為兩部分,左邊為功能選單,右邊為搜尋畫面。 在功能選單中,將列出與相關資訊的選項,以提供讀者一個快速的查詢環境,讀者可 以在數種選項中跳躍查詢,增加查詢效率。

在搜尋畫面中所顯示的,即是由相對應的功能,如果讀者完成查詢,查詢結果將排列 於此。再讀者完成每一次的搜尋後,INFOTRAC 將會把結果放在搜尋畫面的 History 下,讀者可以回過頭來查詢之前所查詢的資料,或在進階查詢中,對已檢索過的資料 做進一步的限制與查詢。

四、檢索功能

THOMSON

● Subject Guide Search 主題檢索

Potter, Harry R. View 2 articles Muggles for Harry Potter View 1 article

針對主題做檢索,與該主題相關的人、事、物的文章都會被檢索出來。檢索後將 會出現一個 subject guide,提供該主題的細分或相關主題等的列表,得以進 行更深入精確的主題檢索。

如:希望找有關 Harry Potter 對當今人文與社會的影響,則可利用主題檢索, 系統將顯示關於 Harry Potter 的主題列表(注意:此主題是根據美國國會標題 法而製定的。)

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	FlySheet Information Services InfoTrac Web Demo InfoTrac OneFile Plus
 Help - Search Title List Shopping Cart Track Order Subject guide Relevance search Keyword search Advanced search Journal search 	Subject guide search Click in the entry box and enter search term(s) Harry Poter Browse listing of subjects, people, products, locations and organizations that contain words you entered Limit the current search (optional) to articles with FULL wert by date
Start over Back to Gale Group Databases	No Search Results
	【在主題檢索模式中鍵入 Harry Potter】
 Help - Subjects Dictionary Title List Back to Search Gale Group Databases Library 	Subjects containing the words: Harry Potter Harry Potter See Harry Potter Books Harry Potter (Fictitious character) See Potter, Harry (Fictional character) Harry Potter Books View 95 articles or Narrow by subdivision Potter, Harry View 11 articles See also related subjects Potter, Harry (Fictional character) View 36 articles or Narrow by subdivision

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上圖所顯示者,為 Harry Potter 所相關一系列的主題列表,在每個主題後會 出現符合的檢索結果數量(例如: Potter, Harry 主題下有 11 篇文獻);若 須再細分主題,可選擇 Narrow 功能繼續細分直至所欲主題出現為主。如下 圖所示:例如:分析 Harry Potter;及 Harry Potter 這本書對於社會的貢 獻及社會影響等......



【檢索結果一覽表】

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● Keyword Search 關鍵字檢索

檢索時可選擇關鍵字是只出現在題名摘要部分,或是出現在全文中的任何部分。 此種檢索方式方便使用者,將全部有出現該關鍵字的文章,全部一網打盡。

如:想找所有與知識管理相關的文獻,在關鍵字檢索模式下鍵入 Knowledge management,系統共尋得1,387 筆以上與 KM 相關的資料。

	Keyword search
 Help - Search Distinguish 	
Dictionary	Click in the entry box and enter search term(s)
Title List	knowledge management Search Clear Form
	Search for words 🤨 in title, citation, abstract 🖓 in entire article content
Subject guide	Type words to search for. You can use AND, OR, NOT. Results are sorted by date.
Relevance search	
Keyword search	Limit the current search (optional)
Advanced search	□ to articles with FULL text
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Back to	
_ Gale Group	to the following journal(s)
Databases	History
Library	
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	R2 da jun 7, 2001 and in "nature" (36 hits)
	R1 (gene ontology) (1 hit) View
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	【在闢鍵字模式中鍵入 knowledge management】
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Title List	Citations 1 to 20 (of 1387) DO
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• 1 i- itt	Mark all items on this page
Limit search	Knowledge management in action: Gartner's KM expert, French Caldwell,
View mark list	Mak discusses best (and worst) practices in knowledge management. (Advisor
	Interview). (Interview) Christa L. Coleman.
Back to	<i>e-Business Advisor</i> July 2002 v20 i5 p12(3) (2100 words)
Search	
Gale Group	Inst-in-time delivery comes to knowledge management. Knowledge-sharing
Databases	programs often fail because they make it harder, not easier, for people to do
	their jobs. But the novel approach taken by Partners HealthCare offers hope.
	Thomas H. Davenport, John Glaser.
	Harvard Business Review July 2002 v80 i7 p107(5)
	Abstract
	HOW TO Blend Learning and Knowledge Management.
	Mark INR FOLDS July 2002 V / 917 p3 (1095 Wolds)
	☐ Adding external knowledge to business Web sites: pursuing internal or
	Mark external sources for information is not necessarily an antagonistic approach.
	(The Dollar Sign). (Column) Marydee Ojala.
	Online July-August 2002 v26 i4 p57(3) (1975 words)
	Text with graphics 13 full pages PDF
	【系統共尋得1,387 筆資料】

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● Relevance Search 相關檢索

檢索方式與關鍵字檢索相同,但由於關鍵字檢索有可能找到在文中僅出現一次該 詞彙,但該詞彙與全篇文章重點並不吻合的情況,使得檢索精確性大打折扣。因 此相關檢索在檢索結果的呈現上,會針對輸入詞彙所出現之欄位的重要性(如出 現於題名或於文章中僅出現一兩次),及詞彙的符合呈度(如 various 或 variable)進行評估該文章與檢索詞彙的相關百分比。檢索結果呈現時即是由 百分比高至低排列,以期使用者能快速準確地得到最相關的資料。

如:想獲得與 KM 相關之資料,在關鍵字模式中尋得過多的資料(1,387 筆),因 此希望能找到符合率最高的 200 筆資料。

■ Help - Search	Relevance search
Dictionary	Click in the entry box and enter search term(s)
Title List	knowledge management Search Clear Form
 Subject guide 	Search for words C in title, citation, abstract C in entire article content
Relevance search	Search for articles by fille, author of subject combination.
 Advanced search 	Limit the current search (optional)
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	R2 da jun 7, 2001 and jn "nature" (36 hits) R1 (gene ontology) (1 hit)

【在相關檢索模式中鍵入 Knowledge management】

Jouron	
Gale Group ■ Databases ■ Library	Letters from the Corporanian war zone. (Column) Adrian Dale. Mark Journal of Information Science Nov-Dec 2000 v26 i6 p469(3) 94% knowledge management, knowledge, management Abstract
	From bid stacks of paper to shelves of knowledge. Hugh Crisp. Mark New Jersey Law Journal July 17, 2000 v161 i3 s0 p30 col 1 (35 col in) 94% knowledge management, knowledge, management Citation
	 Knowing "What" to Do Is Not Enough: TURNING KNOWLEDGE INTO Matk ACTION. Jeffrey Pfeffer, Robert I. Sutton. California Management Review Fall 1999 v42 i1 p83 Bus.Coll.: 120Z3335. 93% knowledge management, knowledge, management Citation
	 Brobeck's big KM play. (Brobeck, Phleger and Harrison)(knowledge management) Mark Ashby Jones. The National Law Journal April 1, 2002 v24 i30 pB12 col 4 (35 col in) 93% knowledge management, knowledge, management Citation
Top of page	FOOTNOTES. (knowledge management statistics)(Brief Article) Mirk Business Week June 26, 2000 i3687 p14 93% knowledge management, knowledge, management (22 words) Text
	【系統自動顯示相關程度最高的 200 筆資料】

● Advanced Search 進階檢索

在進階檢索中, InfoTrac 提供了各種欄位, 如題名、作者、刊名、主題等的檢 索。可單一欄位檢索, 也可利用布林邏輯 (and, or, not) 進行跨欄位的檢索。

如:希望尋得有關 KM 與 library 間的所有相關文獻,因此我們在進階檢索模式 中以 knowledge management 為主題,以 library 為 text word 進行檢索 同時只搜尋全文(to article with FULL text) 結果我們尋得 98 筆相關文獻。

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Dictionary File List Click in the entry box and enter search expression Subject guide Subject guide Retwance search Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search term. Use AND OR NOT to connect the expression. Select index then enter search (optional) If to article with FULL est Gale Group Databases Use work list We would ge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge management in action: Gartner's KM expert, French Caldwell, Met all bear on the one Knowledge office: an analysis of academic structure. Knet (Statistical Data Included) Particia J. Comport, Stuart K. Shydman. Journal of Higher Education May 2002 v73 is p375(34) (12838 words) Text with	Help - Search	Auvaliceu search
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Harry Potter has made J K Rowling an international star richer than the Queenand	
As Ms Rowling appears in public only rarely, her translators are often asked to giv compared their experiences at the 50th anniversary conference of the International Norway revealed that he was now billed as "translator of" Harry Potter" in his othe	戦闘 (*全部(L) (*) 単数(D): □ 団 (*) ■ (*) ■ (*) ■ (*) ■ (*) ■ (*) ■ (*) ■ (*) ■ (*) = (*) ■ (*) = (*
Despite the fame, most of the problems confronting translators are the same fro" H of them work under," Peter Bush, chair of the IFT'S literary translation committee, paid", but HP has "generated an interest in the subject of translation, which could b	○ 再(2): 1 計43入一個頁感式第一分頁範 副 - 何知 5-12
Sumalee Bumroongsook of Thailand, who introduced HP to her publisher, has set said the two months he had to translate the 766 page fifth book was sufficient. But month, and Jakob Kenda of Slovenia said he wanted to stop the work because of f	
A big challenge is translating the names in the books, with their symbolism and we	
originals. Since buying the film and merchandising rights, the entertainment group interests of merchandising spin offs.	予以印度) 取消 参用 (4)

Herve Milhau, HP editor at Gallimard Jeunesse in France, said pressure to keep the English names started when the third book was on its way. But the publisher persisted, and has "negotiated translations one by one to keep their full meaning for French readers". The fifth book was published in France at midnight on 2nd December with an initial print-run of more than a million capies.



Warner Bros has also asked some translators to surrender many of their standard rights. "They have tried to impose an international agreement, with some success," Mr Bush said. Mr Hoverstad signed the contract in return for a royalty of 0.5% on all future book sales. "I had nothing to becomerchandising in Norwegian is not likely to happen." Others said that they had signed reluctantly because they couldn't afford a costly legal battle.

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"This alliance is strong brands," I which invests in company's opera- year, estimates I preinstalled. But has been handle supports special	nuch more than just bringing together two Red Hat CEO Matthew Szulik says. Dell, Red Hat and has preloaded the titing system on its servers for more than a hat about 9% of its servers ship with Linux most of the vendor's Linux development d by a custom engineering group that zed operating systems, says Dell VP and	

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ш.	unveiled their One Source Alliance, which involves		
ш.	developing optimized versions of Red Hat Linux for Dell		
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ш.	companies also disclosed a contract with Toyota Motor		
ш.	Sales USA Inc. that calls for Toyota to purchase more than		
ш.	1,400 Dell Powerapp.web 100 thin servers preloaded with		
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Ш.	"This alliance is much more than just bringing together two		
ш.	strong brands," Red Hat CEO Matthew Szulik says. Dell,		
ш.	which invests in Red Hat and has preloaded the		
ш.	company's operating system on its servers for more than a		
ш.	year, estimates that about 9% of its servers ship with Linux		
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	supports specialized operating systems, says Dell VP and	[co.co.	-
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	Browser Print Full Text <u>Reformat</u> for printing (approximately 1 page) from your browser. To print, select print from the File menu. To return to InfoTrac, use the back function of your browser.				
	Acrobat Reader Full Text <u>Retrieve</u> for viewing and printing from Acrobat Reader. Please allow a few minutes for the retrieval operation to complete				
	E-Mail Delivery Full Text				
	We will send a plain text version of this item to the e-mail address you enter (e.g. bettyg@ibrary.com).				
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Citations					

【在E-Mail Address:中鍵入自己的郵件信箱如:<u>info@flysheet.com.tw</u> 在 Subject 中鍵入希望的郵件主題如:linux】

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【在郵件匣中檢視所查	往	异之文獻書目資料】						

七、加值運用

THOMSON

在 2002 年七月, Gale 與 Ingenda 合作, 在 Gale 的資料庫系統中單一的 citation 可連結至 INGENDA 的電子期刊全文, 增加了跨平台的資源的運用 性。

八、其他檢索技巧

- Wildcards
 - (*)在字母後加上一(*)號,如 vege*,即可檢索出開頭含有 vege 的字母,如 vegetable、vegetarian 等。
 - (?)在一個字中,可加入數個(?)號,如psych????y,將可檢索出夾 有與問號同多字母的字,如psychology、psychiatry。
 - (!) 在一個字後加上(!), 如 cat!, 將可檢索出 cat 後有一個字母或沒 字母的字, 如 cat、cats。

• Logical

即布林邏輯,利用 and、or、not 做交集或聯集的檢索。

Nesting

利用括弧,在一次檢索中可進行多次布林邏輯的檢索。 如 (iraq or kuwait) and iran,將可檢索出 iraq and iran 或 kuwait and iran。

Proximity

利用 Wn 及 Nn 的指令,可限制兩字之間,包含其他字彙的上限。 如 family W2 values,在 family及 values兩字之間(values一定跟在 family之後),只能出現兩個或兩個以下的字。 Nn 則是相同功能,只是 family與 values 的前後順序是可以調換的。

Range

Range 的使用,是利用一些字做時間的限制,如 since、after 等。

• Help

在每一個檢索畫面, InfoTrac 都提供了 Help 的功能,除了可以瞭解該檢索模式的使用方式,也提供檢索技巧(如 Wildcards、Nesting 等)的範例。

GALE InfoTrac OneFile 使用手册___

- Limit 提供限制的條件,使檢索能夠更精確。
 by date 限制檢索的文章是在某一特定期限內出版。
 to the following journal(s) 限制檢索的文章必須出自某一特定期刊。
 to entries containing the word(s) 限制檢索的文章必須包含以下字串
- History / Start over
 檢索過程的記錄,方便使用者回顧檢索的方式或結果。如需清除檢索歷史,只要
 點選 Start over 即可。

最後,若您對此資料庫有任何問題,歡迎致電或來信討論!!

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